



NOTICE OF A PUBLIC MEETING
TOWN OF RANCHO VIEJO
BOARD OF ALDERMEN
REGULAR MEETING
OCTOBER 11, 2016
6:00 P.M.

NOTICE is hereby given of a REGULAR MEETING of the BOARD OF ALDERMEN of the TOWN OF RANCHO VIEJO, TEXAS, to be held on OCTOBER 11, 2016 at 6:00 P.M., in the TOWN MUNICIPAL OFFICE, 3301 CARMEN AVENUE, RANCHO VIEJO, TEXAS to consider the following items:

1. Call to Order
2. Roll Call
3. Invocation and Pledge
4. Public Comment
5. Approval of Minutes - Regular Meeting September 13, 2016
6. August 2016 Financial Report - Town Administrator
7. September 2016 Police Report - Police Chief
8. Discussion of Brownsville Emergency Medical Services - Chief Elizondo
9. Presentation by Texas Citrus Pest and Disease Management Corporation (Citrus Greening and Citrus Canker)
10. Consideration/Approval to Declare One 2000 Jeep Cherokee (Seized Vehicle that is Asset Forfeiture) Surplus Property to be Sold and Authorize the Police Chief/Mayor to Accept the Highest Offer
11. Consideration/Approval of Resolution of the Board of Aldermen of the Town of Rancho Viejo, Texas Authorizing Bank Accounts and Depository Heretofore Establishing and Authorizing Certain Persons to Sign Checks and other Necessary Transactions for same
12. Consideration/Action on an Ordinance of the Town of Rancho Viejo Amending Ordinance No. 62T Reappointing Members of the Building Committee
13. Introduction of the Rancho Viejo Volunteer Fire Department - Fire Chief
14. Public Comment
15. Adjourn


Fred Blanco, Town Administrator

1. Call to Order by Mayor Rathbun

2. Roll Call

by Isabel Perales

Aldерwoman Carr

Aldерwoman Guerrero

Alderman Lucio

Aldерwoman Truan

Alderman Vera

Legal Counsel, Daniel Rentfro, Jr.

Town Administrator, Fred Blanco.

3. Invocation and Pledge

The pledge of allegiance to the United States Flag:

“I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.”

And the pledge of allegiance to the Texas State Flag is,

“Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

4. Public Comment

5. Approval of Minutes - Regular Meeting September 13, 2016

MINUTES OF REGULAR MEETING
TOWN OF RANCHO VIEJO
BOARD OF ALDERMEN
SEPTEMBER 13, 2016

A Regular Meeting of the Board of Aldermen of the Town of Rancho Viejo, Texas, to be held on September 13, 2016 at 6:00 P.M., in the Town Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas, the same being open to the public.

1. CALL TO ORDER:

The meeting was called to order by Mayor Cyndie Rathbun at 6:00 P.M.

2. ROLL CALL:

Roll call was made by Isabel Perales, Assistant Town Secretary. Members present at the meeting were:

Mrs. Lupita Carr

Mrs. Maribel Guerrero arrived at 6:04 P.M.

Mr. Erick Lucio

Mrs. Bitty Truan

Mr. Javier Vera

A quorum was present at the meeting.

Legal Counsel Nathan Pierce was present at the meeting. Town Administrator, Fred Blanco was also present at the meeting.

Those present in the audience were:

Beverly Speer

Carlos Rodriguez

Chief M. Cruz, Jr.

David Irwin

Fernando A. Martinez

Eva Garcia

Bill Aston, So. Tx. Emer. Care Fo.

Carlos Elizondo, Chief

Jarret V. Sheldon, Deputy Chief

3. INVOCATION AND PLEDGE:

Alderwoman Carr led the group in the invocation and pledge of allegiance to the American and Texas Flags.

4. PUBLIC COMMENT:

There were no comments from the audience.

5. APPROVAL OF MINUTES - REGULAR MEETING AUGUST 9, 2016, SPECIAL MEETING AUGUST 25, 2016, SPECIAL MEETING AUGUST 30, 2016, SPECIAL MEETING SEPTEMBER 1, 2016, SPECIAL MEETING SEPTEMBER 6, 2016:

Motion was made by Alderman Vera, seconded by Alderwoman Truan, and unanimously carried, to approve the minutes of the Regular Meeting held on August 9, 2016 as written, the minutes of the Special Meeting held on August 25, 2016 as written, the minutes of the Special Meeting held on August 30, 2016 as written, the minutes of the Special Meeting held on September 1, 2016 as written, and the minutes of the Special Meeting held on September 6, 2016 as written.

6. JULY 2016 FINANCIAL REPORT - TOWN ADMINISTRATOR:

Fred Blanco, Town Administrator went over several items on the financial report, including the bank balances for the General Account, Debt Account and the Police Asset Forfeiture Account and interests.

7. AUGUST 2016 POLICE REPORT - POLICE CHIEF:

Police Chief Cruz went over the August 2016 Police Report.

8. PRESENTATION BY FERNANDO A. MARTINEZ ON THE RAUL ALCALA BROWNSVILLE/SOUTH PADRE ISLAND GRAN FONDO/CHALLENGE 2016:

Mr. Fernando A. Martinez gave a presentation and thanked the Town for last year's participation. The challenge was very successful and they are planning on having about 750 riders this year on November 6, 2016. Mr. Martinez asked for the Town's support, the Mayor and the Board are looking forward to this year's event.

9. CONSIDERATION/APPROVAL OF A RESOLUTION TO ADOPT THE LOWER RIO GRANDE VALLEY ACTIVE TRANSPORTATION AND ACTIVE TOURISM PLAN, THE ACTIVE PLAN, AS A PART OF THE RANCHO VIEJO COMPREHENSIVE PLAN:

Ms. Eva Garcia presented a slideshow of the regional network plan in Cameron County, there are several cities already involved with many plans to help attract tourism to our area. Motion was made by Alderman Lucio, seconded by Alderwoman Carr, and unanimously carried, to approve Resolution No. 286 - A RESOLUTION TO ADOPT THE LOWER RIO GRANDE VALLEY ACTIVE TRANSPORTATION AND ACTIVE TOURISM PLAN, THE ACTIVE PLAN, AS A PART OF THE RANCHO VIEJO COMPREHENSIVE PLAN.

10. CONSIDERATION/APPROVAL OF A RESOLUTION TO ENDORSE AND SUPPORT THE DEVELOPMENT OF A HIKE AND BIKE TRAIL THROUGH THE BAHIA GRANDE UNIT OF THE UNITED STATES FISH AND WILDLIFE SERVICE'S LAGUNA ATASCOSA NATIONAL WILDLIFE REFUGE:

Motion was made by Alderman Lucio, seconded by Alderman Vera, and unanimously carried, to approve Resolution No. 287 - A RESOLUTION TO ENDORSE AND SUPPORT THE DEVELOPMENT OF A HIKE AND BIKE TRAIL THROUGH THE BAHIA GRANDE UNIT OF THE UNITED STATES FISH AND WILDLIFE SERVICE'S LAGUNA ATASCOSA NATIONAL WILDLIFE REFUGE.

11. CONSIDERATION/ACTION OF DEPOSITORY APPLICATIONS AND DEPOSITORY CONTRACT FOR TWO YEARS WITH THE POSSIBILITY OF THREE ONE YEAR EXTENSIONS AT THE TOWN'S OPTION:

After review of this item, Mayor Rathbun recommended approval of a depository contract with Texas Regional Bank. Town Administrator, Fred Blanco asked about transfer costs for the current 4 bank accounts. Nathan Pierce, Town Attorney asked about the wording on the term of the contract. Ms. Beverly Speer, Senior Vice President for Texas Regional Bank stated that there would be no transfer costs and they would work on the wording to be not more than 5 years total. Motion was made by Alderwoman Guerrero, seconded by Alderman Vera, and unanimously carried, to approve the Depository Contract with Texas Regional Bank for 2 years with the possibility of three one year extensions at the Town's option.

19. CONSIDERATION/ACTION OF EMERGENCY MEDICAL SERVICES CONTRACT:

Chief Carlos Elizondo with the Brownsville Fire Department gave a brief update on the Emergency Medical Services that the Fire Department provides as a dual responsibility department. Chief

Elizondo also mentioned the different distances between their locations and the locations from our current provider out of Harlingen/San Benito. He also mentioned that there is a plan for a projected site off of F.M. 511 closer to Rancho Viejo. Chief Bill Aston with the South Texas Emergency Care Foundation, Inc. answered questions from the Board and then made his presentation about their proposed five year ambulance contract.

Motion was made by Alderwoman Carr, seconded by Alderman Lucio, to approve the Emergency Medical Services Contract with the Brownsville Fire Department for a term of five years at no cost subject to legal approval and revisions. Motion passed with the following vote:

Ayes: Alderwoman Carr, Alderwoman Guerrero, Alderman Lucio

Nays: Alderwoman Truan, Alderman Vera

Abstaining: None

12. CONSIDERATION/ADOPTION OF BUDGET ORDINANCE FOR FISCAL YEAR OCTOBER 1, 2016 TO SEPTEMBER 30, 2017:

Motion was made by Alderwoman Guerrero, seconded by Alderman Lucio, and unanimously carried, to pass, adopt and approve Ordinance No. 220 - AN ORDINANCE OF THE BOARD OF ALDERMEN APPROVING AND ADOPTING THE BUDGET FOR THE TOWN OF RANCHO VIEJO, TEXAS, AS PREPARED BY THE MAYOR FOR THE FISCAL YEAR 2016 - 2017.

13. CONSIDERATION/RATIFICATION OF THE PROPERTY TAX (REVENUE) INCREASE REFLECTED IN THE BUDGET FOR FISCAL YEAR OCTOBER 1, 2016 TO SEPTEMBER 30, 2017:

Motion was made by Alderwoman Carr, seconded by Alderwoman Guerrero, and unanimously carried, to ratify that this budget will raise more revenue from property taxes than last year's budget by \$126,465 or 12.628784%, and of that amount \$16,410 is tax revenue to be raised from new property added to the roll this year.

14. CONSIDERATION/ADOPTION OF ORDINANCE TO ESTABLISH AD VALOREM TAX RATE TO PROVIDE FOR BUDGET EXPENSES FOR FISCAL YEAR 2016 - 2017:

Motion was made by Alderwoman Truan, seconded by Alderwoman Guerrero, and unanimously carried, that the property tax rate be increased by the adoption of the tax rate of \$0.450000, which is effectively a 8.117707% decrease in the tax rate; and to pass, adopt and approve Ordinance No. 221 - AN ORDINANCE ESTABLISHING THE AD VALOREM AND PERSONAL PROPERTY TAX RATE FOR THE TAX YEAR 2016, SETTING THE ASSESSED VALUATION AT ONE HUNDRED (100%) PERCENT OF THE FAIR MARKET VALUE, PROVIDING FOR A HOMESTEAD EXEMPTION OF \$5,000, PROVIDING FOR DISCOUNTS IN THE EVENT OF EARLY PAYMENT, AND PROVIDING FOR PENALTY AND INTEREST IN ACCORDANCE WITH STATE LAW AND PROVIDING FOR SEVERABILITY. The total tax rate adopted was \$0.450000.

15. CONSIDERATION/ACTION ON MUNICIPAL JUDGE CONTRACT:

Motion was made by Alderwoman Truan, seconded by Alderwoman Guerrero, and unanimously carried, to approve the Municipal Judge Contract with Ricardo M. Adobbati for a one year term that may be extended for additional one year terms upon mutual consent of both parties.

16. CONSIDERATION/ACTION ON CLEANING SERVICES CONTRACT:

Motion was made by Alderwoman Guerrero, seconded by Alderwoman Carr, and unanimously carried, to approve the Cleaning Services Contract with Maria Ponce for a one year term.

17. CONSIDERATION/ACTION ON CONTRACT FOR THE MONUMENTS ON THE ENTRANCES OF CARMEN AVENUE AND CORTEZ AVENUE:

Motion was made by Alderman Vera, seconded by Alderman Lucio, and unanimously carried to table this item.

18. CONSIDERATION/APPROVAL TO CHANGE THE PAYROLL PAY DATES FROM THE 15TH AND LAST DAY OF THE EACH MONTH TO THE 20TH AND 5TH DAY EACH MONTH:

Motion was made by Alderwoman Truan, seconded by Alderwoman Carr, and unanimously carried to change the payroll pay dates from the 15th and last day of each month to the 20th and 5th day of each month.

20. ANNOUNCEMENT NATIONAL NIGHT OUT - THURSDAY, OCTOBER 13, 2016 AT 5:30 P.M.:

Chief Cruz and Mayor Rathbun announced that this year's National Night Out will be held on Thursday, October 13, 2016 from 5:30 P.M. - 7:30 P.M. All of the residents are invited and we will have Police, Fire and EMS, some food and refreshments and activities for children.

21. ANNOUNCE EARLY VOTING:

Cameron County will have Early Voting for the General Election at the Rancho Viejo Town Hall on Monday, October 24, 2016 thru Friday, October 28, 2016 from 9:00 A.M. to 6:00 P.M.

22. CONSIDERATION/ACTION ON BUDGET AMENDMENT FOR 2015/2016:

Town Administrator went over the items in the budget to be amended. Motion was made by Alderwoman Truan, seconded by Alderman Vera, and unanimously carried, to approve the Budget Amendment for 2015/2016.

23. PUBLIC COMMENT:

There were no comments from the public.

24. EXECUTIVE SESSION: PURSUANT TO THE FOLLOWING SECTION OF THE TEXAS GOVERNMENT CODE: SECTION 551.074 TO CONSIDER THE RE-APPOINTMENT, EMPLOYMENT, EVALUATION, OR DUTIES OF THE TOWN ADMINISTRATOR AND TO CONSIDER A CONTRACT EXTENSION FOR THE TOWN ADMINISTRATOR:

Motion was made by Alderman Lucio, seconded by Alderwoman Carr, and unanimously carried, to go into Executive Session: Pursuant to the following Section of the Texas Government Code: Section 551.074 to Consider the re-appointment, employment, evaluation, or duties of the Town Administrator and to Consider a Contract Extension for the Town Administrator at 8:15 P.M. The meeting was reconvened at 8:25 P.M.

25. POSSIBLE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION:

Motion was made by Alderwoman Carr, seconded by Alderman Lucio, and unanimously carried to extend the contract with Fred Blanco as Town Administrator, for one year.

26. ADJOURN:

Motion was made by Alderwoman Guerrero, seconded by Alderman Lucio, and unanimously carried, to adjourn the meeting at 8:26 P.M.

September 13, 2016

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BY: _____
Fred Blanco, Town Administrator

APPROVED: _____
Cyndie Rathbun, Mayor

DATE: _____

6. August 2016 Financial Report - Town Administrator

7. September 2016 Police Report - Police Chief

8. Discussion of Brownsville Emergency Medical Services - Chief Elizondo

9. Presentation by Texas Citrus Pest and Disease Management Corporation (Citrus Greening and Citrus Canker)

10. Consideration/Approval to Declare One 2000 Jeep Cherokee (Seized Vehicle that is Asset Forfeiture) Surplus Property to be Sold and Authorize the Police Chief/Mayor to Accept the Highest Offer



CAMERON COUNTY DISTRICT ATTORNEY

Luis V. Saenz

District Attorney

MEMORANDUM

TO: Chief Manuel Cruz
Rancho Viejo

FROM: Matthew M. Kendall
Assistant County and District Attorney

RE: State of Texas vs. Ana Patricia Valladolid and Ricardo R. Cortinas
Cause No. 2016-DCL-475-B (138th)

DATE: September 23, 2016

Attached hereto is one certified copy of the Final Default Judgment in Cause No.2016-DCL-475-B (138th). This Judgment is Final and the State does not plan to Appeal. Please be advised of the following distribution of seized property:

- 1.) A 2000 Jeep Cherokee (VIN# 1J4GW48S2YC159066) and Two Hundred Seventy Eight Dollars and No Cents (\$278.00) US Currency were seized by the Rancho Viejo Police Department and has been filed for forfeiture by the State of Texas.
- 2.) The 2000 Jeep Cherokee (VIN# 1J4GW48S2YC159066) as set out in paragraph 1 is hereby awarded to the Rancho Viejo Police Department as per terms of local agreement.
- 3.) The amount of Two Hundred Seventy Eight Dollars and No Cents (\$278.00) US Currency is to be divided as follows:
 - \$275.00 is to be paid to the District Clerks Office for Court Costs
 - \$ 1.50 to the Cameron County District Attorney's Office
 - \$ 1.50 to the Rancho Viejo Police Department

Any cash proceeds awarded to Cameron County District Attorney's Office that have not yet been deposited with Cameron County Treasurer's Office will be remitted to the DA's Finance Department (956-544-0849).

Should you have any questions or concerns please do not hesitate to contact our office.

11. Consideration/Approval of Resolution of the Board of Aldermen of the Town of Rancho Viejo, Texas Authorizing Bank Accounts and Depository Heretofore Establishing and Authorizing Certain Persons to Sign Checks and other Necessary Transactions for same

RESOLUTION NO.

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO, TEXAS, AUTHORIZING BANK ACCOUNTS AND DEPOSITORY HERETOFORE ESTABLISHED AND AUTHORIZING CERTAIN PERSONS TO SIGN CHECKS AND OTHER NECESSARY TRANSACTIONS FOR SAME

WHEREAS, it is necessary that accounts be maintained at Texas Regional Bank for the payment of expenses of the Town and the deposit of monies received; and

WHEREAS, it is necessary that certain persons be authorized to sign checks for the withdrawal of funds from said accounts;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO, TEXAS THAT:

Section 1. Required on all transactions shall be two signatures, one of these to be a primary signer which is the Town Administrator or Mayor. Secondary signers are any one of the other aldermen of the Town of Rancho Viejo.

Section 2. Required for entry to any safety deposit boxes shall be two signatures, one of these to be a primary signer which is the Town Administrator or Mayor. Secondary signers are any one of the other aldermen of the Town of Rancho Viejo.

Section 3. This resolution shall become effective on this the 11th day of October, 2016.

Cynthia Rathbun, Mayor

Fred Blanco, Town Administrator

Lupita Cervantes-Carr, Alderman

Maribel B. Guerrero, Alderman

Bitty Truan, Alderman

Javier Vera, Alderman

Erick Lucio, Alderman

PASSED, ADOPTED AND APPROVED by the Board of Aldermen of the Town of Rancho Viejo on this the 11th day of October, 2016.

Cyndie Rathbun, Mayor

ATTEST:

Fred Blanco, Town Secretary

12. Consideration/Action on an
Ordinance of the Town of
Rancho Viejo Amending
Ordinance No. 62T
Reappointing Members of the
Building Committee

ORDINANCE NO. 62V

AN ORDINANCE OF THE TOWN OF RANCHO VIEJO, TEXAS
AMENDING ORDINANCE NO. 62T REAPPOINTING MEMBERS OF
THE BUILDING COMMITTEE

WHEREAS, the Town of Rancho Viejo has heretofore enacted Ordinances Nos. 62A through 62U which provided the requirements for obtaining building permits and the fees and charges for the issuance of said building permits and established a Building Committee which committee members are appointed by the Board of Aldermen; and

WHEREAS, the Board of Aldermen of said Town wish to reappoint one existing member of the Building Committee.

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO, TEXAS:

Section 1. The following person is reappointed to the Building Committee for the term expiring November 30, 2018:

Tim Trapp

PASSED, ADOPTED AND APPROVED on this the 11th day of October, 2016.

TOWN OF RANCHO VIEJO

Cyndie Rathbun, Mayor

ATTEST:

Fred Blanco, Town Secretary

13. Introduction of the Rancho Viejo Volunteer Fire Department - Fire Chief

14. Public Comment

15. Adjourn