

TOWN OF RANCHO VIEJO
BOARD OF ALDERMEN
REGULAR MEETING
NOVEMBER 8, 2022
6:00 P.M.

NOTICE is hereby given of a REGULAR MEETING of the BOARD OF ALDERMEN of the TOWN OF RANCHO VIEJO, TEXAS, to be held on NOVEMBER 8, 2022, at 6:00 P.M., in the TOWN MUNICIPAL OFFICE, 3301 CARMEN AVENUE, RANCHO VIEJO, TEXAS to consider the following items:

- 1. Call to Order
- 2. Roll Call
- 3. Invocation and Pledge
- 4. Public Comment
- 5. Approval of Minutes Regular Meeting October 11, 2022
- Announcement 7<sup>th</sup> Annual Christmas Golf Cart & Bike Parade Saturday, December 10<sup>th</sup> at 5:00 P.M.
- 7. Consideration/Action on Contract Extension with Republic Services
- 8. Discussion/Action on the Extension of the Disaster Declaration filed with the Office of the Governor
- 9. Street Committee Report
- 10. Consideration/Reappointment of Members to the Street Committee
- 11. September 2022 Financial Report Town Administrator
  - a. Building Committee Report
- 12. October 2022 Police Report Police Chief

13. Adjourn

Fred Blanco, Town Administrator

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State of Texas County of Cameron Town of Rancho Viejo

I, the undersigned authority, do hereby certify that the above NOTICE OF REGULAR MEETING of the Board of Aldermen of the Town of Rancho Viejo, Texas is a true and correct copy of said NOTICE, which has been posted on the Window of the Town of Rancho Viejo Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas, a place convenient and readily accessible to the General Public, on November 4, 2022 at 5:00 P.M. and which will be continuously posted for a period of seventy-two (72) hours prior to the date and time said meeting was convened.

ATTEST:

Fred Blanco, Town Administrator

## 1. Call to Order by Mayor Guerrero

2. Roll Callby Isabel Perales

Alderman Hernandez Alderman Johnson Alderwoman Kaechele Alderman Ricoy Alderman Vera

Legal Counsel, Daniel Rentfro, Jr.

Town Administrator, Fred Blanco

## 3. Invocation and Pledge

The pledge of allegiance to the United States Flag:

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

AND the pledge of allegiance to the Texas State Flag is:

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

## 4. Public Comment

# 5. Approval of Minutes - Regular Meeting October 11, 2022

## TOWN OF RANCHO VIEJO BOARD OF ALDERMEN MINUTES OF A REGULAR MEETING OCTOBER 11, 2022

A REGULAR MEETING of the BOARD OF ALDERMEN of the TOWN OF RANCHO VIEJO, TEXAS, was held on, October 11, 2022, at 6:00 P.M., in the TOWN MUNICIPAL OFFICE, 3301 CARMEN AVENUE, RANCHO VIEJO, TEXAS to consider the following items:

#### 1. CALL TO ORDER:

The meeting was called to order by Mayor Pro Tem Javier Vera at 6:00 P.M.

#### 2. ROLL CALL:

Roll call was made by Isabel Perales, Assistant Town Secretary. Members present at the meeting were: Alderman Johnson, Alderwoman Kaechele, Alderman Ricoy, and Alderman Vera.

Members absent: Mayor Maribel Guerrero and Alderman Alfredo Hernandez

Legal Counsel David Irwin, Town Administrator Fred Blanco, and Police Chief Robert Tyler were also present at the meeting.

Those present in the audience were:

Kaye Fullerton

Karen Chilson

Julie Moody

Lisa Castellano

Julie M. Cox

Charles Ward

Brent Cannon

#### 3. INVOCATION AND PLEDGE:

Alderman Johnson led the group in the invocation and pledge of allegiance to the American and Texas state flag.

#### 4. PUBLIC COMMENT:

Mayor Pro Tem Vera opened the meeting for public comment. Karen Chilson mentioned some of the residents from the Santa Ana Avenue area had met with Chief Tyler during Coffee with the Chief and discussed some concerns they had with people speeding in the area. The residents brought in a petition regarding the need for a speed bump along the street of Santa Ana in front of Resaca Terrace, Las Casitas, and Las Jacarandas. Due to the nature of the narrow street, no sidewalks, cars backing out of the driveways, walkers, joggers, and curves. Charles Ward also mentioned that this issue was brought before the board before the pandemic, and it continues to be an issue. Lisa Castellano stated that the area is congested because there are many condominiums and no sidewalks, and when parked in their driveways they must back up into the street. There are many people walking, running, and cycling and it is very dangerous when cars speed by. In the area where the speed limit turns from 25 mph to 15 mph, there is a curve and a blind spot, and people do not slow down.

After everyone was given the opportunity to speak there were no further comments. Motion was made by Alderman Johnson, seconded by Alderman Ricoy, and unanimously carried to close public comment.

## 5. APPROVAL OF MINUTES - REGULAR MEETING SEPTEMBER 13, 2022:

Motion was made by Alderman Johnson, seconded by Alderwoman Kaechele, and unanimously carried, to approve the minutes of the Regular Meeting held on September 13, 2022, as written.

OCTOBER 11, 2022 PAGE 2

## 6. ANNOUNCEMENT - FALL SWEEP CLEANUP - SATURDAY, NOVEMBER 5, 2022 FROM 9 AM TO 12 PM:

Mayor Pro Tem Javier Vera announced the Fall Sweep Cleanup was to be held on Saturday, November 5, 2022, from 9:00 AM to 12:00 PM. He welcomed any residents that would like to help with the cleanup.

#### 7. CONSIDERATION/ACTION TO AUTHORIZE MAYOR TO EXECUTE LETTER IN SUPPORT OF TEXAS LNG:

Mayor Pro Tem Vera mentioned that Mayor Guerrero recommended the Town's support of Texas LNG. The Board asked several questions including about other communities in support of LNG.

A motion was made by Alderman Ricoy and seconded by Alderwoman Kaechele, to approve authorization for Mayor Guerrero to execute a letter on behalf of the Town in support of Texas LNG. After some discussion, there were no additional votes on this motion.

There was a substitute motion by Alderman Johnson, seconded by Alderwoman Kaechele, and unanimously carried, to table this item until next month for a unanimous vote by all members of the Board.

## 8. DISCUSSION/ACTION ON THE EXTENSION OF THE DISASTER DECLARATION FILED WITH THE OFFICE OF THE GOVERNOR:

A motion was made by Alderman Johnson, seconded by Alderwoman Kaechele, and unanimously carried, to approve the extension of the disaster declaration filed with the Office of the Governor.

## 9. CONSIDERATION/APPROVAL TO DESIGNATE THE TOWN OF RANCHO VIEJO TOWN HALL AS AN EARLY VOTING SITE FOR THE CAMERON COUNTY GENERAL ELECTIONS TO BE HELD ON NOVEMBER 8, 2022:

A motion was made by Alderman Johnson, seconded by Alderwoman Kaechele, and unanimously carried, to designate the Town of Rancho Viejo Town Hall as an Early Voting Site for the Cameron County General Elections to be held on November 8, 2022.

## 10. CONSIDERATION/ADOPTION OF A RESOLUTION FOR THE TOWN OF RANCHO VIEJO FOR APPROVAL OF THE HAZARD MITIGATION ACTION PLAN UPDATE:

Motion was made by Alderwoman Kaechele, seconded by Alderman Ricoy, and unanimously carried, to adopt Resolution No. 377 - A RESOLUTION FOR TOWN OF RANCHO VIEJO FOR APPROVAL OF THE HAZARD MITIGATION ACTION PLAN UPDATE.

#### 11. STREET COMMITTEE REPORT:

Mayor Pro Tem Vera asked Town Administrator, Fred Blanco about the Estrellas Avenue project. Mr. Blanco stated that the Town has completed the header curb project on Estrellas Avenue. Mayor Pro Tem Vera also mentioned that there needs to be a letter between the Town and the Las Jacarandas HOA finding responsibilities so that in the future there won't be an issue about who is responsible for what portion. He said that Mr. Ulrich Weisse, President of the HOA agreed and is willing to sign a document that shows their responsibility for the driveway and the Town's responsibility for the street and header curb.

Alderman Johnson asked about the Town's paving projects. Mr. Blanco stated that the Town has nothing pending. The Board also asked about streetlights, Mr. Blanco mentioned that AEP has been replacing streetlights when they go out with new LED lighting.

OCTOBER 11, 2022 PAGE 3

#### 12. CONSIDERATION/ APPOINTMENT OF CHAIRMAN TO THE PLANNING AND ZONING COMMISSION:

Mayor Pro Tem Vera stated that Mayor Guerrero recommended the appointment of Craig Grove as Chairman of the Planning and Zoning Commission. Motion was made by Alderman Ricoy, seconded by Alderwoman Kaechele, and unanimously carried, to appoint Craig Grove as Chairman to the Planning and Zoning Commission for a two-year term.

#### 13. CONSIDERATION/ REAPPOINTMENT OF MEMBERS TO THE BUILDING COMMITTEE:

Mayor Pro Tem Vera stated that Mayor Guerrero recommended the reappointment of Yvania Adobbati and Marcos Ricoy as members of the Building Committee.

Motion was made by Alderman Johnson, seconded by Alderwoman Kaechele, and unanimously carried, to reappoint Yvania Adobbati and Marcos Ricoy as members of the Building Committee for a two-year term.

14. CONSIDERATION/DISCUSSION/ ACTION ON RECOMMENDATION TO THE BOARD OF ALDERMEN TO ENACT AN ORDINANCE AMENDING THE TOWN OF RANCHO VIEJO CODE OF ORDINANCES, CHAPTER 14, SEC. 14-21, SEC. 14-22, AND SEC. 14-23 TO UPDATE THE APPLICABLE CODE EDITIONS:

Motion was made by Alderman Ricoy, seconded by Alderwoman Kaechele, and unanimously carried, to approve Ordinance No. 252 - AN ORDINANCE OF THE TOWN OF RANCHO VIEJO, TEXAS ADOPTING THE 2018 EDITIONS OF THE INTERNATIONAL RESIDENTIAL CODE FOR ONE- AND TWO-FAMILY DWELLINGS, INTERNATIONAL BUILDING CODE, INTERNATIONAL FIRE CODE, INTERNATIONAL MECHANICAL CODE, AND INTERNATIONAL FUEL GAS CODE, AND THE 2017 EDITION OF THE NATIONAL ELECTRIC CODE AS THE OFFICIAL MUNICIPAL CODES OF THE TOWN; PROVIDING FOR THE ADOPTION OF LOCAL AMENDMENTS THERETO; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY FOR VIOLATIONS HEREOF; PROVIDING AN EFFECTIVE DATE.

15. CONSIDERATION/ACTION TO APPROVE THE LETTER OF AGREEMENT BETWEEN LAS HACIENDAS SUBDIVISION HOMEOWNERS' ASSOCIATION AND THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO TO INSTALL, MONITOR, AND MAINTAIN A SECURITY CAMERA:

Motion was made by Alderman Johnson, seconded by Alderman Ricoy, and unanimously carried, to approve the Letter of Agreement between Las Haciendas Subdivision Homeowners' Association and the Board of Aldermen of the Town of Rancho Viejo to install, monitor, and maintain a security camera.

#### 16. SEPTEMBER 2022 POLICE REPORT - POLICE CHIEF

Police Chief Robert Tyler went over the September 2022 police report. Chief Tyler also mentioned that he held Coffee with the Chief and there were some residents from the Santa Ana Avenue condominiums area that talked about a petition to place speed bumps at the beginning of Santa Ana to help with safety from people speeding. This petition was turned in at this board meeting during public comment. There were several things discussed, among them were construction noise, cars parked on roadways, community trails, and door-to-door solicitations. Chief Tyler also mentioned that there would be an alert reminding everyone about Halloween safety, it will be on Monday, October 31, 2022, this year. The Police Department will be giving out candy to trick-or-treaters.

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Motion was made by Alderwoma	n Kaechele, seconded by	Alderman Johnson, and	unanimously carried,							
to adjourn the meeting at 7:16 P.M.										
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Fred Blanco, Town Administrator

APPROVED:

Javier Vera, Mayor Pro Tem

DATE:

6. Announcement - 7<sup>th</sup> Annual Christmas Golf Cart & Bike Parade – Saturday, December 10<sup>th</sup> at 5:00 P.M.



10 DEC

POSADA • TAMALES • MEET SANTA • MUSIC Contest for best decorated cart, bike and home

FOR MORE INFORMATION CALL TOWN HALL AT (956) 350-4093

# 7. Consideration/Action on Contract Extension with Republic Services

8. Discussion/Action on the Extension of the Disaster Declaration filed with the Office of the Governor



3301 Carmen Avenue Rancho Viejo, Texas 78575 Phone (956) 350-4093 Fax (956) 350-4156

## DECLARATION OF LOCAL DISASTER FOR PUBLIC HEALTH EMERGENCY

- WHEREAS, BEGINNING IN DECEMBER 2019, A NOVEL CORONAVIRUS, NOW DESIGNATED COVID-19, WAS DETECTED IN WUHAN CITY, HUBEI PROVINCE, CHINA, AND HAS SINCE SPREAD THROUGHOUT THE WORLD; AND
- WHEREAS, SYMPTOMS OF COVID-19 INCLUDE FEVER, COUGHING, AND SHORTNESS OF BREATH, IN SOME CASES THE VIRUS HAS CAUSED DEATH; AND
- WHEREAS, EXTRAORDINARY MEASURES MUST BE TAKEN TO CONTAIN COVID-19 AND PREVENT ITS SPREAD THROUGHOUT THE TOWN OF RANCHO VIEJO, INCLUDING THE QUARANTINE OF INDIVIDUALS, GROUPS OF INDIVIDUALS, AND PROPERTY AND, ADDITIONALLY, INCLUDING COMPELLING INDIVIDUALS, GROUPS OF INDIVIDUALS, OR PROPERTY TO UNDERGO ADDITIONAL HEALTH MEASURES THAT PREVENT OR CONTROL THE SPREAD OF DISEASE; AND
- WHEREAS, ON MARCH 20, 2020, THE MAYOR OF THE TOWN OF RANCHO VIEJO DECLARED A LOCAL STATE OF DISASTER, WHICH HAS BEEN RENEWED BY THE BOARD OF ALDERMEN BY RESOLUTION ADOPTED ON APRIL 14, 2020, MAY 12, 2020, JUNE 9, 2020, JULY 14, 2020, AUGUST 11, 2020, SEPTEMBER 8, 2020, OCTOBER 12, 2020, NOVEMBER 17, 2020, DECEMBER 8, 2020, JANUARY 12, 2021, FEBRUARY 9, 2021, MARCH 9, 2021, APRIL 13, 2021, MAY 11, 2021 JUNE 8, 2021, JULY 13, 2021, AUGUST 10, 2021, SEPTEMBER 14, 2021, OCTOBER 12, 2021, NOVEMBER 9, 2021, DECEMBER 14, 2021 JANUARY 11, 2022, FEBRUARY 8, 2022, MARCH 8, 2022, APRIL 12, 2022, MAY 17, 2022, JUNE 14, 2022, JULY 12, 2022, AUGUST 9, 2022, SEPTEMBER 13, 2022 AND OCTOBER 11, 2022.

## NOW, THEREFORE, BE IT PROCLAIMED BY THE MAYOR OF THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO:

- 1. THAT A LOCAL STATE OF DISASTER FOR PUBLIC HEALTH EMERGENCY IS HEREBY DECLARED FOR THE TOWN OF RANCHO VIEJO, TEXAS PURSUANT TO SECTION §418.108(A) OF THE TEXAS GOVERNMENT CODE.
- 2. PURSUANT TO §418.108(B) OF THE GOVERNMENT CODE, THE STATE OF DISASTER FOR PUBLIC HEALTH EMERGENCY SHALL CONTINUE FOR A PERIOD OF NOT MORE THAN THIRTY DAYS STARTING NOVEMBER 20, 2022, TO DECEMBER 19, 2022, UNLESS CONTINUED OR RENEWED BY THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO.
- 3. PURSUANT TO §418.108(C) OF THE GOVERNMENT CODE, THIS DECLARATION OF A LOCAL STATE OF DISASTER FOR PUBLIC HEALTH EMERGENCY SHALL BE GIVEN PROMPT AND GENERAL PUBLICITY AND SHALL BE FILED PROMPTLY WITH THE TOWN ADMINISTRATOR.
- 4. PURSUANT TO §418.108(D) OF THE GOVERNMENT CODE, THIS DECLARATION OF A LOCAL STATE OF DISASTER ACTIVATES THE TOWN'S EMERGENCY MANAGEMENT PLAN.
- 5. THAT THIS PROCLAMATION SHALL TAKE EFFECT STARTING NOVEMBER 20, 2022 TO DECEMBER 19, 2022, UNLESS TERMINATED EARLIER BY OPERATION OF LAW OR FURTHER ACTION OF THE BOARD OF ALDERMEN.

ORDERED THIS 8<sup>th</sup> DAY OF NOVEMBER 2022, PURSUANT TO THE ACTION OF THE BOARD OF ALDERMEN ON SAID DATE.

MARIBEL B. GUERRERO,

TOWN OF RANCHO VIEJO MAYOR RANCHO VIEJO, TEXAS

## 9. Street Committee Report

# 10. Consideration/Reappointment of Members to the Street Committee

Mayor Guerrero recommends the reappointment of Javier Vera, as Vice-Chairman and Jorge de la Garza, Rusty Brechot, and Carmen Nordyke as members of the Street Committee.

11. September 2022 Financial Report - Town Administrator a. Building Committee Report

## 12. October 2022 Police Report - Police Chief

## 13. Adjourn