



NOTICE OF A PUBLIC MEETING
TOWN OF RANCHO VIEJO
BOARD OF ALDERMEN
REGULAR MEETING

JULY 12, 2016
6:00 P.M.

NOTICE is hereby given of a REGULAR MEETING of the BOARD OF ALDERMEN of the TOWN OF RANCHO VIEJO, TEXAS, to be held on JULY 12, 2016 at 6:00 P.M., in the TOWN MUNICIPAL OFFICE, 3301 CARMEN AVENUE, RANCHO VIEJO, TEXAS to consider the following items:

1. Call to Order
2. Roll Call
3. Invocation and Pledge
4. Public Comment
5. June 2016 Police Report - Police Chief
6. Consideration/Approval of the 2015 Operation Stonegarden (OPSG) Interlocal Agreement between Cameron County and the Cities of Los Fresnos, South Padre Island, Port Isabel, La Feria, Town of Rancho Viejo, San Benito, Harlingen, and Laguna Vista
7. Consideration/Action on Agreement to Designate Rod Robertson Enterprises, Inc. (RRE) to Provide Auctioneering Services for the Town of Rancho Viejo
8. Consideration/Action of Resolution Extending the Provisions of Section 33.07 of the Property Tax Code which enables the Governing Body to assess an Additional Collection Penalty
9. Consideration/Action to Designate an Auditor for September 30, 2016
10. Discussion/Action to Authorize, Pursuant to the Agreement, a One Year Extension with Estrada Hinojosa & Company, Inc.
11. Discussion/Action to Authorize, Pursuant to the Agreement, a One Year Extension with J. Ramirez Law Firm
12. Consideration/Approval to Designate the Town of Rancho Viejo Town Hall as an Early Voting Site for the General Election to be held on November 8, 2016: the Dates and Times are as Follows:
Monday, October 24, 2016 thru Friday, October 28, 2016, Saturday, October 29, 2016, and
Monday, October 31, 2016 thru, Friday, November 4, 2016
13. Public Comment
14. Adjourn

Fred Blanco, Town Administrator

1. Call to Order

by Mayor Rathbun

2. Roll Call

by Isabel Perales

Alderwoman Carr

Alderwoman Guerrero

Alderman Lucio

Alderwoman Truan

Alderman Vera

Legal Counsel, Daniel Rentfro, Jr.

Town Administrator, Fred Blanco.

3. Invocation and Pledge

The pledge of allegiance to the United States Flag:

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

And the pledge of allegiance to the Texas State Flag is,

"Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

4. Public Comment

5. May 2016 Police Report - Chief of Police

6. Consideration/Approval of the
2015 Operation Stonegarden (OPSG)
Interlocal Agreement between
Cameron County and the Cities of Los
Fresnos, South Padre Island, Port
Isabel, La Feria, Town of Rancho
Viejo, San Benito, Harlingen, and
Laguna Vista

OPERATION STONEGARDEN FY 2015

**INTERLOCAL COOPERATION AGREEMENT
BETWEEN
COUNTY OF CAMERON, TEXAS AND
THE CITY OF LOS FRESNOS, THE CITY OF SOUTH PADRE ISLAND,
THE CITY OF PORT ISABEL, THE CITY OF LA FERIA, TOWN OF RANCHO VIEJO,
THE CITY OF SAN BENITO, THE CITY OF HARLINGEN, AND
THE CITY OF LAGUNA VISTA.**

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BETWEEN

COUNTY OF CAMERON, TEXAS AND THE CITY OF LOS FRESNOS, THE CITY OF SOUTH PADRE ISLAND, THE CITY OF PORT ISABEL, THE CITY OF LA FERIA, TOWN OF RANCHO VIEJO, THE CITY OF SAN BENITO, THE CITY OF HARLINGEN, AND THE CITY OF LAGUNA VISTA.

This Agreement is made and entered into this 12th day of July 2015, by and between the County of Cameron, a political subdivision of the State of Texas and the City of Los Fresnos, the City of South Padre Island, the City of Port Isabel, the City of La Feria, the Town of Rancho Viejo, the City of San Benito, the City of Harlingen, and the City of Laguna Vista hereinafter all collectively referred to as Cities pursuant to the provisions of the Texas Interlocal Cooperation Act, as follows:

WITNESSETH:

WHEREAS, the County was awarded the Operation Stonegarden grant hereinafter referred to as Grant in the amount of One million dollars and no/100ths (\$1,000,000) from the U.S. Department of Homeland Security (DHS) with CFDA# 97.067 through the State of Texas Governor's Division of Emergency Management (GDEM) and the Texas Department of Public Safety (TxDPS), of which certain funds are intended to be subcontracted to various cities police department;

WHEREAS, the purpose of the Grant is to assist counties along the United States borders to enhance law enforcement preparedness and operational readiness among regional law enforcement agencies in a joint mission to secure the borders;

WHEREAS, the Grant allows local law enforcement agencies to use funds for certain law enforcement operating expenses while participating in border security operations approved by DHS:

WHEREAS, the Grant requires the County, as the grant recipient, to comply with certain terms and conditions more particularly described in Exhibit A attached hereto and titled, Texas Department of Public Safety 2015 Sub-Recipient Agreement for Cameron County, Governor's Homeland Security Grants Division dated May 23, 2016, and further requires any sub-recipient accepting funding from the Grant through a subcontract or agreement to also comply with certain provisions of the terms and conditions stated in the attached Exhibit A:

WHEREAS, Cities desire to carry out DHS eligible activities as described in the Statement of Work attached hereto as Exhibit B;

WHEREAS, the County proposes to contract with the Cities in order that the eligible activities described in Exhibit A can be carried out for the benefit of the residents of the County and the Cities.

NOW THEREFORE, the County and the Cities in consideration of the mutual covenants expressed hereinafter, agree as follows:

SECTION I
RULES AND REGULATIONS

The Cities agree to cooperate with the County in respect to the implementation of the Grant within its jurisdiction and as supported under Public Law 110-161, Department of Homeland Security Appropriation Act of 2008.

SECTION II
DEBARMENT/SUSPENSION CERTIFICATION

The Cities certify that the Cities and its contractors/vendors associated with this Agreement are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded by any federal department or agency and do not appear in the Excluded Parties List System found at <http://www.epls.gov>.

SECTION III
TERMS AND CONDITIONS AND STATEMENT OF WORK

The Cities represent that they have read and understood the Sub-Recipient Agreement between the County and the TxDPS attached hereto as Exhibit A and as a condition of participating in the Grant, the Cities agree to comply with all terms and conditions required of entities accepting funds through an agreement and the Cities further agree to perform services as outlined in the Statement of Work (Exhibit B) for and in consideration of reimbursement from the County in an amount not to exceed the amounts listed for each City on Exhibit C.

The Cities agree to notify the County in writing and obtain from the County written approval, prior to any proposed changes, delays or departures from the Statement of Work (Exhibit B) and/or the reimbursement limits as stated in Exhibit C. The County shall not be liable for costs incurred or performances rendered by the Cities before commencement of this Agreement or after termination of this Agreement and shall only be responsible for reimbursement for services as described in the Statement of Work (Exhibit B) and for reimbursement in the amounts as listed for each City (Exhibit C).

SECTION IV
RECORDS AND REPORTS

The Cities agree to establish and maintain all necessary records and reports that may be necessary for reimbursement of costs and for activity reports as required by the Office of the Governor's Division of Homeland Security e-grants system (Exhibit D). Cities will be required to submit Daily Activity Reports (DARs) (Exhibit E) to the Rio Grande Valley OPSG Team via e-mail and also entering their activity reports in MAX.gov. The Cities understand that it is solely the Cities' responsibility to keep all records and reports pertaining to Grant activity within their municipalities in a manner acceptable to the State and the County. Failure to maintain records and reports may result in forfeiture of that particular City's designated Grant funds.

SECTION V
MONITORING VISITS

Cities agree to allow County to conduct on-site monitoring visits to assure compliance with applicable federal requirements, terms and conditions, and adequacy of timeliness of performance by Cities and if those performance goals are being achieved, if applicable. Cities shall give Texas Homeland Security, TDEM, TxDPS, the Comptroller General of the United States, County, County Auditor, and any of their duly authorized representatives, unobstructed

and full access to and the right to examine all books, accounts, records, reports, files, and other papers, things or property belonging to or in use by Cities pertaining to this Agreement.

SECTION VI

PAYMENT REQUESTS

Cities agree to submit their Financial Status Reports (FSR's) through the Office of the Governor's e-grants system for reimbursement of program costs and any required copies of invoices and supporting documentation. Each Cost Reimbursement Request shall be completed in the instructions provided by the State Office of the Governor e-grants.

Cities and County agree that all unused Grant funds at the end or termination of this Agreement will be reallocated or reprogrammed by the County or as specified by the Office of the Governor's Homeland Security.

SECTION VII

AUDIT REQUIREMENTS

Cities agree to comply with the applicable requirements and standards as set forth in OMB Circular A-133, Audits of States, Local Governments and Non-Profit organizations. If a City expends Five Hundred Thousand Dollars, (\$500,000.00) or more in federal grant funds in the calendar year, City must, within nine (9) months from the end of the calendar year, supply County with an audit of revenues and expenditures conducted by a certified public accountant. If the city expends less than \$500,000.00 in federal grant funds in a calendar year, then it is exempt from the OMG Circular A-133 audit requirements for that year; however, records must be available for review or audit by appropriate officials of the federal agency, the General Accounting Office and County. If a City is exempt, City will provide to County a copy of the City's Financial Statement for the most recent fiscal year ended. City must complete and provide to County a completed Exhibit F on or before nine months following the calendar year. If applicable, City agrees to cooperate with the county relating to any inquiries regarding audits and City acknowledges that a Financial Audit shall be provided to County at the expense of the City. Audit information shall be available to County Staff, and any and all applicable federal agencies.

SECTION VIII

SUSPENSION AND TERMINATION

Cities understand that this Agreement may be suspended or terminated if Cities materially fail to comply with the provisions of this Agreement or the provisions so listed in attached Exhibits A through F. If a particular City fails to fulfill in a timely and proper manner its obligations under this Agreement, or violates any of the Agreements or stipulations of this Agreement, then the County shall provide that particular City written notification of such non-performance. Such non-performance may be the basis for immediate termination of this Agreement. **Should any breach by a City of this Agreement relate to a violation of federal law or regulation that results in TDEM (TxDPS) or Homeland Security demanding reimbursement from the County or the City or its successor, the County will terminate Agreement and seek reimbursement of all funds from the City.** City shall not be relieved of the liability to the County for damages sustained by the County by virtue of any breach of this Agreement by City and County may withhold any payments to City for violations of state, local or federal regulations. Should the County become aware of any activity by City, which would jeopardize the County's position with Homeland Security, TDEM, (TxDPS) or any other state or federal agency, or which would cause a payback of federal funds, then the County may take appropriate action including injunctive relief against City to prevent the transaction as aforesaid. The failure of the

County to exercise any right shall in no way constitute a waiver by the County to otherwise demand payment or seek any other relief in law or in equity to which it may be justly entitled.

It is expressly agreed that this Agreement may not be amended except in writing upon the joint action of the governing bodies of both the County and Cities.

SECTION IX

ASSETS

Cities shall not purchase any asset unless so permitted by the County and such procurement shall be done in the form and manner so required by the County.

The requirements for real and personal property acquired with federal awards are contained in the Common Rules of the Office of Management and Budget (OMB) circular A-102, Grants and Cooperative Agreements with State and Local Governments. The Common Rule of OMB Circular A-102 has been adopted by reference in the Uniform Grant Management Standards (UGMS). Recipients and sub-recipients of federal pass-through and other funds from state agencies are subject to the requirements of UGMS.

UGMS requires grant recipients and sub-recipients to maintain property records, perform a physical inventory at least once every two years, reconcile results of the physical inventory to property records, safeguard the property, maintain the property, and use proper sales procedures to ensure the highest possible return.

To comply with the federal and state requirements regarding property records, City is required to keep a separate inventory list of property acquired with grant funds. This inventory list should include a description of the property, a serial number or other identification number, the source of property, name of title holder, the acquisition date, cost of the property, percentage of federal or state participation in the cost of the property, the location, use and condition of the property, and any ultimate disposition data including the date of disposal and sale price of the property (Exhibit F).

The disposition of any asset improved or acquired in part or in whole with Grant funds by the City during the Grant period or after expiration of the Grant period, must have prior written approval of the County and County shall be reimbursed for the asset, if sold, in the full amount of the fair market value of the disposed asset. Upon such reimbursement to the County, the City shall become the owner of such asset purchased or acquired through the Grant funds and shall be responsible for the care, maintenance and repair of same. This reimbursement process shall also be applicable and in full force and effect for any asset which is no longer used for its intended Grant purpose by the City at any time during the Grant period or after expiration of the Grant period.

Equipment Loan:

1. The authorized governmental agency shall determine the need and acquire, if necessary, the equipment through authorized purchasing guidelines for HSGP grant funding.
2. Equipment shall be loaned under the authority of a Memorandum of Understanding between the sub-recipient and the non-governmental entity receiving the loaned equipment. The MOU must identify who is responsible for the care, custody, control, maintenance, disposition and use of the equipment, including, but not limited to: a) Inventory control of any equipment loaned to a non-governmental entity in accordance with SAA Policy and the Uniform Grant Management Standards. b) Maintaining any issued equipment in good working order. c) Ensuring the equipment is used only as allowable under the grant and in the furtherance of the Emergency Operations Plan.
3. Issuing governmental agency shall record the loan in their inventory control records and conduct an annual inventory of the equipment.

Authority to Execute: The execution and performance of this Agreement by the County and the Cities have been duly authorized by all necessary laws, resolutions or corporate action, and this Agreement constitutes the valid and enforceable obligations of the County and the Cities in accordance with its terms.

WITNESS THE HANDS OF THE PARTIES effective as of the day and year first written above.

CAMERON COUNTY

THE CITIES

PETE SEPULVEDA, JR.
COUNTY JUDGE

CYNDIE RATHBUN, MAYOR
TOWN OF RANCHO VIEJO

ATTESTED BY:

ATTESTED BY:

SYLVIA GARZA-PEREZ
COUNTY CLERK

FRED BLANCO
CITY ADMINISTRATOR

7. Consideration/Action on Agreement to Designate Rod Robertson Enterprises, Inc. (RRE) to Provide Auctioneering Services for the Town of Rancho Viejo

Proposal / Agreement
Auctioneering Services
For the Town of Rancho Viejo

1. **Service Proposed:** Rod Robertson Enterprises, Inc. (RRE) proposes to provide the Town of Rancho Viejo (Town) with auction sales services.
2. **Auction Sales Services:** RRE Auctions are simulcast online to include live video/audio streaming. RRE collects a 10% Buyer's Premium and \$95 administrative fee (from buyer) for vehicles sold. Under this Proposal and Agreement, RRE waives its Seller's Fees to the Town of Rancho Viejo.
3. **FEES:** RRE will waive seller fee and storage fee to the Town. Only pre authorized fees for services will be charged to the Town. Fees due will be deducted from the proceeds of the vehicle when sold. If selling price does not cover the services, RRE will bill the Town separately and handle on a case by case basis as this is not expected to be a routine issue.
4. **Agreement Fundamentals:** The spirit and intent of the Proposal/Agreement between Rod Robertson Enterprise Inc. (RRE) and the Town of Rancho Viejo is to establish a formal understanding of services being offered by RRE and consumed by the Town, and to arrive at a mutually beneficial Agreement wherein both parties' interests are taken into consideration.
5. **Agreement Recitals:** Therefore, in consideration of the premises and the covenants set forth in the Agreement, RRE and the Town hereby agree as follows:
 - (a) The Town may at any reasonable time examine RRE's records pertaining to the assignment and matters referred to RRE by the Town; including a request for updates and status reports.
 - (b) RRE shall notify the Town on a regular scheduled basis, as agreed to with the Town, on status of current inventories and relevant upcoming sale activities for the Town.
 - (c) RRE shall be and stand in the relationship of an independent contractor and shall exercise sole authority over the method and manner of performance of its services under this Agreement. RRE and the Town acknowledge that this Agreement does not create a general agency, joint venture, partnership employment relationship or franchise between them. RRE shall not represent itself to be the Town, an affiliated entity of the Town or an Agency of the Town.
6. **Confidentiality and rights to Privacy:** RRE recognizes that by virtue of its relationship with the Town RRE may acquire data, material and information with regard to the Town that generally is not known to the public, and RRE acknowledges that such information constitutes a valuable, special and unique asset of the Town. RRE shall treat and maintain all such information as the confidential property of the Town, shall not use any such information (except in the course of providing services hereunder) in any form of manner, and shall not disclose any such information to any third party, in whole or in part. RRE shall restrict the custody, possession, knowledge, compilation, preparation and use of such confidential information to its employee and agents who

are directly involved with the services provided under the Agreement.. RRE shall have, in place, systems and procedures to secure, protect, store, and destroy sensitive documents being handled in connection with the services and obligations stipulated under the Agreement.

7. **Indemnity and Hold Harmless:** RRE agrees to indemnify, defend and hold harmless the Town, and its employees, agents and attorneys, from and against any and all damages, losses, expenses, claims, suits or actions relating to or arising from (i) RRE breach of any term or condition of this Agreement, (ii) the activities of RRE or its agents, attorneys or employees in performing services under this Agreement, or (iii) RRE's conduct of its business.

The Town agrees to indemnify, defend and hold harmless RRE and its employees, agents, attorneys, from and against any and all damages, losses, expenses, claims, suits or actions, relating to or arising from (i) the Town's breach of any term or condition of the Agreement, or (ii) inaccurate or erroneous information provided to RRE by the Town with regard to a matter referred to RRE by the Town, to the extent such damages, losses, expenses. Claims, suits or actions are caused by (i) or (ii) of the Paragraph.

8. **Proceeds:** RRE will remit the proceeds from the sale, less any fees for service requested by the Town, if any, within 15 business days from date the buyer submits full payment for the item(s).
9. **Title:** The Town warrants that the Town is the rightful owner of the vehicles(s) and /or has the legal right to sell the vehicle(s). The Town shall provide RRE with sufficient documentation to support the status of each vehicle to include impound, seized, confiscated, or similar legal status. RRE shall work closely with the Town in order to mutually establish proper documentation guidelines to meet legal requirements.
10. **Reserve:** The Town has, at their discretion, the right to place a reserve amount on a particular vehicle and must submit in writing (email) to RRE within 72 hours prior to the sale.

General agreement, Terms, and Conditions:

- (a) The effective commencement date of the Agreement between Rod Robertson Enterprises, Inc. and the Town of Rancho Viejo shall start on the _____ day of _____, 2016 and continue thereafter for a period of 12 months whereby this agreement shall terminate. This agreement may be extended by a written extension signed by all parties hereto and approved by the Board of Alderman of the Town.
- (b) This Agreement may be terminated by either party upon the delivery of a thirty (30) days written notice to the other party at the address set forth below.
- (c) The agreement shall be constructed under and in accordance with the Laws of the State of Texas.
- (d) Wherever the context shall so require, all words herein referring to the male gender shall be deemed it include the female or neuter gender, and vice versa: all singular words shall include the plural and all plural words shall include the singular.

- (e) The Agreement constitutes the entire agreement of the parties and supersedes all prior negotiations, commitments, representations and undertakings of the parties with respect to the subject matter hereof.
- (f) All notices, demands, requests or communications required or permitted hereunder shall be in writing and shall be (i) personally delivered against a written receipt therefore, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the address set forth notice delivered in accordance herewith, Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the notices under this agreement shall be sent to:

Town of Rancho Viejo
Mayor Cyndie Rathbun
3301 Carmen Ave
Rancho Viejo, TX 78575

Rod Robertson Enterprises, Inc.
Mr. Luis Barthel
3847 Parkdale
San Antonio, TX 78229

- (g) If any one or more of the provisions contained in the Agreement for any reason are held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect other provisions hereof and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had not been contained herein.
- (h) This agreement may be executed in multiple counterparts, each of which shall be deemed an original and all of which shall constitute an agreement, and the signatures of any part to any counterpart shall be deemed to be signature to , and may be appended to , any other counterpart.
- (i) No amendment, modification or alteration of the terms hereof shall be binding unless the same is in writing, dated subsequent to the date hereof and duly executed by the parties hereto.
- (j) No waiver by the parties hereto of any default or breach of any term, condition or covenant of the Agreement shall be deemed to be waived of any other breach of the same or any other term, condition or covenant contained herein.
- (k) The proper venue for any legal or equitable proceeding arising under this Agreement shall be in Cameron County, Texas

Execution:

This Agreement is entered into by and between the Town of Rancho Viejo and Rod Robertson Enterprises, Inc. dba Rod Robertson Auto Auction (RRAA).

Executed as of _____ day of _____, 2016

RRE

Town of Rancho Viejo

By: _____

By: _____

Luis Barthel, VP of Operations

Cyndie Rathbun, Mayor

8. Consideration/Action of
Resolution Extending the Provisions
of Section 33.07 of the Property Tax
Code which enables the Governing
Body to assess an Additional
Collection Penalty

RESOLUTION NO.

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO, TEXAS, EXTENDING THE PROVISIONS OF SECTION 33.07 OF THE PROPERTY TAX CODE WHICH ENABLES THE GOVERNING BODY TO ASSESS AN ADDITIONAL COLLECTION PENALTY

WHEREAS, the Town of Rancho Viejo, Texas, had adopted the provisions of Section 33.07 of the Property Tax Code; and

WHEREAS, this section of the code permits the governing body to assess an additional fifteen (15) percent collection penalty to defray the costs of collection;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO, TEXAS, that:

SECTION 1. That the provisions of Section 33.07 be adopted and that Ad Valorem taxes remaining unpaid on July 1, 2016, be subject to fifteen (15) percent collection penalty.

SECTION 2. That the governing body of the TOWN OF RANCHO VIEJO complied with Section 6.30 of the Code in that a delinquent tax collection contract is presently in force with the Law Office of Daniel Rentfro Jr. of Brownsville, Texas.

PASSED, ADOPTED AND APPROVED by the Board of Aldermen of the Town of Rancho Viejo, Texas at a Regular Meeting on this the 12th day of July, 2016.

Cyndie Rathbun, Mayor

ATTEST:

Fred Blanco, Town Secretary

9. Consideration/Action to Designate
an Auditor for September 30, 2016

Mayor Rathbun to recommend
Pattillo, Brown & Hill, LLP as auditor.

10. Discussion/Action to Authorize,
pursuant to the agreement, a One
Year Extension with Estrada
Hinojosa & Company, Inc.

11. Discussion/Action to Authorize, Pursuant to the Agreement, a One year Extension with J. Ramirez Law Firm

12. Consideration/Approval to Designate the Town of Rancho Viejo Town Hall as an Early Voting Site for the General Election to be held on November 8, 2016: the Dates and Times are as Follows: Monday, October 24, 2016 thru Friday, October 28, 2016, Saturday, October 29, 2016, and Monday, October 31, 2016 thru, Friday, November 4, 2016



REMI GARZA
ELECTIONS ADMINISTRATOR

June 8, 2016

Mr. Alfredo Blanco
Manager
Rancho Viejo City Hall
3301 Carmen Ave.
Olmite, TX 78575

RE: Early Voting Polling Place:

Dear Mr. Blanco:

This is our official request to designate the following location as an Early Voting site for the General Election to be held on November 8, 2016:

**Town of Rancho Viejo, City Hall-3301 Carmen Ave.
Olmite, Texas**

The dates are as follow:

Monday, October 24, 2016 thru Friday, October 28, 2016
Saturday, October 29, 2016
Sunday Closed
Monday, October 31, 2016 thru Friday, November 4, 2016

While we don't have the specific times we are hoping to avoid any conflicts and trying to secure the locations in a timely manner. The official letter will be mailed as soon as the commissioner's court makes its final decision.

Upon consideration and agreement, please fax us a confirmation letter at (956) 550-7298 or email it to Maribel.diaz@co.cameron.tx.us. We greatly appreciate your help in making the approaching elections a success.

Thank you in advance for your consideration to this request.

Sincerely,


Remi Garza
Elections Administrator

13. Public Comment

14. Adjourn