




NOTICE OF A PUBLIC MEETING
TOWN OF RANCHO VIEJO
BOARD OF ALDERMEN
REGULAR MEETING
NOVEMBER 13, 2018
6:00 P.M.

NOTICE is hereby given of a REGULAR MEETING of the BOARD OF ALDERMEN of the TOWN OF RANCHO VIEJO, TEXAS, to be held on NOVEMBER 13, 2018 at 6:00 P.M., in the TOWN MUNICIPAL OFFICE, 3301 CARMEN AVENUE, RANCHO VIEJO, TEXAS to consider the following items:

1. Call To Order
2. Roll Call
3. Invocation And Pledge
4. Public Comment
5. Approval of Minutes – Regular Meeting September 11, 2018 and Regular Meeting October 16, 2018
6. Consideration/Action of Appointment of Members to the Beautification Committee
7. Beautification Committee Members and Keep Rancho Viejo Beautiful Affiliate Introduction
8. Arbor Day Announcement – Saturday, November 17, 2018 at 10:00 A.M.
9. Reindeer Run Announcement– Saturday, December 8, 2018
10. 4th Annual Christmas Lighting Ceremony and Golf Cart & Bike Parade Announcement – Sunday, December 9th at 5:00 P.M.
11. Presentation of Preliminary Active Plan Mural
12. Discussion/Review/Action on Fire Truck Donation
13. HR Committee Report
14. Street Committee Report
15. Security Advisory Committee Report
16. Consideration/Action to Participate in Operation Disruption
17. September 2018 Financial Report - Town Administrator
18. October 2018 Police Report - Police Chief
19. Public Comment
20. Executive Session: Pursuant To The Following Section Of The Texas Government Code: Section 551.074 To Consider The Reappointment, Employment, Evaluation, Or Duties Of The Town Administrator And To Consider A New Proposed Contract For The Town Administrator
21. Possible Action On Matters Discussed In Executive Session
22. Adjourn



Fred Blanco, Town Administrator



State of Texas
County of Cameron
Town of Rancho Viejo

I, the undersigned authority, do hereby certify that the above NOTICE OF REGULAR MEETING of the Board of Aldermen of the Town of Rancho Viejo, Texas is a true and correct copy of said NOTICE, which has been posted on the Window of the Town of Rancho Viejo Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas, a place convenient and readily accessible to the General Public, on November 9, 2018 at 5:00 P.M. and which will be continuously posted for a period of seventy-two (72) hours prior to the date and time said meeting was convened.

ATTEST:


Fred Blanco, Town Administrator

1. Call to Order by Mayor Rathbun

2. Roll Call

by Isabel Perales

Aldерwoman Guerrero

Aldерwoman Salinas

Aldерwoman Truan

Alderman Tumlinson

Alderman Vera

Legal Counsel, Daniel Rentfro, Jr.

Town Administrator, Fred Blanco.

3. Invocation and Pledge

The pledge of allegiance to the United States Flag:

“I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.”

And the pledge of allegiance to the Texas State Flag is,

“Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

4. Public Comment

5. Approval of Minutes -

Regular Meeting September 11, 2018

Regular Meeting October 16, 2018

MINUTES OF A REGULAR MEETING
TOWN OF RANCHO VIEJO
SEPTEMBER 11, 2018

A Regular Meeting of the Board of Aldermen of the Town of Rancho Viejo, Texas, was held on, September 11, 2018 at 6:00 P.M., in the Town Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas to consider the following items:

1. CALL TO ORDER:

The meeting was called to order by Mayor Rathbun at 6:03 P.M.

2. ROLL CALL:

Roll call was made by Isabel Perales, Assistant Town Secretary. Members present at the meeting were:

Mrs. Maribel Guerrero

Ms. Grace Salinas

Mrs. Bitty Truan

Mr. David L. Tumlinson, IV.

Mr. Javier Vera

A quorum was present at the meeting.

Legal counsel Daniel Rentfro, Jr. was present at the meeting. Town Administrator, Fred Blanco was also present at the meeting.

Those present in the audience were:

Chief M. Cruz, Jr.

Anthony DePonce

Pete Ferraro

Rossana Bogorad

Patty Perez

3. INVOCATION AND PLEDGE:

Mayor Rathbun led the group in the invocation and the pledge of allegiance to the American and Texas flags.

6. ACKNOWLEDGE RECEIPT FROM SENATOR JOHN CORNYN OF LETTER IN REMEMBRANCE OF THE 17TH ANNIVERSARY OF THE SEPTEMBER 11TH TERRORIST ATTACKS:

Mayor Rathbun read a letter from United States Senator John Cornyn, we then had moment of in silence in remembrance of the 17th Anniversary of the September 11, 2001 Terrorist Attacks.

4. PUBLIC COMMENT:

There were no comments from the public.

5. APPROVAL OF MINUTES – SPECIAL MEETING JULY 3, 2018, SPECIAL MEETING AUGUST 13, 2018, REGULAR MEETING AUGUST 14, 2018:

Motion was made by Alderman Vera, seconded by Alderman Salinas, and unanimously carried, to approve the minutes from the Special Meeting held July 3, 2018, the minutes from the Special Meeting held August 13, 2018 and the minutes from the Regular Meeting held August 14, 2018, as written.

7. LOWER RIO GRANDE VALLEY ACTIVE PLAN TOUR SAVE THE DATE ANNOUNCEMENT:

Mayor Rathbun announced that the Active Tour Plan for the Lower Rio Grande Valley will be held on October 9-12, 2018 at the Brownsville Convention and Visitors' Bureau.

8. CONSIDERATION/ACTION ON ORDINANCE FOR ANNEXATION FOR RANCHO ESTATES, LP, CONCERNING 21.10 ACRES, MORE OR LESS, OF LAND OUT OF SHARE 1, ESPIRITU SANTO GRANT, CAMERON COUNTY, TEXAS AT THE NORTHEAST CORNER OF FM 1732 AND CARMEN AVENUE IN ACCORDANCE WITH THE TOWN'S ORDINANCES, ANNEXING THE HEREINAFTER DESCRIBED TERRITORY TO THE TOWN OF RANCHO VIEJO, CAMERON COUNTY, TEXAS, AND EXTENDING THE BOUNDARY LIMITS OF SAID TOWN SO AS TO INCLUDE SAID HEREINAFTER DESCRIBED PROPERTY WITHIN SAID TOWN LIMITS, AND GRANTING TO ALL THE INHABITANTS OF SAID PROPERTY ALL THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS AND BINDING SAID INHABITANTS BY ALL OF THE ACTS, ORDINANCES, RESOLUTIONS, AND REGULATIONS OF SAID TOWN; AND ADOPTING A SERVICE PLAN:

Motion was made by Alderman Salinas, seconded by Alderman Guerrero, and unanimously carried, to approve Ordinance No. 229 - ON ORDINANCE FOR ANNEXATION FOR RANCHO ESTATES, LP, CONCERNING 21.10 ACRES, MORE OR LESS, OF LAND OUT OF SHARE 1, ESPIRITU SANTO GRANT, CAMERON COUNTY, TEXAS AT THE NORTHEAST CORNER OF FM 1732 AND CARMEN AVENUE IN ACCORDANCE WITH THE TOWN'S ORDINANCES, ANNEXING THE HEREINAFTER DESCRIBED TERRITORY TO THE TOWN OF RANCHO VIEJO, CAMERON COUNTY, TEXAS, AND EXTENDING THE BOUNDARY LIMITS OF SAID TOWN SO AS TO INCLUDE SAID HEREINAFTER DESCRIBED PROPERTY WITHIN SAID TOWN LIMITS, AND GRANTING TO ALL THE INHABITANTS OF SAID PROPERTY ALL THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS AND BINDING SAID INHABITANTS BY ALL OF THE ACTS, ORDINANCES, RESOLUTIONS, AND REGULATIONS OF SAID TOWN; AND ADOPTING A SERVICE PLAN.

9. CONSIDERATION/APPROVAL OF FIRE PROTECTION CONTRACT WITH THE CITY OF BROWNSVILLE:

Motion was made by Alderman Vera, seconded by Alderman Tumlinson, and unanimously carried, to approve the Fire Protection Contract with the City of Brownsville starting October 1, 2018 until September 30, 2021.

10. CONSIDERATION/ACTION TO APPOINT CHAIRPERSON AND MEMBERS TO THE BEAUTIFICATION COMMITTEE:

Mayor Rathbun recommended the appointment of Maria V. Garza as Chairperson. They will work together to try to get the silver award and access to grant money. Motion was made by Alderman Guerrero, seconded by Alderman Tumlinson, and unanimously carried to appoint Maria V. Garza as Chairperson to the Beautification Committee.

11. CONSIDERATION/ACTION TO APPROVE MOU WITH THE REGIONAL MURAL PROGRAM:

Mayor Rathbun mentioned that as part of South Texas RGV Active Plan and Transportation Plan they have contributed to get started on a grant request for murals for 10 cities. Alderman Truan is to lead as counsel and coordinate with the artists involved. The proposed location is on Hidalgo because it is the most accessible for original trail. The MOU needs to be reviewed for wording.

Motion was made by Alderman Vera, seconded by Alderman Salinas, and unanimously carried, to table item for further review by legal counsel.

12. CONSIDERATION/ACTION TO APPROVE TEXAS REGIONAL BANK'S REQUEST TO RELEASE PLEDGED SECURITIES:

Town Administrator Fred Blanco stated that the bank is requesting to release securities to comply with the regulations in the agreement.

Motion was made by Alderman Vera, seconded by Alderman Salinas, and unanimously carried, to approve Texas Regional Bank's request to release pledged securities.

13. CONSIDERATION/ACTION TO ACCEPT CITY OF SANTA ROSA VOLUNTEER FIRE DEPARTMENT'S PROPOSAL TO PURCHASE RANCHO VIEJO VOLUNTEER FIRE DEPARTMENT'S EQUIPMENT:

There were several questions and comments from the board. Alderman Tumlinson and Alderman Vera asked about a detailed listing of item inventory. Mayor Rathbun mentioned that once it was ready to come in front of the Board she would provide an inventory listing with values for each item to be sold.

After review of the proposal, motion was made by Alderman Guerrero and seconded by Alderman Tumlinson, to table the proposal from the City of Santa Rosa Volunteer Fire Department's to purchase the Rancho Viejo Volunteer Fire Department's equipment. Motion passed with the following vote:

AYES: Alderman Guerrero, Alderman Truan, Alderman Tumlinson, Alderman Vera

NAYES: None

ABSTAINING: Alderman Salinas

14. CONSIDERATION/ADOPTION OF BUDGET ORDINANCE FOR FISCAL YEAR OCTOBER 1, 2018 TO SEPTEMBER 30, 2019:

Motion was made by Alderman Guerrero, seconded by Alderman Truan, and unanimously carried, to approve Ordinance No. 230 - AN ORDINANCE OF THE BOARD OF ALDERMEN APPROVING AND ADOPTING THE BUDGET FOR THE TOWN OF RANCHO VIEJO, TEXAS, AS PREPARED BY THE MAYOR FOR THE FISCAL YEAR 2018 – 2019.

15. CONSIDERATION/RATIFICATION OF THE PROPERTY TAX (REVENUE) INCREASE REFLECTED IN THE BUDGET FOR FISCAL YEAR OCTOBER 1, 2018 TO SEPTEMBER 30, 2019:

Motion was made by Alderman Vera, seconded by Alderman Salinas, and unanimously carried, to ratify that this budget will raise more total property taxes than last year's budget by \$56,783 or 4.948523% 17709 tax revenue from new property added to the roll next year.

16. CONSIDERATION/ADOPTION OF ORDINANCE TO ESTABLISH AD VALOREM TAX RATE TO PROVIDE FOR BUDGET EXPENSES FOR FISCAL YEAR 2018 – 2019:

Motion was made by Alderman Salinas, seconded by Alderman Tumlinson, and unanimously carried, that the property tax rate will raise more revenue by the adoption of a tax rate of .45000, which is effectively more by 3.956866 percent and will raise more revenue for maintenance and operations; and to pass, adopt and approve Ordinance No. 231 - AN ORDINANCE ESTABLISHING THE AD VALOREM AND PERSONAL PROPERTY TAX RATE FOR THE TAX YEAR 2018, SETTING THE ASSESSED VALUATION AT ONE HUNDRED PERCENT (100%) OF THE FAIR MARKET VALUE, PROVIDING FOR A HOMESTEAD EXEMPTION OF \$5,000, PROVIDING FOR DISCOUNTS IN THE EVENT OF EARLY PAYMENT, AND PROVIDING FOR PENALTY AND INTEREST IN ACCORDANCE WITH STATE LAW AND PROVIDING FOR SEVERABILITY. The total tax rate adopted was \$0.450000.

17. CONSIDERATION/APPROVAL TO DESIGNATE THE TOWN OF RANCHO VIEJO TOWN HALL AS AN EARLY VOTING SITE FOR THE CAMERON COUNTY GENERAL ELECTIONS TO BE HELD ON TUESDAY, NOVEMBER 6, 2018: THE DATES AND TIMES ARE AS FOLLOWS: MONDAY, OCTOBER 22, 2018 THROUGH FRIDAY, OCTOBER 26, 2018 9:00 A.M. TO 6:00 P.M.:

Motion was made by Alderman Tumlinson, seconded by Alderman Guerrero, and unanimously carried, to designate the Rancho Viejo Town Hall as an early voting site for the Cameron County General Elections to be held on Tuesday, November 6, 2018: the dates and times are as follows: Monday, October 22, 2018 through Friday, October 26, 2018 9:00 A.M. to 6:00 P.M.

18. ANNOUNCEMENT - NATIONAL NIGHT OUT THURSDAY, OCTOBER 18, 2018 FROM 5:30PM TO 7:30P M:
Chief Cruz announced that we will be having the annual National Night Out, Thursday, October 18, 2018 from 5:30 P.M. TO 7:30 P.M.

19. JULY 2018 FINANCIAL REPORT - TOWN ADMINISTRATOR:

Town Administrator Fred Blanco went over the July 2018 financial report and the balances for the General Account, Debt Account, Police Asset Forfeiture Account and the Certificates of Obligation Account and all interests.

20. CONSIDERATION/ACTION ON BUDGET AMENDMENT FOR 2017/2018:

Motion was made by Alderman Salinas, seconded by Alderman Tumlinson, and unanimously carried, to approve the budget amendment for 2017-2018.

21. AUGUST 2018 POLICE REPORT - POLICE CHIEF:

Police Chief Cruz went over the items on the August 2018 Police Report.

22. PUBLIC COMMENT:

Mrs. Patty Perez asked about security and safety. Alderman Tumlinson mentioned that the Commissioner's court approved the new windstorm plans. Alderman Salinas asked about security street lights.

23. ADJOURN:

Motion was made by Alderman Tumlinson, seconded by Alderman Salinas, and unanimously carried, to adjourn the meeting at 7:48 P.M.

BY: _____
Fred Blanco, Town Administrator

APPROVED: _____
Cyndie Rathbun, Mayor

DATE: _____

MINUTES OF A REGULAR MEETING
TOWN OF RANCHO VIEJO
OCTOBER 16, 2018

A Regular Meeting of the Board of Aldermen of the Town of Rancho Viejo, Texas, was held on, October 16, 2018 at 6:00 P.M., in the Town Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas to consider the following items:

1. CALL TO ORDER:

The meeting was called to order by Mayor Rathbun at 6:02 P.M.

2. ROLL CALL:

Roll call was made by Isabel Perales, Assistant Town Secretary. Members present at the meeting were:

Mrs. Maribel Guerrero

Ms. Grace Salinas

Mrs. Bitty Truan

Mr. David L. Tumlinson, IV.

Mr. Javier Vera arrived at 6:04 P.M.

A quorum was present at the meeting.

Legal counsel Daniel Rentfro, Jr. was present at the meeting. Town Administrator, Fred Blanco was also present at the meeting.

Those present in the audience were:

Chief M. Cruz, Jr.

Dena Poppe

James Palermo

3. INVOCATION AND PLEDGE:

Alderman Salinas led the group in the invocation and the pledge of allegiance to the American and Texas flags.

4. PUBLIC COMMENT:

Mayor Rathbun mentioned that the 2018 National Night out has been canceled due to the weather. She also mentioned that the Beautification Chair, Maria V. Garza and a group of ladies have been working on beautifying the town.

5. APPROVAL OF MINUTES –

SPECIAL MEETING AUGUST 22, 2018,

SPECIAL MEETING AUGUST 28, 2018,

SPECIAL MEETING AUGUST 28, 2018,

SPECIAL MEETING SEPTEMBER 4, 2018,

REGULAR MEETING SEPTEMBER 11, 2018,

SPECIAL MEETING OCTOBER 2, 2018:

Motion was made by Alderman Tumlinson, seconded by Alderman Salinas, to approve the minutes of the Special Meeting held on August 22, 2018 as written.

Motion passed with the following vote:

AYES: Alderman Guerrero, Alderman Salinas, Alderman Tumlinson, Alderman Vera

NAYES: None

ABSTAINING: Alderman Truan

Motion was made by Alderman Guerrero, seconded by Alderman Vera, and unanimously carried, to approve the minutes of the Special Meeting (replat) held on August 28, 2018 as written.

Motion was made by Alderman Salinas, seconded by Alderman Tumlinson, and unanimously carried, to approve the minutes of the Special Meeting (public hearing) held on August 28, 2018 as written.

Motion was made by Alderman Guerrero, seconded by Alderman Vera, and unanimously carried, to approve the minutes of the Special Meeting held on September 4, 2018 as written.

Motion was made by Alderman Salinas, seconded by Alderman Vera, and unanimously carried, to table the minutes from the Regular Meeting held on September 11, 2018 for review of items #13 and item #16, and to be added to the next Regular Meeting agenda.

Motion was made by Alderman Vera, seconded by Alderman Tumlinson, and unanimously carried, to approve the minutes of the Special Meeting held on October 2, 2018 as written.

6. CONSIDERATION/ACTION ON AN ORDINANCE OF THE TOWN OF RANCHO VIEJO AMENDING ORDINANCE NO. 62U REAPPOINTING MEMBERS OF THE BUILDING COMMITTEE:

Motion was made by Alderman Guerrero, seconded by Alderman Vera, and unanimously carried, to approve Ordinance No. 62X – AN ORDINANCE OF THE TOWN OF RANCHO VIEJO, TEXAS AMENDING ORDINANCE NO. 62V REAPPOINTING MEMBERS OF THE BUILDING COMMITTEE. To reappoint Tim Trapp as a member to the Building Committee for a two year term ending on November 30, 2020.

7. HR COMMITTEE REPORT:

Alderman Salinas reported that the committee had met informally to collect and discuss data and benefits. She has also met with Mayor Rathbun to discuss the current information and document preparation. Once the draft is ready she will present it to the board for review and will wait until the next board meeting for a response from them and then send it to legal counsel for review.

8. STREET COMMITTEE REPORT:

Alderman Guerrero mentioned that they will be ready for the preconstruction process by first week of November. It will take 2-3 weeks to mobilize and start the project and it is anticipated to last anywhere from 6-9 months, the Town will publicize the schedule once it is available.

9. DISCUSSION/ACTION ON AN ORDINANCE PROVIDING FOR DOCKLESS VEHICLE PERMITS; ESTABLISHING FEES AND REGULATIONS FOR A DOCKLESS VEHICLE PERMIT PROGRAM, PROVIDING A SAVINGS CLAUSE AND EFFECTIVE DATE; AND PROVIDING A PENALTY NOT TO EXCEED \$500:

Mayor Rathbun stated that the LRGVDC has been working on permitting dockless electric assisted bikes for a number of years to help communities be more active and connected. The Mayor mentioned that this is a great program, and it would be an exclusive contract for a one year preliminary trial. The board asked about how it would impact other businesses in town, about any liability and about possible changes to the ordinance.

Motion was made by Alderman Guerrero, seconded by Alderman Tumlinson and unanimously carried, to table this item for further review at a special meeting.

10. CONSIDERATION/ACTION TO PARTICIPATE IN OPERATION DISRUPTION:

Chief M. Cruz, Jr. gave a brief explanation on the District Attorney's operation, the Rancho Viejo Police Department was invited to participate in. This is a pilot project to run for about 3 months.

Motion was made by Alderman Guerrero, seconded by Alderman Vera, and unanimously carried, to table this item, for Chief Cruz to meet with the D.A.'s office along with the security advisory committee for further review and to be brought back to the board at the next special meeting.

11. ANNOUNCEMENT - NATIONAL NIGHT OUT - THURSDAY, OCTOBER 18, 2018 FROM 5:30 P.M. TO 7:30 P.M.

Mayor Rathbun announced National Night out, due to the resent weather it will be rescheduled until the spring.

13. PUBLIC COMMENT:

Mr. Jim Palermo and asked about a vicious dog ordinance that was requested about a year ago.

12. SEPTEMBER 2018 POLICE REPORT - POLICE CHIEF:

Police Chief Cruz went over the items for the September 2018 police report.

14. EXECUTIVE SESSION: PURSUANT TO THE FOLLOWING SECTION OF THE TEXAS GOVERNMENT CODE: SECTION 551.074 TO CONSIDER THE REAPPOINTMENT, EMPLOYMENT, EVALUATION, OR DUTIES OF THE TOWN ADMINISTRATOR AND TO CONSIDER A NEW PROPOSED CONTRACT FOR THE TOWN ADMINISTRATOR:

Motion was made by Alderman Guerrero, seconded by Alderman Truan, and unanimously carried, to table this item for review at the next meeting.

15. POSSIBLE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION:

Motion was made by Alderman Guerrero, seconded by Alderman Truan, and unanimously carried, to table this item for review at the next meeting.

16. ADJOURN:

Motion was made by Alderman Tumlinson, seconded by Alderman Vera, and unanimously carried, to adjourn the meeting at 7:26 P.M.

BY: _____
Fred Blanco, Town Administrator

APPROVED: _____
Cyndie Rathbun, Mayor

DATE: _____

6. Consideration/Action of Appointment of Members to the Beautification Committee

7. Beautification Committee Members and Keep Rancho Viejo Beautiful Affiliate Introduction

8. Arbor Day Announcement –
Saturday, November 17, 2018
at 10:00 A.M.



Keep Texas
Beautiful

AFFILIATE

KEEP RANCHO VIEJO BEAUTIFUL

Come celebrate our 1st annual Arbor Day. Our dream is to add one tree yearly to create a beautiful “native tree avenue” across from Town Hall. We want to inspire our children to help our planet.

We will plant a native tree donated by the Texas Forestry Service. There will be free seeds, pots, and seedlings for children and volunteers.

Arbor Day



Bring your family and bring your kids on
Saturday, November 17, 2018 from 10:00 a.m. to 12:00 noon
at the Rancho Viejo Town Hall.

Please join us and support your awesome community!

9. Reindeer Run Announcement

- Saturday, December 8, 2018

10. 4th Annual Christmas
Lighting Ceremony and Golf
Cart & Bike Parade
Announcement – Sunday,
December 9th at 5:00 P.M.



Save the Date!

The Town of Rancho Viejo

is happy to announce the

4th Annual

Christmas Golf Cart & Bike Parade & Posada

Sunday, December 9, 2018

at 5:00 P.M.



11. Presentation of Preliminary Active Plan Mural

12. Discussion/Review/Action on Fire Truck Donation

13. HR Committee Report

14. Street Committee Report

15. Security Advisory Committee Report

16. Consideration/Action to Participate in Operation Disruption

17. September 2018 Financial Report - Town Administrator

18. October 2018 Police Report - Police Chief

19. Public Comment

20. Executive Session:
Pursuant To The Following
Section Of The Texas
Government Code: Section
551.074 To Consider The
Reappointment, Employment,
Evaluation, Or Duties Of The
Town Administrator And To
Consider A New Proposed
Contract For The Town
Administrator

21. Possible Action On Matters Discussed In Executive Session

22. Adjourn