



3301 Carmen Avenue
Rancho Viejo, Texas 78575
Phone (956)350-4093

BOARD OF ALDERMEN

Regular Meeting
June 9, 2015



NOTICE OF A PUBLIC MEETING
TOWN OF RANCHO VIEJO
BOARD OF ALDERMEN
REGULAR MEETING

JUNE 9, 2015
6:00 P.M.

NOTICE is hereby given of a REGULAR MEETING of the BOARD OF ALDERMEN of the TOWN OF RANCHO VIEJO, TEXAS, to be held on, JUNE 9, 2015 at 6:00 P.M., in the TOWN MUNICIPAL OFFICE, 3301 CARMEN AVENUE, RANCHO VIEJO, TEXAS to consider the following items:

1. Call to Order
2. Roll Call
3. Invocation and Pledge
4. Administer Oath of Office and Installation of Elected Official
5. Public Comment
6. Approval of Minutes - Regular Meeting May 19, 2015
7. April 2015 Financial Report - Town Administrator
8. May 2015 Police Report - Police Chief
9. Consideration/Approval of Resolution of the Board of Aldermen of the Town of Rancho Viejo, Texas Authorizing the Continuation of Bank Accounts and Depository Heretofore Establishing and Authorizing Certain Persons to Sign Checks and other Necessary Transactions for same
10. Consideration/Approval of a Resolution of the Town of Rancho Viejo approving Cooperation with the Cities Served by AEP TCC to Review AEP Texas Central Company's Requested Approval of an Adjustment to its Energy Efficiency Cost Recovery Factor; Hiring Legal and Consulting Services to Negotiate with the Company and Direct and Necessary Litigation and Appeals; Finding that the Meeting at Which this Resolution is Passed is Open to the Public as Required by Law; Requiring Notice of this Resolution to Legal Counsel
11. Consideration/Action on Acknowledgement of the Brownsville MPO's undertaking a Town of Rancho Viejo Master Bicycle/Pedestrian Plan
12. Consideration/Approval to Begin Discussion with the City of Brownsville to Enter Into an Agreement Regarding Financial Participation with the City of Brownsville for the Legacy Foundation Grant that was Awarded to the City Brownsville for the Cameron County in Motion: Active Transport Master Plan Project

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13. Consideration/Appointment of Members to the Strategic Planning Committee
14. Consideration/Reappointment of Members to the Beautification Committee
15. Consideration/Reappointment of Members to the Street Committee
16. Report from Street Committee
17. Consideration/Action on Extension of Contract with Building Inspector
18. Consideration/Approval of New Town Logo
19. Hurricane Preparedness
20. Public Comment
21. Adjourn

 Fred Blanco by: F.B.
Fred Blanco, Town Administrator

1. Call to Order

by Mayor Rathbun

2. Roll Call

by Isabel Perales

Aldерwoman Carr

Aldерwoman Guerrero

Alderman Lucio

Aldерwoman Truan

Alderman Vera

Legal Counsel, Daniel Rentfro, Jr.

Town Administrator, Fred Blanco.

3. Invocation and Pledge

The pledge of allegiance to the United States Flag:

“I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.”

And the pledge of allegiance to the Texas State Flag is,

“Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

4. Administer Oath of Office and Installation of Elected Official

5. Public Comment

6. Approval of Minutes - Regular Meeting May 19, 2015

MINUTES OF A REGULAR MEETING
TOWN OF RANCHO VIEJO
MAY 19, 2015

A Regular Meeting of the Board of Aldermen of the Town of Rancho Viejo, Texas was held on May 19, 2015, at the Town Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas, the same being open to the public. The meeting was called to order by Mayor Pro-Tem Bitty Truan at 6:00 P.M. Roll call was made by Isabel Perales, Assistant Town Secretary. Members present at the meeting were:

Mrs. Lupita Carr
Mrs. Maribel Guerrero (arrived at 6:03 P.M.)
Mrs. Cyndie Rathbun
Mr. Javier Vera

A quorum was present at the meeting.

Legal Counsel, Daniel Rentfro, Jr. was present at the meeting and Town Administrator, Fred Blanco was also present at the meeting.

Those present in the audience were:

Jim Barnes	Winifred Marshall
Beth Barnes	Russ St. Peter
Myra Millsapps	Lyon Rathbun
Erick Lucio	Rosa H. Martinez
Nathan Pierce	

INVOCATION AND PLEDGE:

Alderswoman Carr led the group in the invocation and pledge of allegiance to the American and Texas flags.

ACTION ON ISSUANCE OF CERTIFICATES OF ELECTION:

Fred Blanco, Town Administrator handed out the Certificates of Election to the newly elected officials.

ADMINISTER OATH OF OFFICE AND INSTALLATION OF ELECTED OFFICIALS:

Town Attorney, Daniel Rentfro, administered the Oath of Office to Cyndie Rathbun as Mayor, and to Bitty Truan and Javier Vera as Aldermen.

ACTION TO DECLARE ALDERMAN POSITION VACANT:

Motion was made by Alderswoman Truan, seconded by Alderman Vera, and unanimously carried, to declare a vacancy to for the unexpired term of Cyndie Rathbun for the Alderman position.

CONSIDERATION/APPOINTMENT OF REPLACEMENT TO FILL THE UNEXPIRED TERM OF CYNDIE RATHBUN AS ALDERMAN UNTIL THE NEXT REGULAR ELECTION (MAY 2016):

Mayor Cyndie Rathbun requested nominations for the unexpired term of Cyndie Rathbun for Alderman. Alderswoman Guerrero nominated Mr. Erick Lucio. Alderman Vera nominated Mr. Scott Pajeski.

Mayor Rathbun asked if there were any more nominations, after all of the nominations were made, motion was made by Alderwoman Guerrero, seconded by Alderman Vera, and unanimously carried to close nominations.

Mr. Rentfro advised that any 3 votes would take the appointment of Alderman, if there would be a tie vote Mayor Rathbun would be able to vote to break the tie vote.

Mayor Rathbun took the votes as follows:

Those for Erick Lucio: Alderwoman Carr, Alderwoman Guerrero and Alderwoman Truan

Those for Scott Pajeski: Alderman Vera

Mayor Rathbun announced that Mr. Erick Lucio took the majority of the votes and was therefore appointed to fill the unexpired term of Cyndie Rathbun as Alderman for one year, until the next Regular Election to be held on May 2016.

Mr. Lucio thanked the Board for the opportunity and said that he is looking forward to serving on the Board.

PUBLIC COMMENT:

Mayor Rathbun read a note from Mayor Hager, she noted that it was an honor serving as the first woman Mayor for Rancho Viejo since May 2013. She thanked each of the Board members for their contributions and hard work to the Town, and the Police Department, the Rentfro Law Firm and the Town Staff for their time and dedication to the Town.

Alderwoman Guerrero gave an update on the Street Committee and mentioned they would like to start on the street improvements. Alderwoman Carr gave an update on the Beautification Committee and projects that they have worked on and future projects.

After everyone was given an opportunity to speak, the Public Comment was closed.

APPROVAL OF MINUTES - REGULAR MEETING APRIL 14, 2015, SPECIAL MEETING MAY 5, 2015:

Motion was made by Alderman Guerrero, seconded by Alderwoman Carr, and unanimously carried, to approve the Minutes of the Regular Meeting held on April 14, 2015, as written and to approve the Minutes of the Special Meeting held on May 5, 2015 with the following correction: add "Ricardo M. Adobbati" under those present in the audience.

REVIEW/APPROVAL OF INVESTMENT POLICY:

Motion was made by Alderman Vera, seconded by Alderwoman Carr, and unanimously carried, to approve the Investment Policy for the Town of Rancho Viejo.

ELECTION OF PRESIDENT PRO TEMPORE (MAYOR PRO TEM):

Mayor Rathbun recommended Alderwoman Bitty Truan as Mayor Pro Tem. Motion was made by Alderwoman Guerrero, seconded by Alderwoman Carr, and unanimously carried, to appoint Alderwoman Truan as Mayor Pro Tem.

CONSIDERATION/REAPPOINTMENT OF METROPOLITAN PLANNING ORGANIZATION (MPO) REPRESENTATIVE:

Mayor Rathbun recommended Alderwoman Bitty Truan as Representative for the Metropolitan Planning Organization for Rancho Viejo. Motion was made by Alderwoman Carr, seconded by Alderwoman Guerrero, and unanimously carried, to appoint Alderwoman Truan as MPO Representative.

CONSIDERATION/APPROVAL OF AGREEMENT WITH MANUEL MARTINEZ FOR ANIMAL CONTROL:

Motion was made by Alderwoman Carr, seconded by Alderman Vera, and unanimously carried, to approve the agreement with Manuel Martinez for Animal Control, pending a change to the wording under duties. Mr. Rentfro would work on the agreement.

CONSIDERATION/ACTION ON RESOLUTION OF THE TOWN OF RANCHO VIEJO, TEXAS AUTHORIZING REVIEW OF TEXAS GAS SERVICE COMPANY'S ("TGS") COST OF SERVICE ADJUSTMENT ("COSA") TARIFF; APPROVING OF A JOINT REVIEW OF TGS' APPLICATION ALONG WITH OTHER CITIES SERVED BY TGS; HIRING LEGAL AND CONSULTING SERVICES TO NEGOTIATE WITH THE COMPANY AND DIRECT ANY NECESSARY LITIGATION AND APPEALS; REQUIRING TGS TO REIMBURSE ALL REASONABLE COSTS ASSOCIATED WITH CITIES' EFFORTS IN THIS RATEMAKING EFFORT; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO TGS AND LEGAL COUNSEL:

Motion was made by Alderwoman Truan, seconded by Alderwoman Guerrero, and unanimously carried, to approve Resolution No. 270 - A RESOLUTION OF THE TOWN OF RANCHO VIEJO, TEXAS AUTHORIZING REVIEW OF TEXAS GAS SERVICE COMPANY'S ("TGS") COST OF SERVICE ADJUSTMENT ("COSA") TARIFF; APPROVING OF A JOINT REVIEW OF TGS' APPLICATION ALONG WITH OTHER CITIES SERVED BY TGS; HIRING LEGAL AND CONSULTING SERVICES TO NEGOTIATE WITH THE COMPANY AND DIRECT ANY NECESSARY LITIGATION AND APPEALS; REQUIRING TGS TO REIMBURSE ALL REASONABLE COSTS ASSOCIATED WITH CITIES' EFFORTS IN THIS RATEMAKING EFFORT; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO TGS AND LEGAL COUNSEL.

CONSIDERATION/APPROVAL OF NEW TOWN LOGO:

Mayor Rathbun stated that it is time for a new Town logo, she presented several different logos that the Board reviewed. The Board requested for logos #2 and #5 to be brought up for their review at the next meeting.

CONSIDERATION/APPROVAL TO BEGIN DISCUSSION WITH THE CITY OF BROWNSVILLE TO ENTER INTO AN AGREEMENT REGARDING FINANCIAL PARTICIPATION WITH THE CITY OF BROWNSVILLE FOR THE LEGACY FOUNDATION GRANT THAT WAS AWARDED TO THE CITY BROWNSVILLE FOR THE CAMERON COUNTY IN MOTION: ACTIVE TRANSPORT MASTER PLAN PROJECT:

Motion was made by Alderwoman Guerrero, seconded by Alderwoman Carr, and unanimously carried, to table this item for further review.

MARCH 2015 FINANCIAL REPORT - TOWN ADMINISTRATOR:

Fred Blanco, Town Administrator went over the March 2015 Financial Report and the bank balances for the General Account as well as the Debt Account and the Police Asset Forfeiture Account.

CONSIDERATION/ACTION OF BUDGET AMENDMENT FOR 2014-2015

- INCREASE STREET REHABILITATION-STREETS BUDGET LINE ITEM
- INCREASE SIGNS AND SAFETY MARKERS-STREETS BUDGET LINE ITEM
- CREATE BUDGET LINE ITEM FOR COMMUNITY EDUCATION AND RECREATIONAL ACTIVITIES TO INCREASE COMMUNITY INVOLVEMENT:

Fred Blanco, Town Administrator went over the line items and mentioned that the Town needs several new street signs, he mentioned a there could be a design change if approved by the Board. He suggested to create a new budget line item to increase community involvement that follows our Vision Statement.

Motion was made by Alderman Vera, seconded by Alderwoman Guerrero, and unanimously carried, to approve the relocation of the funds from the Elections line item as follows; to allocate \$2,000.00 to the Signs and Safety markers line item, and to create a Community Education and Recreational Activities line item and to allocate \$1,500.00.

RABIES VACCINATION ANNOUNCEMENT - JUNE 4, 2015 AT TOWN HALL FROM 5:00 P.M. TO 6:00 P.M.:

Mayor Rathbun announced that there would be a Rabies Vaccination Clinic to be held on Thursday, June 4, 2015 at the Town Hall between the hours of 5:00 P.M. and 6:00 P.M. The rabies vaccine is \$12.00 per dog or cat, additional vaccinations will be offered at a discount price.

PUBLIC COMMENT:

Mr. Tim Barnes with the McAllen Tea Party talked about 2 new bills that were passed, to establish the Cameron County Indigent Health Care Program and asked for the Town and all residents to oppose and vote against the bills.

ADJOURN:

Motion was made by Alderwoman Carr, seconded by Alderwoman Guerrero, and unanimously carried, to adjourn the meeting at 7:27 P.M.

BY: _____
Fred Blanco, Town Administrator

APPROVED: _____
Cyndie Rathbun, Mayor

DATE: _____

7. April 2015 Financial Report - Town Administrator

8. May 2015 Police Report - Police Chief

RANCHO VIEJO POLICE DEPARTMENT

MONTHLY STATISTICAL REPORT

MONTH OF : May 2015

<u>I</u>	<u>CRIMINAL VIOLATION</u>	<u>CURRENT</u>	<u>PRIOR</u>	<u>1- YEAR AGO</u>
	THEFT	1	0	1
	AGGRAVATED ROBBERY	0	0	0
	BURGLARY OF HABITATION	1	0	0
	BURGLARY OF A VEHICLE	0	0	0
	IDENTITY THEFT	2	1	0
	FAMILY VIOLENCE	0	2	1
	CRIMINAL MISCHIEF/ TRESPASS	2	1	0
	RUN AWAY	2	0	0
	HARASSMENT / STALKING	0	1	0
	INJURY TO A CHILD	0	0	0
	SEXUAL ASSAULT / ABUSE	0	0	0
	ASSAULT / THREATS	1	0	1
	POSSESSION OF MARIJUANA	0	0	0
	TAMPERING W/ GOV RECORDS	0	0	0
	FAIL TO IDENTIFY	0	0	1
	STOLEN VEHICLE	0	0	0
	TOTAL	9	5	4
<u>II</u>	<u>MISCELLANEOUS INCIDENTS</u>			
	CIVIL MATTER	6	4	1
	AMBULANCE CALLS	3	5	0
	VEHICLE ACCIDENTS	1	0	2
	ASST. OUTSIDE AGENCIES	1	0	0
	DOMESTIC DISPUTE	1	1	0
	LOST/FOUND PROPERTY	0	0	1
	K-9/ANIMAL INCIDENT	0	2	0
	VEHICLE IMPOUND	0	0	1
	WELFARE CONCERN (911 HANG-UP)	1	1	1
	DEATH	0	0	0
	PROPERTY DAMAGE	1	0	0
	SUSPICIOUS PERSON / ACTIVITY	0	0	0
	FIRE CALL	0	0	0
	INFORMATION REPORT	1	1	1
	TOTAL	15	14	7
<u>III</u>	<u>CRIMINAL ARREST</u>			
	ADULT OFFENDER	1	1	4
	JUVENILE OFFENDER	0	0	0
	TOTAL	1	1	4

IV VEHICLE TRAFFIC INFRACTION

WRITTEN CITATIONS	52	30	29
WRITTEN WARNINGS	29	36	4
TOTAL	81	66	33

V MUNICIPAL ORD. INFRACTION

WRITTEN CITATIONS	3	3	0
WRITTEN WARNINGS	2	0	0
TOTAL	5	3	0

VI POLICE

MILEAGE	PATROL	6,863	5,510	4,448
	WARRANTS / C.I.D.	1,354	1,566	1,697
	O.P.S.G. (GRANT)	0	0	0

9. Consideration/Approval of Resolution of the Board of Aldermen of the Town of Rancho Viejo, Texas Authorizing the Continuation of Bank Accounts and Depository Heretofore Establishing and Authorizing Certain Persons to Sign Checks and other Necessary Transactions for same

RESOLUTION NO.

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO, TEXAS, AUTHORIZING THE CONTINUATION OF BANK ACCOUNTS AND DEPOSITORY HERETOFORE ESTABLISHED AND AUTHORIZING CERTAIN PERSONS TO SIGN CHECKS AND OTHER NECESSARY TRANSACTIONS FOR SAME

WHEREAS, it is necessary that accounts be maintained at International Bank of Commerce for the payment of expenses of the Town and the deposit of monies received; and

WHEREAS, it is necessary that certain persons be authorized to sign checks for the withdrawal of funds from said accounts;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO, TEXAS THAT:

Section 1. Required on all transactions shall be two signatures, one of these to be a primary signer which is the Town Administrator or Mayor. Secondary signers are any one of the other aldermen of the Town of Rancho Viejo.

Section 2. Required for entry to any safety deposit boxes shall be two signatures, one of these to be a primary signer which is the Town Administrator or Mayor. Secondary signers are any one of the other aldermen of the Town of Rancho Viejo.

Section 3. This resolution shall become effective June 9, 2015.

Cynthia Rathbun, Mayor

Lupita Cervantes-Carr, Alderman

Maribel B. Guerrero, Alderman

Bitty Truan, Alderman

Javier Vera, Alderman

Erick Lucio, Alderman

PASSED, ADOPTED AND APPROVED by the Board of Aldermen of the Town of Rancho Viejo on this the 9th day of June, 2015.

Cyndie Rathbun
Mayor

ATTEST:

Fred Blanco
Town Secretary

10. Consideration/Approval of a Resolution of the Town of Rancho Viejo approving Cooperation with the Cities Served by AEP TCC to Review AEP Texas Central Company's Requested Approval of an Adjustment to its Energy Efficiency Cost Recovery Factor; Hiring Legal and Consulting Services to Negotiate with the Company and Direct and Necessary Litigation and Appeals; Finding that the Meeting at Which this Resolution is Passed is Open to the Public as Required by Law; Requiring Notice of this Resolution to Legal Counsel

MEMORANDUM

TO: Cities Served by AEP Texas Central Company

FROM: Chris Brewster

DATE: June 5, 2015

RE: Energy Efficiency Cost Recovery Factor Application of AEP TCC

On June 1, AEP Texas Central Company ("TCC") filed its 2016 Energy Efficiency Cost Recovery Factor ("EECRF") application. Pursuant to Public Utility Commission ("PUC" or "Commission") rules, TCC is required to annually apply no later than June 1 of every year to adjust the EECRF in order to reflect changes in program costs and bonuses and to minimize any over- or under-collection of energy efficiency costs resulting from the use of the EECRF.

Last year in Docket No. 42508, the Commission authorized TCC to adjust its 2015 EECRF to recover \$10,402,430. In this filing, TCC is seeking to adjust its EECRF to collect \$8,907,149 for five components: (1) \$6,924,634 in forecasted 2016 energy efficiency program costs; (2) a refund of \$1,067,198 for over-recovery of costs in 2014; (3) \$2,848,294 representing the 2014 performance bonus for achieving demand and energy savings that exceeded its minimum goal to be achieved in 2014; (4) \$182,785 representing the estimated evaluation, measurement and verification ("EM&V") costs projected to be incurred in 2015; and (5) \$18,634 in 2014 EECRF rate case expenses.

Although you may receive a copy of the application in the mail or from your local TCC representative, cities do not have jurisdiction over this matter and are not legally required to take action. However, the Commission's decision on TCC's EECRF will impact your rates and the rates of your citizens. If approved, the monthly impact on residential customers will be \$0.55 per 1000 kWh. The PUC has previously determined that this is a ratemaking proceeding; therefore, the law allows for your city to be reimbursed for the reasonable cost of the services associated with reviewing the application. Under the Commission's rule, the cities' expenses associated with participation in this proceeding will be reimbursed in next year's EECRF proceeding. Accordingly, there is no direct cost to your city for participation in this proceeding.

We would like to schedule a conference call to discuss preliminary issues on Tuesday, June 9 at 3:00 p.m. The phone number to call is 1-888-599-1357, conference room 8531.

While no council action is required on this matter, and you may send me an email authorizing us to include your city in the coalition that will participate in this case, we recognize that some councils may prefer (or require) formal action to join the group. Accordingly, we have attached a model resolution and staff report to this effect.

Please feel free to contact me at (512) 322-5831 or cbrewster@lglawfirm.com if you have questions or concerns.

MODEL STAFF REPORT

PURPOSE

AEP Texas Central Company (“TCC” or “Company”) filed an application on or about June 1, 2015 with the Public Utility Commission of Texas (“PUC” or “Commission”), seeking to adjust its 2016 Energy Efficiency Cost Recovery Factor (“EECRF”). Pursuant to Commission rules, TCC is required to annually apply no later than June 1 of every year to adjust its EECRF in order to reflect changes in program costs and bonuses and to minimize any over- or under-collection of energy efficiency costs resulting from the use of the EECRF.

Last year in Docket No. 42508, the Commission authorized TCC to adjust its 2015 EECRF to recover \$10,402,430. In this filing, TCC is seeking to adjust its EECRF to collect \$8,907,149 for five components: (1) \$6,924,634 in forecasted 2016 energy efficiency program costs; (2) a refund of \$1,067,198 for over-recovery of costs in 2014; (3) \$2,848,294 representing the 2014 performance bonus for achieving demand and energy savings that exceeded its minimum goal to be achieved in 2014; (4) \$182,785 representing the estimated evaluation, measurement and verification (“EM&V”) costs projected to be incurred in 2015; and (5) \$18,634 in 2014 EECRF rate case expenses.

The resolution authorizes the City to join with the Cities Served by AEP TCC (“Steering Committee”) to evaluate the filing, determine whether the filing complies with law, and if lawful, to determine what further strategy, including settlement, to pursue.

DISCUSSION

City groups have long participated in ratemaking proceedings before the PUC, the Courts, and the Legislature on electric utility regulation matters. Participation in a city group such as this Steering Committee allows cities to advocate for the public interest and accomplish more collectively than each city could on its own.

Explanation of “Be It Resolved” Paragraphs:

Section 1. This section authorizes the City to participate in the Steering Committee as a party in the Company’s EECRF filing, PUC Docket No. 44717.

Section 2. This section authorizes the hiring of Lloyd Gosselink and consultants to review the filing, negotiate with the Company, and make recommendations to the City regarding reasonable rates. Additionally, it authorizes the Steering Committee to direct any necessary administrative proceedings or court litigation associated with an appeal of this application filed with the PUC.

Section 3. The Company will reimburse the Steering Committee for its reasonable rate case expenses. Legal counsel and consultants of the Steering Committee will submit monthly invoices that will be forwarded to TCC for reimbursement. No individual city incurs liability for payment of rate case expenses by adopting this resolution.

Section 4. This section merely recites that the resolution was passed at a meeting that was open to the public and that the consideration of the resolution was properly noticed.

Section 5. This section provides that the Steering Committee counsel will be notified of the City’s action by sending a copy of the approved and signed resolution to certain designated individuals.

RESOLUTION NO.

RESOLUTION OF THE TOWN OF RANCHO APPROVING COOPERATION WITH THE CITIES SERVED BY AEP TCC TO REVIEW AEP TEXAS CENTRAL COMPANY'S REQUESTED APPROVAL OF AN ADJUSTMENT TO ITS ENERGY EFFICIENCY COST RECOVERY FACTOR; HIRING LEGAL AND CONSULTING SERVICES TO NEGOTIATE WITH THE COMPANY AND DIRECT ANY NECESSARY LITIGATION AND APPEALS; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO LEGAL COUNSEL.

WHEREAS, on or about June 1, 2015, AEP Texas Central Company ("TCC" or "Company"), pursuant to the Public Utility Regulatory Act ("PURA") § 39.905 and Public Utility Commission of Texas ("Commission" or "PUC") Substantive Rule 25.181(f), filed with the Commission an application for a 2016 Energy Efficiency Cost Recovery Factor ("EECRF"), PUC Docket No. 44717; and

WHEREAS, the Town of Rancho Viejo will cooperate with similarly situated city members and other city participants located within the TCC service area in conducting a review of the Company's application and to hire and direct legal counsel and consultants and to prepare a common response and to negotiate with the Company and direct any necessary litigation; and

WHEREAS, working with the Cities Served by AEP TCC ("Steering Committee") to review the rates charged by TCC allows members to accomplish more collectively than each city could do acting alone; and

WHEREAS, the Steering Committee has a history of participation in PUC dockets and projects, as well as court proceedings, affecting transmission and distribution utility rates in TCC's service area to protect the interests of municipalities and electric customers residing within municipal boundaries; and

WHEREAS, PURA § 33.023 provides that costs incurred by cities in ratemaking activities are to be reimbursed by the regulated utility.

THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO, TEXAS:

1. That the Town is authorized to participate in the Steering Committee in PUC Docket No. 44717.
2. That subject to the right to terminate employment at any time, the Town of Rancho Viejo hereby authorizes the hiring of the law firm of Lloyd Gosselink and consultants to

negotiate with the Company, make recommendations to the Town regarding reasonable rates, and to direct any necessary administrative proceedings or court litigation associated with an appeal of this application filed with the PUC.

3. That the City's reasonable rate case expenses shall be reimbursed by TCC.
4. That it is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.
5. A copy of this Resolution shall be sent to Chris Brewster, Counsel to the Steering Committee, at Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Avenue, Suite 1900, Austin, Texas 78701.

PASSED AND APPROVED this the 9th day of June, 2015.

Cyndie Rathbun, Mayor

ATTEST:

Fred Blanco, Town Secretary

11. Consideration/Action on
Acknowledgement of the
Brownsville MPO's
undertaking a Town of Rancho
Viejo Master
Bicycle/Pedestrian Plan



June 1, 2015

Fred Blanco
Town Administrator
3301 Carmen Avenue
Rancho Viejo, TX 78575

Dear Mr. Blanco:

Attached, please find a copy of the draft Brownsville Metropolitan Planning Organization (MPO) Unified Planning Work Program (UPWP). Under Subtask 5.2 of the work program, the proposed work includes undertaking a Master Bicycle & Pedestrian Plan for the Town of Rancho Viejo.

With your permission, the MPO will pay for all of the expenses involved in undertaking this work. MPO staff request that you place an item before the elected officials of the Town of Rancho Viejo as follows: "Consideration and Action on Acknowledgement of the Brownsville MPO's undertaking a Town of Rancho Viejo Master Bicycle/Pedestrian Plan". Please note that one (or two) representative(s) of the Town of Rancho Viejo would participate in the interviewing (rating) of firms seeking to undertake this plan for the MPO; however, the MPO Policy Committee members will make the final decision on the selection of a firm.

I will attend the meeting at the Town Hall of Rancho Viejo to address any questions of the Aldermen/Alderwomen.

If you have any immediate questions on these matters, please call me at (956) 548-6150.

Thank you.

Sincerely,

A handwritten signature in black ink that reads "Mark Lund". The signature is written in a cursive, flowing style.

Mark Lund
MPO Director

F. Funding Summary:

Task 4 – F.Y. 2016

Subtask	Responsible Agency	TPF (1)	FTA 5307	Local	Total
4.1	MPO	\$36,000.00	\$0.00	\$0.00	\$36,000.00
4.2	MPO	\$15,000.00	\$0.00	\$0.00	\$15,000.00
4.3	MPO	\$2,000.00	\$0.00	\$0.00	\$2,000.00
4.4	MPO	\$2,000.00	\$0.00	\$0.00	\$2,000.00
TOTAL		\$55,000.00	\$0.00	\$0.00	\$55,000.00

(1) TPF includes both FHWA PL-112 and FTA Section 5303 funds.

V. TASK 5.0 – SPECIAL STUDIES:

A. Objective:

The Special Studies section of the Unified Planning Work Program provides a format for inclusion of a variety of topics, such as planning for one mode of transportation, special conditions, geographic locations, or other unique problems which are beyond the scope of the other regularly programmed activities and tasks.

B. Expected Products:

Travel time data will be acquired by the Brownsville MPO. Also, MPO staff will monitor any operational improvements that are completed with MPO funds.

The development of the Town of Rancho Viejo Master Bicycle & Pedestrian Plan is expected.

C. Previous Work:

MPO staff distributed copies of the MPO's Right-of-Way Inventory & Analysis. This was an MPO-sponsored ("in-house") study completed by the MPO staff.

Also, the Congestion Management Process is an on-going MPO function. MPO activities will include assessing conditions after signal improvements are completed for the S.H. 4/S.H. 48 Corridor (Padre Island Highway).

D. Subtasks:

Subtask 5.1 – Congestion Management Process Planning (CMPP) and Data Collection

The MPO completed a Congestion & Delay Study in fiscal year 2012. This study and other MPO work products allowed the MPO to select operational improvements for funding and implementation. Such improvements can increase mobility and reduce roadway delay and congestion. MPO staff will continue monitoring of the CMP, which is Step 8 of the process. Work under this subtask involves the continuous monitoring of congestion, which is required of all Transportation Management Areas (TMAs).

In cooperation with CMP stakeholders, the MPO staff will determine a means or method to

use to collect speed or travel time data on area roadways. At this time, the MPO staff recommend that the MPOs select the best method to collect such data sometime in F.Y. 2016. Possible options are to purchase data or to hire a consultant firm to collect data. Or, another method is to have MPO staff collect travel time data via the "floating car" method. Specifically, the MPO wants to acquire congestion data for spring (February thru April) conditions on selected roadways.

Monitoring of the MPO's CMP will include roadways affected by implementation of operational improvement projects. Such improvements will be undertaken by local municipal staff. Also, when operational improvements are indeed completed, evaluation will take place subsequently. These evaluation efforts will be done to determine if improvement projects had the desired effects in terms of lessening congestion.

Subtask 5.2 – Town of Rancho Viejo – Development of Bicycle & Pedestrian Master Plan

The MPO will conduct a planning effort to enable the Town of Rancho Viejo to complete a Master Bicycle & Pedestrian Plan. This Master Plan will examine Rancho Viejo's existing facilities and conditions. This includes an assessment of available right-of-way at roadways and easements that could be utilized for future use, such as hike and bike facilities.

The Town of Rancho Viejo has huge potential for future development as a walkable community. In addition, with new facilities introduced in the future, it can become a bicycle-friendly town. Traffic volumes are low and very low (posted) speed limits can allow for safe (alternative) travel via walking and bicycling. Public input will be a large component of the development of this Master Plan. By undertaking this planning effort, this community will be able to establish public acceptance and support for undertaking future improvements. Which types of bicycle and pedestrian improvements seem to constitute the best fit for this town can be determined with public input as well.

Also, preparation of cost estimates under this planning effort will give Rancho Viejo leaders a realistic idea about what these facilities might cost, given that information leaders can determine which projects can be implemented soon and which improvements can be implemented later. The types of facilities that will be under consideration for examination include the following:

1. Shared use paths
2. Sidewalks and crosswalks
3. Hike and bike trails
4. Bicycle facilities
5. Tying into other (private) facilities (eg. golf course)
6. Municipal policies, as well as a review of practices
7. Examination of available right-of-way and analysis of how to deal with existing constraints

Another element of the Master Plan may include an examination of possible amendments to the Town's subdivision ordinance, to upgrade the sidewalk requirements, if the local citizens are in favor of making such changes.

The Brownsville MPO will secure the services of a consultant firm to help formulate this Master Plan for the Town of Rancho Viejo. The Town of Rancho Viejo is represented on the MPO's Technical Committee. Accordingly, this representative will be a part of the MPO's Consultant Selection Committee that will evaluate proposals that are submitted to the MPO from interested firms. It is likely that additional representatives from this municipality, possibly the Town

Manager and/or an Alderman, could participate on the MPO's Consultant Selection Committee, which will consist of representatives from other MPO member agencies, including TxDOT staff.

Not all the funding in this subtask will be used to pay consultant fees. It is expected that MPO staff expend time to conduct this master plan's development will be charged to this subtask.

E. Funding Summary:

Task 5 – F.Y. 2016

Subtask	Responsible Agency	TPF (1)	FTA 5307	Local	Total
5.1	MPO	\$50,100.00	\$0.00	\$0.00	\$50,100.00
5.2	MPO	\$89,000.00	\$0.00	\$0.00	\$89,000.00
TOTAL		\$139,100.00	\$0.00	\$0.00	\$139,100.00

(1) TPF includes both FHWA PL-112 and FTA Section 5303 funds.

12. Consideration/Approval to Begin Discussion with the City of Brownsville to Enter Into an Agreement Regarding Financial Participation with the City of Brownsville for the Legacy Foundation Grant that was Awarded to the City Brownsville for the Cameron County in Motion: Active Transport Master Plan Project

13. Consideration/Appointment of Members to the Strategic Planning Committee

Mayor Rathbun to recommend Erick Lucio and Jean Hager as members to the Strategic Planning Committee.

14. Consideration/Reappointment of Members to the Beautification Committee

Mayor Rathbun to recommend the reappointment of Alderwoman Carr as Chairman to the Beautification Committee, and to recommend the reappointment of Bridget Neubauer, Marie Phillips, and Rosie Fruia as members to the Beautification Committee.

15. Consideration/Reappointment of Members to the Street Committee

Mayor Rathbun to recommend the reappointment of Alderwoman Maribel Guerrero as Chairman, and Alderman Javier Vera as Vice-Chairman, and to recommend the reappointment of Grady Deaton as member to the Street Committee.

16. Report from Street Committee

17. Consideration/Action on Extension of Contract with Building Inspector

Position Title: BUILDING OFFICIAL

Reports to: Mayor

Job Summary: The Building Official is responsible for building, planning, mechanical, and plumbing code inspection, and compliance work, and enforcement of the International Residential Code, and other codebooks, including any Town ordinances. The Building Official evaluates construction plans, associated reports, and permit applications to ensure compliance with all related city, state, and national construction codes, ordinances and regulations. The position may be filled as a part-time employee, or via contract, at the agreement of the Town and the employee.

Duties and Responsibilities/Essential Functions:

- ❖ Review plans, drawings and specifications for conformance with building, plumbing and mechanical codes and Town ordinances.
- ❖ Prepare list of items to be corrected prior to issuance of building permits.
- ❖ Conduct building inspections during various stages of construction and remodeling, to ensure compliance with current applicable codes, ordinances, and regulations. Please reference Rancho Viejo Code of Ordinances, Building Ordinance, Chapter 14.
- ❖ Conduct inspections of swimming pools at construction sites for compliance with regulations.
- ❖ Maintain or oversee and monitor the maintenance of files regarding inspection and plan check activities and findings.
- ❖ Perform code enforcement activities of the building ordinances of Rancho Viejo.
- ❖ Advise by written report or oral presentation the Board of Aldermen, the Planning and Zoning Commission, and the Building Committee on non-compliance related to building standards and code enforcement.

- ❖ Investigate citizen complaints involving building, nuisance, health and life-safety issues, and construction site maintenance; work with Town Administrator and Mayor to resolve issues.
- ❖ Perform related duties as required.

Education (Certification) and Experience:

- ❖ High school diploma or equivalent.
- ❖ Valid Texas driver's license.
- ❖ Background in and knowledge of various codes and regulations.
- ❖ Five years minimum experience in building construction and reading construction plans.
- ❖ Preferably hold a license as a Professional Inspector from the Texas Real Estate Commission, or obtain such license within one year after employment.

Qualifications:

While requirements may be representative of minimum levels of knowledge, skills and abilities, to perform this job successfully, the incumbent will possess the ability to perform each duty proficiently, including:

- Knowledge of:
 - Applicable federal, state, and local laws, codes, ordinances, regulations, policies and procedures related to plan review, building inspection, and code enforcement.
 - Building construction, materials, and methods.
 - Principles and techniques of building inspection and plans examining work.
- Ability to:
 - Meet and deal effectively with various officials and agencies, as well as with the public, contractors, developers, and co-workers.

- Deal with the public courteously, tactfully, and professionally.
 - Prepare reports, letters, and other documents.
 - Interpret and apply pertinent federal, state and local laws, codes, and regulations.
 - Read and interpret complex plans, specifications and building codes.
 - Apply technical knowledge and follow proper inspection techniques to examine workmanship and materials and detect deviations from plans, regulations and standard construction practices.
 - Enforce regulations with firmness and tact.
 - Understand and follow oral and written instructions.
 - Respect the confidentiality of all files and records pertaining to applicants.
- Other Skills
 - The possession of tact, integrity and common sense.
 - Excellent communication and administrative skills.
 - Ability to work both independently and as part of a team.

WORKING CONDITIONS

Work is performed indoors and outdoors. Work is performed in office and field environments and requires travel to a variety of locations to perform work. Hazardous areas may be routinely encountered, including but not limited to construction hazards, open trenches, traffic and specialized equipment. Protective clothing may be required for completion of some job requirements, including safety equipment, hard hats and/or other protective equipment.

PHYSICAL REQUIREMENTS:

The Building Official must have the overall stamina and ability to perform moderate to strenuous physical activity, including the ability to stand or walk for long periods of time, tolerating South Texas heat and elements, traversing rough terrain, working at heights or on scaffolding, and lifting or carrying up to 50 pounds. Job requirements may include the ability to climb, bend and work in tight or confined spaces. The work also involves indoor work involving a computer, and reviewing plans and code books that require the job holder to sit for long periods of time.

CONTACTS AND RELATIONSHIPS

The Building Official is responsible for the inspection of new construction, alterations, or repair of residential and commercial structures to ensure compliance with city ordinances and uniform codes. Work involves coordination with members of the Town staff, as well as considerable contact with private citizens, contractors, builders, and others where firmness, tact, discretion within existing guidelines, and diplomacy are required to secure cooperation and compliance.

Supervision of this position is occasional, consisting of meeting with the Mayor and Town Administrator to discuss policy directives, priorities, tasks, and review of work.

INSPECTION FEES

GENERAL

Foundation concrete/rebar (needs Form Survey at Town Hall)	\$ 10-40
Framing and Roof	\$ 10-40
Insulation	\$ 30
Concrete flat work – Driveway & pipe – sidewalk	\$ 20
Building Final and C.O.	\$ 10-40

PLUMBING

In-ground rough in	\$ 10-50
Sewer tie-in and water	\$ 30
Final	\$ 10-50

ELECTRICAL

Temporary power	\$ 15
Rough-in	\$ 10-40
Working Clearance	\$ 25
Final	\$ 10-50

HVAC

Rough-in and duct work	\$ 10-25
Final	\$ 10-40

ROOFING

Check material	\$ 10
Final	\$ 10-30

WALLS AND FENCES

Beginning	\$ 15
Final	\$ 15

RETAINING WALLS AND DOCKS

Beginning	\$ 20
Final	\$ 20

SWIMMING POOL

Initial	\$ 15
Bonding and rebar	\$ 20 (2)
Final	\$ 20

<u>SPRINKLER</u>	\$ 20
Gas Line	\$ 20
Propane Tank	\$ 20
Gazebo	\$ 10
Mailbox	\$ 10
Red Tags	\$ 20
Stop Work	\$ 50
\$5.00 per permit issued	\$ 5
Small new up to 1,500 square feet of living area	\$ 10
Medium new up to 2,000 square feet of living area	\$ 25-30
Large new over 2,000 square feet of living area	\$ 40-50

INSPECTION FEES

GENERAL

Foundation Concrete/rebar	\$10 – 70
Needs form survey at Town Hall	
Framing and Roof	10 – 70
Insulation	30
Concrete flat work-	
Driveway & pipe, sidewalk	20
Building final and C.O.	10 – 70

PLUMBING

In-ground rough-in	10 – 70
Sewer tie-in and Water	30
Final	10 – 70

ELECTRICAL

Temporary power	15
Rough-in	10 – 70
Working clearance	25
Final	10 – 70

HVAC

Rough-in and duct work	10 – 70
Final	10 – 70

ROOFING

Check material	10
Final	10 – 70

WALLS AND FENCES

Beginning	15
Final	15

RETAINING WALLS AND DOCKS

Beginning	20
Final	20

SWIMMING POOL

Initial	15
Bonding and Rebar	20 (2)
Final	20

GAS LINE

20

PROPANE TANK	20
SPRINKLER	20
GAZEBO	10
MAILBOX	10
RED TAGS	20
STOP WORK	50

\$5.00 per permit issued

Plus mileage

Small new	up to 1,500 sq. feet of living area	\$10
Medium new	up to 2,000 sq. feet of living area	\$25 - 30
Large new	up to 3,000 sq. feet of living area	\$40 - 50
X-large new	over 3,000 sq. feet of living area	\$60 - 70

AGREEMENT FOR BUILDING INSPECTOR SERVICES

AGREEMENT made on June 10, 2014 at Rancho Viejo, Texas, between THE TOWN OF RANCHO VIEJO, TEXAS, a municipal corporation, located at 3301 Carmen Avenue, Rancho Viejo, Texas 78575 (the "Client") and Brent Cannon, of 920 Balboa, Rancho Viejo, Texas 78575, the "Consultant".

Recitals

The Client is a Type A General Law Municipality, operating under the provisions of the Texas Local Government Code, and has its principal place of business at 3301 Carmen Avenue, Rancho Viejo, Texas 78575. The Client desires to engage the services of the Consultant, as an independent contractor and not as an employee, to fulfill the position of building inspector for the Client on the terms and conditions provided in this agreement.

The Consultant is the building construction profession properly qualified to practice in the State of Texas. Consultant desires to render professional building inspection services for the Client on the terms and conditions provided in this agreement.

THEREFORE, the Client engages the services of the Consultant. In consideration of the mutual promises contained in this contract, the parties agree as follows:

Term

1. This agreement is for a period of one year, commencing on July 9, 2013. It is renewable annually at the discretion of the Board of Aldermen. It may be terminated by mutual agreement upon a 30 day written notice, or under the provisions of Article 8 below.

Services

2. The services to be rendered by the Consultant to the Client consist of fulfilling the position of building inspector for the Client. Those services are more fully described in the job description attached here to as Exhibit "A", which is incorporated herein by reference and made a part of this contract as fully as if set forth herein.

Use of Agents or Assistants

3. This job is personal to the Consultant, and he/she is not authorized to engage the services of any agents, assistants, persons, or corporations in its performance.

Equipment

4. The Consultant will furnish all equipment that may be necessary to perform services required under this agreement.

Facilities

5. The Client will furnish all facilities during normal business hours, for use by the consultant as may be required for preparing reports, copying and research.

Fee

6. For services to be rendered under this agreement, the Consultant will be entitled to fees according to the fee schedule of Rancho Viejo.

Devotion of Time

7. The Consultant will devote the time that is reasonably necessary for a satisfactory performance to the performance of Consultant's duties under this agreement. If the Client requires additional services not included under this agreement, the Consultant will make a reasonable effort to fit those additional services into Consultant's time schedule without decreasing the effectiveness of performance of duties required under this agreement. However, the availability of additional services is subject to the provisions for additional fees for additional services as discussed in Paragraph 5, above.

Termination

8. This Agreement may be terminated by Client upon (1) a finding by a majority of the Board of Aldermen, after notice and an opportunity to be heard, that Consultant has been guilty of incompetence, corruption, misconduct, or malfeasance in office, (2) a vote of no confidence approved by two-thirds of the Board of Aldermen, or (3) as stated in Section 1 above.

Entire Agreement

9. This agreement constitutes the sole and only agreement of the parties and supersedes any prior understandings or written or oral agreements between the parties respecting this subject matter.

Assignment

10. Neither this agreement nor any duties or obligations may be assigned by the Consultant without the prior written consent of the Client. In the event of an assignment by the Consultant to which the Client has consented, the assignee or the assignees' legal representative must agree in writing with the Client to personally assume, perform, and be bound by all the provisions of this agreement.

Successors and Assigns

11. Subject to the provisions regarding assignment, this agreement is binding on and inures to the benefit of the parties to it and their respective heirs, executors, administrators, legal representatives, successors, and assigns.

Attorney's Fees

12. If any action at law or in equity is brought to enforce or interpret the provisions of this agreement, the prevailing party is entitled to reasonable attorney's fees in addition to any other relief to which it [he or she or it] may be entitled.

Governing Law

13. This agreement, and the rights and duties of the parties under it, are governed by the laws of the State of Texas.

Amendment

14. This agreement may be amended by the mutual agreement of the parties to it, in a writing to be attached to and incorporated in this agreement.

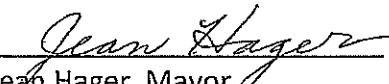
Legal Construction

15. In the event that any one or more of the provisions contained in this agreement is for any reason be held to be invalid, illegal, or unenforceable in any respect, that invalidity, illegality, or unenforceability will not affect any other provisions, and the agreement will be construed as if the invalid, illegal, or unenforceable provision had never been contained in it.

Executed at Rancho Viejo, Texas, on June 10, 2014.

By: 
Brent Cannon

Town of Rancho Viejo

By: 
Jean Hager, Mayor

BRENT ALLEN CANNON
920 BALBOA RD
RANCHO VIEJO, TX 78575
956-561-3031 CELL
SS# 459-98-6524
TDL# 06992008
DOB 11-23-53

RESUME

OBJECTIVE IS TO ENFORCE AND MAINTAIN THE BUILDING CODES' INTEGRITY, INCLUDING, BUT NOT LIMITED TO, THE "INTERNATIONAL RESIDENTIAL CODE" AND THE "RANCHO VIEJO CODE OF ORDINANCES, BUILDING ORDINANCE, CHAPTER 14", IN A PROFESSIONAL AND CIVIL MANNER, WITH RESPECT FOR THE CONFIDENTIALITY OF THE CLIENT.

QUALIFICATIONS: AS PROJECT SUPERVISOR AND MANAGER FOR 14 YEARS AND A SUCCESSFUL INDEPENDENT HOME BUILDER FOR THE LAST 20 YEARS, I ENCOMPASS ALL QUALIFICATIONS AND ABILITIES AS SET FORTH BY RANCHO VIEJO FOR ITS BUILDING OFFICIAL, SUCH AS:

- KNOWLEDGE OF 5 STATE AND LOCAL ORDINANCES AND FEDERAL ORDINANCES RELATED TO BUILDING, INCLUDING TEXAS AND RANCHO VIEJO, AND THE ENFORCEMENT THEREOF;
- A WORKING TECHNICAL KNOWLEDGE OF CONSTRUCTION MATERIALS, METHODS AND WORKMANSHIP;
- THE ABILITY TO READ COMPLEX PLANS, SPECIFICATIONS AND CODES AND INTERPRET THEM;
- THE ABILITY TO SUCCESSFULLY DEAL WITH PUBLIC OFFICIALS, CONTRACTORS, DEVELOPERS, THE PUBLIC, CO-WORKERS AND CLIENTS;
- THE PREPARATION OF REPORTS, LETTERS, DOCUMENTS AND BUDGETS.

I REMAIN PHYSICALLY ACTIVE AND POSSESS THE ABILITY TO PERFORM MY JOBS WHERE EVER NECESSARY, WITH NO AVERSION TO THE ELEMENTS. COMPUTER KNOWLEDGE AND USE IS CURRENT.

PROFESSIONAL EXPERIENCE

1976 – 1983 WESTCHESTER CORP & SUBSIDIARIES, BUILDING SUPERINTENDENT FOR SINGLE FAMILY AND MULTI-FAMILY PROJECTS IN TEXAS

1983 – 1989 PROJECT SUPERVISOR & PROJECT MANAGER FOR VARIOUS MULTI-FAMILT PROJECTS IN THE U.S.:

- HANOVER CONSTRUCTION, “THE HUNTINGTON”, 150 UNIT APARTMENTS IN SAVANNAH, GA
- BLAZER BUILDING, “THE OAKS AT EAGLE CREEK”, 660 UNIT APARTMENT IN INDIANAPOLIS, IN
- DSI CONSTRUCTION, “PARAHAM SQUARE APARTMENTS”, 140 UNITS IN RICHMOND, VA
- LINCOLN PROPERTY CORP, “LINCOLN HEIGHTS” 320 UNIT APARTMENT IN BOSTON, MA

1990 – PRESENT SELF-EMPLOYED HOMEBUILDER IN THE RIO GRANDE VALLEY AREA

2009 – 2010 TOWN OF RANCHO VIEJO BACK-UP BUILDING INSPECTOR

DECEMBER 2010 TOWN OF RANCHO INTERIM BUILDING INSPECTOR

EDUCATION

1971 WESTCHESTER HIGH SCHOOL, HOUSTON, TEXAS

1972 – 1976 SAM HOUSTON STATE UNIVERSITY

A handwritten signature in black ink, appearing to read "Bob Crown". The signature is written in a cursive style with a long horizontal stroke at the end.

18. Consideration/Approval of New Town Logo



19. Hurricane Preparedness

20. Public Comment

21. Adjourn