



NOTICE OF A PUBLIC MEETING

NOTICE is hereby given of a REGULAR MEETING of the BOARD OF ALDERMEN of the TOWN OF RANCHO VIEJO, TEXAS, to be held on Tuesday, June 16, 2026, at 6:00 P.M., in the TOWN MUNICIPAL OFFICE, 3301 CARMEN AVENUE, RANCHO VIEJO, TEXAS to consider the following items:

Call to Order

1. Roll Call
2. Invocation and Pledge

Presentations & Recognitions

Mayor's Report

3. Mayor's Updates

Public Comment

(The public is allowed 3 minutes per person to address the Board on any topic. There will be no discussion or formal action taken during this agenda item. The speaker must identify themselves before speaking with name and address.)

Consent Agenda

4. Approval of Minutes – Regular Meeting May 12, 2026
5. Ratification of Action taken on May 4, 2026 to auction C21- 2021 Chevrolet Tahoe Police Unit which was decommissioned on March 19, 2026.

Business Items (Discussion & Possible Action)

6. Consideration/ Approval of a Resolution of the Board of Aldermen of the Town of Rancho Viejo, Texas, authorizing bank accounts and depository heretofore established and authorizing certain persons to sign checks and other necessary transactions for same- Update with new members

7. Consideration/Appointment/Reappointment of

- a. Building Committee
- b. Planning and Zoning Committee
- c. Board of Adjustments and Appeal
- d. Street Committee
- e. Beautification Committee

Reports

- 8. May 2026 Police Report – Chief of Police
- 9. Town Administrator Report

Final Public Comment

- 10. Public Comment (3 minutes; no formal action will be taken)

Adjournment

- 11. Adjourn


Patty Flores, Town Administrator

Note: Pursuant to Section 551.127, Texas Government Code, any Alderman may attend this meeting remotely using videoconferencing technology. During the portions of the meeting open to the public, the video and audio feed can be viewed and heard by the public at the address posted above as the location of the meeting.



State of Texas
County of Cameron
Town of Rancho Viejo

I, the undersigned authority, do hereby certify that the above NOTICE OF MEETING of the Board of Aldermen of the Town of Rancho Viejo, Texas is a true and correct copy of said NOTICE, which has been posted on the window of the Town of Rancho Viejo Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas, a place convenient and readily accessible to the General Public, on June 11, 2026, at 5:00 PM and which will be continuously posted for a period of three (3) business days prior to the date and time said meeting was convened.

ATTEST:


Patty Flores, Town Administrator

TOWN OF RANCHO VIEJO
BOARD OF ALDERMEN
MINUTES OF A REGULAR MEETING
MAY 12, 2026

A REGULAR MEETING of the BOARD OF ALDERMEN of the TOWN OF RANCHO VIEJO, TEXAS, was held on Tuesday, May 12, 2026, at 6:00 P.M., in the TOWN MUNICIPAL OFFICE, 3301 CARMEN AVENUE, RANCHO VIEJO, TEXAS TO CONSIDER THE FOLLOWING ITEMS:

1. CALL TO ORDER:

The meeting was called to order by Mayor Todd Day at 6:03 PM.

2. ROLL CALL:

Roll call was made by Patty Flores.

Members present at the meeting were: Christi Burnias, Abelardo Gonzalez, Javier Vera, Peter Harris, and Mark Johnson.

A quorum was present at the meeting.

Legal Counsel David Irwin, Police Chief Arturo Huerta, and Town Administrator Patty Flores, were also present at the meeting.

Those present in the audience were:

Rose Timmer	Gabriela Fernandez	Manuel Fernandez	Cinna
Dan Ortiz	Amelia Ortiz	Liz Harris	Maria V. Hinojosa
Elise Acevedo	Ricardo Acevedo	Sandra Garcia	Guillermo Chappa III
Yvania Adobbati	Kristen D. Kline	Ulrich Weisse	Alejandro Garcia
Andre Cristiano	Mia Villarreal	Alice Beltran	Juanita Alvarado
Jose C. Zorilla	Jonathan Flores	Armando Perez	

3. INVOCATION AND PLEDGE:

The Boys Scout Troop 11 led the group in the Pledge of Allegiance to the American and Texas Flags. Alderman Vera led the group in the invocation.

4. ACTION ON CANVASS RESULTS OF MAY 2, 2026, ELECTION OF TOWN OFFICIALS AND SPECIAL ELECTION AND ADOPT RESOLUTIONS DECLARING RESULTS OF ELECTION:

Mayor Day read the canvass results of the May 2, 2026, election and the resolution to adopt said results.

Motion was made by Alderwoman Burnias, seconded by Alderman Vera, and unanimously carried, to accept the results of the May 2, 2026, general election, and to approve Resolution No. 431 – A RESOLUTION AND ORDER CANVASSING RETURNS AND DECLARING RESULTS OF THE GENERAL ELECTION HELD IN THE TOWN OF RANCHO VIEJO, TEXAS ON MAY 2, 2026, FOR THREE ALDERMEN FOR A TWO-YEAR TERM and Resolution No. 432 – A RESOLUTION AND ORDER CANVASSING RETURNS AND DECLARING RESULTS OF THE SPECIAL ELECTION HELD IN THE TOWN OF RANCHO VIEJO, TEXAS ON MAY 2, 2026, PROPOSITION A.

5. ACTION OF ISSUANCE OF CERTIFICATES OF ELECTION:

Mayor Day issued the Certificates of Election to Alderman Peter Harris, Alderman Marcos Ricoy, and Alderwoman Vanessa Villarreal.

6. ADMINISTER OATH OF OFFICE AND INSTALLATION OF ELECTED OFFICIALS:

Rancho Viejo Municipal Judge, Javier Gonzalez administered the Oath of Office to the newly elected officials, Alderman Peter Harris, Alderman Marcos Ricoy, and Alderwoman Vanessa Villarreal.

7. BOARD OF ALDERMEN RECOGNITION:

Mayor Day recognized Alderman Mark Johnson for his years of service and work for the Town. He also recognized Alderwoman Christi Burnias for her years of service and work for the Town.

8. MAYOR'S COMMENTS:

Mayor Todd Day reported that the cul-de-sac project has begun and that paving work is currently underway, with additional paving scheduled for the following week. He also gave an update on the streetlight replacement project. Delays were caused by weather conditions over the weekend, but replacements are expected to be completed by the end of May. Mayor Day recognized the police department and noted that the Chief of Police, Lieutenant, and Sergeant were recently sworn in. He also announced that online services are now available through the Rancho Connect app, allowing residents to submit code enforcement complaints electronically. Lastly, Mayor Day stated that Omni Fiber is expected to begin construction on May 18th.

9. PUBLIC COMMENT:

Motion was made by Alderman Vera, seconded by Alderman Ricoy, and unanimously carried to open public comment.

Rose Timmer introduced herself and the nonprofit organization Healthy Communities in Brownsville. She provided an overview of the organization's mission and expressed interest in working with the Town of Rancho Viejo in the future. Gabby Fernandez introduced herself as a candidate for Justice of the Peace. She provided background information and stated that she wanted to introduce herself since Rancho Viejo is a part of the area she would serve if elected. Janie Alvarado, a resident of Rancho Viejo, addressed the Board regarding concerns about nutria on her property and surrounding areas, they are a nuisance. She stated that the animals have caused damage to her property and can cause damage to Town infrastructure like roads and bridges. She requested that the Town consider the matter and assist in addressing the issue.

Motion was made by Alderman Ricoy, seconded by Alderman Vera, and unanimously carried, to close public comment.

10. APPROVAL OF MINUTES – REGULAR MEETING APRIL 14, 2026:

Motion was made by Alderman Harris, and seconded by Alderman Gonzalez, to approve the minutes of a Regular Meeting held on April 14, 2026, with a correction to item 15. To state that the Strategic Planning Committee had been reviewing the ordinance and doing some careful work with for the past 3 months, and they voted for it 4 to 1.

Motion passed with the following vote:

AYES: Alderman Gonzalez, Alderman Vera, and Alderman Harris.

NAYES: None

ABSTAINING: Alderman Ricoy and Alderwoman Villarreal.

11. CONSIDERATION/ACTION ON APPROVAL OF UPRR QUIET ZONE DIAGNOSTIC FEE AND PRELIMINARY ENGINEERING AGREEMENT:

Motion was made by Alderman Vera, seconded by Alderman Gonzalez, and unanimously carried, to table item #11.

12. CONSIDERATION/ACTION TO APPLY FOR A GRANT WITH THE NATIONAL FITNESS CAMPAIGN:

Motion was made by Alderman Ricoy, seconded by Alderman Harris, and unanimously approved to apply for a grant with the National Fitness Campaign.

13. CONSIDERATION/ACTION ON A RESOLUTION FOR THE TOWN OF RANCHO VIEJO, TEXAS SUSPENDING THE MAY 9, 2026 EFFECTIVE DATE OF THE PROPOSAL BY TEXAS GAS SERVICE COMPANY, A DIVISION OF ONE GAS, INC TO IMPLEMENT INTERIM GRIP RATE ADJUSTMENTS FOR GAS UTILITY INVESTMENT IN 2025 AND REQUIRING DELIVERY OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL:

Motion was made by Alderman Vera, seconded by Alderman Gonzalez, and unanimously carried, to approve Resolution No. 433 - A RESOLUTION BY THE TOWN OF RANCHO VIEJO, TEXAS SUSPENDING THE MAY 9, 2026, EFFECTIVE DATE OF THE PROPOSAL BY TEXAS GAS SERVICE COMPANY, A DIVISION OF ONE GAS INC, TO IMPLEMENT INTERIM GRIP RATE ADJUSTMENTS FOR GAS UTILITY INVESTMENT OF 2025 AND REQUIRING DELIVERY OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.

14. CONSIDERATION/DISCUSSION AND POSSIBLE ACTION TO RATIFY THE TORV 2018 ROAD REHABILITATION PROJECT PHASE 1B CHARGE ORDER #10:

15. CONSIDERATION/DISCUSSION AND POSSIBLE ACTION REGARDING PAYMENT APPLICATIONS #27 AND #28 TO VALLY MUNICIPAL UTILITY DISTRICT NO. 2 FOR THE 2018 ROAD REHABILITATION PROJECT (PHASE 1B) IN THE TOTAL AMOUNT OF \$102,976.31:

Motion was made by Alderman Vera, seconded by Alderman Ricoy, and unanimously carried, to table item #14 & 15.

16. UPDATE ON AMERICAN RESCUE PLAN ACT (ARPA) MULTI-USE FACILITY PROJECT:

Mayor Day provided an update on the ARPA Multi-Use Facility Project. He stated that the soil samples were conducted at the new proposed location, next to Town Hall, for the multi-use facility pavilion. He also noted that several design options will be presented to the Board for review and approval. Alderman Ricoy asked about getting with the county for the parking and bathroom for the park.

17. UPDATE ON CUL-DE-SAC PAVING PROJECT PHASE 1 – JOSE MUÑOZ, GUZMAN & MUÑOZ ENGINEERING:

Mayor Day provided an update on Phase 1 of the cul-de-sac project. He stated that paving work on the cul-de-sacs located on Zapata Avenue and Balboa Avenue have been completed. Additional work is scheduled to begin the following week, and Phase 1 is expected to be completed within the next month. He also noted that Phase 2 of the project will primarily consist of resurfacing work.

18. CONSIDERATION/APPROVAL TO DESIGNATE THE TOWN OF RANCHO VIEJO TOWN HALL AS AN EARLY VOTING SITE FOR THE DEMOCRATIC AND REPUBLICAN PRIMARY RUNOFF ELECTIONS TO BE HELD ON MAY 26, 2026:

Motion was made by Alderman Vera, seconded by Alderwoman Villarreal, and unanimously carried to approve the Town of Rancho Viejo Town Hall as an early voting site for the Cameron County Democratic and Republican primary runoff election to be held on May 26, 2026.

19. CONSIDERATION/APPROVAL TO DESIGNATE THE TOWN OF RANCHO VIEJO TOWN HALL AS AN EARLY VOTING SITE FOR THE GENERAL AND SPECIAL RUNOFF ELECTIONS TO BE HELD ON JUNE 13, 2026:

Motion was made by Alderman Gonzalez, seconded by Alderman Vera, and unanimously carried to approve the Town of Rancho Viejo Town Hall as an early voting site for the Cameron County general and special elections to be held on June 13, 2026.

20. DISCUSSION ON THE DATE FOR THE ORIENTATION MEETING FOR THE BOARD OF ALDERMEN:

Discussion was held regarding scheduling an orientation meeting for the Board of Alderman. It was noted that Alderwoman Villarreal will coordinate with the Town Attorney to schedule the meeting via Zoom.

21. APRIL 2026 POLICE REPORT – CHIEF OF POLICE:

Police Chief Arturo Huerta provided an update on the April 2026 Police Report.

22. TOWN ADMINISTRATOR REPORT:

Town Administrator Patty Flores provided updates on Town Financials, community outreach efforts, municipal court, and permit operations.

23. PUBLIC COMMENT:

Motion was made by Alderman Vera, seconded by Alderman Gonzalez, and unanimously carried to open public comment.

Ulrich Weisse expressed his thanks from himself and the HOA to Patty Flores for following through on his Public Information Request to the Town.

Motion was made by Alderman Vera, seconded by Alderman Ricoy, and unanimously carried, to close public comment.

24. ADJOURN:

Motion was made by Alderwoman Villarreal, seconded by Alderman Ricoy, and unanimously carried, to adjourn the meeting at 7:45 PM.

BY: _____
Patty Flores, Town Administrator

APPROVED: _____
Todd Day, Mayor

DATE: _____

RESOLUTION NO. 434

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO, TEXAS, AUTHORIZING BANK ACCOUNTS AND DEPOSITORY HERETOFORE ESTABLISHED AND AUTHORIZING CERTAIN PERSONS TO SIGN CHECKS AND OTHER NECESSARY TRANSACTIONS FOR SAME

WHEREAS, it is necessary that accounts be maintained at Plains Capital Bank for the payment of expenses of the Town and the deposit of monies received; and

WHEREAS, it is necessary that certain persons be authorized to sign checks for the withdrawal of funds from said accounts;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO, TEXAS, THAT:

Section 1. Required on all transactions shall be two signatures, one of these to be a primary signer, which is the Town Administrator or Mayor. Secondary signers are any one of the other Aldermen of the Town of Rancho Viejo. Attached are the signers credentials.

Section 2. Required for entry to any safety deposit boxes shall be two signatures, one of these to be a primary signer, which is the Town Administrator or Mayor. Secondary signers are any one of the other Aldermen of the Town of Rancho Viejo. No other signers shall be considered as authorized signers on any of the Town's accounts and specifically REMOVE Isabel Perales, Interim Town Administrator, as a user and signer from all Town of Rancho Viejo accounts with PlainsCapital Bank and ADD Velma P. Flores.

Section 3. This resolution shall become effective on this the 16th day of June 2026 and shall be incorporated by reference into the minutes.

Todd Day, Mayor

Velma Patricia Flores, Town Administrator

Javier Vera, Mayor Pro Tem

Vanessa Villarreal, Alderwoman

Marcos Ricoy, Alderman

Abelardo Gonzalez, Alderman

Peter Harris, Alderman

PASSED, ADOPTED, AND APPROVED by the Board of Aldermen of the Town of Rancho Viejo,
on this the 16th day of June 2026.

Todd Day, Mayor

ATTEST:

Patty Flores, Town Administrator