



NOTICE OF A PUBLIC MEETING
TOWN OF RANCHO VIEJO
BOARD OF ALDERMEN
REGULAR MEETING
AUGUST 9, 2016
6:00 P.M.

NOTICE is hereby given of a REGULAR MEETING of the BOARD OF ALDERMEN of the TOWN OF RANCHO VIEJO, TEXAS, to be held on August 9, 2016 at 6:00 P.M., in the TOWN MUNICIPAL OFFICE, 3301 CARMEN AVENUE, RANCHO VIEJO, TEXAS to consider the following items:

1. Call to Order
2. Roll Call
3. Invocation and Pledge
4. Public Comment
5. Approval of Minutes - Regular Meeting June 14, 2016, Regular Meeting July 12, 2016, Special Meeting July 26, 2016
6. June 2016 Financial Report - Town Administrator
7. Presentation by the USDA - Plant Health and Protection (Citrus Canker)
8. Consideration of Bids and Award of Contract for Common Area Maintenance
9. Consideration/Action of Depository Applications and Depository Contract for Two Years with the Possibility of Three One Year Extensions at the Town's Option
10. Consideration/Action on Proposal by Ambiotec for Engineering and Surveying Services for Phase 1 Street Improvements at Rancho Viejo, Texas
11. Present/Discuss Proposed Budget for Fiscal Year October 1, 2016 to September 30, 2017
12. Provide for Public Notice of Date, Time and Location of Public Hearing on Proposed Budget for Fiscal Year October 1, 2016 to September 30, 2017
13. Discuss Proposed Ad Valorem Tax Rate and Consideration/Action on Proposal for Tax Rate Increase
14. Provide for Public Notice of Date, Time and Location of Public Hearings for Tax Rate Increase
15. Consideration/Action to Open a New Bank Account for Certificates of Obligations Series 2016 funds

16. Adjourn


Fred Blanco, Town Administrator

1. Call to Order by Mayor Rathbun

2. Roll Call

by Isabel Perales

Alderwoman Carr

Alderwoman Guerrero

Alderman Lucio

Alderwoman Truan

Alderman Vera

Legal Counsel, Daniel Rentfro, Jr.

Town Administrator, Fred Blanco.

3. Invocation and Pledge

The pledge of allegiance to the United States Flag:

“I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.”

And the pledge of allegiance to the Texas State Flag is,

“Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

4. Public Comment

5. Approval of Minutes -

Regular Meeting June 14, 2016,

Regular Meeting July 12, 2016,

Special Meeting July 26, 2016

MINUTES OF A REGULAR MEETING
TOWN OF RANCHO VIEJO
BOARD OF ALDERMEN
JUNE 14, 2016

A Regular Meeting of the Board of Aldermen of the Town of Rancho Viejo, Texas, was held on June 14, 2016 at 6:00 P.M., in the Town Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas, the same being open to the public.

1. CALL TO ORDER:

The meeting was called to order by Mayor Cyndie Rathbun at 6:00 P.M.

2. ROLL CALL:

Roll call was made by Isabel Perales, Assistant Town Secretary. Members present at the meeting were:

Mrs. Lupita Carr

Mrs. Maribel Guerrero

Mr. Erick Lucio arrived at 6:02 P.M.

Mrs. Bitty Truan

Mr. Javier Vera arrived at 6:02 P.M.

A quorum was present at the meeting.

Legal counsel Daniel Rentfro, Jr. and Nathan Pierce, were present at the meeting. Town Administrator, Fred Blanco was also present at the meeting.

Those present in the audience were:

Brent Cannon

Donald Gonzales

Grady Deaton

Chief M. Cruz, Jr.

Alejandra Demaar

3. INVOCATION AND PLEDGE:

Alderwoman Carr led the group in the invocation and pledge of allegiance to the American and Texas Flags.

4. PUBLIC COMMENT

Mayor Rathbun stated that the Rabies Vaccination Clinic was a success. They also held an artist's reception in appreciation for Photographer Carlos Nunez. His pictures are now displayed at the Town Hall. The Board of Adjustments and Appeals met this morning and approved the variance for the commercial property next to Town Hall. The old Stripes has been sold and should develop over the next couple of months.

5. APPROVAL OF MINUTES - REGULAR MEETING MAY 17, 2016:

Motion was made by Alderwoman Carr, seconded by Alderwoman Guerrero, all unanimously carried, to approve the minutes of the Regular Meeting held on May 17, 2016, as written.

9. CONSIDERATION/ACTION ON EXTENSION OF CONTRACT WITH BUILDING INSPECTOR:

Mr. Brent Cannon went over a few changes to the fees list for the Building Inspector. Mayor Rathbun recommended the extension of the Building Inspector contract with Mr. Cannon. There is a change to the charges by square footage, the new entry is for extra small homes are up to 1,500 square feet and the extra large home is now 4,000 square feet and over.

X-Small new	up to 1,500 sq. feet of living area	\$15
Small new	up to 2,000 sq. feet of living area	\$25 - 30
Medium new	up to 3,000 sq. feet of living area	\$40 - 50
Large new	up to 4,000 sq. feet of living area	\$60 - 70
X- large new	4,000 sq. feet & over of living area	\$70 - 80

Motion was made by Alderman Lucio, seconded by Alderwoman Carr, all unanimously carried, to extend the Contract for the Building Inspector with Brent Cannon, for one year and to approve the new fee schedule.

6. APRIL 2016 FINANCIAL REPORT - TOWN ADMINISTRATOR

Fred Blanco, Town Administrator went over several items on the financial report, including the bank balances for the General Account, Debt Account and the Police Asset Forfeiture Account and interests.

7. MAY 2016 POLICE REPORT - CHIEF OF POLICE:

Police Chief Cruz went over the individual items in the May 2016 Police Report. Mayor Rathbun congratulated the Chief for being the "Safest Town in the Rio Grande Valley" for 2015.

8. CONSIDERATION/APPROVAL OF RESOLUTION OF THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO, TEXAS AUTHORIZING THE CONTINUATION OF BANK ACCOUNTS AND DEPOSITORY HERETOFORE ESTABLISHING AND AUTHORIZING CERTAIN PERSONS TO SIGN CHECKS AND OTHER NECESSARY TRANSACTIONS FOR SAME:

Motion was made by Alderwoman Carr, seconded by Alderwoman Guerrero, and unanimously carried, to approve Resolution No. 283 - A RESOLUTION OF THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO, TEXAS AUTHORIZING THE CONTINUATION OF BANK ACCOUNTS AND DEPOSITORY HERETOFORE ESTABLISHING AND AUTHORIZING CERTAIN PERSONS TO SIGN CHECKS AND OTHER NECESSARY TRANSACTIONS FOR SAME.

13. STREET COMMITTEE REPORT:

Alderman Vera, Street Committee Chairman, stated that the committee has had numerous meetings over the past year. They have also met with Scott Fry, General Manager for the Valley Municipal Utility District #2, and talked about coordinating VMUD's repairs on drainage and pipes while working on the Town's street projects. The Street Committee also met with the Town's financial advisor. The committee members have utilized the report prepared by Ambiotec Civil Engineering that was prepared for the Town last year. They have identified and broken down the report and had very detailed discussions amongst all the members. They have currently been working on a detailed calendar of events and are comfortable with the proposed improvements. The committee is looking forward to start work on the financing and to be able start the repairing of the streets within the next three months. There will be a written recommendation of the time table and details of the work to be done and the Board will have a workshop to view the detail and original report and make any

changes as needed. The current finance rates are good, material pricing is low and that would help the Town to be able to afford better financing now and accelerate some of the proposed phases.

14. CONSIDERATION/APPROVAL OF RESOLUTION AUTHORIZING PUBLICATION OF THE TOWN'S NOTICE OF INTENT TO ISSUE CERTIFICATES OF OBLIGATION IN AN AMOUNT NOT TO EXCEED \$3,500,000 AS AUTHORIZED UNDER STATE LAW FOR PURPOSES OF PAYING CONTRACTUAL OBLIGATIONS OF THE TOWN TO BE INCURRED FOR CERTAIN PROJECTS AND TO PAY FOR THE COST OF ISSUANCE OF THE CERTIFICATES OF OBLIGATIONS AND MAKING OTHER PROVISIONS REGARDING MATTERS INCIDENT THERETO:

Mr. Don Gonzales with Estrada Hinojosa spoke about the financial and timing perspective for the Certificates of Obligation. He mentioned it would be a good idea for the Board to have a workshop or presentation before the next special meeting to be held on July 26, 2016. The notice of the special meeting is to be posted in the legal ad in the San Benito News with and additional advertisement in The Brownsville Herald Newspaper.

Motion was made by Alderwoman Truan, seconded by Alderman Vera, to approve Resolution No. 284 - A RESOLUTION AUTHORIZING PUBLICATION OF THE TOWN'S NOTICE OF INTENT TO ISSUE CERTIFICATES OF OBLIGATION IN AN AMOUNT NOT TO EXCEED \$3,500,000 AS AUTHORIZED UNDER STATE LAW FOR PURPOSES OF PAYING CONTRACTUAL OBLIGATIONS OF THE TOWN TO BE INCURRED FOR CERTAIN PROJECTS AND TO PAY FOR THE COST OF ISSUANCE OF THE CERTIFICATES OF OBLIGATIONS AND MAKING OTHER PROVISIONS REGARDING MATTERS INCIDENT THERETO, motion passed with the following vote:

Ayes: Alderwoman Carr, Alderwoman Guerrero, Alderwoman Truan, Alderman Vera

Nays: Alderman Lucio

Abstain: None

Mayor Rathbun announced a small break at 7:51 p.m.

Alderman Lucio was excused at 7:51 P.M.

The meeting reconvened at 8:00 P.M.

10. CONSIDERATION/AUTHORIZATION TO ADVERTISE FOR BIDS FOR COMMON AREA MAINTENANCE FOR TWO YEARS:

Motion was made by Alderwoman Guerrero, seconded by Alderman Vera, all unanimously carried, to Advertise for Bids for Common Area Maintenance for a two year term.

11. CONSIDERATION/REAPPOINTMENT OF MEMBERS TO THE STRATEGIC PLANNING COMMITTEE:

Mayor Rathbun recommended that Rita Conde be reappointed as a member to the Strategic Planning Committee. Motion was made by Alderwoman Truan, seconded by Alderwoman Carr, and unanimously carried, to reappoint Rita Conde as a regular member to the Strategic Planning Committee.

12. AUTHORIZATION TO ADVERTISE FOR BIDS FOR DEPOSITORY CONTRACT FOR TWO YEARS WITH THE POSSIBILITY OF THREE ONE YEAR EXTENSIONS AT THE TOWN'S OPTION:

Motion was made by Alderwoman Guerrero, seconded by Alderman Vera, and unanimously carried, to advertise for bids for the Town's Depository Contract for two years with the possibility of three one year extensions at the Town's Options.

15. HURRICANE PREPAREDNESS PRESENTATION – CHIEF OF POLICE

Chief Cruz mentioned that the 2016 hurricane season has started and that we have worked on the preparedness plan, there are also informational packets available at Town Hall and you can get the same information on the web. We participated in a mock hurricane drill which the State of Texas hosted. There were 2 conference calls and a weeklong exercise that was organized by the Emergency Preparedness Departments from Cameron County and the State of Texas. The mock drill was named "Hurricane Tejas" and was supposed to be a direct hit to Brownsville. Chief Cruz, Mayor Rathbun and Town Administrator, Fred Blanco toured the facilities before the mock drill. This exercise was conducted to learn where the problems and issues would arise in case of an actual hurricane.

16. MOVIES UNDER THE STARS ANNOUNCEMENT

The 2016 Movies Under the Stars will be held on June 24, July 15 and August 5, 2016, the movies start at approximately 8:30 P.M.

17. PUBLIC COMMENT:

Alderwoman Truan mentioned that the City of Alamo has "Music Nights" with different themes held for their community, it would be a good idea for Rancho Viejo to plan something the same. There were no further comments from the audience.

18. ADJOURN

Motion was made by Alderwoman Carr, seconded by Alderwoman Guerrero, and unanimously carried, to adjourn the meeting at 8:08 P.M.

BY: _____
Fred Blanco, Town Administrator

APPROVED: _____
Cyndie Rathbun, Mayor

DATE: _____

MINUTES OF A REGULAR MEETING
TOWN OF RANCHO VIEJO
BOARD OF ALDERMEN
JULY 12, 2016

A Regular Meeting of the Board of Aldermen of the Town of Rancho Viejo, Texas, was held on July 12, 2016, at 6:00 P.M., in the Town Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas, the same being open to the public.

1. CALL TO ORDER:

The meeting was called to order by Mayor Cyndie Rathbun at 6:07 P.M.

2. ROLL CALL BY:

Roll call was made by Isabel Perales, Assistant Town Secretary. Members present at the meeting were:

Mrs. Maribel Guerrero

Mr. Erick Lucio

Mrs. Bitty Truan

Mr. Javier Vera

Members absent:

Mrs. Lupita Carr

A quorum was present at the meeting.

Legal Counsel Daniel Rentfro, Jr. and Nathan Pierce were present at the meeting. Town Administrator, Fred Blanco was also present at the meeting.

Those present in the audience were:

Grace Moses

Mary Moses

Chief M. Cruz, Jr.

Olga K. Munoz

Manuel Gerardo Garza

Deyanira I. Garcia de Garza

Angel Osorio

3. INVOCATION AND PLEDGE:

Alderswoman Guerrero led the group in the invocation and pledge of allegiance to the American and Texas flags.

4. PUBLIC COMMENT:

Mr. Angel Osorio, resident at Lago Viejo North said they are working on the issues in regard to the parking area at Lago Viejo North Apartment Complex. Mr. Osorio, Mrs. Deyanira Garcia and Mrs. Mary Moses all had comments and questions regarding the retaining wall for the retaining pond behind the Lago Viejo North Apartment Complex. Mayor Rathbun mentioned that the Town had talked to VMUD #2 and they are working on a solution.

5. JUNE 2016 POLICE REPORT - POLICE CHIEF:

Chief Manuel Cruz gave updates on the June 2016 Police Report.

6. CONSIDERATION/APPROVAL OF THE 2015 OPERATION STONEGARDEN (OPSG) INTERLOCAL AGREEMENT BETWEEN CAMERON COUNTY AND THE CITIES OF LOS FRESNOS, SOUTH PADRE ISLAND, PORT ISABEL, LA FERIA, TOWN OF RANCHO VIEJO, SAN BENITO, HARLINGEN, AND LAGUNA VISTA:

Motion was made by Alderwoman Guerrero, seconded Alderman Lucio, and unanimously carried, to approve the 2015 Operation Stonegarden (OPSG) Interlocal Agreement between Cameron County and the Cities of Los Fresnos, South Padre Island, Port Isabel, La Feria, Town of Rancho Viejo, San Benito, Harlingen, and Laguna Vista.

7. CONSIDERATION/ACTION ON AGREEMENT TO DESIGNATE ROD ROBERTSON ENTERPRISES, INC. (RRE) TO PROVIDE AUCTIONEERING SERVICES FOR THE TOWN OF RANCHO VIEJO:

Motion was made by Alderwoman Guerrero, seconded by Alderwoman Truan, and unanimously carried, to designate Rod Robertson Enterprises, Inc. (RRE) to Provide Auctioneering Services for the Town of Rancho Viejo.

8. CONSIDERATION/ACTION OF RESOLUTION EXTENDING THE PROVISIONS OF SECTION 33.07 OF THE PROPERTY TAX CODE WHICH ENABLES THE GOVERNING BODY TO ASSESS AN ADDITIONAL COLLECTION PENALTY:

Motion was made by Alderman Vera, seconded by Alderman Lucio, and unanimously carried, to change that the Town holds the delinquent tax collection contract with: Rentfro Law Firm, PLLC., and approve Resolution No. 285 - A RESOLUTION EXTENDING THE PROVISIONS OF SECTION 33.07 OF THE PROPERTY TAX CODE WHICH ENABLES THE GOVERNING BODY TO ASSESS AN ADDITIONAL COLLECTION PENALTY.

9. CONSIDERATION/ACTION TO DESIGNATE AN AUDITOR FOR SEPTEMBER 30, 2016:

Mayor Rathbun recommended Pattillo Brown and Hill as auditor for the September 2016 audit. Motion was made by Alderman Vera, seconded by Alderwoman Truan, and unanimously carried, to approve Pattillo Brown and Hill as auditor for the September 2016 audit.

10. DISCUSSION/ACTION TO AUTHORIZE, PURSUANT TO THE AGREEMENT, A ONE YEAR EXTENSION WITH ESTRADA HINOJOSA & COMPANY, INC.:

Motion was made by Alderwoman Truan, seconded by Alderman Vera, and unanimously carried, to approve an agreement for a one year extension with Estrada Hinojosa & Company, Inc.

11. DISCUSSION/ACTION TO AUTHORIZE, PURSUANT TO THE AGREEMENT, A ONE YEAR EXTENSION WITH J. RAMIREZ LAW FIRM:

Motion was made by Alderman Vera, seconded by Alderwoman Guerrero, and unanimously carried, to approve an agreement for a one year extension with the J. Ramirez Law Firm.

12. CONSIDERATION/APPROVAL TO DESIGNATE THE TOWN OF RANCHO VIEJO TOWN HALL AS AN EARLY VOTING SITE FOR THE GENERAL ELECTION TO BE HELD ON NOVEMBER 8, 2016: THE DATES AND TIMES ARE AS FOLLOWS: MONDAY, OCTOBER 24, 2016 THRU FRIDAY, OCTOBER 28, 2016, SATURDAY, OCTOBER 29, 2016, AND MONDAY, OCTOBER 31, 2016 THRU, FRIDAY, NOVEMBER 4, 2016:

Motion was made by Alderman Lucio, seconded by Alderwoman Truan, and unanimously carried, to Designate the Town of Rancho Viejo Town Hall as an Early Voting Site for the General Election to be held on November 8, 2016: the Dates and Times are as Follows: Monday, October 24, 2016 thru Friday, October 28, 2016, Saturday, October 29, 2016, and Monday, October 31, 2016 thru, Friday, November 4, 2016.

13. PUBLIC COMMENT:

There was a comment about golf balls from the driving range. Alderman Lucio made comments about different or additional ways for the Town to send notice/advertise about debt to the public. Mayor Rathbun commented on the several different forms of notices/advertisements that the Town utilizes and that the Town sent out the 1st Newsletter together with the VMUD#2 water bill about Town information and to maybe use it up to 4 times a year. Alderwoman Guerrero commented on possibly having a viewing for the public before the meeting or a presentation before public comment in regard to any debt. Mrs. Olga Munoz, Secretary of Lago Viejo North Association, had questions about the sewer plant. Mayor Rathbun mentioned the 2nd Movies Under the Stars will be held on Friday, July 15th at 8:30 P.M. and the 2016 National Night Out will be held on Tuesday, October 4, 2016.

14. ADJOURN:

Motion was made by Alderman Lucio, seconded by Alderwoman Guerrero, and unanimously carried, that the meeting adjourn at 6:53 P.M.

BY: _____
Fred Blanco, Town Administrator

APPROVED: _____
Cyndie Rathbun, Mayor

DATE: _____

MINUTES OF A SPECIAL MEETING
TOWN OF RANCHO VIEJO
BOARD OF ALDERMEN
JULY 26, 2016

A Special Meeting of the Board of Aldermen of the Town of Rancho Viejo, Texas, was held on July 26, 2016, at 6:00 P.M., in the Town Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas, the same being open to the public.

1. CALL TO ORDER:

The meeting was called to order by Mayor Cyndie Rathbun at 6:03 P.M.

2. ROLL CALL:

Roll call was made by Isabel Perales, Assistant Town Secretary. Members present at the meeting were: Mrs. Maribel Guerrero

Mr. Erick Lucio
Mrs. Bitty Truan
Mr. Javier Vera

A quorum was present at the meeting.

Legal counsel Daniel Rentfro, Jr. and Nathan Pierce, were present at the meeting. Town Administrator, Fred Blanco was also present at the meeting.

Those present in the audience were:

Heinz Lundberg	Richard Salinas	Myra Millsapps
Kathleen Zayas	Donald Gonzales	Geoffrey Ryan
Miguel Ortiz	Chief M. Cruz, Jr.	Robert Davis
Charles Lackey	Vicente Mendez	Nancy Vera
Dr. Ricardo Adobbati	Mrs. Adobbati	Lyon Rathbun
Rusty Brechot		

3. INVOCATION AND PLEDGE:

Alderwoman Guerrero led the group in the invocation and pledge of allegiance to the American and Texas Flags.

4. STREET COMMITTEE PRESENTATION:

Mayor Rathbun, Alderwoman Guerrero and Alderman Vera spoke about their involvement and all of the work that has been done by the Street Committee and gave details about the long process. The Street Committee members met almost every Monday along with VMUD#2 and Ambiotec. Mayor Rathbun mentioned that this project would increase property value and would be great for the community. Alderman Vera provided a historical valuations and rates report and Mayor Rathbun mentioned it was a very helpful report. Don Gonzales, financial advisor for the Town mentioned that we contracted a bidding agent for the Certificates of Obligation and there were 25 banks notified, including 2 local banks. They received only 2 bids on July 22, 2016. The closing date should be on about August 25, 2016.

5. PUBLIC COMMENT:

Mr. Charley Lackey thanked everyone involved for their initiative and undertaking of a good project. He also asked about announcements for the public to be involved in community news. Mr. Lyon Rathbun recognized everyone that worked hard to initiate the street plan. We need to make use of the opportunity and start the process for it to be as economical as possible. Mr. Rusty Brechot said that this program is a great thing for city and also thanked everyone involved, we need to go forward and make it as nice as we can. Mrs. Myra Millsapps said she had a few concerns at first but is now extremely impressed with all of the work and the street plan. There were no further comments from the public. Motion was made by Alderman Vera, seconded by Alderwoman Guerrero, and unanimously carried to close the public hearing at 7:13 P.M.

6. CONSIDERATION/ACTION ON ORDINANCE AUTHORIZING ISSUANCE, SALE AND DELIVERY OF TOWN OF RANCHO VIEJO, TEXAS CERTIFICATES OF OBLIGATION, SERIES 2016; PAYABLE FROM THE LEVY OF A DIRECT AND CONTINUING ANNUAL AD VALOREM TAX WITHIN THE LIMITS PRESCRIBED BY LAW AND THE TOWN'S WASTE MANAGEMENT CONTRACT; PRESCRIBING THE TERMS AND FORM THEREOF; PROVIDING FOR THE PAYMENT OF THE PRINCIPAL THEREOF AND INTEREST THEREON; AUTHORIZING THE EXECUTION OF A PURCHASE CONTRACT TO BE USED IN CONNECTION WITH THE SALE OF THE CERTIFICATES; AND MAKING OTHER PROVISIONS REGARDING SUCH CERTIFICATES AND MATTERS INCIDENT THERETO:

Motion was made by Alderwoman Truan, seconded by Alderman Vera, and unanimously carried, to adopt Ordinance No. 220 - AN ORDINANCE AUTHORIZING ISSUANCE, SALE AND DELIVERY OF TOWN OF RANCHO VIEJO, TEXAS CERTIFICATES OF OBLIGATION, SERIES 2016; PAYABLE FROM THE LEVY OF A DIRECT AND CONTINUING ANNUAL AD VALOREM TAX WITHIN THE LIMITS PRESCRIBED BY LAW AND THE TOWN'S WASTE MANAGEMENT CONTRACT; PRESCRIBING THE TERMS AND FORM THEREOF; PROVIDING FOR THE PAYMENT OF THE PRINCIPAL THEREOF AND INTEREST THEREON; AUTHORIZING THE EXECUTION OF A PURCHASE CONTRACT TO BE USED IN CONNECTION WITH THE SALE OF THE CERTIFICATES; AND MAKING OTHER PROVISIONS REGARDING SUCH CERTIFICATES AND MATTERS INCIDENT THERETO.

7. CONSIDERATION/ACTION ON EXTENSION OF ENGINEERING CONTRACT AND SCHEDULE OF RATES WITH AMBIOTEC MASTER SERVICE AGREEMENT:

Motion was made by Alderwoman Guerrero, seconded by Alderwoman Truan, and unanimously carried, to approve the extension of the Engineering Contract and Schedule of Rates with Ambiotec and the Master Service Agreement with the same rates being honored.

8. CONSIDERATION/ACTION ON PROPOSAL BY AMBIOTEC FOR ENGINEERING AND SURVEYING SERVICES FOR PHASE 1 STREET IMPROVEMENTS AT RANCHO VIEJO, TEXAS:

Alderman Lucio mentioned that the scope of work in the proposal is not clearly defined and there were additional changes to specifications due to changes in phase 1. Motion was made by Alderman Lucio, seconded by Alderman Vera, and unanimously carried, to table this item for further review, and to be placed on the agenda for our next regular meeting.

9. PUBLIC COMMENT:

Alderman Vera and Alderwoman Guerrero commented about the legal requirements and the notices for the Certificates of Obligation. Alderwoman Truan made a comment about changing the Town's newspaper of record.

10. ADJOURNMENT:

Motion was made Alderman Vera, seconded by Alderwoman Guerrero, and unanimously carried, to adjourn the meeting at 7:36 P.M.

BY: _____
Fred Blanco, Town Administrator

APPROVED: _____
Cyndie Rathbun, Mayor

DATE: _____

6. June 2016 Financial Report - Town Administrator

7. Presentation by the USDA - Plant Health and Protection (Citrus Canker)

8. Consideration of Bids and Award of Contract for Common Area Maintenance

One bid was received at the Common Area Maintenance Bid Opening on July 29, 2016. The bid was from our current contractor, Complete Landscape Management.

COMPLETE LANDSCAPE MANAGEMENT
920 BALBOA RD
RANCHO VIEJO, TX 78575
956-350-5709

July 29, 2016

PROPOSAL to the TOWN OF RANCHO VIEJO as per the "COMMON AREA GRASS CUTTING AND MAINTENANCE IN RANCHO VIEJO, TEXAS" items #1 through #15 .

Work to be done Monday through Friday and to report in at the Town Municipal Office twice a week for updates on maintenance work.

Workers' Compensation Policy #TSF0001098514 and General Liability #CMP5531377 limit \$2,000,000, through Texas Mutual Insurance Company ; Business Auto Policy #BAP5531377 through The Republic Group; agents Brisky and Perez Insurance, 956-541-9115.

Equipment available for this project :
2 trucks, 2 trailers, 8 mowers, 2 tractors, 3 blowers and 3 weed eaters.


References:

First United Methodist Church, Annette
Lincoln Harris, Marissa Infante
Ranco Services, Randy

Payment to be made monthly upon acceptance of the work.

This contract may be cancelled by either party upon a thirty (30) day written notice after the end of the calendar month.

TOTAL MONTHLY COST \$3,965.00, tax exempt. YEARLY COST \$47,580.00.



BRENT CANNON
COMPLETE LANDSCAPE MANAGEMENT



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
7/28/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Brisky & Perez Insurance Agency, Inc. 5 Cove Circle Brownsville TX 78521-2661	CONTACT NAME: Sonia Escamilla	FAX (A/C, No): (956) 550-0154	
	PHONE (A/C, No, Ext): (956) 541-9115	E-MAIL ADDRESS: sonia@bpia.us	
INSURED Brent Cannon, DBA: Complete Landscape Management 920 Balboa Avenue Rancho Viejo TX 78575	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Republic Lloyds Insurance Co		19208
	INSURER B: Republic Underwriters Ins. Co		24538
	INSURER C: Texas Mutual Insurance Company		22945
	INSURER D:		
INSURER E:			
INSURER F:			

COVERAGES

CERTIFICATE NUMBER: CL1672802144

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			CMP5531294 09	7/2/2016	7/2/2017	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
							\$
B	AUTOMOBILE LIABILITY			BAP5531377 09	7/2/2016	7/2/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident) \$
							Underinsured motorist \$ 1,000,000
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	DED						\$
	RETENTION \$						\$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			Brent Cannon-Included TSF-0001098514	7/6/2016	7/6/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N/A					E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Certificate for RFQ, Bid or Grant Application purposes only. If bid award received, contact Agent for active certificate to be issued in favor of Certificate Holder.

CERTIFICATE HOLDER**CANCELLATION**Town of Rancho Viejo
3301 Carmen Avenue
Rancho Viejo, TX 78575

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

L Brisky Perez/LINDA

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COMMON AREA GRASS CUTTING AND MAINTENANCE

- 1.) Maintain Town Hall property every week in the spring and summer and every two weeks in the fall and winter, (mow the grass and maintain landscaping which includes weeding the plants). Mow grass on one adjacent lot every week in the spring and summer and every two weeks in the fall and winter.
- 2.) In Town Park - Mow grass and maintain landscaping every two weeks. This includes weeding the plants. Spread engineered wood fiber (safety surfacing) when needed.
- 3.) Cut grass on Hidalgo along railroad tracks:
 - a) From Cortez to curve to El Dorado - cut grass from road to railroad tracks minimum of 2 times per month
 - b) Carmen Avenue to Rancho Viejo Drive - cut grass from road to railroad tracks minimum of 2 times per month
 - c) In front of Town Office - cut grass from road to railroad tracks minimum of 2 times per month.
- 4.) Cut grass in seven (7) cul-de-sac areas weekly and maintain bushes and trees (pick up branches and debris lying on ground). Cul-de-sacs are located at: 3704 Carmen, 3713 Carmen, 316 Balboa, 712 Balboa, 1001 Balboa, 402 Zapata, 108 Morelos.
- 5.) Cut slopes on eight (8) bridges weekly and trim bushes once per month. Haul away refuse at your expense. Bridges are located on Carmen, Taco, Enchilada, Escandon, Rancho Viejo Drive, Inca, Balboa and Bolivar.
- 6.) Cut grass and trim landscaping around signs, drains, posts, transformers, telephone boxes, TV cable boxes, etc. when mowing in all the common areas.
- 7.) Remove dead trees and trimmings and any involuntary growth in all common areas and haul away refuse at your expense.
- 8.) Keep all trees in all common areas trimmed up six feet high.
- 9.) In all areas mowed and maintained, pick up trash (bottles, paper, etc.)
- 10.) Trim low hanging branches in front of street signs and traffic signs as needed or when requested and haul away refuse at your expense.
- 11.) Palm trees in middle of Hidalgo - haul away palm fronds at your expense
- 12.) Pick up palm fronds on Carmen from Santa Ana to the end of Las Casitas as needed and haul away refuse at your expense.
- 13.) In the Bend Subdivision, maintain entrance and mini cul-de-sacs every 2 weeks. Mow the right-of-way along Carmen Avenue and The Bend Subdivision, 2 times a month.
- 14.) In Rio Rancho Nuevo Subdivision, maintain entrance every two weeks.
- 15.) Mow and maintain the landscaping at the two monument entrance signs at Rancho Viejo Drive and the two monument entrance signs at Carmen and FM 1732.

- Work to be done Monday through Friday.
- Contract Term - Two (2) years. (Submit bid on 12 month basis, but contract will be awarded for a two (2) year period.)
- The contract will provide for cancellation by either party upon thirty (30) days notice after the end of a calendar month.
- Provide Certificate of Insurance showing Workers' Compensation and General Liability in the minimum amount of \$ 250,000.⁰⁰. Also provide proof of Automobile Insurance on all vehicles.
- Provide list of equipment available for this project.
- Provide list of three references.
- Report in at the Town Municipal Office twice a week for updates on maintenance work.
- Payment will be made monthly to contractor upon completion and acceptance of work by the Town of Rancho Viejo.
- Pre-Bid conference - will be held on July 14, 2016 at 3:00 P.M. at the Town Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas 78575.

9. Consideration/Action of Depository Applications and Depository Contract for Two Years with the Possibility of Three One Year Extensions at the Town's Option

A request for Proposals for Applications for Depository Services was published in the newspaper. Only one proposal was submitted by IBC Bank.



International Bank
of Commerce

July 26, 2016

Town of Rancho Viejo Texas
3301 Carmen Avenue
Rancho Viejo Texas 78575

Re: "Bank Depository Bid"

Dear Cyndie Rathbun, Mayor.

Thank you for the opportunity to participate in the bid process to provide IBC banking services for The Town of Rancho Viejo, Texas.

We feel that we have an excellent banking package for the Town, together with the most convenient area and regional locations, the best banking hours, and the only 7-day banking network in the Valley, which comprehensively means the best banking service, period.

IBC provides access to more sophisticated products such as Image Statements, Check Safekeeping, IBC Bank on-line (self service account products), Automated Funds Transfer, Automated Clearing House, and a wide array of services further described in our bid.

IBC's bid is designed to deliver quality services and products at the times and locations that our customers need them. When reviewing our bid, please take into consideration our experience level and years of providing professional service to the community, to many other public entities in the region, as well as our vast number of locations and extended hours throughout the area and the Valley. Our staff specializes in delivering outstanding service customized for traditional, as well as retail environments.

We thank you for the opportunity to provide service to the Town, and we look forward to a long and continued successful working relationship.

After reviewing our bid, if you require further information or have any questions please contact Debbie Lozano at 956-547-1151 or myself at 956-547-1019.

Sincerely,

Wallace Lee Reed
Senior Executive Vice President-CFO

OFFICIAL APPLICATION FORM
PROPOSAL FOR TOWN DEPOSITORY
TWO YEAR CONTRACT

Town of Rancho Viejo, Texas

Ladies and Gentlemen:

Subject to the terms of the proposal for Town depository, the undersigned, a banking corporation, association or individual banker doing business in Texas, submits the following bid for the privilege of acting as Town Depository for the Town of Rancho Viejo, Texas for the period beginning October 1,2016 and ending September 30,2018, with the option to extend 3 one year extension upon mutual agreement.

1. Interest Rates to be paid on Single Maturity Time Deposits:

A. Deposits of \$100,000.00 for more:

Basis for Compounding Interest: Interest on Certificates of Deposit compound at time of maturity.

- 1- 13 days = Treasury Bill Asked rate of like maturities.
- 14- 30 days = Treasury Bill Asked rate of like maturities.
- 31- 59 days = Treasury Bill Asked rate of like maturities.
- 60- 89 days = Treasury Bill Asked rate of like maturities.
- 90-179 days = Treasury Bill Asked rate of like maturities.
- 180-364 days = Treasury Bill Asked rate of like maturities.
- Over 1 Year = Treasury Bill Asked rate of like maturities.

B. Deposits of less than \$100,000.00:

Basis for Compounding Interest: Interest on Certificates of Deposit compound at time of maturity.

- 1- 13 days = Treasury Bill Asked rate of like maturities.
- 14- 30 days = Treasury Bill Asked rate of like maturities.
- 31- 59 days = Treasury Bill Asked rate of like maturities.
- 60- 89 days = Treasury Bill Asked rate of like maturities.
- 90-179 days = Treasury Bill Asked rate of like maturities.
- 180-364 days = Treasury Bill Asked rate of like maturities.
- Over 1 Year = Treasury Bill Asked rate of like maturities.

2. Interest Rates to be paid on Interest Bearing Accounts and indicate any charges for writing checks and withdrawals/transfers.

International Bank of Commerce intends on offering the Town Its Public Fund Now Account. The Public Fund Now Account offered to the Town will utilize a 91 Day T-Bill asked rate.

The rate used to calculate interest will be taken from the Wall Street Journal specifically located in the Treasury Bonds, Notes and Bills section as of the first business day of the month and will be adjusted monthly. The accounts will be required to maintain a minimum balance of \$500.00 to earn interest. IBC will pay a variable rate of interest on the Investable balance.

Investable Balance

The Investable Balance is calculated using the daily ledger balance minus the government reserve require of 10% . IBC will exclude the factor to cover FDIC insurance. (Calculation = Daily Ledger Balance, multiplied by 90%, multiplied by rate, divided by 365, multiplied by number of days in month cycle)

*The rate will be restricted to .125 basis point increase over a 3 month period.
(Example = Interest rate in Jan 2016 = .20%, Rate restriction is that the rate will not exceed .325% over the proceeding 3 month cycle).*

The service charges for all services are itemized in the attached brochure. International Bank of Commerce will not be waiving fees for services. If the town has requested a service that is not listed in the brochure, the cost will be subject to negotiation and mutually agreed upon.

3. Interest Rates to be paid on U.S. Treasury Bills

A. U.S. Treasury Bills over 10,000.00.

Maturity	Charge	Going market	Rate Bid
(**)			

(**)Please refer to Item 5 C below for details regarding this item.

4. Pledge of Security

Against any and all deposits of The Town of Rancho Viejo, Texas whether evidenced by Savings Account or Checking Account or Certificate of Deposits, the Bank agrees to Pledge U.S. Government and/or Municipal Securities of the kind and value as is prescribed in Chapter 105 of the Local Government Code, Revised Civil Statutes of Texas; and such pledge of security shall be made and maintained in accordance with and subject to the provisions of said Chapter 105.

5. Bank Services to be provided without Charge

- A. Operating fund checking account service for as many accounts as may be required by the Town with checks returned in numerical sequence.

IBC would like to propose that a N.O.W. Account be used for the purpose of transacting operating fund checking account transactions. Utilizing this type of account would offer the Town of Rancho Viejo the ability to earn interest on deposits and avoid the process of sweeping funds on a daily basis. The minimum balance required to earn interest is \$500.00. IBC offers a service called "Image Statements" bringing an easier way to keep track, reconcile, and enhance research capabilities and record retention. A monthly image statement is produced to provide a copy of each item (front and back).

- B. Payroll account service with checks returned in numerical sequence. For the towns Payroll account, IBC offers the "Image Statement" for the purpose of having each item provided in sequential order.

- C. Provide investment services, counseling and safekeeping service for securities owned by the Town, if and when needed. The Town may invest its funds in U.S. Treasury Bonds, Notes, Treasury Bills, or other types of securities in which The Town of Ranch Viejo, Texas is authorized to invest in order to obtain the highest rate of return on its investments. IBC may make available a wide variety of investment services through IBC Investment Services, a service of LPL financial and its affiliates. Services to be included are trade executions, securities processing and safekeeping for all transactions executed with Wall-Street International. Trade confirmations and monthly reporting will be provided for audit purposes. Investments executed with IBC Investments Services will be quoted at yields and prices net of fees or service charges.

- D. Storage of paid bonds and interest coupons. IBC can offer the Town the opportunity to rent a safe deposit box for the storage of paid bonds and interest coupons provided to The Town of Rancho Viejo, Texas. IBC has a variety of box sizes. Please see Safe Deposit Box size and pricing options found in the Service Charge Tab of this bid.

- E. Periodic cremation of paid bonds and interest coupons with certificate of cremation. Certification would identify each bond issue, bond numbers and interest coupons cremated. IBC does not offer cremation services.

- F. Provide bank money orders and cashier checks as required by the Town. IBC will offer The Town of Rancho Viejo, Texas money orders and cashier checks as required. Fees associated with this request can be found in the Service Charge Tab.

- G. Supply voucher checks and payroll checks according to quantity, quality, design and specifications established by the Town. IBC will provide voucher checks and payroll checks according to quantity, quality, design and specifications established by the Town of Rancho Viejo, Texas. The cost of this service is based on the specifications of the item requested. A price quote will be provided prior to any order for checks or deposits tickets.

- H. Provide Lock Money bags as needed by the Town. IBC will provide lock money-bags as needed to the Town of Rancho Viejo, Texas.

- I. No Charge made on stop-payment orders, wire transfers or when funds are swept from the interest bearing account to the operating account. IBC will provide stop-payment services, wire transfers service to the Town of Rancho Viejo, Texas. See Service Charge Tab for the cost of these services. IBC offers a sweep account but does not allow the use of interest bearing accounts to be tied to any sweep operating account.

- J. No internal service fees made on checking and passbook savings accounts. Service charges for all services are detailed in the Service Charge Tab. Fees will apply for any service provided to the Town.

K. Temporary overdrafts in individual accounts will occur occasionally without penalty or service charge to the Town as long as the aggregate funds in other accounts are in amounts sufficient to meet the overdraft and bank's minimum compensating balance. IBC will assess a standard Overdraft charge for Overdrafts and/or non-sufficient fund processing fees. See Service Charge Tab for details.

(1) OVERDRAFT, as used in this paragraph, shall mean that The Town of Rancho Viejo, Texas does not have a compensating balance in other Town of Rancho Viejo, Texas funds or accounts at IBC equaling or exceeding overdrafts in The Town of Rancho Viejo, Texas account or accounts. Checks will be paid as long as the aggregate funds on deposit in all deposit accounts including certificates of deposits are sufficient to meet the amount of the total accumulated overdraft. If the overdraft is not covered within 48 hours of the occurrence, IBC reserves the right to transfer funds from other accounts to cover such overdraft.

(2) The non-sufficient fund processing fee charge for The Town of Rancho Viejo, Texas will be waived on all incidental overdrafts. IBC reserves the right to charge a \$35.00 non-sufficient fund processing fee per item plus interest on the number of days on overdraft balances should overdraft activity go un-managed. Overdraft balances may incur an interest charge at a rate equal to the minimum prime lending rate in effect from day to day for large U.S. Money Center Commercial Banks for the actual number of days elapsed in an overdraft situation.

L. List other services not mentioned above which you provide.

*See "Services Offered tab" for additional services offered by IBC.

6. Loans to the Town.

Describe bank's lending practice as it may pertain to any loans which may be made to the Town.

Short-term loans will be priced at the time that the loan request is received. Extensions of credit will be subject to approval of IBC-Brownsville's Loan Committee. Upon requests for extensions of credit, IBC will perform appropriate due diligence and the terms and conditions, including pricing which will be negotiated at that time.

7. It is agreed that all provisions of this proposal, which the bank can legally perform will apply to any and all other funds for which the Town may become responsible. However; nothing in this proposal shall be construed to obligate the Town to place all or any particular amount of funds with the bank selected.

IBC agrees.

Dated this 26th day of July, 2016

 *SEEM for all*

By: Wallace Lee Reed
Title: Executive Vice President

**10. Consideration/Action on
Proposal by Ambiotec for
Engineering and Surveying
Services for Phase 1 Street
Improvements at Rancho Viejo,
Texas**

11. Present/Discuss Proposed Budget for Fiscal Year October 1, 2016 to September 30, 2017

August 9, 2016

Mr. Fred Blanco
Town Administrator
Town of Rancho Viejo
3301 Carmen Avenue
Rancho Viejo, Texas 78575

Dear Mr. Blanco:

Pursuant to Texas Law, I hereby file with you as Town Administrator the Proposed Budget for the Fiscal Year October 1, 2016 to September 30, 2017.

Sincerely,

A handwritten signature in black ink, appearing to read "Cyndie Rathbun", with a long horizontal flourish extending to the right.

Cyndie Rathbun
Mayor

CR/fb
Enclosure



2016-2017 BUDGET

This budget will raise more revenue from property taxes than last year's budget by \$126,465 or 12.628784%, and of that amount \$16,410 is tax revenue to be raised from new property added to the roll this year.

	2015	2016
Effective Rate	.409198	.405500
Effective M&O Rate	.389190	.386008
Rollback Rate	.440510	.512215
Debt Rate	.020185	.095327
Adopted Rate	.419906	

Debt Obligations Secured By Property Tax (2016)	\$238,928
--	-----------

BOARD OF ALDERMEN VOTE

AYES:

NAYS:

ABSTAINING:

PRESENT AND NOT VOTING:

PROPOSED 8/9/16
TOWN OF RANCHO VIEJO
BUDGET
2016- 2017

	APPROVED(2) BUDGET 2015-2016	PROPOSED BUDGET 2016-2017
REVENUES:		
1820.0000 Adm. Cost Recovered	10,000.00	10,000.00
1811.2007 Ad Val. Tax 2007	100.00	0.00
1811.2008 Ad Val. Tax 2008	100.00	100.00
1811.2009 Ad Val. Tax 2009	100.00	100.00
1811.2010 Ad Val. Tax 2010	100.00	100.00
1811.2011 Ad Val. Tax 2011	400.00	100.00
1811.2012 Ad Val. Tax 2012	2,000.00	400.00
1811.2013 Ad Val. Tax 2013	9,500.00	2,000.00
1811.2014 Ad Val. Tax 2014	18,000.00	9,500.00
1811.2015 Ad Val. Tax 2015	972,450.00 (1)	18,000.00
1811.2016 Ad Val. Tax 2016		1,094,035.00 (3)
2090.0000 Discount on Taxes	(19,000.00)	(19,000.00)
1920.0000 P&I on Taxes	17,000.00	20,000.00
1830.0000 Alcohol & Beverage Tax	4,500.00	5,500.00
1840.0000 Building Permits	25,000.00	32,000.00
1850.0000 Citations & Fines	100,000.00	76,000.00
1851.0000 MC Tech Fund	2,000.00	700.00
2090.5000 State Costs & Fees	(35,000.00)	(26,000.00)
1870.0000 Franchise - Electrical	66,000.00	67,000.00
1880.0000 Franchise - Telephone	7,000.00	6,200.00
1890.0000 Franchise - Cable TV	38,000.00	38,000.00
1900.0000 Franchise - Gas	800.00	1,100.00
1905.0000 Franchise - Solid Waste	1,000.00	1,000.00
1910.0000 Interest from Investments	800.00	2,300.00
1921.0000 Lien Revenue	5,000.00	7,000.00
1930.0000 Sales Tax	70,000.00	76,000.00
1963.0000 Police Fund Income	100.00	100.00
1963.5000 Seasonal Improvements Donation PD Grant		1,000.00 4,900.00
Total Revenues	\$1,295,950.00	\$1,428,135.00

(1) BASED ON TAX RATE OF \$.399721 for M&O Tax Rate
\$.020185 Debt Service Tax Rate
for a TOTAL TAX RATE of \$.419906 per \$100.00 Taxable Value and 97% Collections
RANCHO VIEJO'S TAXABLE VALUE FOR 2015/2016 IS \$238,750,099

(2) AS APPROVED AT 9/08/15 MEETING

(3) BASED ON TAX RATE OF \$.354673 for M&O Tax Rate
\$.095327 Debt Service Tax Rate
for a TOTAL TAX RATE of \$.450000 per \$100.00 Taxable Value and 97% Collections
RANCHO VIEJO'S TAXABLE VALUE FOR 2016/2017 IS \$250,638,020

EXPENSES:	APPROVED(2) BUDGET 2015-2016	PROPOSED BUDGET 2016-2017
Administration:		
2100.0000 Travel-Admin.	1,500.00	1,500.00
2110.0000 Seminar & Edu. - Admin.	1,000.00	1,000.00
2150.0000 Payroll - Admin.	118,610.00	120,021.00
2160.0000 Retirement - Admin.	9,170.00	8,996.00
2161.0000 S.S./Medicare - Admin.	8,224.00	7,948.00
2170.0000 Insurance Medical - Adm.	10,350.00	8,884.00
2171.0000 Medical Dependent	1,140.00	996.00
2180.0000 Insurance Life - Admin.	140.00	140.00
2190.0000 Ins. Workman's Comp	200.00	200.00
2200.0000 Part Time Labor - Admin.	20,000.00	20,000.00
Total Administration:	\$170,334.00	\$169,685.00
General:		
3140.0000 Telephone	3,300.00	3,400.00
3150.0000 Electricity Office	7,300.00	8,000.00
3160.0000 Insurance Liability	25,718.00	25,718.00
3170.0000 Legal Notices	2,300.00	2,300.00
3200.0000 Office Supplies	4,000.00	4,000.00
3220.0000 Postage	1,200.00	1,000.00
3230.0000 Dues & Publications	1,260.00	2,443.00
3240.0000 Appraisal & Tax Collection	21,281.00	23,500.00
3250.0000 Water	800.00	800.00
3260.0000 Election Costs	4,000.00	4,000.00
3270.0000 Building/Yard Maintenance	9,300.00	9,500.00
3280.0000 Cameron Co. Court Costs	400.00	400.00
3300.0000 Public Relations	2,600.00	3,100.00
3320.0000 Office Equip. Maint.	7,995.00	7,480.00
4220.0000 Municipal Court Supplies	2,945.00	3,350.00
6300.0000 Signs & Safety Markers	3,000.00	2,000.00
Total General:	\$97,399.00	\$100,991.00
General Service:		
5650.0000 Fire Dept.	38,400.00	12,000.00
5660.0000 Fire Protection Contract	30,000.00	30,000.00
5661.0000 Fire Hydrants	8,000.00	4,000.00
Total General Service:	\$76,400.00	\$46,000.00

	APPROVED(2) BUDGET 2015-2016	PROPOSED BUDGET 2016-2017
Professional:		
5100.0000 Legal Fees	32,000.00	32,000.00
5200.0000 Audit Fees	8,500.00	7,800.00
5400.0000 Building Inspection	15,500.00	16,500.00
5500.0000 Municipal Judge	12,042.00	12,042.00
Total Professional:	\$68,042.00	\$68,342.00
Police General:		
4140.0000 Clothing - Police	3,000.00	3,000.00
4150.0000 Payroll - Police	385,613.00	393,110.00
4160.0000 Police Ret & Empl. Tax	29,966.00	29,652.00
4161.0000 Medicare & S.S.	15,413.00	15,590.00
4170.0000 Ins. Medical	41,210.00	35,535.00
4171.0000 Ins. Medical Dependant	13,363.00	17,461.00
4180.0000 Ins. Life	544.00	544.00
4190.0000 Ins. Workman's Comp	10,707.00	10,707.00
4200.0000 Cleaning of Uniforms	2,500.00	2,500.00
4210.0000 Office Supplies	3,872.00	3,872.00
4210.5000 Printing	100.00	100.00
4230.0000 Travel - Police	1,600.00	1,600.00
4240.0000 Seminar & Education - PD	2,000.00	2,000.00
4250.0000 Auto Repairs	6,000.00	8,000.00
4260.0000 Auto Fuel	24,750.00	20,250.00
4291.0000 Fire Prevention/1st Aid Police	300.00	300.00
4300.0000 Radio Equipment Maint.	1,000.00	1,000.00
4330.0000 Dispatch	3,600.00	3,600.00
4331.0000 Police Investigation	8,322.00	13,222.00
4333.0000 Drug Testing	250.00	250.00
4291.6220 Hurricane Preparedness	2,600.00	1,300.00
6710.0000 Mosquito Spraying	5,000.00	5,000.00
Total Police General:	\$561,710.00	\$568,593.00

	APPROVED(2) BUDGET 2015-2016	PROPOSED BUDGET 2016-2017
Public Works:		
6500.0000 Lighting Expenses	45,050.00	45,050.00
6600.0000 Lot Mowing	2,000.00	1,000.00
6640.0000 Common Area Maint.	44,420.00	49,580.00
6700.0000 Comm Area Water&Elec.	10,700.00	10,700.00
6660.0000 Beautification Project	5,000.00	5,000.00
6660.0002 Community Alert System	1,800.00	1,800.00
6660.0003 Animal Control	1,275.00	1,075.00
6660.0004 Security Device Reserve	750.00	750.00
6705.0001 Security Device Maint.	7,436.00	7,500.00
Total Public Works:	\$118,431.00	\$122,455.00
Street:		
6000.0000 St. Rehab.	70,000.00	10,000.00
6100.0000 St. Rehab. Engineer	16,500.00	0.00
6200.0000 Street Reserve	30,000.00	0.00
Total Street Expense:	\$116,500.00	\$10,000.00
Capital Outlay:		
3210.0000 Office Equipment	5,000.00	5,000.00
Total Capital:	\$5,000.00	\$5,000.00
Total Operating Expense:	\$1,213,816.00	\$1,091,066.00
Town Hall Debt Service Account:		
Interest Payable	18,192.00	17,120.00
Scheduled Principal	30,000.00	30,000.00
Steets Debt Service Account:		
Interest Payable		106,808.00
Scheduled Principal		85,000.00
Total TH Debt Service:	\$48,192.00	\$238,928.00
Total All Expenses:	\$1,262,008.00	\$1,329,994.00
Total Revenues:	\$1,295,950.00	\$1,428,135.00
To General Fund:	\$33,942.00	\$98,141.00

12. Provide for Public Notice of Date, Time and Location of Public Hearing on Proposed Budget for Fiscal Year October 1, 2016 to September 30, 2017

Public Hearing on Proposed Budget
for Fiscal Year October 1, 2016 to
September 30, 2017 is Tuesday,
August 30, 2016 at 6:00 P.M.

13. Discuss Proposed Ad
Valorem Tax Rate and
Consideration/Action on
Proposal for Tax Rate Increase

2016 Property Tax Rates in TOWN OF RANCHO VIEJO

This notice concerns the 2016 property tax rates for TOWN OF RANCHO VIEJO. It presents information about three tax rates. Last year's tax rate is the actual tax rate the taxing unit used to determine property taxes last year. This year's *effective* tax rate would impose the same total taxes as last year if you compare properties taxed in both years. This year's *rollback* tax rate is the highest tax rate the taxing unit can set before taxpayers start rollback procedures. In each case these rates are found by dividing the total amount of taxes by the tax base (the total value of taxable property) with adjustments as required by state law. The rates are given per \$100 of property value.

Last year's tax rate:

Last year's operating taxes	\$954,113
Last year's debt taxes	\$48,181
Last year's total taxes	\$1,002,294
Last year's tax base	\$238,694,851
Last year's total tax rate	\$0.419906/\$100

This year's effective tax rate:

Last year's adjusted taxes (after subtracting taxes on lost property)	\$1,001,550
÷ This year's adjusted tax base (after subtracting value of new property)	\$246,991,256
=This year's effective tax rate	\$0.405500/\$100

(Maximum rate unless unit publishes notices and holds hearings.)

This year's rollback tax rate:

Last year's adjusted operating taxes (after subtracting taxes on lost property and adjusting for any transferred function, tax increment financing, state criminal justice mandate, and/or enhanced indigent healthcare expenditures)	\$953,405
÷ This year's adjusted tax base	\$246,991,256
=This year's effective operating rate	\$0.386008/\$100
x 1.08=this year's maximum operating rate	\$0.416888/\$100
+ This year's debt rate	\$0.095327/\$100
= This year's total rollback rate	\$0.512215/\$100

Statement of Increase/Decrease

If TOWN OF RANCHO VIEJO adopts a 2016 tax rate equal to the effective tax rate of \$0.405500 per \$100 of value, taxes would increase compared to 2015 taxes by \$14,043.

Schedule A – Unencumbered Fund Balance

The following estimated balances will be left in the unit's property tax accounts at the end of the fiscal year. These balances are not encumbered by a corresponding debt obligation.

Type of Property Tax Fund	Balance
GENERAL	140,000

Schedule B – 2016 Debt Service

The unit plans to pay the following amounts for long-term debts that are secured by property taxes. These amounts will be paid from property tax revenues (or additional sales tax revenues, if applicable).

Description of Debt	Principal or Contract Payment to be Paid from Property Taxes	Interest to be Paid from Property Taxes	Other Amounts to be Paid	Total Payment
TOWN HALL DEBT	30,000	17,120	0	47,120
STREETS REHABILITATION DEBT	85,000	106,808	0	191,808

Total required for 2016 debt service	\$238,928
- Amount (if any) paid from Schedule A	\$0
- Amount (if any) paid from other resources	\$0
- Excess collections last year	\$0
= Total to be paid from taxes in 2016	\$238,928
+ Amount added in anticipation that the unit will collect only 100.00% of its taxes in 2016	\$0
= Total debt levy	\$238,928

This notice contains a summary of actual effective and rollback tax rates' calculations. You can inspect a copy of the full calculations at 964 E HARRISON BROWNSVILLE TX 78520.

Name of person preparing this notice: Jesse Garcia Jr
Title: Chief Deputy
Date Prepared: 08/03/2016

14. Provide for Public Notice of Date, Time and Location of Public Hearings for Tax Rate Increase

First Public Hearing on Tax Rate Increase is scheduled for Tuesday, August 30, 2016 at 6:00 P.M.

Second Public Hearing on Tax Rate Increase is scheduled for Tuesday, September 6, 2016 at 6:00 P.M.

15. Consideration/Action to open a New Bank Account for Certificates of Obligations Series 2016 Funds

16. Adjourn