



NOTICE OF A PUBLIC MEETING
TOWN OF RANCHO VIEJO
BOARD OF ALDERMEN
REGULAR MEETING
MARCH 8, 2016
6:00 P.M.

NOTICE is hereby given of a REGULAR MEETING of the BOARD OF ALDERMEN of the TOWN OF RANCHO VIEJO, TEXAS, to be held on MARCH 8, 2016 at 6:00 P.M., in the TOWN MUNICIPAL OFFICE, 3301 CARMEN AVENUE, RANCHO VIEJO, TEXAS to consider the following items:

1. Call to Order
2. Roll Call
3. Invocation and Pledge
4. Public Comment
5. Approval of Minutes - Regular Meeting February 9, 2016
6. January 2016 Financial Report - Town Administrator
7. February 2016 Police Report - Police Chief
8. Consideration/Approval to Declare One 2007 Pontiac Grand Prix (Seized Vehicle that is Asset Forfeiture) Surplus Property to be Sold and Authorize the Police Chief/Mayor to Accept the Highest Offer
9. Consideration/Approval of a Resolution of the Board of Aldermen of the Town of Rancho Viejo, Texas, for the Submission of a Grant Application to the Office of the Governor, Homeland Security Grants Division
10. Presentation and Consideration of Acceptance of Audit Report for Fiscal Year Ending September 30, 2015
11. Consideration/Acceptance of Certification of Unopposed Candidates; Consideration/Approval of Order of Cancellation; and Consideration/Approval of Ordinance Declaring Unopposed Candidates in the May 7, 2016 General Municipal Election Elected to Office, Canceling the Election, Providing for a Severability Clause, and Providing an Effective Date
12. Public Comment
13. Adjourn

A handwritten signature in black ink, appearing to read "Fred Blanco", is written over the "Adjourn" item of the list.

Fred Blanco, Town Administrator

1. Call to Order

by Mayor Rathbun

2. Roll Call

by Isabel Perales

Alderwoman Carr

Alderwoman Guerrero

Alderman Lucio

Alderwoman Truan

Alderman Vera

Legal Counsel, Daniel Rentfro, Jr.

Town Administrator, Fred Blanco.

3. Invocation and Pledge

The pledge of allegiance to the United States Flag:

“I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.”

And the pledge of allegiance to the Texas State Flag is,

“Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

4. Public Comment

5. Approval of Minutes - Regular Meeting February 9, 2016

MINUTES OF A REGULAR MEETING
TOWN OF RANCHO VIEJO
FEBRUARY 9, 2016

A Regular Meeting of the Board of Aldermen of the Town of Rancho Viejo, Texas was held on February 9, 2016 at 6:00 P.M., at the Town Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas, the same being open to the public. The meeting was called to order by Mayor Cyndie Rathbun at 6:00 P.M. Roll call was made by Isabel Perales, Assistant Town Secretary. Members present at the meeting were:

Mrs. Lupita Carr
Mrs. Maribel Guerrero
Mr. Erick Lucio
Mrs. Bitty Truan

Members absent:
Mr. Javier Vera

A quorum was present at the meeting.

Legal counsel David Irwin, was present at the meeting and Town Administrator, Fred Blanco was also present at the meeting.

Those present in the audience were:

Jean Hager	Carmine Auditore	Chief St. Peter
Chief M. Cruz, Jr.	Frank Locke	

INVOCATION AND PLEDGE:

Aldерwoman Carr led the group in the invocation and pledge of allegiance to the American and Texas flags.

PUBLIC COMMENT:

Mayor Rathbun congratulated Attorney David Irwin for the birth of his first son. Volunteer Fire Department Chief, Russ St. Peter said they have acquired new equipment to be able to do search and rescue in a home in case of a fire, they have also received new valves to be able to connect the hoses to the fire hydrants much faster. The Volunteer Fire Department will be doing practice burns to train with the new equipment. There was no further comment.

PLAQUE PRESENTATION TO FORMER MAYOR JEAN HAGER:

Mayor Rathbun presented a plaque in appreciation to former Mayor Jean Hager. Mayor Rathbun mentioned that Mrs. Hager served as an Alderwoman for two terms and as Mayor for one term, she has done a lot for the Rancho Viejo community. Mrs. Hager thanked Mayor Rathbun and the Board and said it was an honor to serve as Mayor.

APPROVAL OF MINUTES - REGULAR MEETING JANUARY 12, 2016:

Motion was made by Alderwoman Guerrero, seconded by Alderwoman Carr, to approve the Minutes of the Regular meeting as written. Motion passed with the following vote:

Ayes: Alderwoman Carr and Alderwoman Guerrero

Nayes: None

Abstain: Alderwoman Truan and Alderman Lucio

JANUARY 2016 POLICE REPORT - POLICE CHIEF:

Police Chief Cruz gave an update on the January 2016 police report. Chief Cruz answered several questions from the Board. They asked about the new military surplus vehicle that was awarded to the Police Department to be used in the event of a natural disaster and for Police Night Out and other events for public engagement.

CONSIDERATION/APPROVAL TO DECLARE ONE 1998 FORD RANGER (SEIZED VEHICLE THAT IS ASSET FORFEITURE) SURPLUS PROPERTY TO BE SOLD AND AUTHORIZE THE POLICE CHIEF/MAYOR TO ACCEPT THE HIGHEST OFFER:

Motion was made by Alderman Lucio, seconded by Alderwoman Guerrero, and unanimously carried, to Declare One 1998 Ford Ranger (Seized Vehicle that is Asset Forfeiture) Surplus Property to be Sold and to Authorize the Police Chief/Mayor to Accept the Highest Offer.

CONSIDERATION/APPROVAL OF A RESOLUTION OF THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO, TEXAS, FOR THE SUBMISSION OF A GRANT APPLICATION TO THE OFFICE OF THE GOVERNOR, BC BODY WORN CAMERA PROGRAM:

Motion was made by Alderman Lucio, seconded by Alderwoman Carr, all unanimously carried, to approve Resolution No. - A RESOLUTION OF THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO, TEXAS, FOR THE SUBMISSION OF A GRANT APPLICATION TO THE OFFICE OF THE GOVERNOR, BC BODY WORN CAMERA PROGRAM.

CONSIDERATION/APPROVAL OF A RESOLUTION OF THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO, TEXAS, FOR THE SUBMISSION OF A GRANT APPLICATION TO THE OFFICE OF THE GOVERNOR, DEPARTMENT OF JUSTICE GRANT DIVISION FOR A VEHICLE FLEET UPDATE GRANT:

Motion was made by Alderman Lucio, seconded by Alderwoman Carr, and unanimously carried, to approve Resolution No. - A RESOLUTION OF THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO, TEXAS, FOR THE SUBMISSION OF A GRANT APPLICATION TO THE OFFICE OF THE GOVERNOR, DEPARTMENT OF JUSTICE GRANT DIVISION FOR A VEHICLE FLEET UPDATE GRANT.

CONSIDERATION/ACTION ON APPOINTMENT OF MEMBER TO THE BEAUTIFICATION COMMITTEE:

Alderwoman Carr stated that Katia Garcia worked with the block party on Tesoro and with tree lighting ceremony, she has dedication and commitment. Alderwoman Carr recommended Mrs. Garcia as a member to the Beautification Committee. Motion was made by Alderwoman Guerrero, seconded by Alderman Lucio and unanimously carried, to appoint Katia Garcia as new member to the Beautification Committee.

CONSIDERATION/ACTION ON APPOINTMENT/REAPPOINTMENT OF MEMBERS TO THE PLANNING AND ZONING COMMISSION:

Mayor Rathbun recommended to reappoint Filiberto Conde and to appoint Carmine Auditore as a new member to the Planning and Zoning Commission. Motion was made by Alderwoman Carr, seconded by Alderman Lucio, and unanimously carried, to appoint Carmine Auditore as a new

member and to reappoint Filiberto Conde as a member to the Planning and Zoning Committee, each for a two year term.

REVIEW/ACTION 2016 HOLIDAY SCHEDULE:

Mayor Rathbun went over the 2016 Holiday Schedule. There were two holidays that were added, President's Day and Veteran's Day. The schedule includes the Town Staff and the Police Department. There were several questions from the board. Motion was made by Alderwoman Guerrero, seconded by Alderwoman Truan, and unanimously carried, to approve the 2016 Holiday Schedule with the addition of the 2 holidays as written and for the schedule to start with the calendar year as of January 2016.

REPORT FOR MPO:

Alderwoman Truan gave updates on MPO including the construction of F.M. 803 going into Rancho Viejo Drive, with the completion date approximated in 2017.

REPORT FROM STREET COMMITTEE:

Alderwoman Guerrero gave an update on the Street Committee. The Street Committee has been meeting every Monday and the meetings are very thorough and they are working on determining prioritization and funding. They are looking into several different sources. There is a meeting scheduled with TXDOT.

REPORT FROM BEAUTIFICATION COMMITTEE:

Alderwoman Carr gave an update on the Beautification Committee, the total number of members is 7, committee meets every 3rd Thursday of the month at 4:00 P.M., they have accomplished many goals and are planning on having the next block party on Santa Ana and then continue on Carmen. They are also going to continue working with VMUD and the Club in unison for a more beautiful and community oriented and engaged Town.

PUBLIC COMMENT:

Chief St. Peter talked about painting the fire hydrants.

ADJOURN:

Motion was made by Alderwoman Carr, seconded by Alderman Lucio, and unanimously carried, to adjourn the meeting at 6:50 p.m.

BY: _____
Fred Blanco, Town Administrator

APPROVED: _____
Cyndie Rathbun, Mayor

DATE: _____

6. January 2016 Financial Report - Town Administrator

7. February 2016 Police Report - Police Chief

8. Consideration/Approval to
Declare One 2007 Pontiac
Grand Prix (Seized Vehicle that
is Asset Forfeiture) Surplus
Property to be Sold and
Authorize the Police
Chief/Mayor to Accept the
Highest Offer



CAMERON COUNTY DISTRICT ATTORNEY

Luis V. Saenz
District Attorney

MEMORANDUM

TO: Chief Manuel Cruz
Rancho Viejo

FROM: Matthew M. Kendall
Assistant County and District Attorney

RE: State of Texas vs. Miguel Angel Hernandez Garcia
Cause No. 2015-DCL-7147-E (357th)

DATE: March 4, 2016

Attached hereto is one certified copy of the Final Default Judgment in Cause No.2015-DCL-7147-E (357th). This Judgment is Final and the State does not plan to Appeal. Please be advised of the following distribution of seized property:

- 1.) A 2007 Pontiac Grand Prix (VIN# 2G2WP552171128778) was seized by the Rancho Viejo Police Department and have been filed for forfeiture by the State of Texas.
- 2.) The amount of \$275.00 is to be paid to the District Clerks Office for Court Costs. This amount is to be paid by Rancho Viejo directly.
- 3.) The 2007 Pontiac Grand Prix (VIN# 2G2WP552171128778) as set out in paragraph 1 is hereby awarded to the Rancho Viejo Police Department as per terms of local agreement.

Any cash proceeds awarded to Cameron County District Attorney's Office that have not yet been deposited with Cameron County Treasurer's Office will be remitted to the DA's Finance Department (956-544-0849).

Should you have any questions or concerns please do not hesitate to contact our office.

9. Consideration/Approval of a Resolution of the Board of Aldermen of the Town of Rancho Viejo, Texas, for the Submission of a Grant Application to the Office of the Governor, Homeland Security Grants Division

RESOLUTION NO.

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO, TEXAS, FOR THE SUBMISSION OF A GRANT APPLICATION TO THE OFFICE OF THE GOVERNOR, HOMELAND SECURITY GRANTS DIVISION

WHEREAS, The Town Of Rancho Viejo finds it in the best interest of the citizens of Rancho Viejo Texas that the Operation Border Star be operated for the 2017 grant cycle; and

WHEREAS, Town Of Rancho Viejo agrees that in the event of loss or misuse of the Homeland Security Grants Division funds, Rancho Viejo Police Department assures that the funds will be returned to the Homeland Security Grants Division in full.

WHEREAS, Town Of Rancho Viejo designates Mayor Cyndie Rathbun as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Aldermen of the Town Of Rancho Viejo, Texas, approves submission of the grant application for the Operation Border Star to the Office of the Governor, Homeland Security Grants Division.

Grant Number: 2993601 (Continuation Project)

PASSED, ADOPTED AND APPROVED by the Board of Aldermen of the Town of Rancho Viejo, Texas at a Regular Meeting, on this the 8th day of March, 2016.

Cyndie Rathbun, Mayor

ATTEST:

Fred Blanco, Town Administrator

10. Presentation and Consideration of Acceptance of Audit Report for Fiscal Year Ending September 30, 2015

11. Consideration/Acceptance of Certification of Unopposed Candidates;
Consideration/Approval of Order of Cancellation; and
Consideration/Approval of Ordinance Declaring Unopposed Candidates in the May 7, 2016 General Municipal Election Elected to Office, Canceling the Election, Providing for a Severability Clause, and Providing an Effective Date

ORDINANCE NO.

AN ORDINANCE DECLARING UNOPPOSED CANDIDATES IN THE MAY 7, 2016 GENERAL MUNICIPAL ELECTION ELECTED TO OFFICE; CANCELING THE ELECTION; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the general municipal election was called for May 7, 2016 for the purpose of electing members to the Board of Aldermen; and

WHEREAS, the City Secretary has certified in writing that there is no proposition on the ballot, that no person has made a declaration of write-in candidacy, and that each candidate on the ballot is unopposed for election to office; and

WHEREAS, under these circumstances, Subchapter C, Chapter 2, Election Code, authorizes the Board of Aldermen to declare the candidates elected to office and cancel the election;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO:

Section 1. The following candidates, who are unopposed in the May 7, 2016 general municipal election, are declared elected to office, and shall be issued certificates of election following the time the election would have been canvassed:

Erick Lucio	Alderman
Lupita Carr	Alderwoman
Maribel Guerrero	Alderwoman

Section 2. The May 7, 2016 general municipal election is canceled, and the City Secretary is directed to cause a copy of the Order of Cancellation to be posted on Election Day at each polling place that would have been used in the election.

Section 3. It is declared to be the intent of the Board of Aldermen that the phrases, clauses, sentences, paragraphs, and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this ordinance is declared invalid by the judgment or decree of a court of competent jurisdiction, the invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this ordinance since the Board of Aldermen would have enacted them without the invalid portion.

Section 4. This ordinance shall take effect upon its passage and it is so ordained.

PASSED, APPROVED, AND ADOPTED, on this the 8th day of March, 2016.

Cyndie Rathbun, Mayor

ATTEST:

Fred Blanco
Town Secretary

**CERTIFICATION OF UNOPPOSED CANDIDATES FOR
OTHER POLITICAL SUBDIVISIONS (NOT COUNTY)
CERTIFICACIÓN DE CANDIDATOS ÚNICOS
PARA OTRAS SUBDIVISIONES POLITICAS (NO EL CONDADO)**

To: Presiding Officer of Governing Body
Al: Presidente de la entidad gobernante

As the authority responsible for having the official ballot prepared, I hereby certify that the following candidates are unopposed for election to office for the election scheduled to be held on May 7, 2016

Como autoridad a cargo de la preparación de la boleta de votación oficial, por la presente certifico que los siguientes candidatos son candidatos únicos para elección para un cargo en la elección que se llevará a cabo el 7 de mayo del 2016

List offices and names of candidates:
Lista de cargos y nombres de los candidatos:

Office(s) <i>Cargo(s)</i>	Candidate(s) <i>Candidato(s)</i>
Alderman	Erick Lucio
Aldерwoman	Lupita Carr
Alderwoman	Maribel Guerrero

Signature (*Firma*)

Fred Blanco

Printed name (*Nombre en letra de molde*)

Town Secretary

Title (*Puesto*)

March 8, 2016

Date of signing (*Fecha de firma*)

(Seal) (*sello*)

See reverse side for instructions
(Instrucciones en el reverso)

ORDER OF CANCELLATION
ORDEN DE CANCELACIÓN

The Board of Aldermen hereby cancels the election scheduled to be held on
(official name of governing body)
May 7, 2016 in accordance with Section 2.053(a) of the Texas
(date on which election was scheduled to be held)

Election Code. The following candidates have been certified as unopposed and are hereby
elected as follows:

*El junta de concejales por la presente cancela la elección que, de lo contrario,
(nombre oficial de la entidad gobernante)
se hubiera celebrado el 7 de mayo del 2016 de conformidad, con
(fecha en que se hubiera celebrado la elección)*

*la Sección 2.053(a) del Código de Elecciones de Texas. Los siguientes candidatos han sido
certificados como candidatos únicos y por la presente quedan elegidos como se haya indicado a
continuación:*

Candidate (Candidato)	Office Sought (Cargo al que presenta candidatura)
Erick Lucio	Alderman
Lupita Carr	Alderwoman
Maribel Guerrero	Alderwoman

A copy of this order will be posted on Election Day at each polling place that would have
been used in the election.

*El Día de las Elecciones se exhibirá una copia de esta orden en todas las mesas electorales
que se hubieran utilizado en la elección.*

Mayor (Alcalde) Cyndie Rathbun

Secretary (Secretario) Fred Blanco

(seal) (sello)

March 8, 2016
Date of adoption (Fecha de adopción)

See reverse side for instructions
Instrucciones en el reverso

12. Public Comment

13. Adjourn