



NOTICE OF A PUBLIC MEETING  
TOWN OF RANCHO VIEJO  
BOARD OF ALDERMEN  
REGULAR MEETING  
MAY 12, 2020  
6:00 P.M.

NOTICE is hereby given of a REGULAR MEETING of the BOARD OF ALDERMEN of the TOWN OF RANCHO VIEJO, TEXAS, to be held on MAY 12, 2020 at 6:00 P.M via Zoom Teleconference Meeting ONLY by logging on at <https://us02web.zoom.us/j/88019699811> Meeting ID: 880 1969 9811

This Notice and Meeting Agenda, are posted online at: [www.ranchoviejotexas.com](http://www.ranchoviejotexas.com). The Agenda packet will also be posted online no less than 24 hours before the meeting.

The members of the public wishing to participate in the meeting hosted through Zoom Teleconference may do so toll-free by logging on at <https://us02web.zoom.us/j/88019699811> Meeting ID: 880 1969 9811 or by calling in to one of the following numbers (charges may apply):

One tap mobile

+13462487799,,88019699811# US (Houston)  
+16699006833,,88019699811# US (San Jose)

Dial by your location

+1 346 248 7799 US (Houston)  
+1 669 900 6833 US (San Jose)  
+1 253 215 8782 US (Tacoma)  
+1 301 715 8592 US (Germantown)  
+1 312 626 6799 US (Chicago)  
+1 929 205 6099 US (New York)  
Meeting ID: 880 1969 9811

1. Call to Order
2. Roll Call
3. Invocation and Pledge
4. Public Comment
5. Approval of Minutes – Special Meeting April 13, 2020, Regular Meeting April 14, 2020
6. Consideration/Action on a Joint Resolution of the Board of Aldermen of the Town of Rancho Viejo and the Board of Directors of the Valley Municipal Utility District NO. 2 in Support of Dredging and Maintenance of the Resaca Del Rancho Viejo in the Vicinity of the Town of Rancho Viejo
7. Discussion/Action on the Extension of the Disaster Declaration filed with the Office of the Governor
8. Consideration/Reappointment of Metropolitan Planning Organization (MPO) Representative
9. Consideration/Reappointment of Regional Small Cities Representative
10. Consideration/Reappointment of Members to the Strategic Planning Committee
11. Consideration/Reappointment of Members to the Board of Adjustments and Appeals and Appointment of Chairperson

12. Review/Approval of Investment Policy
13. Consideration/Action on a Resolution of the Board of Aldermen of the Town of Rancho Viejo, Texas Authorizing the Continuation of Bank Accounts and Depository Heretofore Establishing and Authorizing Certain Persons to Sign Checks and Other Necessary Transaction for Same
14. Consideration/Action on a Resolution of the Town of Rancho Viejo, Texas finding that AEP Texas Inc.'s Application to Amend its Distribution Cost Recovery Factors to Increase Distribution Rates within the City should be Denied; Authorizing Participation with the Cities Served by AEP Texas; authorizing Hiring of Legal Counsel; Finding that the City's Reasonable Rate Case Expenses shall be Reimbursed by the Company; Finding that the Meeting at Which this Resolution is Passed is Open to the Public as Required by Law; Requiring Notice of this Resolution to the Company and Legal Counsel.
15. Consideration/Action to designate the Town of Rancho Viejo Town Hall as an Early Voting Site for the Democratic and Republican Runoff Elections to be held on Tuesday, July 14, 2020: The Dates and Times are as Follows: Monday, July 6 thru Friday, July 10, 2020, from 8:00 A.M. to 8:00 P.M.
16. Street Committee Report
17. Consideration/Action on a Resolution of the Board of Aldermen of the Town of Rancho Viejo, Texas for the Submission of a Grant Application to the Office of the Governor, Homeland Security Grants Division, Operation Stone Garden Grant
18. Rabies Vaccination Announcement- May 28, 2020 at Town Hall from 5:30 P.M. to 6:30 P.M.
19. April 2020 Police Report- Interim Chief of Police
20. Public Comment
21. Adjourn



Fred Blanco, Town Administrator



State of Texas  
County of Cameron  
Town of Rancho Viejo

I, the undersigned authority, do hereby certify that the above NOTICE OF REGULAR MEETING of the Board of Aldermen of the Town of Rancho Viejo, Texas is a true and correct copy of said NOTICE, which has been posted on the Window of the Town of Rancho Viejo Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas, a place convenient and readily accessible to the General Public, on May 8, 2020 at 5:00 P.M. and which will be continuously posted for a period of seventy-two (72) hours prior to the date and time said meeting was convened.

ATTEST: 

Fred Blanco, Town Administrator

1. Call to Order

By Mayor Rathbun

## 2. Roll Call

By Eunice Salinas

Alderman Grove

Alderwoman Guerrero

Alderwoman Salinas

Alderman Tumlinson

Alderman Vera

Legal Counsel, Daniel Rentfro, Jr.

Town Administrator, Fred Blanco.

### 3. Invocation and Pledge

The pledge of allegiance to the United States Flag:

*“I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.”*

**And** the pledge of allegiance to the Texas State Flag is,

*“Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”*

## 4. Public Comment

## 5. Approval of Minutes – Special Meeting April 13, 2020, Regular Meeting April 14, 2020

MINUTES OF A SPECIAL MEETING  
TOWN OF RANCHO VIEJO  
APRIL 13, 2020

A Special Meeting of the Board of Aldermen of the Town of Rancho Viejo, Texas was held on April 13, 2020 at 6:00 P.M., via Zoom Teleconference Meeting ONLY by logging on at <https://zoom.us/j/912782672> Meeting ID: 912 782 672

1. CALL TO ORDER:

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The meeting was called to order by Mayor Cyndie Rathbun at 6:10 P.M.

2. ROLL CALL:

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Roll call was made by Fred Blanco, Town Administrator. Members present in the teleconference were:

Mr. Craig Grove

Ms. Grace Salinas

Mr. David Tumlinson

Mr. Javier Vera

Mrs. Maribel Guerrero (*entered teleconference at 6:20 p.m.*)

A quorum was present at the teleconference meeting.

Legal Counsel Daniel Rentfro, Jr. and Town Administrator Fred Blanco were also present.

Others present in teleconference were:

Alfred Vera of Cascos and Associates

3. WORKSHOP ON DRAFT AUDIT FOR FISCAL YEAR ENDING SEPTEMBER 30, 2019:

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Motion to start work shop was made by Alderman Tumlinson, seconded by Alderman Grove and carried unanimously.

Alfred Vera of Cascos and Associates went over the audit report for the fiscal year ending September 30, 2019.

4. ADJOURN:

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Motion to adjourn the meeting at 6:50 P.M. was made by Alderwoman Guerrero, seconded by Alderwoman Salinas and carried unanimously

BY: \_\_\_\_\_  
Fred Blanco, Town Administrator

APPROVED: \_\_\_\_\_  
Cyndie Rathbun, Mayor

DATE: \_\_\_\_\_



MINUTES OF A Regular MEETING  
TOWN OF RANCHO VIEJO  
April 14, 2020

A Regular Meeting of the Board of Aldermen of the Town of Rancho Viejo, Texas was held on April 14, 2020 at 6:00 P.M., via Zoom Teleconference Meeting ONLY by logging on at <https://zoom.us/j/874039363>  
Meeting ID: 874 039 363

1. CALL TO ORDER

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Meeting called to order by Mayor Rathbun at 6:06 P.M.

2. ROLL CALL

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Roll call was made by Fred Blanco, Town Administrator. Members present in the teleconference were:

Mr. Craig Grove  
Ms. Grace Salinas  
Mr. David Tumlinson  
Mr. Javier Vera  
Mrs. Maribel Guerrero

A quorum was present at the teleconference meeting.

Legal Counsel Daniel Rentfro, Jr. and Town Administrator Fred Blanco were also present.

Those present in the teleconference audience were:

Alfred Vera	Ronnie Rodriguez	Robert Tyler	Todd Day
Bob Richardson	Rene Cardenas	Amy Tygrette	Nelda (no last name given)
Laura Kaechele	Abel Hinojosa	Pauline Vega	Dr. James Castillo
Rosie Fruia	Jimmy McDonough	Roy Rivas	Nancy Rodriguez

3. INVOCATION AND PLEDGE

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Alderwoman Guerrero led the group in the invocation and the pledge of allegiance to the American and Texas flag.

4. PUBLIC COMMENT

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Motion to open public comment was made by Alderman Vera, seconded by Alderman Tumlinson and carried unanimously.

Alderman Grove took a moment address the Rancho Viejo Police Department and asked them to be mindful of the residents when enforcing the shelter in place order.

Motion to close public comment was made by Alderman Grove, seconded by Alderwoman Guerrero and carried unanimously.

5. APPROVAL OF MINUTES- REGULAR MEETING MARCH 10, 2020, SPECIAL MEETING MARCH 20, 2020

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Mayor Rathbun noted that the both sets of minutes state that Alderwoman Guerrero gave the invocation when it was in fact delivered by Alderwoman Salinas. Mayor Rathbun further noted that she would like the minutes to reflect the dates included in the extension of the disaster declaration in the March 20, 2020 minutes. Alderman Tumlinson also pointed out that the minutes of March 20, 2020 had an error in the numbering of the pages.

Motion to approve the minutes with the aforementioned changes was made by Alderman Vera, seconded by Alderman Tumlinson and carried unanimously.

#### 6. DISCUSSION/ACTION ON THE EXTENSION OF THE DISASTER DECLARATION FILED WITH THE OFFICE OF THE GOVERNOR

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Motion to approve extension of the disaster declaration for 30 days starting April 20, 2020 to May 19, 2020 was made by Alderman Grove, seconded by Alderwoman Guerrero and carried unanimously.

#### 7. PRESENTATION AND CONSIDERATION OF ACCEPTANCE OF AUDIT REPORT FOR FISCAL YEAR ENDING SEPTEMBER 30, 2019

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The Audit report was presented by Alfred Vera of Cascos and Associates.

Motion to acknowledge the report was made by Alderwoman Salinas, seconded by Alderman Tumlinson and carried unanimously.

#### 8. COVID-19 UPDATE

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Motion to move Item 8 out of sequence to discuss after Item 3 was made by Alderwoman Guerrero, seconded by Alderman Vera and carried unanimously.

Dr. James Castillo, Health Authority for Cameron County Public Health gave the Board and the Public an update on COVID-19 and answered questions that anyone had regarding the COVID-19 Virus.

#### 9. POLICE CHIEF HIRING COMMITTEE REPORT

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Mayor Rathbun reported that the applications for Chief of Police were sent to the Police Chiefs of San Juan, Victoria, and Kingsville to be scored based on qualifications. Based on the scores the applicants were narrowed down to the top ten. The ten candidates were contacted to ensure continued interest in the position. Alderwoman Guerrero wanted to extend credit to Laura Kaechele, Jaime Salazar, and Robert Gracia of the Hiring Committee for their involvement in developing the Rubric, that will be used to score the candidates and explained the Rubric's categories. Alderwoman Guerrero also advised that the committee is ready to move forward and start the process possibly by next Friday and narrow down to 3-5 candidates.

Alderman Tumlinson stated that Alderwoman Salinas' pick for Hiring Committee member Gilbert Elizondo will not be able to be part of the Hiring Committee. In turn, Alderwoman Salinas asked for a day to pick a new member.

Alderman Vera asked Mayor Rathbun for the top ten list selected by the Chiefs of Police previously mentioned.

#### 10. STREET COMMITTEE REPORT

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Alderwoman Guerrero updated the Board and audience on improvements on several streets of the Town including Hidalgo, Alvarado, Santa Ana, Balboa, Zapata, Bolivar, and Cortez Ave and lift station #1

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**11. FEBRUARY 2020 FINANCIAL REPORT - TOWN ADMINISTRATOR**

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Town Administrator Fred Blanco went over the February 2020 Financial Report.

Alderman Vera questioned Mr. Blanco on the increase in payroll for Police Budget. Mr. Blanco explained it was due to the payout given to the former Chief of Police for vacation and sick days.

Mr. Tumlinson also asked about the increase in insurance in the Police budget. The Board agreed to move to the next item while Mr. Blanco was able to gather the information asked for.

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**12. MARCH 2020 POLICE REPORT - POLICE CHIEF**

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Rancho Viejo Police Interim Chief, Roel Cantu went over the items of the March 2020 Police Report.

After the Police Report, Mr. Blanco answered Mr. Tumlinson's question regarding an increase in insurance and explained that it due to the former Chief and a former officer exiting while a new officer was hired and also advised that a credit was given in the invoice and will show on the next report.

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**13. PUBLIC COMMENT**

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Laura Kaechele shared her concern on the impact of closing Rancho Viejo's golf course and asked the Board to urge the County to re-open as other counties have. Mayor Rathbun informed Ms. Kaechele that it was not an order from the County but an order from Texas Governor Abbott. Alderwoman Guerrero stated that closures should be clarified if they are a mandate or recommendation. Mayor Rathbun reminded the Board and audience that while she is in support to have the golf course open, it is up to the Rancho Viejo Club to fight for re-opening as it is a privatized business. Alderman Tumlinson also noted that there was an opinion albeit not official by Attorney General Ken Paxton regarding golf courses. Alderman Grove further noted that Governor Abbott considered golf to be non-essential and that the County Judge should issue a clear mandate. Legal Counsel Daniel Rentfro advised that he is in agreement with Alderman Grove in that there should be a clear definition on essential activities. Interim Police Chief stated that complaints were received by Cameron County Sheriff's office and that the order to shut down the golf course was a direct order from them.

Rene Cardenas asked about the status on having ambulance and fire services in Rancho Viejo. Mayor Rathbun informed Mr. Cardenas that Dr. Wells was in the process of gathering a team for training when the pandemic essentially halted the process. Mr. Cardenas also inquired on the status of the hiring of the Police Chief for Rancho Viejo.

Alderwoman Salinas announced that the Town of Rancho Viejo was awarded the Operation Stone Garden Grant in the amount of \$71,000 and noted that the amount would be used for another license reader, software, and overtime.

Motion to close public comment was made by Alderman Grove, seconded by Alderman Vera and carried unanimously.

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**14. ADJOURN**

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A motion to adjourn the meeting at 8:34 p.m. was made by Alderman Grove, seconded by Alderwoman Salinas and carried unanimously.

BY: \_\_\_\_\_  
Fred Blanco, Town Administrator

APPROVED: \_\_\_\_\_  
Cyndie Rathbun, Mayor

DATE: \_\_\_\_\_

6. Consideration/Action on a  
Joint Resolution of the Board  
of Aldermen of the Town of  
Rancho Viejo and the Board of  
Directors of the Valley  
Municipal Utility District NO. 2  
in Support of Dredging and  
Maintenance of the Resaca Del  
Rancho Viejo in the Vicinity of  
the Town of Rancho Viejo

## **RESOLUTION**

### **A JOINT RESOLUTION OF THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO AND THE BOARD OF DIRECTORS OF THE VALLEY MUNICIPAL UTILITY DISTRICT NO. 2 IN SUPPORT OF DREDGING AND MAINTENANCE OF THE RESACA DEL RANCHO VIEJO IN THE VICINITY OF THE TOWN OF RANCHO VIEJO**

Whereas, the Resaca del Rancho Viejo is an ancient distributary of the Rio Grande Delta which was severed from the Rio Grande River when the International and Boundary Water Commission flood control levee was installed, and

Whereas, the Resaca del Rancho Viejo's watershed contains an area of approximately 46 square miles, mainly to the west of Rancho Viejo, during catastrophic rain events, and

Whereas, the portion of the Resaca del Rancho Viejo within the Town of Rancho Viejo serves as a reservoir for the Valley Municipal Utility District No. 2 for the purpose of storing raw water for both potable water treatment and agricultural irrigation, and

Whereas, development, lack of natural water flow, and natural shoaling has caused the resaca to become significantly silted in over recent decades, resulting in both a loss of capacity for reservoir storage and for its ability to convey flood waters from upstream, and

Whereas, the Resaca del Rancho Viejo serves as a water amenity which increases the value of property in the Town of Rancho Viejo, and

Whereas, the resaca is utilized by many of the residents of the Town of Rancho Viejo for boating, and the high silt level impairs the ability to navigate a vessel, and

Whereas, the Rio Grande Valley is one of the most biologically diverse ecological regions in North America and a critical migratory stopover for birds moving between the Americas, and

Whereas, a valley wide drainage study titled the "Lower Rio Grande Valley Economic Adjustment Plan for Building Disaster Resilient Communities" which was prepared for the Lower Rio Grande Development Council in 2012, and funded by the U.S. Department of Commerce – Economic Development Administration listed the Dredging of the Resaca del Rancho Viejo in the Town of Rancho Viejo as one of its necessary projects,

**Now, therefore, it be resolved by the Board of Aldermen of the Town of Rancho Viejo, and the Board of Directors of the Valley Municipal Utility District No. 2,** as beneficiaries of the existence of the Resaca del Rancho Viejo, hereby support the investigation by both parties to find economical ways of restoring and preserving the Resaca's natural state.

Duly approved and adopted by the Town of Rancho Viejo on May 12, 2020 and the Valley Municipal Utility District No. 2 on May 19, 2020.

TOWN OF RANCHO VIEJO

\_\_\_\_\_  
Cyndie Rathbun, Mayor

ATTEST:

\_\_\_\_\_

VALLEY MUNICIPAL UTILITY DISTRICT NO. 2

\_\_\_\_\_  
Roger Nelson, President

ATTEST:

\_\_\_\_\_

## 7. Discussion/Action on the Extension of the Disaster Declaration filed with the Office of the Governor



3301 Carmen Avenue  
Rancho Viejo, Texas 78575  
Phone (956) 350-4093 Fax (956) 350-4156

## DECLARATION OF LOCAL DISASTER FOR PUBLIC HEALTH EMERGENCY

**WHEREAS,** BEGINNING IN DECEMBER 2019, A NOVEL CORONAVIRUS, NOW DESIGNATED COVID-19, WAS DETECTED IN WUHAN CITY, HUBEI PROVINCE, CHINA, AND HAS SINCE SPREAD THROUGHOUT THE WORLD; AND

**WHEREAS,** SYMPTOMS OF COVID-19 INCLUDE FEVER, COUGHING, AND SHORTNESS OF BREATH, IN SOME CASES THE VIRUS HAS CAUSED DEATH; AND

**WHEREAS,** EXTRAORDINARY MEASURES MUST BE TAKEN TO CONTAIN COVID-19 AND PREVENT ITS SPREAD THROUGHOUT THE TOWN OF RANCHO VIEJO, INCLUDING THE QUARANTINE OF INDIVIDUALS, GROUPS OF INDIVIDUALS, AND PROPERTY AND, ADDITIONALLY, INCLUDING COMPELLING INDIVIDUALS, GROUPS OF INDIVIDUALS, OR PROPERTY TO UNDERGO ADDITIONAL HEALTH MEASURES THAT PREVENT OR CONTROL THE SPREAD OF DISEASE; AND

**NOW, THEREFORE, BE IT PROCLAIMED BY MAYOR OF THE TOWN OF RANCHO VIEJO:**

1. THAT A LOCAL STATE OF DISASTER FOR PUBLIC HEALTH EMERGENCY IS HEREBY DECLARED FOR THE TOWN OF RANCHO VIEJO, TEXAS PURSUANT TO SECTION §418.108(A) OF THE TEXAS GOVERNMENT CODE.
2. PURSUANT TO §418.108(B) OF THE GOVERNMENT CODE, THE STATE OF DISASTER FOR PUBLIC HEALTH EMERGENCY SHALL CONTINUE FOR A PERIOD OF NOT MORE THAN THIRTY DAYS STARTING MAY 20, 2020 TO JUNE 19, 2020 UNLESS CONTINUED OR RENEWED BY THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO.
3. PURSUANT TO §418.108(C) OF THE GOVERNMENT CODE, THIS DECLARATION OF A LOCAL STATE OF DISASTER FOR PUBLIC HEALTH EMERGENCY SHALL BE GIVEN PROMPT AND GENERAL PUBLICITY AND SHALL BE FILED PROMPTLY WITH THE TOWN ADMINISTRATOR.



4. PURSUANT TO §418.108(D) OF THE GOVERNMENT CODE, THIS DECLARATION OF A LOCAL STATE OF DISASTER ACTIVATES THE TOWN'S EMERGENCY MANAGEMENT PLAN.
5. THAT THIS PROCLAMATION SHALL TAKE EFFECT STARTING MAY 20, 2020 UNTIL JUNE 19, 2020.

ORDERED THIS 12<sup>TH</sup> DAY OF MAY 2020.

CYNDIE RATHBUN,

TOWN OF RANCHO VIEJO MAYOR  
RANCHO VIEJO, TEXAS

# 8. Consideration/Reappointment of Metropolitan Planning Organization (MPO) Representative

# 9. Consideration/Reappointment of Regional Small Cities Representative

# 10. Consideration/Reappointment of Members to the Strategic Planning Committee

# 11. Consideration/Reappointment of Members to the Board of Adjustments and Appeals and Appointment of Chairperson

## 12. Review/Approval of Investment Policy

## INVESTMENT POLICY

It will be the policy of the Town of Rancho Viejo to invest only in the items listed below. Safety of principal is the main concern in the investment of funds. Liquidity to meet reasonably anticipated operating requirements of the Town will be maintained.

1. Bank checking, savings and certificates of deposit secured by the pledge of U.S Government and/or municipal securities of the kind and value as prescribed in Chapter 105 of the local Government Code, Revised Civil Statutes of Texas. Such pledge of security shall be made and maintained in accordance with and subject to the provisions of said Chapter 105.

2. United States Treasury bills, notes and bonds backed by the full faith and credit of the United States Government. Such securities will be purchased on a delivery - versus - payment basis and will be held in safekeeping by a bank with whom the Town has a depository contract.

The maturity of all investments will be less than one year.

Depository contracts for bank deposits will be approved by the Board of Aldermen.

Individual investments other than bank deposits will be authorized jointly by the Town Mayor and Town Administrator in written form.

## PROCEDURES TO COMPLY WITH THE PUBLIC FUNDS INVESTMENT ACT

1. A copy of the investment policy adopted December 12, 1995 will be provided to the institutions authorized to provide investment services. The institutions must provide certification of having read the investment policy. The only institution at this time is Texas Regional Bank.
2. The investment officer is the Town Administrator/Secretary and he/she must attend at least one training session relating to his responsibilities under the Public Funds Investment Act.
3. A current audited financial statement of Texas Regional Bank will be kept on file and will be reviewed by the Mayor.
4. The annual internal control review will be conducted by Cascos & Associates, PC.
5. The monthly financial statements will include a breakdown of the investments of the Town.



13. Consideration/Action on a  
Resolution of the Board of  
Aldermen of the Town of  
Rancho Viejo, Texas  
Authorizing the Continuation  
of Bank Accounts and  
Depository Heretofore  
Establishing and Authorizing  
Certain Persons to Sign Checks  
and Other Necessary  
Transaction for Same

RESOLUTION NO.

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO, TEXAS, AUTHORIZING BANK ACCOUNTS AND DEPOSITORY HERETOFORE ESTABLISHED AND AUTHORIZING CERTAIN PERSONS TO SIGN CHECKS AND OTHER NECESSARY TRANSACTIONS FOR SAME

WHEREAS, it is necessary that accounts be maintained at Texas Regional Bank for the payment of expenses of the Town and the deposit of monies received; and

WHEREAS, it is necessary that certain persons be authorized to sign checks for the withdrawal of funds from said accounts;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO, TEXAS, THAT:

Section 1. Required on all transactions shall be two signatures, one of these to be a primary signer which is the Town Administrator or Mayor. Secondary signers are any one of the other aldermen of the Town of Rancho Viejo.

Section 2. Required for entry to any safety deposit boxes shall be two signatures, one of these to be a primary signer which is the Town Administrator or Mayor. Secondary signers are any one of the other aldermen of the Town of Rancho Viejo.

Section 3. This resolution shall become effective on this the 12<sup>th</sup> day of May, 2020.

\_\_\_\_\_  
Cynthia Rathbun, Mayor

\_\_\_\_\_  
Fred Blanco, Town Administrator

\_\_\_\_\_  
Maribel B. Guerrero, Alderwoman

\_\_\_\_\_  
Grace Salinas, Alderwoman

\_\_\_\_\_  
Craig Grove, Alderman

\_\_\_\_\_  
David L. Tumlinson, IV., Alderwoman

\_\_\_\_\_  
Javier Vera, Alderman

PASSED, ADOPTED AND APPROVED by the Board of Aldermen of the Town of Rancho Viejo, on this the 12<sup>th</sup> day of May, 2020.

Cyndie Rathbun, Mayor

ATTEST:

Fred Blanco, Town Administrator

14. Consideration/Action on a Resolution of the Town of Rancho Viejo, Texas finding that AEP Texas Inc.'s Application to Amend its Distribution Cost Recovery Factors to Increase Distribution Rates within the City should be Denied; Authorizing Participation with the Cities Served by AEP Texas; authorizing Hiring of Legal Counsel; Finding that the City's Reasonable Rate Case Expenses shall be Reimbursed by the Company; Finding that the Meeting at Which this Resolution is Passed is Open to the Public as Required by Law; Requiring Notice of this Resolution to the Company and Legal Counsel.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE TOWN OF RANCHO VIEJO, TEXAS FINDING THAT AEP TEXAS INC.'S APPLICATION TO AMEND ITS DISTRIBUTION COST RECOVERY FACTORS TO INCREASE DISTRIBUTION RATES WITHIN THE CITY SHOULD BE DENIED; AUTHORIZING PARTICIPATION WITH THE CITIES SERVED BY AEP TEXAS; AUTHORIZING HIRING OF LEGAL COUNSEL; FINDING THAT THE CITY'S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.**

WHEREAS, the Town of Rancho Viejo, Texas ("City") is an electric utility customer of AEP Texas Inc. ("AEP" or "Company"), and a regulatory authority with an interest in the rates and charges of AEP; and

WHEREAS, the City is a member of the Cities Served by AEP ("Cities"), a membership of similarly situated cities served by AEP that have joined together to efficiently and cost effectively review and respond to electric issues affecting rates charged in AEP's service area; and

WHEREAS, on or about April 3, 2020 AEP filed with the City an Application to Amend its Distribution Cost Recovery Factor ("DCRF"), PUC Docket No. 50733, seeking to increase electric distribution rates by approximately \$39.87 million (an approximately \$1.83 increase to the average residential customer's bill from the rates just approved in the Company's rate case); and

WHEREAS, all electric utility customers residing in the City will be impacted by this ratemaking proceeding if it is granted; and

WHEREAS, Cities are coordinating its review of AEP's DCRF filing with designated attorneys and consultants to resolve issues in the Company's application; and

WHEREAS, Cities members and attorneys recommend that members deny the DCRF.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO, TEXAS:

Section 1. That the City is authorized to participate with Cities in PUC Docket No. 50733.

Section 2. That subject to the right to terminate employment at any time, the City of hereby authorizes the hiring of the law firm of Lloyd Gosselink and consultants to negotiate with the Company, make recommendations to the City regarding reasonable rates, and to direct any necessary administrative proceedings or court litigation associated with an appeal of this application filed with the PUC.

Section 3. That the rates proposed by AEP to be recovered through its DCRF charged to customers located within the City limits, are hereby found to be unreasonable and shall be denied.

Section 4. That the Company shall continue to charge its existing rates to customers within the City.

Section 5. That the City's reasonable rate case expenses shall be reimbursed in full by AEP within 30 days of presentation of an invoice to AEP.

Section 6. That it is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

Section 7. That a copy of this Resolution shall be sent to Melissa Gage, American Electric Power Service Corporation, 400 West 15<sup>th</sup> Street, Suite 1520, Austin, Texas 78701 and to Thomas Brocato, General Counsel to the Cities, at Lloyd Gosselink Rochelle & Townsend, 816 Congress Ave., Suite 1900, Austin, Texas 78701.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

15. Consideration/Action to designate the Town of Rancho Viejo Town Hall as an Early Voting Site for the Democratic and Republican Runoff Elections to be held on Tuesday, July 14, 2020: The Dates and Times are as Follows: Monday, July 6 thru Friday, July 10, 2020, from 8:00 A.M. to 8:00 P.M.



REMI GARZA, CERA  
ELECTIONS ADMINISTRATOR

April 10, 2020

Mr. Fred Blanco  
Town Administrator  
Rancho Viejo City Hall  
3301 Carmen Ave.  
Rancho Viejo, Texas 78575

Dear Mr. Blanco

This is our official request to designate the following location as an Early Voting site for the Democratic and Republican Primary Runoff Elections to be held on Tuesday, July 14, 2020:

**Town of Rancho Viejo City Hall, 3301 Carmen Ave., Rancho Viejo, Texas**

The dates for early voting are as follow:

**Monday, July 6 thru Friday, July 10**

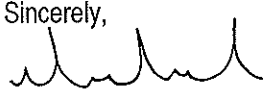
**8:00 a.m. to 8:00 p.m.**

If you agree, we will be delivering voting equipment a few days before Election Day begins. It will need to be stored in a secure area and be available during the election. We will also need three (3) folding tables, (4-6) chairs and working 120-volt electrical plugs for the equipment.

Upon consideration and agreement, please fax us a confirmation letter at (956) 550-7298 or email it to [Maribel.diaz@co.cameron.tx.us](mailto:Maribel.diaz@co.cameron.tx.us). We greatly appreciate your help in making the approaching elections a success.

Thank you in advance for your consideration to this request.

Sincerely,

 for Remi Garza

Remi Garza  
Elections Administrator

# 16. Street Committee Report



17. Consideration/Action on a  
Resolution of the Board of  
Aldermen of the Town of  
Rancho Viejo, Texas for the  
Submission of a Grant  
Application to the Office of the  
Governor, Homeland Security  
Grants Division, Operation  
Stone Garden Grant

RESOLUTION NO.

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE TOWN OF  
RANCHO VIEJO, TEXAS FOR THE SUBMISSION OF A GRANT  
APPLICATION TO THE OFFICE OF THE GOVERNOR, HOMELAND  
SECURITY GRANTS DIVISION, OPERATION STONE GARDEN

WHEREAS, the Town of Rancho Viejo finds it in the best interest of the citizens of Rancho Viejo, Texas that the Operation Stone Garden be operated for the 2019 grant cycle (Fiscal Year); and

WHEREAS, the Town of Rancho Viejo agrees that in the event of loss or misuse of the Homeland Security Grants Division funds, the Rancho Viejo Police Department assures that the funds will be returned to the Homeland Security Grants Division in full; and

WHEREAS, the Town of Rancho Viejo designates Mayor Cyndie Rathbun as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Aldermen of the Town of Rancho Viejo to approve submission of the grant application for Operation Stone Garden to the Office of the Governor, Homeland Security Grants Division.

Grant Number: 3187005

PASSED, ADOPTED AND APPROVED by the Board of Aldermen of the Town of Rancho Viejo at a regular meeting on this 12<sup>th</sup> day of May, 2020.

Cyndie Rathbun, Mayor

ATTEST:

Fred Blanco, Town Administrator

## 18. Rabies Vaccination

Announcement- May 28, 2020  
at Town Hall from 5:30 P.M. to  
6:30 P.M.



# RABIES VACCINATION CLINIC

## Vacunación de Rabia

**Thursday, May 28, 2020**  
**Jueves, 28 de mayo, 2020**

**5:30 PM - 6:30 PM**

3301 Carmen Ave. (Town Hall)

Rancho Viejo, Texas 78575

(956)350-4093

Rabies Vaccine \$12.00 per dog or cat

El precio es \$12.00 por cada perro o gato

Additional vaccines will be offered at a discount price

*Vacunas adicionales serán ofrecidas a un costo reducido*



# 19. April 2020 Police Report- Interim Chief of Police

# RANCHO VIEJO POLICE DEPARTMENT

## MONTHLY STATISTICAL REPORT

MONTH OF: April 2020

<u>CRIMINAL VIOLATION</u>		<u>CURRENT</u>	<u>PRIOR</u>	
IDENTITY THEFT		2	3	
3800 Blk. Carmen Ave., Victim had unauthorized credit card charges with fictitious credit card				
150 Blk. Canteros Ave., Victim had possible Identity Theft				
CRIMINAL MISCHIEF/ TRESPASS		1	3	
150 Blk. Santa Ana Ave., Subject(s) trespassed into residence and committed mischief				
TOTAL		3	6	
II	<u>MISCELLANEOUS INCIDENTS</u>			
DOMESTIC DISPUTE		1	3	
800 Blk. Morelos Ave., Disturbance between Husband and wife				
CIVIL MATTER		1	3	
60 Blk. Cortez Ave., Former tenants left residence damaged				
FIRE CALL		1	0	
500 Blk. Escandon Ave., Kitchen fire call				
DOG BITE		1	0	
100 Blk. Pizarro Ave., Loose dog bit walking resident and her dogs				
TOTAL		4	6	
III	<u>CRIMINAL ARREST</u>			
ADULT OFFENDER		1	0	
Criminal Trespass				
JUVENILE OFFENDER		1	0	
Poss. Controlled Substance-THC oil				
TOTAL		2	0	
IV	<u>VEHICLE TRAFFIC INFRACTION</u>			YTD
WRITTEN CITATIONS		7	29	113
WRITTEN WARNINGS		10	22	26
TOTAL		17	51	139
V	<u>MUNICIPAL ORD. INFRACTION</u>			
WRITTEN CITATIONS		1	0	2
WRITTEN WARNINGS		0	0	0
TOTAL		1	0	2
VI	<u>POLICE</u>			
MILEAGE				
PATROL		6,161	4,925	
WARRANTS / C.I.D.		0	369	
O.P.S.G. / BORDER STAR (GRANT)		0	0	

## 20. Public Comment

## 21. Adjourn