



NOTICE OF A PUBLIC MEETING
TOWN OF RANCHO VIEJO
BOARD OF ALDERMEN
REGULAR MEETING
DECEMBER 8, 2020
6:00 P.M.

NOTICE is hereby given of a REGULAR MEETING of the BOARD OF ALDERMEN of the TOWN OF RANCHO VIEJO, TEXAS, to be held on DECEMBER 8, 2020 at 6:00 P.M., in the TOWN MUNICIPAL OFFICE, 3301 CARMEN AVENUE, RANCHO VIEJO, TEXAS to consider the following items:

1. Call to Order
2. Roll Call
3. Invocation and Pledge
4. Public Comment
5. Approval of Minutes – Regular Meeting November 17, 2020, Special Meeting November 19, 2020, Special Meeting December 1, 2020
6. Discussion/Action on the Extension of the Disaster Declaration filed with the Office of the Governor
7. Street Committee Report
8. 6th Annual Christmas Golf Cart & Bike Parade Announcement – Canceled
9. Farmers Market Christmas Blanket Drive Announcement
10. November 2020 Police Report - Police Chief
11. Public comment
12. Executive Session, as authorized by Texas Government Code section 551.074, to deliberate the appointment of a public officer, to wit: Municipal Judge
13. Executive Session: Pursuant to the Following Section of the Texas Government Code: Section 551.074 To Consider the Reappointment, Employment, Evaluation, or Duties of the Town Administrator and to Consider a New Proposed Contract for The Town Administrator
14. Possible action on matters discussed in Executive Session
15. Adjourn


Fred Blanco, Town Administrator



State of Texas
County of Cameron
Town of Rancho Viejo

I, the undersigned authority, do hereby certify that the above NOTICE OF MEETING of the Board of Aldermen of the Town of Rancho Viejo, Texas is a true and correct copy of said NOTICE, which has been posted on the Window of the Town of Rancho Viejo Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas, a place convenient and readily accessible to the General Public, on December 4, 2020 at 5:00 p.m. and which will be continuously posted for a period of seventy-two (72) hours prior to the date and time said meeting was convened.

ATTEST: 
Fred Blanco, Town Administrator

1. Call to Order

By Mayor Rathbun

2. Roll Call

By Eunice Salinas

Alderman Grove

Alderwoman Guerrero

Alderwoman Kaechele

Alderman Tumlinson

Alderman Vera

Legal Counsel, Daniel Rentfro, Jr.

Town Administrator, Fred Blanco.

3. Invocation and Pledge

The pledge of allegiance to the United States Flag:

“I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.”

And the pledge of allegiance to the Texas State Flag is,

“Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

4. Public Comment

5. Approval of Minutes –
Regular Meeting November
17, 2020, Special Meeting
November 19, 2020, Special
Meeting December 1, 2020

MINUTES OF A REGULAR MEETING
TOWN OF RANCHO VIEJO
NOVEMBER 17, 2020

A Regular Meeting of the Board of Aldermen of the Town of Rancho Viejo, Texas, was held on, November 17, 2020 at 6:00 P.M., in the Town Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas to consider the following items:

1. CALL TO ORDER

The meeting was called to order by Mayor Pro-tem Guerrero at 6:05 p.m.

2. ROLL CALL

Roll Call was made by Eunice Salinas, Assistant Town Secretary. Members present at the meeting were:

Ms. Maribel Guerrero
Mr. Javier Vera
Mr. David Tumlinson
Mr. Craig Grove

Absent:

Ms. Grace Salinas
Mayor Cyndie Rathbun

A quorum was present at the meeting.

Legal Counsel David Irwin (via Zoom) and Town Administrator Fred Blanco were also present.

Those present in the audience were:

Mariana Tumlinson	Maria Hernandez	Rogelio Banda Jr.	Zoom Audience:
Ashley Tumlinson	Juan Villarreal	Adrian Salazar	Doro Garcia
Vanessa Villarreal	Ivan Hernandez		Ramiro Gonzalez
Elvira Banda	Arturo Huerta		Scott Fry
			Janie Alvarado

3. INVOCATION AND PLEDGE

Alderman Tumlinson led the group in the invocation and the pledge of allegiance to the American and Texas flag.

4. CANVASS RESULTS OF NOVEMBER 3, 2020 ELECTION OF TOWN OFFICIALS AND SPECIAL ELECTION
AND ADOPT RESOLUTIONS DECLARING RESULTS OF ELECTION

Mayor Pro-tem Guerrero read the results of the November 3, 2020 Election.

Motion to adopt Resolution declaring results of the general election held in the Town of Rancho Viejo on November 3, 2020 was made by Alderman Tumlinson, seconded by Alderman Grove and carried unanimously.

Motion to adopt Resolution declaring results of the special election held in the Town of Rancho Viejo on November 3, 2020 was made by Alderman Grove, seconded by Alderman Tumlinson and carried unanimously.

5. ACTION ON ISSUANCE OF CERTIFICATES OF ELECTION

Town Administrator Fred Blanco issued the certificates of election to Laura G. Kaechele, Maribel Guerrero and David Tumlinson, IV.

6. ADMINISTER OATH OF OFFICE AND INSTALLATION OF ELECTED OFFICIALS

Rancho Viejo Municipal Judge Ricardo Adobbati administered the oath of office for the installation of elected officials Laura G. Kaechele, Maribel Guerrero, and David Tumlinson, IV.

7. PUBLIC COMMENT

Rancho Viejo Police Chief Robert Tyler announced the resignation of Officer Elvira Banda and swore in Thomas Fusco as the officer to replace her.

Elvira Banda thanked the Board and the Police Department.

8. APPROVAL OF MINUTES –REGULAR MEETING OCTOBER 12, 2020

Motion to approve the minutes for October 12, 2020 was made by Alderman Vera, seconded by Alderman Grove and carried unanimously.

9. DISCUSSION/ACTION ON APPROVAL OF MOU BETWEEN THE CITY COMMISSION OF CITY OF BROWNSVILLE AND THE BOARD OF ALDERMEN OF TOWN OF RANCHO VIEJO TO PARTICIPATE IN THE TWDB FUNDING USGS HUC-10 BROWNSVILLE SHIP CHANNEL WATERSHED STUDY

City of Brownsville representative Ramiro Gonzalez explained the MOU and City of Brownsville Engineer Doro Garcia explained the Brownsville Ship Channel Watershed Study to the Board. Discussion Ensued.

Motion to approve the MOU between City Commission of the City of Brownsville and the Board of Aldermen of town of Rancho Viejo to participate in the TWDB funding USGS HUC-10 Brownville ship Channel Watershed Study was made by Alderman Grove, seconded by Alderman Vera and carried unanimously.

10. DISCUSSION/ACTION ON THE EXTENSION OF THE DISASTER DECLARATION FILED WITH THE OFFICE OF THE GOVERNOR

Motion to extend the disaster declaration filed with the office of the Governor from November 20, 2020 to December 19, 2020 was made by Alderman Tumlinson, seconded by Alderman Vera and carried unanimously.

11. MUNICIPAL JUDGE POSITION UPDATE/DISCUSSION/ACTION ON EXTENSION OF APPLICATION DEADLINE SUBMISSION FOR THE MUNICIPAL COURT JUDGE POSITION

Town Administrator Fred Blanco updated the Board on the status of application submissions by potential candidates.

It was agreed amongst the Board that Chief Tyler, Judge Adobbati, and Legal Counsel Daniel Rentfro Jr. will narrow down the prospects and present their recommendations to the Board.

Motion to cancel the extension of the application deadline for submission for the Municipal Court Judge position was made by Alderman Tumlinson, seconded by Alderwoman Kaechele and carried unanimously.

12. REINDEER RUN ANNOUNCEMENT– CANCELED

Mayor pro-tem Maribel Guerrero announced the cancellation of the Reindeer Run.

13. 6TH ANNUAL CHRISTMAS GOLF CART & BIKE PARADE ANNOUNCEMENT – SUNDAY, DECEMBER 13TH AT 5:00 P.M.

Mayor pro-tem Maribel Guerrero announced the 6th annual Christmas Golf Cart and Bike Parade for Sunday, December 13th at 5:00 P.M.

14. STREET COMMITTEE REPORT

Mayor pro-tem Guerrero updated the Board and audience on improvements on several streets of the Town including Cortez, Balboa, Bolivar, Rancho Viejo Dr. to Alvarado, Zapata, Balboa, and the lift station between Carmen and Alvarado. Discussion ensued regarding other street improvements.

15. SEPTEMBER 2020 FINANCIAL REPORT - TOWN ADMINISTRATOR

Town Administrator Fred Blanco presented the September 2020 financial report.

16. CONSIDERATION/ACTION ON EMPLOYMENT OF REGULAR POLICE OFFICER AND SETTING OF SALARY

Motion to move item 16 out of sequence after item 7 was made by Alderman Tumlinson, seconded by Alderman Vera and carried unanimously.

Motion to hire Thomas Fusco as Police Officer for the Town of Rancho Viejo was made by Alderman Vera, seconded by Alderman Tumlinson and carried unanimously.

17. OCTOBER 2020 POLICE REPORT - POLICE CHIEF

Chief Robert Tyler presented the Police report for October 2020.

18. PUBLIC COMMENT

Adrian Salazar of Daylight Capital Municipal Advisors introduced himself to the Board as the representative for the Rio Grande Valley.

Ivan Hernandez expressed his concerns about Air BNB rentals on Balboa.

19. ADJOURN

Motion to adjourn the meeting at 8:03 p.m. was made by Alderman Tumlinson, seconded by Alderman Grove and carried unanimously.

BY: _____
Fred Blanco, Town Administrator

APPROVED: _____
Cyndie Rathbun, Mayor

DATE: _____

MINUTES OF A Special MEETING
TOWN OF RANCHO VIEJO
November 19, 2020

A Special Meeting of the Board of Aldermen of the Town of Rancho Viejo, Texas was held on November 19, 2020 at 5:00 P.M., via Zoom Teleconference Meeting ONLY by logging on at <https://us02web.zoom.us/j/84012654140> Meeting ID: 840 1265 4140

1. CALL TO ORDER

The meeting was called to order by Mayor Rathbun at 5:10 p.m.

2. ROLL CALL

Roll Call was made by Town Administrator Fred Blanco. Members present at the meeting were:

Craig Grove
Javier Vera
Maribel Guerrero
Laura Kaechele

Legal Counsel Daniel Rentfro, Jr (via Zoom) and Town Administrator Fred Blanco were also present.

3. INVOCATION AND PLEDGE

Alderwoman Guerrero led the group in the invocation and the pledge of allegiance to the American and Texas flag.

4. EXECUTIVE SESSION PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE, TO CONSULT WITH THE TOWN'S ATTORNEY ON A MATTER IN WHICH THE DUTY OF THE ATTORNEY TO THE GOVERNMENTAL BODY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS CLEARLY CONFLICTS WITH THIS CHAPTER.

Motion to adjourn to executive session was made by Alderwoman Guerrero, seconded by Alderman Vera and carried unanimously.

5. POSSIBLE ACTION DISCUSSED IN EXECUTIVE SESSION

Motion to proceed as discussed in executive session was made by Alderman Grove, seconded by Alderwoman Guerrero and carried unanimously.

6. ADJOURN

The meeting was adjourned at 6:50 p.m.

BY: _____
Fred Blanco, Town Administrator

APPROVED: _____
Cyndie Rathbun, Mayor

DATE: _____

MINUTES OF A SPECIAL MEETING
TOWN OF RANCHO VIEJO
DECEMBER 1, 2020

A Special Meeting of the Board of Aldermen of the Town of Rancho Viejo, Texas, was held on, December 1, 2020 at 6:00 P.M., in the Town Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas to consider the following items:

1. CALL TO ORDER

The meeting was called to order by Mayor Rathbun at 6:03 p.m.

2. ROLL CALL

Roll Call was made by Mayor Rathbun. Members present at the meeting were:

Javier Vera
Laura Kaechele
Maribel Guerrero
David Tumlinson
Craig Grove

Legal Counsel Daniel Rentfro, Jr. was present via Zoom

3. INVOCATION AND PLEDGE

Alderwoman Guerrero led the group in the invocation and the pledge of allegiance to the American and Texas flag.

4. EXECUTIVE SESSION: PURSUANT TO THE FOLLOWING SECTION OF THE TEXAS GOVERNMENT CODE:
SECTION 551.074 TO CONSIDER THE REAPPOINTMENT, EMPLOYMENT, EVALUATION, OR DUTIES OF
THE TOWN ADMINISTRATOR AND TO CONSIDER A NEW PROPOSED CONTRACT FOR THE TOWN
ADMINISTRATOR

Motion to adjourn the meeting to executive session at 6:04 p.m. was made by Alderman Grove, seconded by Alderman Tumlinson and carried unanimously.

5. POSSIBLE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION

The meeting reconvened at 7:34 p.m.

Motion to proceed as discussed in executive session was made by Alderwoman Guerrero, seconded by Alderman Tumlinson and carried unanimously.

6. ADJOURN

Meeting was adjourned at 7:35 p.m.

BY: _____
Fred Blanco, Town Administrator

APPROVED: _____
Cyndie Rathbun, Mayor

DATE: _____

6. Discussion/Action on the Extension of the Disaster Declaration filed with the Office of the Governor



3301 Carmen Avenue
Rancho Viejo, Texas 78575
Phone (956) 350-4093 Fax (956) 350-4156

DECLARATION OF LOCAL DISASTER FOR PUBLIC HEALTH EMERGENCY

WHEREAS, BEGINNING IN DECEMBER 2019, A NOVEL CORONAVIRUS, NOW DESIGNATED COVID-19, WAS DETECTED IN WUHAN CITY, HUBEI PROVINCE, CHINA, AND HAS SINCE SPREAD THROUGHOUT THE WORLD; AND

WHEREAS, SYMPTOMS OF COVID-19 INCLUDE FEVER, COUGHING, AND SHORTNESS OF BREATH, IN SOME CASES THE VIRUS HAS CAUSED DEATH; AND

WHEREAS, EXTRAORDINARY MEASURES MUST BE TAKEN TO CONTAIN COVID-19 AND PREVENT ITS SPREAD THROUGHOUT THE TOWN OF RANCHO VIEJO, INCLUDING THE QUARANTINE OF INDIVIDUALS, GROUPS OF INDIVIDUALS, AND PROPERTY AND, ADDITIONALLY, INCLUDING COMPELLING INDIVIDUALS, GROUPS OF INDIVIDUALS, OR PROPERTY TO UNDERGO ADDITIONAL HEALTH MEASURES THAT PREVENT OR CONTROL THE SPREAD OF DISEASE; AND

WHEREAS, ON MARCH 20, 2020, THE MAYOR OF THE TOWN OF RANCHO VIEJO DECLARED A LOCAL STATE OF DISASTER, WHICH HAS BEEN RENEWED BY THE BOARD OF ALDERMEN BY RESOLUTION ADOPTED ON APRIL 14, 2020, MAY 12, 2020, JUNE 9, 2020, JULY 14, 2020, AUGUST 11, 2020, SEPTEMBER 8, 2020, OCTOBER 12, 2020 AND NOVEMBER 17, 2020.

NOW, THEREFORE, BE IT PROCLAIMED BY THE MAYOR OF THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO:

1. THAT A LOCAL STATE OF DISASTER FOR PUBLIC HEALTH EMERGENCY IS HEREBY DECLARED FOR THE TOWN OF RANCHO VIEJO, TEXAS PURSUANT TO SECTION §418.108(A) OF THE TEXAS GOVERNMENT CODE.
2. PURSUANT TO §418.108(B) OF THE GOVERNMENT CODE, THE STATE OF DISASTER FOR PUBLIC HEALTH EMERGENCY SHALL CONTINUE FOR A PERIOD OF NOT MORE THAN THIRTY DAYS STARTING

DECEMBER 20, 2020 TO JANUARY 19, 2021 UNLESS CONTINUED OR RENEWED BY THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO.

3. PURSUANT TO §418.108(C) OF THE GOVERNMENT CODE, THIS DECLARATION OF A LOCAL STATE OF DISASTER FOR PUBLIC HEALTH EMERGENCY SHALL BE GIVEN PROMPT AND GENERAL PUBLICITY AND SHALL BE FILED PROMPTLY WITH THE TOWN ADMINISTRATOR.
4. PURSUANT TO §418.108(D) OF THE GOVERNMENT CODE, THIS DECLARATION OF A LOCAL STATE OF DISASTER ACTIVATES THE TOWN'S EMERGENCY MANAGEMENT PLAN.
5. THAT THIS PROCLAMATION SHALL TAKE EFFECT STARTING DECEMBER 20, 2020 UNTIL JANUARY 19, 2021, UNLESS TERMINATED EARLIER BY OPERATION OF LAW OR FURTHER ACTION OF THE BOARD OF ALDERMEN.

ORDERED THIS 8TH DAY OF DECEMBER 2020, PURSUANT TO THE ACTION OF THE BOARD OF ALDERMAN ON SAID DATE.

CYNDIE RATHBUN,

TOWN OF RANCHO VIEJO MAYOR
RANCHO VIEJO, TEXAS

7. Street Committee Report

8. 6th Annual Christmas Golf Cart & Bike Parade Announcement – Canceled

9. Farmers Market Christmas Blanket Drive Announcement

RANCHO VIEJO FARMERS MARKET

CHRISTMAS BLANKET DRIVE



**SHARE THE WARMTH THIS HOLIDAY
ONE BLANKET AT A TIME!**



DONATE A NEW ADULT OR CHILDREN'S BLANKET
*BLANKETS TO BE DROPPED OFF AT ANY
OF OUR SUNDAY FARMERS MARKETS.

TEXT: 956-466-7359 TO COORDINATE DROP-OFF

DROP OFF LOCATION

3301 Carmen Ave. Rancho Viejo

10.November 2020 Police Report - Police Chief

11.Public comment

12.Executive Session, as
authorized by Texas
Government Code section
551.074, to deliberate the
appointment of a public
officer, to wit: Municipal Judge

13.Executive Session:
Pursuant to the Following
Section of the Texas
Government Code: Section
551.074 To Consider the
Reappointment, Employment,
Evaluation, or Duties of the
Town Administrator and to
Consider a New Proposed
Contract for The Town
Administrator

14. Possible action on matters discussed in Executive Session

15.Adjourn