



NOTICE OF A PUBLIC MEETING  
BOARD OF ALDERMEN  
REGULAR MEETING  
JANUARY 8, 2019  
6:00 P.M.

NOTICE is hereby given of a REGULAR MEETING of the BOARD OF ALDERMEN of the TOWN OF RANCHO VIEJO, TEXAS, to be held on JANUARY 8, 2019 at 6:00 P.M., in the TOWN MUNICIPAL OFFICE, 3301 CARMEN AVENUE, RANCHO VIEJO, TEXAS to consider the following items:

1. Call to Order
2. Roll Call
3. Invocation and Pledge
4. Public Comment
5. Approval of Minutes - Regular Meeting December 11, 2018
6. Consideration/Action of Approval of Strategic Planning Committee's - Rancho Viejo Vision Statement 2030
7. Consideration/Action on a Resolution of the Town of Rancho Viejo to Urge State Senator Eddie Lucio, Jr. and State Representative Elect - Alex Dominguez to Sponsor HB 514 that State Representative Gina Hinojosa has Filed that Would Restore the Ability of Local Governments to Pass Single-Use Bag Ordinances
8. Consideration/Action on a Resolution of the Town of Rancho Viejo, Texas to Urge State Senator Eddie Lucio, Jr. and State Representative Elect - Alex Dominguez to Assist the Town of Laguna Vista in Acquiring the 8 Acres between Bridgeview Condominiums and Paradise Cove for a Community-Wide Park
9. Street Committee Report
10. Consideration/Action to Accept Ambiotec's Proposal for Inspection Services for the TORV Road Rehabilitation Project Phase 1B
11. Consideration/Action to Seek Proposals for Inspection Services In Connection with the TORV Road Rehabilitation Project Phase 1B
12. Consideration/Discussion/Action on MPO
13. Consideration/Action on Nomination for Rio Grande Valley Walk of Fame 2019
14. Consideration/Appointment/Reappointment of Board of Adjustments and Appeals Members
15. Consideration/Approval of a Resolution Ordering the Election for Rancho Viejo, Designation of Election Precincts and Polling Places, Designation of Method of Voting, Submission of Application by Candidates, Appointment of Early Voting Clerk, and Providing for Publication Notice
16. Town Administrator's Report
17. December 2018 Police Report - Police Chief
18. Executive Session Pursuant to the following Section of the Texas Government Code: Section 551.074 to discuss Personnel Matters - Performance Evaluation of Town Administrator
19. Possible Action on Matters Discussed in Executive Session
20. Public Comment
21. Adjourn

  
Fred Blanco, Town Administrator



State of Texas  
County of Cameron  
Town of Rancho Viejo

I, the undersigned authority, do hereby certify that the above NOTICE OF MEETING of the Board of Aldermen of the Town of Rancho Viejo, Texas is a true and correct copy of said NOTICE, which has been posted on the Window of the Town of Rancho Viejo Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas, a place convenient and readily accessible to the General Public, on January 4, 2019 at 5:00 P.M. and which will be continuously posted for a period of seventy-two (72) hours prior to the date and time said meeting was convened.

ATTEST:  
  
Fred Blanco, Town Administrator

# 1. Call to Order

## by Mayor Rathbun

## 2. Roll Call

by Isabel Perales

Aldерwoman Guerrero

Aldерwoman Salinas

Aldерwoman Truan

Alderman Tumlinson

Alderman Vera

Legal Counsel, Daniel Rentfro, Jr.

Town Administrator, Fred Blanco.

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### 3. Invocation and Pledge

The pledge of allegiance to the United States Flag:

*“I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.”*

**And** the pledge of allegiance to the Texas State Flag is,

*“Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”*

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# 4. Public Comment

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# 5. Approval of Minutes - December 11, 2018

MINUTES OF A REGULAR MEETING  
TOWN OF RANCHO VIEJO  
DECEMBER 11, 2018

A Regular Meeting of the Board of Aldermen of the Town of Rancho Viejo, Texas, was held on, December 11, 2018 at 6:00 P.M., in the Town Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas to consider the following items:

1. CALL TO ORDER:

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The meeting was called to order by Mayor Rathbun at 6:00 P.M.

2. ROLL CALL:

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Roll call was made by Isabel Perales, Assistant Town Secretary. Members present at the meeting were:

Mrs. Maribel Guerrero  
Ms. Grace Salinas  
Ms. Bitty Truan  
Mr. David L. Tumlinson, IV.  
Mr. Javier Vera

A quorum was present at the meeting.

Legal counsel Daniel Rentfro, Jr. was present at the meeting. Town Administrator, Fred Blanco was also present at the meeting.

Those present in the audience were:

Martha Tapia, MEG Engineers	Lou Gracia, Valley Trophy Service
Pete Ferraro	Vicente Mendez, Ambiotec

3. INVOCATION AND PLEDGE:

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Alderman Guerrero led the group in the invocation and the pledge of allegiance to the American and Texas flags.

4. PUBLIC COMMENT:

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Mayor Rathbun presented Mrs. Lou Gracia, owner of Valley Trophy Service and host to the 1<sup>st</sup> Annual Reindeer Run. Mrs. Gracia gave an update on all of the registrations and preparations for the race, and talked about the awards and shirts for the event. She stated that it was a great event overall, even with the weather. There were a total of about 364 participants in attendance. She thanked the Town for their support; the runners were over excited about the great location, setup and enjoyed the beautiful community. With the proceeds from the race they plan to donate toward the Jerome Jokl Scholarship through the North Brownsville Rotary Club and she is working with United Way to help a local family in need. Mrs. Gracia is looking forward to holding an annual event and would like to see it get bigger every year. Mayor Rathbun said that it was an absolutely sensational event and thanked Mrs. Gracia for all of her hard work.

Mayor Rathbun recommended to table items 14 and 15 on the agenda. Motion was made by Alderman Guerrero, seconded by Alderman Salinas, and unanimously carried, to table items 14 and 15 on the agenda for review at the next meeting.

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5. APPROVAL OF MINUTES – NOVEMBER 13, 2018:

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Motion was made by Alderman Guerrero, seconded by Alderman Tumlinson, to approve the minutes of the Regular Meeting held on November 13, 2018 as written, the motion passed with the following vote:

AYES: Alderman Guerrero, Alderman Salinas, Alderman Tumlinson, Alderman Vera

NAYES: None

ABSTAINING: Alderman Truan

6. STREET COMMITTEE REPORT

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Alderman Guerrero gave an update on the Street Committee. They met on Monday, December 10, 2018, the committee members and VMUD#2 General Manager, Scott Fry was in attendance as well as Vicente Mendez and John Clint from Ambiotec. Their efforts to start the improvements with infrastructure are on track with one exception, the delay of construction due to funding schedules. The work is expected to start as of January 7, 2019, weather permitting. The construction will be lengthy as they have to work with VMUD#2 and have various streets in the plan and some with total reconstruction.

7. CONSIDERATION/ACTION ON PROPOSAL FROM MEG ENGINEERS FOR GEOTECHNICAL ENGINEERING SERVICES AND MATERIALS TESTING:

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Ms. Martha Tapia from MEG Engineers gave a brief summary of their proposal and the amendments for geotechnical engineering services and materials testing.

Motion was made by Alderman Guerrero, seconded by Alderman Salinas, and unanimously carried, to approve the proposal from MEG Engineers for Geotechnical Engineering Services and Materials Testing, with the deletion of “rolling patterns” on page 3.

8. CONSIDERATION OF AND ACTION TO SEEK PROPOSALS FOR INSPECTION SERVICES IN CONNECTION WITH THE TORV ROAD REHABILITATION PROJECT PHASE 1B:

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Motion was made by Alderman Guerrero, seconded by Alderman Tumlinson, and unanimously carried, to table special this item for further review and to schedule a special meeting prior to commencement date of January 7.

9. CONSIDERATION/ACTION ON PETITION FOR ANNEXATION FROM RANCHO CORDILLERA, LLC, CONCERNING 9.66 ACRES OF LAND OUT OF SHARE 1 ESPIRITU SANTO GRANT, AT THE NORTHWEST CORNER OF LAS HACIENDAS AT RANCHO VIEJO SUBDIVISION IN ACCORDANCE WITH SECTION 2-164 OF THE TOWN’S ORDINANCES:

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Pete Ferraro gave a brief explanation of the petition for annexation from Rancho Cordillera, LLC, he mentioned that it would be zoned for commercial and multifamily. He answered several questions from the Board.

Motion was made by Alderman Vera, seconded by Alderman Salinas, and unanimously carried, to acknowledge the receipt for petition for annexation from Rancho Cordillera, LLC and to offer a development agreement concerning the land as presented on the drawings.



10. CONSIDERATION/ACTION ON PETITION FOR ANNEXATION FROM MONICA HOLDINGS, LTD TEXAS LIMITED PARTNERSHIP, CONCERNING 2.53 ACRES AND 2.47 ACRES MULTIFAMILY, OF LAND OUT OF SHARE 1 ESPIRITU SANTO GRANT, AT THE CORNER OF FM 1732 AND PASO DEL RIO DRIVE IN ACCORDANCE WITH SECTION 2-164 OF THE TOWN'S ORDINANCES:

Pete Ferraro gave a brief explanation of the petition for annexation from Monica Holdings, LTD, he mentioned that it would be zoned for multifamily. He answered several questions from the Board.

Motion was made by Alderman Salinas, seconded by Alderman Guerrero, and unanimously carried, to acknowledge the receipt for petition for annexation and to offer a development agreement concerning 2.53 acres and 2.47 acres of land as presented on the drawings.

11. 4<sup>TH</sup> ANNUAL CHRISTMAS LIGHTING CEREMONY AND GOLF CART & BIKE PARADE ANNOUNCEMENT – SUNDAY, DECEMBER 16<sup>TH</sup> AT 5:00 P.M.:

Mayor Rathbun announced that Alderman Guerrero will be hosting the parade, and invited everyone to participate and come and enjoy.

12. 2019 RIO GRANDE VALLEY WALK OF FAME NOMINATION ANNOUNCEMENT:

Mayor Rathbun requested that each Board member submit two names for nominees with reason why they should be nominated, to be turned in by January 7, 2019.

13. PUBLIC COMMENT:

There were no comments from the public.

14. EXECUTIVE SESSION: PURSUANT TO THE FOLLOWING SECTION OF THE TEXAS GOVERNMENT CODE: SECTION 551.074 TO CONSIDER THE REAPPOINTMENT, EMPLOYMENT, EVALUATION, OR DUTIES OF THE TOWN ADMINISTRATOR AND TO CONSIDER A NEW PROPOSED CONTRACT FOR THE TOWN ADMINISTRATOR:

This item was tabled for review at the next meeting.

15. POSSIBLE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION:

This item was tabled.

16. ADJOURN:

Motion was made by Alderman Tumlinson, seconded Alderman Salinas, and unanimously carried, to adjourn the meeting at 6:56 P.M.

BY: \_\_\_\_\_  
Fred Blanco, Town Administrator

APPROVED: \_\_\_\_\_  
Cyndie Rathbun, Mayor

DATE: \_\_\_\_\_

# 6. Consideration/Action of Approval of Strategic Planning Committee's - Rancho Viejo Vision Statement 2030

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# **Rancho Viejo Strategic Planning Committee**

**2015/2018**

## **Statement of Identity and Need**

**Rancho Viejo Texas is a family oriented incorporated bedroom community developed around the privately owned Rancho Viejo golf course. Rancho Viejo lacks a Comprehensive Strategic or Master Plan for the future. It is the role of this committee to fulfill this need. A majority of Rancho Viejo residents and property owners wish to maintain a small-town atmosphere with limited multi-family facilities, increase a sense of community and realistically face the challenges of growth and change in and around Rancho Viejo.**

## **Rancho Viejo Vision Statement 2030**

**Rancho Viejo will be a well maintained, family oriented, protected and safe community with high quality housing, a comprehensive zoning plan which will protect property values, a solid infrastructure, including recreational and green areas and a diversified economy based on sound financial planning and a limited number of light commercial, public, or private businesses or service establishments.**

### **Predominant Objectives:**

- (1) To retain Rancho Viejo's small/resort town atmosphere.**
  - (2) To protect/maintain property value.**
  - (3) To protect the quality of life as population increases.**
  - (4) To maintain the safety of Rancho Viejo residents.**
  - (5) To retain a solid infrastructure.**
-

## **Committee History**

**The first Strategic Planning Committee was formed in July of 2006. It consisted of a small group of Rancho Viejo residents or property owners. Each member of the committee brought diverse talents and skills to the table. Input from the community at large was welcomed.**

**The Rancho Viejo Strategic Planning Committee began the update of the 2007 Strategic Planning Committee Report in September of 2015.**

## **Rancho Viejo's Perceived Strengths**

- **Developing Strategic Master Plan**
  - **Development of Rancho Viejo Street Rehabilitation Plan**
  - **Low crime rate/overall safety (Safest city in Rio Grande Valley 2015)**
  - **Highway accessibility**
  - **Small population**
  - **Resacas/scenic views/wildlife**
  - **High water quality/VMUD#2**
  - **Rancho Viejo Country Club and Golf Course**
  - **Great family town**
  - **Great retirement town**
  - **Proximity to cities of Harlingen and Brownsville**
  - **Proximity to airports of Harlingen and Brownsville**
  - **Dedicated police force**
  - **Controlled access for large heavy trucks**
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## **Perceived Weaknesses/Concerns**

- **Commercial district lacks sense of cohesiveness/identity/landscaping.**
  - **Some ordinances are not clear, are too lengthy and appear in conflict with others.**
  - **Some poorly maintained properties.**
  - **No public recreational areas/parks/safe areas for children to play, excepting park for small children**
  - **Residents putting brush out early.**
  - **Garbage cans not placed out and taken in as directed**
  - **Poor street lighting in some areas**
  - **Speeding in town**
  - **Many streets need repair/repaving.**
  - **Expressway and railroad noise/no remedy**
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## Goals

In accordance with the Rancho Viejo Vision Statement 2030, the following goals are suggested. These goals are meant to promote orderly growth which would provide for the stabilization and conservation of property values, protect Rancho Viejo streets and utilities and contribute to safety and quality of life for Rancho Viejo residents. Objectives to achieve each goal will be developed as work proceeds.

**Goal 1: To update the Strategic Planning Committee Report developed in 2007.**

**Target Date: 12/18**

**Date Completed: \_\_\_\_\_**

**Goal 2: To identify commercial district more distinctly with decorative lamp posts and/or street signs.**

**Target Date: 12/20**

**Date Completed: \_\_\_\_\_**

**Goal 3: Identify Ordinances that are not clear, are too lengthy, or appear in conflict with others. Review and rewrite as appropriate and establish Sub Ordinance Committee.**

**Target Date: 06/19**

**Date Completed: \_\_\_\_\_**

**Goal 4: Establish public recreational areas/park/safe area for older children.**

- a. Obtain property.**
- b. Secure money.**

**Target Date: 12/30**

**Date Completed: \_\_\_\_\_**

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**Goal: 5 Identify areas of Town that are not well lit. Install street lights in those areas.**

**Target Date: 12/20**

**Date Completed: \_\_\_\_\_**

**Goal 6: Install speed humps in 15 mph designated problem areas to control speeding.**

**Target Date: 12/18**

**Date Completed: \_\_\_\_\_**

**Goal 7: All streets in Rancho Viejo will be in good repair.**

**Target Date: 12/30**

**Date Completed: \_\_\_\_\_**

**Goal 8: Establish Emergency Medical Services on site.**

**Target Date: 12/19**

**Date Completed: \_\_\_\_\_**

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7. Consideration/Action on a Resolution of the Town of Rancho Viejo to Urge State Senator Eddie Lucio, Jr. and State Representative Elect - Alex Dominguez to Sponsor HB 514 that State Representative Gina Hinojosa has Filed that Would Restore the Ability of Local Governments to Pass Single-Use Bag Ordinances

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RESOLUTION NO.

A RESOLUTION OF THE TOWN OF RANCHO VIEJO, TEXAS TO URGE STATE SENATOR EDDIE LUCIO, JR. AND STATE REPRESENTATIVE ELECT, ALEX DOMINGUEZ TO SPONSOR H.B. 514 THAT STATE REPRESENTATIVE GINA HINOJOSA HAS FILED THAT WOULD RESTORE THE ABILITY OF LOCAL GOVERNMENTS TO PASS SINGLE-USE BAG ORDINANCES

WHEREAS, the Town of Rancho Viejo supports the ability of local governments to pass ordinances that benefit their communities; and

WHEREAS, the Town of Town of Rancho Viejo is in close proximity to the bay and South Padre Island; and

WHEREAS, the Town of Rancho Viejo recognizes the harmful effects that plastic has on animals; and

WHEREAS, the Town of Rancho Viejo urges State Senator Eddie Lucio, Jr. and State Representative Elect Alex Dominguez to sponsor H.B. 514 during the 86<sup>th</sup> Session to restore the ability of local governments to pass single-use bag ordinances; and

WHEREAS, the Town of Rancho Viejo urges other cities in the Rio Grande Valley to adopt Resolutions in support of H.B. 514; and

NOW THEREFORE, BE IT RESOLVED by the Board of Aldermen of the Town of Rancho Viejo, Texas, that it hereby urges State Senator Eddie Lucio, Jr. and State Representative Elect Alex Dominguez to sponsor H.B. 514 restoring the ability of local governments to pass single-use bag ordinances.

PASSED, ADOPTED AND APPROVED by the Board of Aldermen of the Town of Rancho Viejo, Texas, this 8<sup>th</sup> day of January, 2019.

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Cyndie Rathbun, Mayor  
Town of Rancho Viejo

Attest:

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Fred Blanco, City Secretary

8. Consideration/Action on a Resolution of the Town of Rancho Viejo, Texas to Urge State Senator Eddie Lucio, Jr. and State Representative Elect - Alex Dominguez to Assist the Town of Laguna Vista in Acquiring the 8 Acres between Bridgeview Condominiums and Paradise Cove for a Community-Wide Park

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RESOLUTION NO.

A RESOLUTION OF THE TOWN OF RANCHO VIEJO TO URGE STATE SENATOR EDDIE LUCIO, JR. AND STATE REPRESENTATIVE ELECT ALEX DOMINGUEZ TO ASSIST THE TOWN OF LAGUNA VISTA IN ACQUIRING THE 8 ACRES BETWEEN BRIDGEVIEW CONDOS AND PARADISE COVE FOR A COMMUNITY-WIDE PARK

WHEREAS, the Town of Rancho Viejo supports the efforts of the Town of Laguna Vista wishes, to capitalize on the opportunity to expand the number of parks it currently has; and

WHEREAS, the Town of Laguna Vista has located as the only remaining undeveloped parcel of land on the original Town site with bay front access that is ideal for a community wide park; and

WHEREAS, the Town of Laguna Vista lacks the current financial resources to acquire these acres of prime property for a community-wide park; and

WHEREAS, the Town of Laguna Vista urges State Senator Eddie Lucio, Jr. and State Representative Elect, Alex Dominguez to file legislation during the 86<sup>th</sup> Session to assist the Town in acquiring these 8 acres; and

WHEREAS, the Town of Rancho Viejo supports the Town of Laguna Vista and urges other cities in the Rio Grande Valley to adopt Resolutions supporting the Town of Laguna Vista's efforts to acquire these 8 acres; and

WHEREAS, the Town of Rancho Viejo urges the other state legislators in the Rio Grande Valley to support the efforts of State Senator Eddie Lucio, Jr. and State Representative Elect, Alex Dominguez as they work on this legislation.

NOW THEREFORE, BE IT RESOLVED by the Board of Aldermen of the Town of Rancho Viejo, Texas, that it hereby urges State Senator Eddie Lucio, Jr. and State Representative Elect, Alex Dominguez to file legislation during the 86th Session to secure funding so the Town of Laguna Vista can acquire these 8 acres for a community-wide park that will benefit the entire Laguna Madre area.

PASSED, ADOPTED AND APPROVED by the Board of Aldermen of the Town of Rancho Viejo, Texas, this 8<sup>th</sup> day of January, 2019.

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Cyndie Rathbun, Mayor  
Town of Rancho Viejo

Attest:

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Fred Blanco, City Secretary

# 9. Street Committee Report

**10. Consideration/Action to  
Accept Ambiotec's Proposal  
for Inspection Services for the  
TORV Road Rehabilitation  
Project Phase 1B**

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# 11. Consideration/Action to Seek Proposals for Inspection Services In Connection with the TORV Road Rehabilitation Project Phase 1B

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# 12. Consideration/Discussion/ Action on MPO

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# 13. Consideration/Action on Nomination for Rio Grande Valley Walk of Fame 2019

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**Rio Grande Valley Walk of Fame  
State Farm Hidalgo Arena  
Hidalgo, Texas  
2019**

**Introduction**

As you know The Rio Grande Valley Walk of Fame at the Hidalgo State Farm Arena was created as part of the 2005 BorderFest "A Salute to the Rio Grande Valley." The City of Hidalgo and Hidalgo's BorderFest Committee created the Rio Grande Valley Walk of Fame at the Hidalgo State Farm Arena. New inductees in the walk will be unveiled during the 2019 Hidalgo's BorderFest. The Rio Grande Valley "Walk of Fame" celebrates the life the achievements, and the significant civic contributions of individuals that have made a difference in the Rio Grande Valley. People from all walks of life are inducted into the Walk. The walk celebrates the life, achievements and significant civic contributions of outstanding men and women to communities in the Rio Grande Valley and South Texas.

**Selection Process**

The Rio Grande Valley Walk of Fame Commission will make the final selection for inductions into the Walk. The commission includes key people from the Rio Grande Valley. Representatives from local libraries, arts organizations, media journalists and other citizens with an informed understanding of the Rio Grande Valley cultural heritage will serve on the commission. The previous groups of inductees include one person selected by every City Council in the Rio Grande Valley and one person selected by each Chamber in the Rio Grande Valley each year. In addition, the previous groups also include persons selected by the Hidalgo's BorderFest Committee and the City of Hidalgo. Additional persons will be inducted and recognized during BorderFest each year. Any individual previously nominated into the Walk of Fame cannot be considered for re-nomination. To avoid any duplications attached please find a copy of all the previous inductees. The Rio Grande Valley Walk of Fame in now a local landmark that bears the names of President George W. Bush, Senator Kay Bailey Hutchinson, Governor Rick Perry, Despierta America Host Fernando Arau, Singers Lupita D'Alessio, Laura Flores, Ninel Conde, and multi-Grammy Award winner Ramon Ayala, George Strait, among many other distinguished persons.

**Nomination Criteria**

Submit the name, date and place of birth, and a short history or autobiography of the person you wish to nominate. Include the Rio Grande Valley connection, life achievements and a description of his or her contributions to the community. A biography may be submitted in lieu of the nomination forms.

Anyone may participate in the nomination process. Simply complete the Walk of Fame nomination form, which would include facts and contributions the person has made to the Rio Grande Valley. Please send to:

Rio Grande Valley Walk of Fame Commission  
704 East Ramon Ayala Drive  
Hidalgo, Texas 78557  
(956) 843-2286  
(956) 843-2317 Fax  
Email address: [mcabrera@cityofhidalgo.net](mailto:mcabrera@cityofhidalgo.net)  
Attention: Maggie Cabrera



Rio Grande Valley Walk of Fame  
Nomination Form  
2019

Nominee \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone # (Day) \_\_\_\_\_ (Evening) \_\_\_\_\_ (Cell) \_\_\_\_\_

Business Association / Organization \_\_\_\_\_ Title \_\_\_\_\_

E-Mail Address \_\_\_\_\_

(Email where we can contact the Inductee or Inductees family to forward pictures of the event or if there's any missing information required)

Date of Birth \_\_\_\_\_ Still Living Yes \_\_\_\_\_ No \_\_\_\_\_ Date of Death \_\_\_\_\_

*If person is deceased please provide a contact name of the deceased family member whom we may contact should we need any further information.*

Contact Name \_\_\_\_\_ Email: \_\_\_\_\_ Telephone # \_\_\_\_\_

Born in Rio Grande Valley Yes \_\_\_\_\_ No \_\_\_\_\_

Did this person spend most of his/her life in Rio Grande Valley or Texas? Yes \_\_\_\_\_ No \_\_\_\_\_

How many years? \_\_\_\_\_

What contribution has this nominee made to your Community, the Rio Grande Valley or Texas?

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What impact has this nominee's work had on the Community, Rio Grande Valley or Texas?

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List Nominee's Community or Volunteer Work.

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List Nominee's participation in Civic or Non-Profit Organizations.

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List Nominee's Family Information. (Spouse Name or Significant Other, Child/Children's names, Mother and Father)

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List Nominee's Professional Organization Affiliations.

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Describe how this nominee has gone above and beyond the call of duty in their work for the community.

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Are there other indicators of the nominee's achievements not listed previously? (Honors, Memberships, Recognition, Awards, Publications, etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Nominator Organization \_\_\_\_\_

Contact Person \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone # (Day) \_\_\_\_\_ (Evening) \_\_\_\_\_ (Cell) \_\_\_\_\_

Business Association / Organization \_\_\_\_\_ Title \_\_\_\_\_

E-Mail Address \_\_\_\_\_

\_\_\_\_\_  
Nominator's Signature Title Nominator's Signature Title

\_\_\_\_\_  
Nominator's Signature Title Nominator's Signature Title

\_\_\_\_\_  
Nominator's Signature Title Nominator's Signature Title

# 14. Consideration/Appointme nt/Reappointment of Board of Adjustments and Appeals Members

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15. Consideration/Approval of a Resolution Ordering the Election for Rancho Viejo, Designation of Election Precincts and Polling Places, Designation of Method of Voting, Submission of Application by Candidates, Appointment of Early Voting Clerk, and Providing for Publication Notice

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RESOLUTION NO.

A RESOLUTION ORDERING THE ELECTION FOR RANCHO VIEJO, DESIGNATION OF ELECTION PRECINCTS AND POLLING PLACES, DESIGNATION OF METHOD OF VOTING, SUBMISSION OF APPLICATION BY CANDIDATES, APPOINTMENT OF EARLY VOTING CLERK, AND PROVIDING FOR PUBLICATION NOTICE

WHEREAS, an election is hereby ordered for the purpose of voting for one (1) Mayor and two (2) Aldermen for a two year term for the Town of Rancho Viejo.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO, TEXAS:

SECTION 1. That the Order of Election for the Town of Rancho Viejo, Texas, signed by Mayor Cyndie Rathbun and members of the Board of Aldermen dated January 8, 2019 for the election to be held on May 4, 2019, is hereby ratified and adopted in all respects.

SECTION 2. Said election is to be held on Saturday, May 4, 2019 between the hours of 7:00 A.M. and 7:00 P.M. for qualified electors residing within the incorporated area of the Town of Rancho Viejo, and notice is further given that the polling place for such election is hereby designated as the Town Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas. Method of Voting shall be by AutoMark Assist Terminal, Version 1.8.6.1 and DS200 Scanner (precinct counter), Version 2.12.2.0.

SECTION 3. Application by candidates for the offices for which the herein described election is called, shall address application for a place on the ballot to the Town Secretary of the Town of Rancho Viejo, Texas and said application shall be accompanied by the statutory oath of candidate for election as provided by the Texas Election Code, and said application shall be filed with the Town Secretary at the Town Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas. The first day for filing said application is Wednesday, January 16, 2019 and the last day for filing said application is Friday, February 15, 2019 at 5:00 P.M.

SECTION 4. The Town Secretary or his deputy is hereby appointed Clerk for Early Voting, which Early Voting shall be held at the Town Municipal Office located at 3301 Carmen Avenue in Rancho Viejo, Texas. The period to vote early in person at the Town Secretary's Office is Monday, April 22, 2019 through Tuesday, April 30, 2019, Monday through Friday, regular working hours (8:00 A.M. to 5:00 P.M.); except for Wednesday, April 24, 2019 and Tuesday, April 30, 2019, the early voting hours are 7:00 A.M. to 7:00 P.M.

Application to vote by mail shall be addressed to the Town Secretary, Town of Rancho Viejo, 3301 Carmen Avenue, Rancho Viejo, Texas 78575. Applications for ballot by mail or electronic submission of a scanned application must be received no later than the close of business on Tuesday, April 23, 2019. Electronic submission of a scanned application with an original signature shall be e-mailed to [ranchoviejotown@aol.com](mailto:ranchoviejotown@aol.com).

SECTION 5. Any person who wishes to be a write-in candidate must make a declaration of write-in candidacy pursuant to Chapter 146 of the Texas Election Code and in compliance with said law, no write-in vote will be counted unless the name written in appears on the list of write-in candidates as required by Chapter 146 of the Texas Election Code.

SECTION 6. Notice of the election order by the Mayor and Board of Aldermen of the Town of Rancho Viejo, Texas shall be given by publication in the SAN BENITO NEWS one time.

PASSED, ADOPTED AND APPROVED this the 8<sup>th</sup> day of January, 2019.

\_\_\_\_\_  
Cyndie Rathbun, Mayor

ATTEST:

\_\_\_\_\_  
Fred Blanco, Town Secretary



# 16. Town Administrator's Report

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17. December 2018 Police  
Report - Police Chief

18. Executive Session Pursuant to the following Section of the Texas Government Code: Section 551.074 to discuss Personnel Matters - Performance Evaluation of Town Administrator

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# 19. Possible Action on Matters Discussed in Executive Session

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# 20. Public Comment

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# 21. Adjourn