

August 2, 2023

Mr. Fred Blanco  
Town Administrator  
Town of Rancho Viejo  
3301 Carmen Avenue  
Rancho Viejo, Texas 78575

Dear Mr. Blanco:

Pursuant to Texas Law, I hereby file with you as Town Administrator the Proposed Budget for the Fiscal Year October 1, 2023, to September 30, 2024.

Sincerely,

A handwritten signature in cursive script, appearing to read "Maribel B. Guerrero".

Maribel B. Guerrero  
Mayor

MG/fb  
Enclosure



## 2023-2024 BUDGET

This budget will raise more revenue from property taxes than last year's budget by \$333,837 or 25.964608%, and of that amount, \$21,112 is tax revenue to be raised from new property added to the roll this year.

|                         | 2024    | 2023    |
|-------------------------|---------|---------|
| No New Revenue Rate     | .362027 | .447263 |
| No New Revenue M&O Rate | .290767 | .363325 |
| Voter-Approval Tax Rate | .409001 | .464711 |
| Debt Rate               | .070334 | .088670 |
| De Minimis Rate         | .500026 | .626722 |
| Adopted Rate            |         | .450000 |

|  |           |
|--|-----------|
| Debt Obligations Secured<br>By Property Tax (2023) | \$248,327 |
|--|-----------|

### BOARD OF ALDERMEN VOTE

AYES:  
NAYS:  
ABSTAINING:  
NOT PRESENT:  
PRESENT AND NOT VOTING:

**PROPOSED 08/02/2023**  
**TOWN OF RANCHO VIEJO**  
**BUDGET**  
**2023-2024**

|   | PROPOSED<br>BUDGET<br>2023-2024 | APPROVED(2)<br>BUDGET<br>2022-2023 |
|---|---------------------------------|------------------------------------|
| <b>GENERAL FUND</b>                       |                                 |                                    |
| <b>REVENUES:</b>                          |                                 |                                    |
| 1820.0000 Adm. Cost Recovered             | 15,000.00                       | 15,000.00                          |
| 1811.2014 Ad Val. Tax 2014                | 0.00                            | 300.00                             |
| 1811.2015 Ad Val. Tax 2015                | 300.00                          | 500.00                             |
| 1811.2016 Ad Val. Tax 2016                | 500.00                          | 500.00                             |
| 1811.2017 Ad Val. Tax 2017                | 500.00                          | 800.00                             |
| 1811.2018 Ad Val. Tax 2018                | 500.00                          | 1,500.00                           |
| 1811.2019 Ad Val. Tax 2019                | 500.00                          | 2,000.00                           |
| 1811.2020 Ad Val. Tax 2020                | 1,500.00                        | 6,000.00                           |
| 1811.2021 Ad Val. Tax 2021                | 4,000.00                        | 16,000.00                          |
| 1811.2022 Ad Val. Tax 2022 - 2% allowance | 15,000.00                       | 1,033,983.00 (1)                   |
| 1811.2022 Ad Val. Tax 2022 - 2% allowance |                                 | (20,680.00) (1)                    |
| 1811.2023 Ad Val. Tax 2023                | 1,391,691.00 (3)                |                                    |
| 1811.2023 Ad Val. Tax 2023 - 2% allowance | (27,834.00) (3)                 |                                    |
| 2090.0000 Discount on Taxes               | (22,000.00)                     | (21,000.00)                        |
| 1920.0000 P&I on Taxes                    | 15,000.00                       | 16,000.00                          |
| 1830.0000 Alcohol & Beverage Tax          | 8,500.00                        | 8,500.00                           |
| 1840.0000 Building Permits                | 60,000.00                       | 60,000.00                          |
| 1850.0000 Citations & Fines               | 82,000.00                       | 82,000.00                          |
| 1851.0000 MC Tech Fund                    | 1,200.00                        | 1,200.00                           |
| 2090.5000 State Costs & Fees              | (27,000.00)                     | (26,000.00)                        |
| 1870.0000 Franchise - Electrical          | 75,000.00                       | 73,000.00                          |
| 1880.0000 Franchise - Telephone           | 2,500.00                        | 4,000.00                           |
| 1890.0000 Franchise - Cable TV            | 49,000.00                       | 46,000.00                          |
| 1900.0000 Franchise - Gas                 | 4,500.00                        | 4,000.00                           |
| 1905.0000 Franchise - Solid Waste         | 14,000.00                       | 12,000.00                          |
| 1910.0000 Interest from Investments       | 65,000.00                       | 2,000.00                           |
| 1921.0000 Lien Revenue                    | 2,500.00                        | 5,000.00                           |
| 1930.0000 Sales Tax                       | 165,000.00                      | 140,000.00                         |
| 1963.5000 Seasonal Improvements Donation  | 1,000.00                        | 1,000.00                           |
| 7000.0000 Operation Stone Garden grant    | 36,900.00                       | 36,900.00                          |
| 7001.0000 Local Border Star grant         | 10,000.00                       | 10,000.00                          |
| 9000.0012 PD Grants                       | 1,100.00                        | 1,100.00                           |
| <b>Total Revenues</b>                     | <b>\$1,945,857.00</b>           | <b>\$1,511,603.00</b>              |

(1) BASED ON TAX RATE OF \$.361330 for M&O Tax Rate  
\$.088670 Debt Service Tax Rate  
for a TOTAL TAX RATE of \$.450000 per \$100.00 Taxable Value and 98% Collections  
RANCHO VIEJO'S TAXABLE VALUE FOR 2022/2023 IS \$286,160,120

(2) AS APPROVED AT 9/13/22 MEETING

(3) BASED ON TAX RATE OF \$.379666 for M&O Tax Rate  
\$.070334 Debt Service Tax Rate  
for a TOTAL TAX RATE of \$.450000 per \$100.00 Taxable Value and 98% Collections  
RANCHO VIEJO'S TAXABLE VALUE FOR 2023/2024 IS \$366,556,523

| <b>EXPENSES:</b>                       | <b>PROPOSED<br/>BUDGET<br/>2023-2024</b> | <b>APPROVED(2)<br/>BUDGET<br/>2022-2023</b> |
|--|--|---|
| <b>Administration:</b>                 |  |   |
| 2100.0000 Travel-Admin.                | 6,000.00                                 | 5,400.00                                    |
| 2110.0000 Seminar & Edu. - Admin.      | 7,200.00                                 | 5,700.00                                    |
| 2150.0000 Salaries - Admin.            | 192,581.00                               | 183,486.00                                  |
| 2155.0000 Longevity - Admin            | 555.00                                   | 495.00                                      |
| 2160.0000 Retirement - Admin.          | 14,500.00                                | 11,600.00                                   |
| 2161.0000 S.S./Medicare - Admin.       | 16,500.00                                | 15,600.00                                   |
| 2170.0000 Insurance Medical - Adm.     | 33,400.00                                | 26,300.00                                   |
| 2171.0000 Medical Dependent            | 10,200.00                                | 5,700.00                                    |
| 2180.0000 Insurance Life - Admin.      | 500.00                                   | 300.00                                      |
| 2190.0000 Ins. Workman's Comp          | 600.00                                   | 500.00                                      |
| 2200.0000 Part Time Labor - Admin.     | 30,000.00                                | 20,000.00                                   |
| <b>Total Administration:</b>           | <b>\$312,036.00</b>                      | <b>\$275,081.00</b>                         |
| <b>General:</b>                        |  |   |
| 3140.0000 Telephone                    | 3,500.00                                 | 3,200.00                                    |
| 3150.0000 Electricity Office           | 8,200.00                                 | 7,800.00                                    |
| 3160.0000 Insurance Liability          | 35,000.00                                | 30,000.00                                   |
| 3170.0000 Legal Notices                | 3,000.00                                 | 2,700.00                                    |
| 3200.0000 Office Supplies              | 7,200.00                                 | 7,000.00                                    |
| 3220.0000 Postage                      | 2,000.00                                 | 2,000.00                                    |
| 3230.0000 Dues & Publications          | 3,000.00                                 | 2,800.00                                    |
| 3240.0000 Appraisal & Tax Collection   | 34,000.00                                | 31,650.00                                   |
| 3250.0000 Water                        | 3,500.00                                 | 2,500.00                                    |
| 3260.0000 Election Costs               | 6,000.00                                 | 6,000.00                                    |
| 3270.0000 Building/Yard Maintenance    | 20,000.00                                | 17,500.00                                   |
| 3280.0000 Cameron Co. Court Costs      | 600.00                                   | 600.00                                      |
| 3300.0000 Public Relations             | 2,000.00                                 | 2,000.00                                    |
| 3305.0000 Continuing Education         | 1,500.00                                 | 1,500.00                                    |
| 3310.0000 Town Events                  | 5,600.00                                 | 5,200.00                                    |
| 3320.0000 Office Equip. Maint.         | 11,000.00                                | 10,500.00                                   |
| 3323.0000 Comprehensive Planning       | 30,000.00                                | 25,000.00                                   |
| 4220.0000 Municipal Court Supplies     | 6,000.00                                 | 5,900.00                                    |
| 1720.6730 Transfer Out to Debt Service | 5,156.00                                 | 5,075.00                                    |
| <b>Total General:</b>                  | <b>\$187,256.00</b>                      | <b>\$168,925.00</b>                         |
| <b>General Service:</b>                |  |   |
| 5660.0000 Fire Protection Contract     | 30,000.00                                | 30,000.00                                   |
| <b>Total General Service:</b>          | <b>\$30,000.00</b>                       | <b>\$30,000.00</b>                          |
| <b>Professional:</b>                   |  |   |
| 5100.0000 Legal Fees                   | 45,000.00                                | 42,500.00                                   |
| 5200.0000 Audit Fees                   | 9,900.00                                 | 9,900.00                                    |
| 5400.0000 Building Inspection          | 29,500.00                                | 26,500.00                                   |
| 5500.0000 Municipal Judge              | 14,500.00                                | 14,500.00                                   |
| <b>Total Professional:</b>             | <b>\$98,900.00</b>                       | <b>\$93,400.00</b>                          |

|   | PROPOSED<br>BUDGET<br>2023-2024 | APPROVED(2)<br>BUDGET<br>2022-2023 |
|---|---------------------------------|------------------------------------|
| <b>Police General:</b>                      |                                 |                                    |
| 4150.0000 Salaries- Police                  | 456,200.00                      | 442,833.00                         |
| 4151.0000 Salaries- Police - O.P.S.G. grant | 36,900.00                       | 36,900.00                          |
| 4152.0000 Salaries- Police - L.B.S. grant   | 10,000.00                       | 10,000.00                          |
| 4155.0000 Longevity - Police                | 2,185.00                        | 2,005.00                           |
| 4160.0000 Police Ret & Empl. Tax            | 35,200.00                       | 26,200.00                          |
| 4161.0000 Medicare & S.S.                   | 30,850.00                       | 30,400.00                          |
| 4170.0000 Ins. Medical                      | 50,000.00                       | 39,500.00                          |
| 4171.0000 Ins. Medical Dependent            | 17,500.00                       | 2,600.00                           |
| 4180.0000 Ins. Life                         | 580.00                          | 580.00                             |
| 4190.0000 Ins. Workman's Comp               | 13,000.00                       | 12,000.00                          |
| 4210.0000 Police Supplies                   | 6,000.00                        | 6,000.00                           |
| 4240.0000 Seminar & Education - PD          | 6,000.00                        | 6,000.00                           |
| 4250.0000 Auto Repairs                      | 6,600.00                        | 6,600.00                           |
| 4260.0000 Auto Fuel                         | 24,000.00                       | 24,000.00                          |
| 4291.6220 Hurricane Preparedness            | 5,000.00                        | 5,000.00                           |
| 4330.0000 Dispatch                          | 4,100.00                        | 4,100.00                           |
| 4331.0000 Police Investigation              | 24,000.00                       | 21,200.00                          |
| <b>Total Police General:</b>                | <b>\$728,115.00</b>             | <b>\$675,918.00</b>                |
| <b>Public Works:</b>                        |                                 |                                    |
| 6300.0000 Signs & Safety Markers            | 3,500.00                        | 3,000.00                           |
| 6500.0000 Lighting Expenses                 | 48,000.00                       | 47,000.00                          |
| 6600.0000 Lot Mowing                        | 2,000.00                        | 2,500.00                           |
| 6640.0000 Common Area Maint.                | 63,000.00                       | 60,700.00                          |
| 6700.0000 Comm Area Water&Elec.             | 7,800.00                        | 7,800.00                           |
| 6660.0000 Beautification Project            | 5,000.00                        | 5,000.00                           |
| 6660.0002 Community Alert System            | 2,250.00                        | 2,250.00                           |
| 6660.0003 Animal Control                    | 2,500.00                        | 2,500.00                           |
| 6660.0004 Security Device Reserve           | 750.00                          | 750.00                             |
| 6705.0001 Security Device Maint.            | 7,600.00                        | 7,600.00                           |
| 6710.0000 Mosquito Spraying                 | 8,500.00                        | 8,500.00                           |
| <b>Total Public Works:</b>                  | <b>\$150,900.00</b>             | <b>\$147,600.00</b>                |
| <b>Streets:</b>                             |                                 |                                    |
| 6000.0000 St. Rehab.                        | 50,000.00                       | 20,000.00                          |
| 6100.0000 St. Rehab. Engineer               | 20,000.00                       | 3,000.00                           |
| 6200.0000 Street Reserve                    | 75,000.00                       | 75,000.00                          |
| <b>Total Street Expense:</b>                | <b>\$145,000.00</b>             | <b>\$98,000.00</b>                 |
| <b>Capital Outlay:</b>                      |                                 |                                    |
| 3210.0000 Office Equipment                  | 5,000.00                        | 5,000.00                           |
| 4210.0000 Town Hall Improvements            | 21,000.00                       | 0.00                               |
| <b>Total Capital:</b>                       | <b>\$26,000.00</b>              | <b>\$5,000.00</b>                  |
| <b>Total Operating Expense:</b>             | <b>\$1,678,207.00</b>           | <b>\$1,493,924.00</b>              |
| <b>General Fund Net Excess/(Deficit):</b>   | <b>\$267,650.00</b>             | <b>\$17,679.00</b>                 |

|  | PROPOSED<br>BUDGET<br>2023-2024 | APPROVED(2)<br>BUDGET<br>2022-2023 |
|--|---------------------------------|------------------------------------|
| <b>DEBT FUND</b>                               |                                 |                                    |
| <b>REVENUES:</b>                               |                                 |                                    |
| 5811.2022 Ad Val. Debt Tax 2022                |                                 | 253,739.00 (1)                     |
| 5811.2022 Ad Val. Debt Tax 2022 - 2% allowance |                                 | (5,075.00) (1)                     |
| 5811.2023 Ad Val. Debt Tax 2023                | 257,814.00 (3)                  |                                    |
| 5811.2023 Ad Val. Debt Tax 2023 - 2% allowance | (5,156.00) (3)                  |                                    |
| 5811.8704 Discount on Debt Taxes               | (3,000.00)                      | (3,000.00)                         |
| 5811.8703 P&I on Debt Taxes                    | 2,000.00                        | 2,000.00                           |
| 5720.8615 Transfer In - General Fund           | 5,156.00                        | 5,075.00                           |
|  | <hr/>                           | <hr/>                              |
| <b>Total Debt Revenues</b>                     | <b>\$256,814.00</b>             | <b>\$252,739.00</b>                |
| <b>EXPENSES:</b>                               |                                 |                                    |
| <b>Town Hall Debt Service Account:</b>         |                                 |                                    |
| 5820.8715 Interest Payable                     | 7,207.00                        | 8,997.00                           |
| 5820.8710 Scheduled Principal                  | 50,000.00                       | 40,000.00                          |
|  | <hr/>                           | <hr/>                              |
| <b>Total Town Hall Debt Service:</b>           | <b>\$57,207.00</b>              | <b>\$48,997.00</b>                 |
| <b>Streets Debt Service Account:</b>           |                                 |                                    |
| 5820.8725 Interest Payable                     | 81,120.00                       | 84,923.00                          |
| 5820.8720 Scheduled Principal                  | 110,000.00                      | 115,000.00                         |
|  | <hr/>                           | <hr/>                              |
| <b>Total Streets Debt Service:</b>             | <b>\$191,120.00</b>             | <b>\$199,923.00</b>                |
| <b>Total Debt Service:</b>                     | <b>\$248,327.00</b>             | <b>\$248,920.00</b>                |
| <b>Debt Fund Net Excess/(Deficit):</b>         | <b>\$8,487.00</b>               | <b>\$3,819.00</b>                  |
| <b>Total All Expenses:</b>                     | <b>\$1,926,534.00</b>           | <b>\$1,742,844.00</b>              |
| <b>Total All Revenues:</b>                     | <b>\$2,202,671.00</b>           | <b>\$1,764,342.00</b>              |
| <b>Total All Net Excess/(Deficit):</b>         | <b>\$276,137.00</b>             | <b>\$21,498.00</b>                 |
| <b>To General Fund:</b>                        | <b>\$276,137.00</b>             | <b>\$21,498.00</b>                 |