

NOTICE is hereby given of a REGULAR MEETING of the BOARD OF ALDERMEN of the TOWN OF RANCHO VIEJO, TEXAS, to be held on JANUARY 12, 2021 at 6:00 P.M via Zoom Teleconference Meeting ONLY by logging on at <a href="https://us02web.zoom.us/j/81711928161">https://us02web.zoom.us/j/81711928161</a> Meeting ID: 817 1192 8161

This Notice and Meeting Agenda, are posted online at: <a href="www.ranchoviejotexas.com">www.ranchoviejotexas.com</a>. The Agenda packet will also be posted online no less than 24 hours before the meeting.

The members of the public wishing to participate in the meeting hosted through Zoom Teleconference may do so toll-free by logging on at <a href="https://us02web.zoom.us/j/81711928161">https://us02web.zoom.us/j/81711928161</a> Meeting ID: 817 1192 8161 or by calling in to one of the following numbers (charges may apply):

One tap mobile +13462487799,,81711928161# US (Houston) +16699006833,,81711928161# US (San Jose)

> Dial by your location +1 346 248 7799 US (Houston) +1 253 215 8782 US (Tacoma) +1 312 626 6799 US (Chicago) Meeting ID: 817 1192 8161

- 1. Call to Order
- 2. Roll Call
- 3. Invocation and Pledge
- 4. Public Comment
- 5. Approval of Minutes Regular Meeting December 8, 2020, Special Meeting December 17, 2020, Special Meeting December 21, 2020
- 6. Presentation on Resaca Clean Up Doug Lewis, Guillermo Zamorano
- 7. Street Committee Report
  - a. Ambiotec Engineering
  - b. Valley MUD NO. 2
  - c. Walsdorf Construction
  - d. Pederson Construction
- 8. Discussion/Action on Street Rehabilitation Project Phase 1B Change Order Request on Bolivar Avenue
- 9. Discussion/Action on Change Order Request for Street Repair of North and South Entrances at the Bend Subdivision in Rancho Viejo, Texas

- 10. Discussion/ Action on the Extension of the Disaster Declaration filed with the Office of the Governor
- 11. Consideration/Approval of a Resolution Ordering the Election for Rancho Viejo, Designation of Election
  Precincts and Polling Places, Designation of Method of Voting, Submission of Application by Candidates,
  Appointment of Early Voting Clerk, and Providing for Publication Notice
- 12. Consideration/Approval a Resolution of the Board of Aldermen of The Town of Rancho Viejo, Texas, Authorizing Bank Accounts and Depository Heretofore Established and Authorizing Certain Persons to Sign Checks and Other Necessary Transactions for Same
- 13. Consideration/Action to Accept Amendment to the Lexis Nexis Advance Subscription Agreement
- 14. Consideration/Approval of a Resolution of the Board of Aldermen of the Town of Rancho Viejo, Texas Providing for the Appointment of Judge of the Municipal Court
- 15. Consideration/Action on Municipal Judge Contract
- 16. Consideration/Action on Town Administrator Contract
- 17. Discussion/Action on Planning Session for Board of Aldermen and Town Administrator
- 18. Consideration/Appointment of Member to the Strategic Planning Committee
- 19. Consideration/Appointment of Members to the Board of Adjustments and Appeals Committee
- 20. Consideration/ Appointment of Members to the Beautification Committee
- 21. Consideration/Appointment of Members to the Planning and Zoning Commission
- 22. Discussion/Action on Redesign of Town's Website
- 23. Discussion/Possible Action on Farmer's Market Operation Schedule and Scheduling an Informational Workshop with the Farmers Market
- 24. Report Regarding Grant Proposal to the USDA submitted and written on-behalf of the Town by the Farmers Market
- 25. Strategic Planning Committee Report
  - a. Tree Preservation Ordinance
  - b. Ordinance to Regulate Short Term Rental through agencies such as HomeAway, VRBO, Airbnb,
    TripAdvisor and Boking.com or similar agencies
  - c. Ordinance Chapter 70 Parking Regulations
- 26. Building Committee Report
- 27. November 2020 Financial Report -Town Administrator
- 28. December 2020 Police Report Police Chief
- 29. Public Comment

30. Adjourn

Fred Blanco, Town Administrator

State of Texas County of Cameron Town of Rancho Viejo

I, the undersigned authority, do hereby certify that the above NOTICE OF MEETING of the Board of Aldermen of the Town of Rancho Viejo, Texas is a true and correct copy of said NOTICE, which has been posted on the Window of the Town of Rancho Viejo Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas, a place convenient and readily accessible to the General Public, on January 8, 2021 at 5:00 P.M. and which will be continuously posted for a period of seventy-two (72) hours prior to the date and time said meeting was convened.

COUNTY

ATTEST:

Fred Blanco, Town Administrator

1,2

# 1. Call to Order By Mayor Rathbun

## 2. Roll Call

By Eunice Salinas

Alderman Grove Alderwoman Guerrero Alderwoman Kaechele Alderman Tumlinson Alderman Vera

Legal Counsel, Daniel Rentfro, Jr.

Town Administrator, Fred Blanco.

## 3. Invocation and Pledge

The pledge of allegiance to the United States Flag:

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

And the pledge of allegiance to the Texas State Flag is,

"Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

## 4. Public Comment

5. Approval of Minutes – Regular Meeting December 08, 2020, Special Meeting December 17, 2020, Special Meeting December 21, 2020

#### MINUTES OF A REGULAR MEETING TOWN OF RANCHO VIEJO DECEMBER 8, 2020

A Regular Meeting of the Board of Aldermen of the Town of Rancho Viejo, Texas, was held on, December 8, 2020 at 6:00 P.M., in the Town Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas to consider the following items:

#### 1. CALL TO ORDER

The meeting was called to order by Mayor Rathbun at 6:04 p.m.

#### 2. ROLL CALL

Roll Call was made by Eunice Salinas, Assistant Town Secretary. Members present at the meeting were:

Ms. Maribel Guerrero

Mr. Javier Vera

Mr. David Tumlinson

Mr. Craig Grove

Ms. Laura Kaechele

A quorum was present at the meeting.

Legal Counsel Daniel Rentfro, Jr. (via Zoom) and Town Administrator Fred Blanco were also present.

Those present in the audience were:

Ulrich Weisse

#### 3. INVOCATION AND PLEDGE

Alderwoman Guerrero led the group in the invocation and the pledge of allegiance to the American and Texas flag.

#### 4. PUBLIC COMMENT

Ulrich Weisse reminded the Board of the issue on Avenida Estrellas and his request for resolution. Mr. Weise also expressed his disappointment in an added fee when applying for a building permit.

5. APPROVAL OF MINUTES – REGULAR MEETING NOVEMBER 17, 2020, SPECIAL MEETING NOVEMBER 19, 2020, SPECIAL MEETING DECEMBER 1, 2020

Motion to approve the Minutes for regular meeting November 17, 2020, special meeting November 19, 2020, and special meeting December 1, 2020 was made by Alderman Vera, seconded by Alderman Tumlinson and carried unanimously.

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6. DISCUSSION/ACTION ON THE EXTENSION OF THE DISASTER DECLARATION FILED WITH THE OFFICE OF THE GOVERNOR

Motion to extend the disaster declaration filed with the office of the Governor from December 20, 2020 to January 19, 2020 was made by Alderman Grove, seconded by Alderman Tumlinson and carried unanimously.

#### 7. STREET COMMITTEE REPORT

Alderwoman Guerrero updated the Board and audience on improvements on several streets of the Town including Cortez, water line on Hidalgo to Alvarado, Balboa, Bolivar, lift station between Carmen and Alvarado. Discussion ensued regarding other street improvements.

8. 6<sup>TH</sup> ANNUAL CHRISTMAS GOLF CART & BIKE PARADE ANNOUNCEMENT – CANCELED

The Mayor announced that the 6<sup>th</sup> Annual Christmas Golf Cart and Bike Parade was canceled.

9. FARMERS MARKET CHRISTMAS BLANKET DRIVE ANNOUNCEMENT

Mayor announced the Farmers Market Christmas Blanket Drive from December 6<sup>th</sup> to December 20<sup>th</sup>

#### 10. NOVEMBER 2020 POLICE REPORT - POLICE CHIEF

Chief Robert Tyler delivered the police report for November 2020.

#### 11. PUBLIC COMMENT

Motion to open public comment was made by Alderman Tumlinson, seconded by Alderman Vera and carried unanimously.

Alderman Tumlinson announced the Rancho Viejo Rotary Club food drive from December  $\mathbf{1}^{\text{st}}$  to December  $\mathbf{17}^{\text{th}}$ .

12. EXECUTIVE SESSION, AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTION 551.074, TO DELIBERATE THE APPOINTMENT OF A PUBLIC OFFICER, TO WIT: MUNICIPAL JUDGE

Regular meeting adjourned to executive session at 6:42 p.m.

13. EXECUTIVE SESSION: PURSUANT TO THE FOLLOWING SECTION OF THE TEXAS GOVERNMENT CODE: SECTION 551.074 TO CONSIDER THE REAPPOINTMENT, EMPLOYMENT, EVALUATION, OR DUTIES OF THE TOWN ADMINISTRATOR AND TO CONSIDER A NEW PROPOSED CONTRACT FOR THE TOWN ADMINISTRATOR

Executive session concerning the reappointment, employment, evaluation, or duties of the Town administrator and to consider a new proposed contract commenced at 7:01 p.m.

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#### 14. POSSIBLE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION

Motion to interview Municipal Judge Candidates John Shergold, Norma Sepulveda, and Javier Gonzalez was made by Alderman Grove, seconded by Alderwoman Kaechele and carried unanimously.

Motion to extend Town Administrator Fred Blanco's employment for an additional year and to proceed without signing a contract at this time as it is under review and to also offer a \$ 3,000.00 raise effective January 1, 2021 was made by Alderwoman Guerrero, seconded by Alderman Tumlinson and carried unanimously.

15. ADJOURN	
Motion to adjourn the meeting at 7:47 p.m. was made by Alderman Vera, seconded by Alderwoma and carried unanimously.	an Kaechele
BY: Fred Blanco, Town Administrator	
APPROVED: Cyndie Rathbun, Mayor	
DATE:	

#### MINUTES OF A SPECIAL MEETING TOWN OF RANCHO VIEJO DECEMBER 17, 2020

A Special Meeting of the Board of Aldermen of the Town of Rancho Viejo, Texas, was held on, December 17, 2020 at 4:30 P.M., in the Town Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas to consider the following items:

1. CALL TO ORDER
The meeting was called to order by Mayor Rathbun at 4:30 p.m.
2. ROLL CALL
Roll Call was made by Mayor Rathbun. Members present at the meeting were:
Javier Vera Laura Kaechele Maribel Guerrero Craig Grove David Tumlinson via Zoom
3. EXECUTIVE SESSION: PURSUANT TO THE FOLLOWING SECTION OF THE TEXAS GOVERNMENT CODE SECTION 551.074 TO CONSIDER THE APPOINTMENT, EVALUATION, AND DUTIES OF MUNICIPAL COURT JUDGE, WHICH INCLUDES BUT IS NOT LIMITED TO INTERVIEWING APPLICANTS FOR THE POSITION OF MUNICIPAL JUDGE.
Motion to move the meeting into Executive Session at 4:32 p.m. was made by Alderwoman Guerrero, seconded by Alderman Grove and carried unanimously.
4. POSSIBLE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION
The meeting reconvened into Open Session at 8:20 p.m.
Motion to appoint Mr. Javier Gonzalez as the Town's Municipal Judge beginning January 1, 2020 was made by Alderwoman Guerrero, seconded by Alderman Grove and carried unanimously.
5. ADJOURN
Motion to adjourn at 8:22 p.m. was made by Alderman Grove, seconded by Alderman Vera and carried unanimously.
BY: Fred Blanco, Town Administrator
APPROVED:Cyndie Rathbun, Mayor
DATE:

#### MINUTES OF A Special MEETING TOWN OF RANCHO VIEJO December 21, 2020

A Special Meeting of the Board of Aldermen of the Town of Rancho Viejo, Texas was held on December 21, 2020 at 5:00 P.M., via Zoom Teleconference Meeting ONLY by logging on at <a href="https://us02web.zoom.us/j/86401701283">https://us02web.zoom.us/j/86401701283</a> Meeting ID: 864 0170 1283

1. CALL TO ORDER
Mayor Rathbun called the meeting to order at 5:00 p.m.
2. ROLL CALL Roll Call was made by Town Administrator Fred Blanco. Members present at the meeting were:
Ms. Maribel Guerrero 5:07 p.m. Mr. Javier Vera Mr. David Tumlinson Ms. Laura Kaechele
Absent: Mr. Craig Grove
A quorum was present at the meeting.
Legal Counsel Daniel Rentfro, Jr. was also present.
3. INVOCATION AND PLEDGE
Alderman Vera led the group in the invocation and the pledge of allegiance to the American and Texas flag.
4. CONSIDERATION/ACTION REGARDING PROPOSAL FROM MEG ENGINEERS FOR CONSTRUCTION MATERIALS TESTING SERVICES FOR STREET REPAIR OF NORTH AND SOUTH ENTRANCES AT THE BEND SUBDIVISION IN RANCHO VIEJO, TEXAS
Motion to accept the proposal from MEG Engineers was made by Alderman Tumlinson, seconded by Alderman Vera and carried unanimously.
5. EXECUTIVE SESSION. AS AUTHORIZED BY SECTION 551.071(2) OF CHAPTER 551 OF THE GOVERNMENT CODE TO DISCUSS WITH ATTORNEYS MATTERS IN WHICH THE DUTY OF THE ATTORNEYS UNDER THE RULES OF PROFESSIONAL CONDUCT CLEARLY CONFLICT WITH CHAPTER 551.
Motion to adjourn the regular meeting into executive session at 5:17 p.m. was made by Alderman Tumlinson, seconded by Alderman Vera and carried unanimously.
6. POSSIBLE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION
Alderwoman Guerrero made a motion for Legal Counsel Daniel Rentfro to draft a letter authorizing \$20,000 to Pederson Construction with the deadline of January 11, 2021, check to be signed and authorized by respective Aldermen adding that it is in full satisfaction of the outstanding invoice cited previously, seconded by Alderman Tumlinson and carried unanimously.
7. ADJOURN
Motion to adjourn was made by Alderwoman Guerrero, seconded by Alderman Vera and carried unanimously.
BY:
BY: Fred Blanco, Town Administrator
APPROVED:Cyndie Rathbun, Mayor
Cyndie Rathbun, Mayor
DATE:

# 6. Presentation on Resaca CleanUp – Doug Lewis, GuillermoZamorano

- 7. Street Committee Report
- a. Ambiotec Engineer
- b. Valley MUD NO.2
- c. Walsdorf Construction
- d. Pederson Construction

8. Discussion/Action on Street Rehabilitation Project Phase 1B Change Order Request on Bolivar Avenue

## VMUD No. 2 Utility Improvements and Town Of Rancho Viejo Street Paving Improvements (Phase 1B) Change Order No. ATTACHMENT C Town Of Rancho Viejo Street Paving Improvements

Item No.	Item Description	Units	Quantity Difference	Unit Price	Unit Costs
,	Zapata				
8	24" Wide Concrete Header Curb (Incl. 6" Compacted Crushed Limestone Base)	LF	-4400	\$12.28	-\$54,032.0
				Subtotal	-\$54,032.0
	Bolivar Main Street - Reconstruction to Scarify				
1	2" Type "D" HMAC w/ MC-30	SY	0	\$11.76	\$0.00
2	8" Crushed Limestone Flexible Base	SY	-3616	\$14.86	-\$53,733.7
4	TxDOT 5001 Geogrid Type II (Tensar BX 1200 or Approved Equal)	SY	-3616	\$2.55	-\$9,220.8
5	Pavement Surface Treatment (IPS HA5 - High Density Mineral Bond or approved equal)	SY	0	\$5.11	\$0.00
	Mix Subgrade 6"	SY	3616	\$4.24	\$15,331.8
	Set up, grade, compact subgrade 6"	SY	3616	\$4.46	\$16,127.3
	3% Type 1 Portland Cement (Material Only)	TON	39	\$263.85	\$10,290.1
	·			Subtotal	-\$21,205.2
	Bolivar Cul-De-Sacs - Pavement Surface Treatment to Scarify				
1	2" Type "D" HMAC w/ MC-30	SY	3570	\$11.76	\$41,983.5
2	8" Crushed Limestone Flexible Base	SY		\$14.86	\$0.00
4	TxDOT 5001 Geogrid Type II (Tensar BX 1200 or Approved Equal)	SY		\$2.55	\$0.00
5	Pavement Surface Treatment (IPS HA5 - High Density Mineral Bond or approved equal)	SY	-3570	\$5.11	-\$18,242.
	Mix Subgrade 6"	SY	3570	\$4.24	\$15,136.9
	Set up, grade, compact subgrade 6"	SY	3570	\$4,46	\$15,922.3
	3% Type 1 Portland Cement (Material Only)	TON	39	\$263.85	\$10,290.1
	<u> </u>		<u> </u>	Subtotal	\$65,090.1
	Bolivar Parking Lots - Pavement Surface Treatment to Scarify				
I	2" Type "D" HMAC w/ MC-30	SY	1392	\$11.76	\$16,369.5
2	8" Crushed Limestone Flexible Base	SY		\$14.86	\$0.00
4	TxDOT 5001 Geogrid Type II (Tensar BX 1200 or Approved Equal)	SY		\$2.55	\$0,00
5	Pavement Surface Treatment (IPS HA5 - High Density Mineral Bond or approved equal)	SY	-1392	\$5.11	-\$7,112.9
	Mix Subgrade 6"	SY	1392	\$4.24	\$5,901.9
	Set up, grade, compact subgrade 6"	SY	1392	\$4.46	\$6,208.1
	3% Type 1 Portland Cement (Material Only)	TON	16	\$263.85	\$4,221.6
				Subtetal	\$25,588.3
****				TOTAL:	\$15,441.2

9. Discussion/Action on Change Order Request for Street Repair of North and South Entrances at the Bend Subdivision in Rancho Viejo, Texas

## Town of Rancho Viejo Repair Entrances at Resaca Bend Subdivision Change Order No. 1

PROJECT: Town of Rancho Viejo Re	epair Entrances at Resaca Be	nd Subdivision	
DATE OF ISSUANCE: January 7, 20	021		
OWNER: Town of Rancho Viejo 3301 Carmen Ave. Rancho Viejo, Texas 78575 CONTRACTOR: Pederson Construct		ENGINEER: Ambiotec Civil Enginee	ring Group
Description: Extend contact completi	on date due to COVID cases	<b>5.</b>	
and holidays that intervened.	or requested a total of 14 day	s to complete the work due to multiple Co	wid cases in his workforce,
Attachments:			
CHANGE IN CONT	TRACT PRICE:	CHANGE IN CONT.	RACT TIMES:
Original Contract Price		Original Contract Times Project Completion: 30 Days	
\$66,860.00		Contract Completion Date: January 2	2, 2021
Net changes from previous Change (	Orders	Net changes from previous Change C	orders ( )
\$0.00		0 days	
Contract Price Prior to this Change C	Order	Contract Times prior to this Change	Order
\$66,860.00		Project Completion: Contract Completion Date:	30 DAYS January 22, 2021
Net Increase (decrease) of this Chan	ge Order	Net Increase (decrease) of this Chang	ge Order
\$0.00	,	14 DAYS	
Contract Price with all approved Ch	ange Orders	Contract Times with all approved Ch	nange Orders
	-		
\$66,860.00		Project Completion: Contract Completion Date:	44 DAYS February 5, 2021
RECOMMENDED	ACCEPTED	APPROVED	
By:	Ву:	By:	1.01
Engineer (authorized Signature)	Contractor (author	rized Signature) Owner (autho	orized Signature)

By:\_\_\_\_\_ Engineer (authorized Signature)

10. Discussion/Action on the Extension of the Disaster Declaration filed with the Office of the Governor



3301 Carmen Avenue Rancho Viejo, Texas 78575 Phone (956) 350-4093 Fax (956) 350-4156

#### DECLARATION OF LOCAL DISASTER FOR PUBLIC HEALTH EMERGENCY

- WHEREAS, BEGINNING IN DECEMBER 2019, A NOVEL CORONAVIRUS, NOW DESIGNATED COVID-19, WAS DETECTED IN WUHAN CITY, HUBEI PROVINCE, CHINA, AND HAS SINCE SPREAD THROUGHOUT THE WORLD; AND
- WHEREAS, SYMPTOMS OF COVID-19 INCLUDE FEVER, COUGHING, AND SHORTNESS OF BREATH, IN SOME CASES THE VIRUS HAS CAUSED DEATH; AND
- WHEREAS, EXTRAORDINARY MEASURES MUST BE TAKEN TO CONTAIN COVID-19 AND PREVENT ITS SPREAD THROUGHOUT THE TOWN OF RANCHO VIEJO, INCLUDING THE QUARANTINE OF INDIVIDUALS, GROUPS OF INDIVIDUALS, AND PROPERTY AND, ADDITIONALLY, INCLUDING COMPELLING INDIVIDUALS, GROUPS OF INDIVIDUALS, OR PROPERTY TO UNDERGO ADDITIONAL HEALTH MEASURES THAT PREVENT OR CONTROL THE SPREAD OF DISEASE; AND
- WHEREAS, ON MARCH 20, 2020, THE MAYOR OF THE TOWN OF RANCHO VIEJO DECLARED A LOCAL STATE OF DISASTER, WHICH HAS BEEN RENEWED BY THE BOARD OF ALDERMEN BY RESOLUTION ADOPTED ON APRIL 14, 2020, MAY 12, 2020, JUNE 9, 2020, JULY 14, 2020, AUGUST 11, 2020, SEPTEMBER 8, 2020, OCTOBER 12, 2020, NOVEMBER 17, 2020 AND DECEMBER 8, 2020.

#### NOW, THEREFORE, BE IT PROCLAIMED BY THE MAYOR OF THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO:

- 1. THAT A LOCAL STATE OF DISASTER FOR PUBLIC HEALTH EMERGENCY IS HEREBY DECLARED FOR THE TOWN OF RANCHO VIEJO, TEXAS PURSUANT TO SECTION §418.108(A) OF THE TEXAS GOVERNMENT CODE.
- 2. PURSUANT TO §418.108(B) OF THE GOVERNMENT CODE, THE STATE OF DISASTER FOR PUBLIC HEALTH EMERGENCY SHALL CONTINUE FOR A PERIOD OF NOT MORE THAN THIRTY DAYS STARTING

JANUARY 20, 2021 TO FEBRUARY 19, 2021 UNLESS CONTINUED OR RENEWED BY THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO.

- 3. PURSUANT TO §418.108(C) OF THE GOVERNMENT CODE, THIS DECLARATION OF A LOCAL STATE OF DISASTER FOR PUBLIC HEALTH EMERGENCY SHALL BE GIVEN PROMPT AND GENERAL PUBLICITY AND SHALL BE FILED PROMPTLY WITH THE TOWN ADMINISTRATOR.
- 4. PURSUANT TO §418.108(D) OF THE GOVERNMENT CODE, THIS DECLARATION OF A LOCAL STATE OF DISASTER ACTIVATES THE TOWN'S EMERGENCY MANAGEMENT PLAN.
- 5. THAT THIS PROCLAMATION SHALL TAKE EFFECT STARTING JANUARY 20, 2021 UNTIL FEBRUARY 19, 2021, UNLESS TERMINATED EARLIER BY OPERATION OF LAW OR FURTHER ACTION OF THE BOARD OF ALDERMEN.

ORDERED THIS  $12^{\text{TH}}$  DAY OF JANUARY 2021, PURSUANT TO THE ACTION OF THE BOARD OF ALDERMAN ON SAID DATE.

CYNDIE RATHBUN,

TOWN OF RANCHO VIEJO MAYOR RANCHO VIEJO, TEXAS

11.Consideration/Approval of a Resolution Ordering the Election for Rancho Viejo, Designation of Election Precincts and Polling Places, Designation of Method of Voting, Submission of Application by Candidates, Appointment of Early Voting Clerk, and Providing for **Publication Notice** 

#### RESOLUTION NO.

A RESOLUTION ORDERING THE ELECTION FOR RANCHO VIEJO, DESIGNATION OF ELECTION PRECINCTS AND POLLING PLACES, DESIGNATION OF METHOD OF VOTING, SUBMISSION OF APPLICATION BY CANDIDATES, APPOINTMENT OF EARLY VOTING CLERK, AND PROVIDING FOR PUBLICATION NOTICE

WHEREAS, an election is hereby ordered for the purpose of voting for one (1) Mayor and two (2) Aldermen for a two year term for the Town of Rancho Viejo.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO, TEXAS:

- SECTION 1. That the Order of Election for the Town of Rancho Viejo, Texas, signed by Mayor Cyndie Rathbun and members of the Board of Aldermen dated January 12, 2021 for the election to be held on May 1, 2021, is hereby ratified and adopted in all respects.
- SECTION 2. Said election is to be held on Saturday, May 1, 2021 between the hours of 7:00 A.M. and 7:00 P.M. for qualified electors residing within the incorporated area of the Town of Rancho Viejo, and notice is further given that the polling place for such election is hereby designated as the Town Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas. Method of Voting shall be by paper ballots, AutoMark Assist Terminal, Version 1.8.6.1 and DS200 Scanner (precinct counter), Version 2.12.2.0.
- SECTION 3. Application by candidates for the offices for which the herein described election is called, shall address application for a place on the ballot to the Town Secretary of the Town of Rancho Viejo, Texas and said application shall be accompanied by the statutory oath of candidate for election as provided by the Texas Election Code, and said application shall be filed with the Town Secretary at the Town Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas. The first day for filing said application is Wednesday, January 13, 2021 and the last day for filing said application is Friday, February 12, 2021 at 5:00 P.M.
- SECTION 4. The Town Secretary or his deputy is hereby appointed Clerk for Early Voting, which Early Voting shall be held at the Town Municipal Office located at 3301 Carmen Avenue in Rancho Viejo, Texas. The period to vote early in person at the Town Secretary's Office is Monday, April 19, 2021 through Tuesday, April 27, 2021, Monday through Friday, regular working hours (8:00 A.M. to 5:00 P.M.); except for Wednesday, April 21, 2021 and Tuesday, April 27, 2021, the early voting hours are 7:00 A.M. to 7:00 P.M.

Application to vote by mail shall be addressed to the Town Secretary, Town of Rancho Viejo, 3301 Carmen Avenue, Rancho Viejo, Texas 78575. Applications for ballot by mail or electronic submission of a scanned application must be received no later than the close of business on Tuesday, April 20, 2021. Electronic submission of a scanned application with an original signature shall be e-mailed to <a href="mailto:fblanco@ranchoviejotexas.com">fblanco@ranchoviejotexas.com</a>.

- SECTION 5. Any person who wishes to be a write-in candidate must make a declaration of write-in candidacy pursuant to Chapter 146 of the Texas Election Code and in compliance with said law, no write-in vote will be counted unless the name written in appears on the list of write-in candidates as required by Chapter 146 of the Texas Election Code.
- SECTION 6. Notice of the election order by the Mayor and Board of Aldermen of the Town of Rancho Viejo, Texas shall be given by publication in the SAN BENITO NEWS one time.

PASSED, ADOPTED AND APPROVED this the 12<sup>th</sup> day of January 2021.

ATTEST:	Cyndie Rathbun, Mayor	-
Fred Blanco, Town Administrator		

#### ORDER OF ELECTION FOR MUNICIPALITIES

An election is hereby ordered to be held on May 1, 2021 for the purpose of:
voting for (1) Mayor and two (2) Aldermen for a two-year term for the Town of Rancho Viejo, Texas
Early voting by personal appearance will be conducted each weekday at
Town Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas 78575 (location)
between the hours of 8:00 a.m. and 5:00 p.m. beginning on April 19, 2021 (date)  and ending on April 27, 2021; except for Wednesday, April 21, 2021 and Tuesday, April 27, 2021 the early (date)
voting hours are 7:00 a.m. to 7:00 p.m.
Applications for ballot by mail shall be mailed to:
Fred Blanco
(Name of Early Voting Clerk)
3301 Carmen Ave
(Address)
Rancho Viejo 78575
(City) (Zip)
Applications for ballots by mail or electronic submission of a scanned application must be received no later than the close of business on <u>Tuesday</u> , <u>April 20, 2021</u> .
Electronic submission of a scanned application with an original signature shall be e-mailed to <a href="mailto:fblanco@ranchoviejotexas.com">fblanco@ranchoviejotexas.com</a> .
Issued this the 12 <sup>th</sup> day of January, 2021.
Signature of Mayor Signature of Councilperson
Signature of Councilperson  Signature of Councilperson
Signature of Councilperson  Signature of Councilperson
Instruction Note: A copy of this election order must be delivered to the County Clerk/Elections Administrator and Voter Registrar not later than 60 days before election day.

#### ORDEN DE ELECCION PARA MUNICIPIOS

Por la presente se ordena que se llevará a cabo una elección el <u>1 de mayo del 2021</u> con el propósito de: (fecha) Votar para eligir un (1) alcalde y dos (2) concejales por un termino de dos (2) anos para el Pueblo de Rancho Viejo, Texas La votación adelantada en persona se llevará a cabo de lunes a viernes en Oficina Municipal, 3301 Carmen Avenida, Rancho Viejo, Texas 78575 (sitio) 8:00 \_de la mañana y las\_ 5:00 Entre las \_de la tarde empezando el 19 de abril del 2021 (fecha) y terminando el 27 de abril del 2021; con la excepcion del miercoles, <u>21 de abril del 2021</u> y (fecha) (fecha) el martes, 27 de abril del 2021 las horas de votacion adelantada en persona son de 7:00 a.m. a 7:00 p.m. (fecha) Las solicitudes para boletas que se votarán en ausencia por correo deberán enviarse a: Fred Blanco (Nombre del Secretario(a) de Votación Adelantada) 3301 Carmen Ave (Dirección) Rancho Viejo 78575 (Zona Postal) (Ciudad) Las solicitudes para boletas que se votarán en ausencia por correo deberán recibirse para el fin de las horas de negocio el\_martes, 20 de abril del 2021 (fecha) Presentación electrónica de una solicitud escaneada con firma original será por correo electrónico a fblanco@ranchoviejotexas.com deberán recibirse para el fin de las horas de negocio el martes, 20 de abril del 2021. Emitida este dia el 12 de enero del 2021. Firma de la Persona del Concilio Firma del Alcalde Firma de la Persona del Concilio Firma de la Persona del Concilio Firma de la Persona del Concilio Firma de la Persona del Concilio

Nota de instrucción: Se deberá entregar una copia de esta orden de elección al/a la Secretario(a) del Condado/Administrador(a) de Elecciones y el/la Registrador(a) de Votantes a más tardar 60 días antes del día de elección.

### NOTICE OF GENERAL ELECTION (AVISO DE ELECCION GENERAL)

To the registered	d voters of the City of	Rancho Viejo	, Texas:
(a los votantes re	gistrados del Ciudad de	Rancho Viejo	, Texas):
			n from 7:00 a.m. to 7:00 p.m., on May 1, wo (2) Aldermen for a two year term.
1 de	mayo	de 20 <u>21</u>	se abrirán desde las 7:00 a.m. hasta las 7:00 p.m. el para votar en la Elección General para elegir
uno (1) alcaid	e y dos (2) concejales para ur	i termino de dos (2) anos	·
	OF POLLING PLACES S) DE LAS CASILLASELEC	TORALES)	
3301 Carm	icipal Office en Avenue ejo, Texas 78575		Oficina Municipal Avenida Carmen 3301 Pueblo de Rancho Viejo, Texas 78575
	personal appearance will be lantada en persona se llevará a		
			ue, Rancho Viejo, Texas 78575 , Rancho Viejo, Texas 78575
	Officina Municipal, A	(location) (sitio)	
		E 6 % (3)	
and ending on () except for Wedn excepcion del m a.m. a 7:00 p.m.) Applications for l	date) (date) (fechal) (date) (fechal) (date) (fechal) (date) (date) (date) (esday, April 21, 2021 and Tue) (described a described abril del 2021 y	le abril del 2021  a)  27 de abril del 2  (fecha)  esday, April 27, 2021, the  y el 27 de abril, del 2021  :	early voting hours are 7:00 a.m. to 7:00 p.m.; (con la las horas de votacion adelantada en person son de 7:00
	(Name of Early Voting Cler (Nombre del Secretario(a) de		2
	3301 Carmen Ave		
	(Address) (Dirección)		_
	Rancho Vieio	78575	
	(City) (Ciudad)	(Zip Code) (Zona Pos	tal)
April 20, 2021 (date) Electronic subm than close of bus Presentación ele	siness on Tuesday, April 20, 202	with an original signature s 21. ada con firma original será	nall be e-mailed to fblanco@ranchoviejotexas.com no later por correo electrónico a fblanco@ranchoviejotexas.com
Issued this the_ (Emitida este dia	12th day of January a 12 de enero	, 20 <u>21</u> , 20 <u>21</u>	

Cyndie Rathbun, Mayor Signature of Mayor (Firma del Alcalde) 12.Consideration/Approval a
Resolution of the Board of
Aldermen of The Town of
Rancho Viejo, Texas,
Authorizing Bank Accounts
and Depository Heretofore
Established and Authorizing
Certain Persons to Sign Checks
and Other Necessary
Transactions for Same

#### RESOLUTION NO.

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO, TEXAS, AUTHORIZING BANK ACCOUNTS AND DEPOSITORY HERETOFORE ESTABLISHED AND AUTHORIZING CERTAIN PERSONS TO SIGN CHECKS AND OTHER NECESSARY TRANSACTIONS FOR SAME

WHEREAS, it is necessary that accounts be maintained at Texas Regional Bank for the payment of expenses of the Town and the deposit of monies received; and

WHEREAS, it is necessary that certain persons be authorized to sign checks for the withdrawal of funds from said accounts;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO, TEXAS, THAT:

Section 1. Required on all transactions shall be two signatures, one of these to be a primary signer which is the Town Administrator or Mayor. Secondary signers are any one of the other aldermen of the Town of Rancho Viejo.

Section 2. Required for entry to any safety deposit boxes shall be two signatures, one of these to be a primary signer which is the Town Administrator or Mayor. Secondary signers are any one of the other aldermen of the Town of Rancho Viejo.

Section 3. This resolution shall become effective on this the 12<sup>th</sup> day of January 2021.

Cynthia Rathbun, Mayor	Fred Blanco, Town Administrator
Maribel B. Guerrero, Mayor Pro Tem	Laura G. Kaechele, Alderwoman
Craig Grove, Alderman	David L. Tumlinson, IV., Alderman
Javier Vera, Alderman	
PASSED, ADOPTED AND APPROVED by the B the 12 <sup>th</sup> day of January 2021.	Board of Aldermen of the Town of Rancho Viejo, on this
ATTEST:	Cyndie Rathbun, Mayor
Fred Blanco, Town Administrator	

# 13.Consideration/Action to Accept Amendment to the Lexis Nexis Advance Subscription Agreement



#### Lexis Advance® Subscription Amendment for State/Local Government (Existing Subscriber Version)

"Subscriber" Name: Town of Rancho Viejo	
Account Number:	
"LN": LexisNexis, a division of RELX Inc.	

#### 1 Amendment

This Amendment ("Amendment") amends and supplements the terms of the Lexis Advance Subscription Agreement previously entered into between LexisNexis, a division of RELX Inc. ("LN") and Subscriber (the "Subscription Agreement"). This Amendment shall serve as Subscriber's acceptance of the General Terms & Conditions for Use of the Online Services in effect as of the date of this Amendment and displayed at <a href="https://www.lexisnexis.com/terms/general">www.lexisnexis.com/terms/general</a>.

#### 2. Certification

2.1 Subscriber certifies that the number of government professionals in Subscriber's organization is as set forth below. A "Government Professional User" is defined as an attorney, judge, librarian, researcher, investigator or analyst who is employed by the Subscriber.

Number of Government Professional Users:	1

- 2.2 A "Support Staff User" is defined as a person who supports the Government Professional User, including, but not limited to: paralegals, interns, legal secretaries or other administrative support members. 3 ID's will be issued to support staff for each Government Professional User accounted for above. Support Staff Users will receive access at no additional charge. 2.3 Each LN ID must be issued for individual use by the Government Professional User or Support Staff User.
- 2.4 If Subscriber, at the time of signing this Amendment has 11 or more Government Professional Users, then Subscriber is required to notify LN if the number of Government Professional Users falls below 11. Subscriber shall, within 30 days of the staffing change, notify LN in writing.
- 2.5 Subscriber acknowledges that the pricing and menus provided to Subscriber in this Amendment depend in part on the number of Government Professional Users in Subscriber's organization. Subscriber certifies that as of the date Subscriber signs this Amendment there are the number of Government Professional Users in Subscriber's organization (the "Reference Number") as Subscriber has specified above.
  - (i) At LN's request from time to time, Subscriber will certify in writing the then-current Reference Number.
  - (ii) If there is a change in the Reference Number during the Term, LN may, in its sole discretion on at least 30 days prior written notice to Subscriber, increase or decrease the Monthly Commitment by an amount that does not exceed, on a percentage basis, the change in the Reference Number.

#### 3. Lexis Advance Product and Charges

3.1 This Section 3 amends the Subscription Agreement with respect to the Lexis Advance® product offering described below. The term of Subscriber's commitment for the Lexis Advance product offering will begin upon the date Subscriber's billing account ("Account Number") is activated ("Activation") and will continue for the last period set forth in Section 3.3 below (the "Committed Term"). Subscriber may not terminate this Amendment for convenience under the General Terms during the Committed Term. Notwithstanding the foregoing, Subscriber may terminate this Amendment during the Committed Term for a material breach by LN that remains uncured for more than 30 days after LN receives written notice from Subscriber identifying a specific breach. If Subscriber terminates this Amendment pursuant to this Section, then Subscriber will pay all charges incurred up to the date of termination.

Lexis Advance Content & Features		
Product	SKU Number	Number of Users
National Primary Enhanced	1011511	1
News	1010610	1
TX Practice Library	1010629	1

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1		

- 3.2 During the Term, the premium features Shepard's Graphical and Research Map will be included at no additional charge.
- 3.3 In exchange for access to the Lexis Advance Content, Feature and/or Service set forth above in Section 3.1, Subscriber will pay to LN the following amount (the "Monthly Commitment") during the periods set forth below.

Committed Term	Monthly Commitment	
2/1/21 - 1/31/22	\$79.31	

3.4 During the Term, LN may make content and features available to Subscriber that are not included in the Lexis Advance Content described above which will be offered to Subscriber at an additional charge ("Alternate Materials"). Subscriber will be under no obligation to access and use the Alternate Materials, or to incur additional fees beyond the Monthly Installment. If Subscriber elects to access the Alternate Materials by initialing below, Subscriber will be notified that additional charges will apply before the Alternate Materials is displayed. If Subscriber proceeds to access the Alternate Materials, Subscriber will pay the then current, transactional charge(s) for the Alternate Materials that is displayed at the time of access.

Subscriber elects access to the Alternate Materials

- 3.5 Use of Lexis Advance under this Amendment is available to Subscriber and its Authorized Users (defined in the General Terms).
- 3.6 LN may temporarily suspend access to Lexis Advance until all unpaid amounts are paid in full. No claims directly or indirectly related to this Amendment with respect to amounts billed or payments made under this Amendment may be initiated by Subscriber more than 6 months after such amounts were first billed to Subscriber.

#### 4. Closed Offer

The prices and other terms are subject to change if Subscriber has not submitted a signed original or copy on or before 1/31/2021.

#### 5. Confidential Information

Subject to any state open records or freedom of information statutes, this Amendment contains confidential pricing information of LN. Subscriber understands that disclosure of the pricing information contained herein could cause competitive harm to LN, and will receive and maintain this Amendment in trust and confidence and take reasonable precautions against such disclosure to any third person. This Section 5 will survive the termination or expiration of this Amendment.

#### 6. SUPPORT AND TRAINING

During the Term, Subscriber, with the support of LN, agrees to encourage the effective use of Lexis Advance through:

- (a) Meaningful participation in additional ongoing programs presented by LN to update and train Authorized Users;
- (b) Authorize the periodic distribution of memos or other communications by LN and/or Subscriber to Authorized Users; and
- (c) The periodic review with LN of Subscriber's Authorized User's use of materials and training under this Amendment.

#### 7. Miscellaneous

This Amendment does not bind either party until it has been accepted by both parties. Subscriber may accept this Amendment by signing below. LN will accept this Amendment by providing Subscriber with access to Lexis Advance or by signing below.

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	Page 2 of	

LEXISNEXIS WILL NOT ACCEPT ANY CHANGES, CORRECTIONS OR ADDITIONS TO THIS AMENDMENT UNLESS SUCH CHANGES ARE EXPRESSLY ACCEPTED BY LN IN WRITING. SUCH CHANGES WILL HAVE NO LEGAL EFFECT.

#### AGREED TO AND ACCEPTED BY:

Subscriber:	Town of Rancho Viejo
	[MUST BE COMPLETED BY SUBSCRIBER]
Authorized Subscriber Signature:	
Printed Name:	
Job Title:	
Date:	
Number of Professional Users:	
exisNexis, a division of RELX Inc.	
	[COMPLETED BY LEXISNEXIS]
Authorized Signature:	
Name:	
Job Title:	
Date:	
1	

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		and the second s

14. Consideration/Approval of a Resolution of the Board of Aldermen of the Town of Rancho Viejo, Texas Providing for the Appointment of Judge of the Municipal Court

#### RESOLUTION NO.

WHEREAS, the Town of Rancho Viejo, Texas had adopted and approved Chapter 18 of the Town's Code of Ordinances, providing for the appointment of a Judge for the Municipal Court of the Town; and

WHEREAS, said Ordinance provides that the Municipal Judge shall be appointed by resolution by the Board of Aldermen of the Town; and

WHEREAS, the Board of Aldermen has determined that Javier Gonzalez possesses the judgment and requisite legal qualifications to be appointed Municipal Judge for the Town of Rancho Vieio:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN, OF THE TOWN OF RANCHO VIEJO, TEXAS:

Section 1: That Javier Gonzalez is hereby appointed Municipal Judge in and for the Municipal Court of the Town of Rancho Viejo, Texas, said appointment being made pursuant to Chapter 29 of the Texas Government Code.

Section 2: Javier Gonzalez shall serve as Judge for a term of two years from the date of this resolution and until a successor is duly appointed, subject to Section 22.077 of the Texas Local Government Code, or as otherwise may be provided by law.

Section 3: Municipal Judge Javier Gonzalez will be paid a sum of Nine Hundred Dollars (\$900.00) per month.

PASSED, ADOPTED AND APPROVED by the Board of Aldermen of the Town of Rancho Viejo on this the 12<sup>th</sup> of January 2021.

Town of Rancho Viejo

Cyndie Rathbun, Mayor

ATTEST:

Fred Blanco, Town Administrator

# 15. Consideration/Action on Municipal Judge Contract

#### MUNICIPAL JUDGE AGREEMENT

This Agreement, by and between the TOWN OF RANCHO VIEJO, TEXAS (hereinafter sometimes referred to as the "Town"), a Type-A General Law Municipality, 3301 Carmen Avenue, Rancho Viejo, Cameron County, Texas and JAVIER GONZALEZ, a duly licensed attorney of the State of Texas, 335 Calle Jacaranda, Brownsville, Cameron County, Texas 78520, who hereby agree as follows:

#### Article I. RECITALS

Section 1.01 On the 17th day of December 2020, at a meeting of the Board of Aldermen (the "Meeting"), Town selected Javier Gonzalez ("Judge Gonzalez") to serve as the Municipal Court Judge for the Town.

#### Article II. TERM OF EMPLOYMENT

Section 2.01 Initial Term. The initial term of this Agreement is for a period of two years beginning January 12, 2021 (the "Appointment Date"), subject to continuation as provided for in Section 29.005 of the Texas Government Code.

Section 2.02 Termination. Town may terminate this Agreement prior to the expiration of the term in accordance with the provisions of Section 22.077 of the Texas Local Government Code pertaining to removal of municipal officers.

#### Article III. COMPENSATION

Section 3.01 Compensation. As compensation for all services rendered under this Agreement, Judge Gonzalez will be paid the sum of Nine Hundred and 00/100 Dollars (\$900.00) per month.

#### Article IV. DUTIES OF JUDGE

Section 4.01 General Duties. Judge Gonzalez shall perform all duties and responsibilities required of a Municipal Judge in the State of Texas, including but not limited to:

(a) Managing court dockets, including arraignments and preliminary hearings.

MUNICIPAL JUDGE AGREEMENT Page 1 of 3

- (b) Presiding over jury and non-jury trials and levying fines commensurate with the violation in such a manner to preserve equity and uniformity in the application of existing laws and ordinances.
- (c) Coordinating court activities with the Municipal Prosecutor, the Town Attorney, and other Town personnel.

Section 4.02 Regularity of Docket. Judge Gonzalez shall hold court sessions at least two times monthly, subject to reasonable adjustments for holiday and vacation schedules, and more often as necessary to provide for an efficient processing of the docket.

Section 4.03 State Bar License. Judge Gonzalez shall maintain his license to practice law in the State of Texas. The failure to maintain a license to practice law in the State of Texas shall be grounds for immediate termination of the Agreement effective upon notice received by Judge Gonzalez.

Section 4.04 Code of Conduct. Judge Gonzalez shall abide by all provisions of the Texas Code of Judicial Conduct applicable to municipal judges.

#### Article V. ADDITIONAL OBLIGATIONS.

Section 5.01 Professional Certification. Judge Gonzalez shall maintain all certifications and all continuing education necessary to legally perform his duties as Municipal Judge. The Town shall reimburse Judge Gonzalez for all reasonable expenses accrued in maintaining required certifications and continuing education unique to his role as the Municipal Judge. The Town shall not reimburse for any fees, certifications, dues, or continuing education that is required by the State Bar of Texas to maintain Judge Gonzalez's license to practice law in the State of Texas.

#### Article VI. MISCELLANEOUS PROVISIONS

Section 6.01 Attorney's Fees. Any party to this Agreement who prevails in any legal proceeding related to the Agreement is entitled to recover reasonable attorney's fees and costs of such proceeding.

Section 6.02 Choice of Law and Venue. This Agreement will be construed in accordance with the laws of the State of Texas. Exclusive venue for any proceeding in law or equity shall be in Cameron County, Texas.

Section 6.03 Legal Construction. Should any provisions of this Agreement for any reason be held invalid or unenforceable, said provision shall not affect any other provision of the Agreement, which shall be construed as if the invalid or unenforceable provision had never existed.

Section 6.04 Agreement of the Parties. This Agreement contains the entire agreement of the parties and cannot be changed except by their written agreement. This Agreement supersedes any prior understandings or agreements between the parties respecting the subject matter of this Agreement.

Section 6.05 No Employer – Employee Relationship. Nothing in this Agreement creates an employer-employee relationship between the Town and Judge Gonzalez, or entitles him to any fringe benefits provided to Town employees.

Section 6.06 Counterparts. If this Agreement is executed in multiple counterparts, all counterparts taken together constitute this Agreement. Copies of signatures to this Agreement are effective original signatures.

THE TOWN OF RANCHO VIEJO, TEXAS

Ву:	Waster and a state of the state	
	Cyndie Rathbu	ın Mayor

Javier Gonzalez

## 16.Consideration/Action on Town Administrator Contract

# 17.Discussion/Action on Planning Session for Board of Aldermen and Town Administrator

# 18. Consideration/Appointment of Member to the Strategic Planning Committee

Mayor Recommendation: Laura Garcia Kaechele 19. Consideration/Appointment of Members to the Board of Adjustments and Appeals Committee

Mayor appointment/
reappointment recommendation:

Jorge de la Garza-Chair

# 20. Consideration/Appointment of Members to the Beautification Committee

Mayor reappointment recommendation:

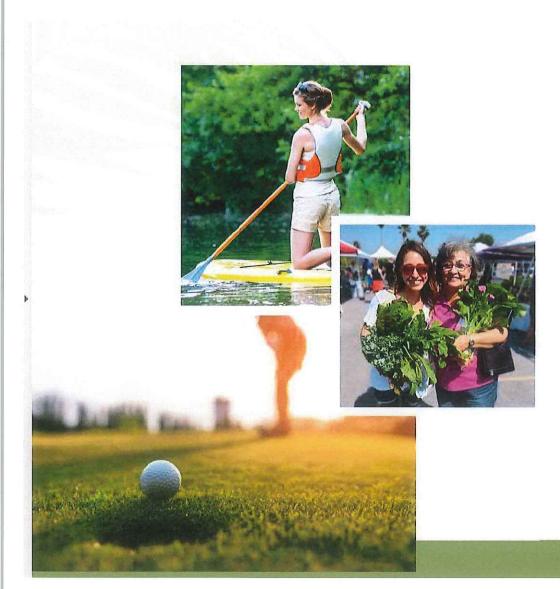
Maria V. Garza, Chairman Andrea Luna Benilde Olvera Blanca Martinez Delma Tercero 21. Consideration/Appointment of Members to the Planning and Zoning Commission

Mayor reappointment recommendation:

Filiberto Conde Craig Grove Carmine Auditore

# 22. Discussion/Action on Redesign of Town's Website





## Welcome Home LIVE IN RANCHO VIEJO

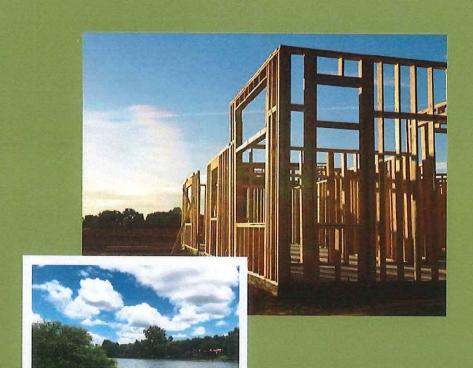
Rancho Viejo, Texas is a beautiful community perfectly situated between the South Texas cities of Brownsville and Harlingen. This peaceful community is built around stunning tropical waterways – or Resacas – and one of the finest golf courses in the Rio Grande Valley.

With fun family events, a community fammer's market and plenty of outdoor activities, see why Rancho Viejo is the best place to live in the Rio Grande Valley.

## Ample Opportunities BUILD IN RANCHO VIEJO

The Rancho Viejo community is growing and right now there are ample opportunities for builders and developers to take advantage of this prime location.

Rancho Viejo offers large beautiful lots, many of which sit on the resaca, in a safe and quiet town with covenient access to the expressway and the nearby cities of Brownsville and Harlingen. First-class country club amenities available with a membership.



## Foin Us UPCOMING EVENTS

30

Planning & Zoning Commission Meeting

9 AM Town Municipal Office 30

Strategic Planning Commitee Meeting

6 PM Town Municipal Office AUG 11

Board of Alderman Meeting

6 PM Town Municipal Office

VIEW ALL EVENTS

## Recent ANNOUNCEMENTS



July 23, 2020 Self Report Hurricane Hanna Damage



July 26, 2020 Sandbags Available for Residents



July 14, 2020 Rancho Viejo Paving and Utility Updates

VIEW ALL NEWS

### SIGN UP FOR ALERTS

Receive instantaneous and proactive communication from the Town Hall and local law enforcement about town meetings, crimes, emergencies and other important information. All Alerts are delivered via e-mail and are also available via text message on your cell phone.

Build a stronger communty and sign-up today!



Town Municipal Office 3301 Carmen Avenue, Rancho Viejo, TX 78575 Phone: (956) 350-4093 Fax: (956) 350-4156

Office Hours: Monday to Friday 8:00 a.m. - 5:00 p.m.

Police Department 3301 Carmen Avenue, Rancho Viejo, Texas 78575 Emergency Phone: 911 Non- Emergency, After Hours Phone: (956) 350-9000 Office Phone: (956) 350-4093 Follow us on:

23. Discussion/Possible Action on Farmer's Market Operation Schedule and Scheduling an Informational Workshop with the Farmers Market

24. Report Regarding Grant Proposal to the USDA submitted and written on-behalf of the Town by the Farmers Market

## 25. Strategic Planning Committee Report

- a. Tree Preservation Ordinance
- b. Ordinance to Regulate Short Term Rental through agencies such as HomeAway, VRBO, Airbnb, TripAdvisor and Boking.com or similar agencies
- c. Ordinance Chapter 70 Parking Regulations



## 27. November 2020 Financial Report – Town Administrator

## 28. December 2020 Police Report - Police Chief

### 29. Public Comment

## 30. Adjourn