

TOWN OF RANCHO VIEJO  
ADVERTISEMENT FOR PROPOSALS  
SOLID WASTE COLLECTION AND DISPOSAL  
RESIDENTIAL, MULTI-FAMILY AND COMMERCIAL

Sealed proposals will be received by the Town of Rancho Viejo, Texas for providing Residential, Multi-Family and Commercial Garbage Collection at the Town of Rancho Viejo Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas 78575 until 10:00 A.M., January 24, 2023, for the project entitled Solid Waste Collection and Disposal.

**The Contract shall be for a three (3) year period beginning March 10, 2023, with the option during the term of the Contract to renew the Contract for two (2) additional terms of one (1) year each.**

Proposals will be opened then and there and publicly read aloud. Proposals received after the time announced for opening will not be considered.

The Town intends to grant a franchise(s) to the successful proposer(s) and copies of the conditions and specifications may be obtained at the Town of Rancho Viejo, 3301 Carmen Avenue, Rancho Viejo, Texas 78575 upon payment of a \$100.00 non-refundable fee.

The proposals received will be evaluated by the Town and ranked according to the following criteria:

- a) Completeness of proposal;
- b) Cost of Service as submitted in proposal form;
- c) Performance record in servicing other similar municipal contracts;
- d) Equipment and facilities to be used by Contractor;
- e) Experience of Contractor;
- f) Transition procedures;
- g) Methods of ensuring customer satisfaction and service quality;
- h) Adequacy of insurance.

Each proposal shall be enclosed in a sealed envelope and shall be plainly marked on the outside of the envelope, "Solid Waste Collection and Disposal."

The Town of Rancho Viejo specifically reserves the right to reject any or all proposals to waive irregularities or informalities in any or all proposals and to accept any proposal which is deemed to be in the best interest of the Town of Rancho Viejo.

Maribel B. Guerrero, Mayor  
Town of Rancho Viejo

REQUEST FOR PROPOSALS  
For Solid Waste Collection  
TOWN OF RANCHO VIEJO

Sealed Proposals are invited and will be received by the TOWN of RANCHO VIEJO (“Town”) for collection of solid waste and disposal. **This is an RFP, not a competitive bid process.**

**The Contract shall be for a three (3) year period beginning March 10, 2023, with the option during the term of the Contract to renew the Contract for two (2) additional terms of one (1) year each.**

Proposals must be made on the Proposal Forms and in accordance with instructions to Proponents furnished by the Town of Rancho Viejo (“Town”). Copies of the Proposal Forms are attached hereto.

The defined terms appearing in the General Specifications apply to all Contract Documents.

Proposals must be made upon forms published by the Town. The Town will furnish copies of the Contract Documents and form of Contract to prospective Proponents upon payment of a \$100.00 non-refundable fee.

Proposals must be delivered to and be on file with the Town on or before January 24, 2023, at 10:00 A.M. The envelope containing the Proposal must be sealed and plainly marked “Proposal for Solid Waste Collection and Disposal”.

A Pre-Proposal Conference will be held on Tuesday, January 10, 2023, at 10:00 A.M. to review the solid waste collection requirements in the Town of Rancho Viejo, with physical inspection of the various commercial, multi-family and condo/town house areas.

Proposals will be publicly opened and read at 10:00 A.M. on January 24, 2023, in the Town office. The selected Proponent will be awarded the Contract through an ordinance of the Town approving and adopting the Contract Documents, providing for its enforcement and penalties as provided by law.

A proposal bond or certified check must accompany the Proposal, in accordance with the Instructions to Proponents.

The Town reserves the right to reject any or all Proposals, to waive irregularities and/or informalities in any Proposal, and to make an award in any manner, consistent with law, deemed in the best interest of the Town.

Town of Rancho Viejo  
Maribel B. Guerrero, Mayor