



NOTICE OF A PUBLIC MEETING
TOWN OF RANCHO VIEJO
BOARD OF ALDERMEN
REGULAR MEETING
APRIL 12, 2016
6:00 P.M.

NOTICE is hereby given of a REGULAR MEETING of the BOARD OF ALDERMEN of the TOWN OF RANCHO VIEJO, TEXAS, to be held on APRIL 12, 2016 at 6:00 P.M., in the TOWN MUNICIPAL OFFICE, 3301 CARMEN AVENUE, RANCHO VIEJO, TEXAS to consider the following items:

1. Call to Order
2. Roll Call
3. Invocation and Pledge
4. Public Comment
5. Approval of Minutes - Special Meeting March 3, 2016 and Regular Meeting March 8, 2016
6. February 2016 Financial Report - Town Administrator
7. March 2016 Police Report - Police Chief
8. Consideration/Action on Appointment and Reappointment of Members to the Planning and Zoning Commission
9. Public Comment
10. Adjourn

A handwritten signature in black ink, appearing to read "Fred Blanco", with a long horizontal line extending to the right.

Fred Blanco, Town Administrator

1. Call to Order

by Mayor Rathbun

2. Roll Call

by Isabel Perales

Aldерwoman Carr

Aldерwoman Guerrero

Alderman Lucio

Aldерwoman Truan

Alderman Vera

Legal Counsel, Daniel Rentfro, Jr.

Town Administrator, Fred Blanco.

3. Invocation and Pledge

The pledge of allegiance to the United States Flag:

“I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.”

And the pledge of allegiance to the Texas State Flag is,

“Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

4. Public Comment

**5. Approval of Minutes -
Special Meeting March 3, 2016
and Regular Meeting March 8,
2016**

MINUTES OF A SPECIAL MEETING
TOWN OF RANCHO VIEJO
MARCH 3, 2016

A Special Meeting of the Board of Aldermen of the Town of Rancho Viejo, Texas was held on March 3, 2016, at the Town Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas, the same being open to the public. The meeting was called to order by Mayor Cyndie Rathbun at 5:36 P.M. Roll call was made by Isabel Perales, Assistant Town Secretary. Members present at the meeting were:

Mrs. Lupita Carr
Mrs. Bitty Truan
Mr. Javier Vera

Members absent:
Mrs. Maribel Guerrero
Mr. Erick Lucio

A quorum was present at the meeting.

Town Administrator Fred Blanco was present at the meeting.

Those present in the audience were:
There was no one present in the audience.

WORKSHOP ON DRAFT AUDIT FOR FISCAL YEAR ENDING SEPTEMBER 30, 2015:

Mr. Victor Barron of Pattillo, Brown and Hill, L.L.P. went over the audit report for the fiscal year ending in September 30, 2015. Mayor Rathbun and the Board members asked several questions about the report.

After full review of the audit, Mayor Rathbun announced that the audit report would be presented at the Regular Board Meeting on Tuesday, March 8, 2016 at 6:00 P.M. for final review and approval.

ADJOURNMENT:

Motion was made by Alderman Vera, seconded by Alderwoman Carr, and unanimously carried, to adjourn the meeting at 7:46 P.M.

BY: _____
Fred Blanco, Town Administrator

APPROVED: _____
Cyndie Rathbun, Mayor

DATE: _____

MINUTES OF A REGULAR MEETING
TOWN OF RANCHO VIEJO
BOARD OF ALDERMEN
MARCH 8, 2016

A Regular Meeting of the Board of Aldermen of the Town of Rancho Viejo, Texas, was held on March 8, 2016 at 6:00 P.M., in the Town Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas, the same being open to the public. The meeting was called to order by Mayor Cyndie Rathbun at 6:00 P.M. Roll call was made by Isabel Perales, Assistant Town Secretary. Members present at the meeting were:

Mrs. Lupita Carr
Mrs. Maribel Guerrero arrived at 6:02 P.M.
Mrs. Bitty Truan
Mr. Javier Vera

Absent: Mr. Erick Lucio

A quorum was present at the meeting.

Legal counsel Nathan Pierce and Daniel Rentfro, Jr. were present at the meeting. Town Administrator, Fred Blanco was also present at the meeting.

Those present in the audience were:

Carmine Auditore Chief St. Peter Chief M. Cruz, Jr.

INVOCATION AND PLEDGE:

Aldерwoman Carr led the group in the invocation and pledge of allegiance to the American and Texas Flags.

PUBLIC COMMENT:

There were no comments from the audience.

APPROVAL OF MINUTES - REGULAR MEETING FEBRUARY 9, 2016:

Motion was made by Aldерwoman Carr, seconded by Aldерwoman Guerrero, to approve the minutes of the Regular Meeting held on February 9, 2016 as written. Motion passed with the following vote:

AYES: Aldерwoman Carr, Aldерwoman Guerrero, Aldерwoman Truan

NAYES: None

ABSTAINED: Alderman Vera

JANUARY 2016 FINANCIAL REPORT - TOWN ADMINISTRATOR:

Fred Blanco, Town Administrator went over the January 2016 Financial Report and the bank balance for the General Account as well as the Debt Account and the Police Asset Forfeiture Account.

FEBRUARY 2016 POLICE REPORT - POLICE CHIEF:

Police Chief Cruz went over the February 2016 Police report. Chief Cruz added a Year to Date total for citations issued. Aldерwoman Truan asked if Chief Cruz could add notes on marijuana/bridge cases. Alderman Vera requested the Chief revamp the report and to condense the items and include

an explanation. Chief also mentioned work on the Stonegarden grant is set to start again in the near future.

CONSIDERATION/APPROVAL TO DECLARE ONE 2007 PONTIAC GRAND PRIX (SEIZED VEHICLE THAT IS ASSET FORFEITURE) SURPLUS PROPERTY TO BE SOLD AND AUTHORIZE THE POLICE CHIEF/MAYOR TO ACCEPT THE HIGHEST OFFER:

Motion was made by Alderman Vera, Alderwoman Truan, and unanimously carried, to approve Consideration/Approval to Declare One 2007 Pontiac Grand Prix (Seized Vehicle that is Asset Forfeiture) Surplus Property to be Sold and Authorize the Police Chief/Mayor to Accept the Highest Offer.

CONSIDERATION/APPROVAL OF A RESOLUTION OF THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO, TEXAS, FOR THE SUBMISSION OF A GRANT APPLICATION TO THE OFFICE OF THE GOVERNOR, HOMELAND SECURITY GRANTS DIVISION:

Motion was made by Alderman Vera, Alderwoman Carr, and unanimously carried, to approve Resolution No. 279 - A RESOLUTION OF THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO, TEXAS, FOR THE SUBMISSION OF A GRANT APPLICATION TO THE OFFICE OF THE GOVERNOR, HOMELAND SECURITY GRANTS DIVISION.

PRESENTATION AND CONSIDERATION OF ACCEPTANCE OF AUDIT REPORT FOR FISCAL YEAR ENDING SEPTEMBER 30, 2015:

Mr. Pablo Bazaldua with Pattillo, Brown and Hill, L.L.P. went over the audit report for the fiscal year ending September 30, 2015. Motion was made by Alderwoman Carr, seconded by Alderman Vera, and unanimously carried, to approve the Annual Audit Report for the Fiscal Year Ending September 30, 2015.

CONSIDERATION/ACCEPTANCE OF CERTIFICATION OF UNOPPOSED CANDIDATES; CONSIDERATION/APPROVAL OF ORDER OF CANCELLATION; AND CONSIDERATION/APPROVAL OF ORDINANCE DECLARING UNOPPOSED CANDIDATES IN THE MAY 7, 2016 GENERAL MUNICIPAL ELECTION ELECTED TO OFFICE, CANCELING THE ELECTION, PROVIDING FOR A SEVERABILITY CLAUSE, AND PROVIDING AN EFFECTIVE DATE:

Motion was made by Alderman Vera, seconded by Alderwoman Guerrero, and unanimously carried, to approve Ordinance No. 219 - AN ORDINANCE DECLARING UNOPPOSED CANDIDATES IN THE MAY 7, 2016 GENERAL MUNICIPAL ELECTION ELECTED TO OFFICE; CANCELING THE ELECTION; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

PUBLIC COMMENT:

Mayor Rathbun announced that the annual TML Regional Conference for the town officials will be held on Thursday, May 12 through Friday, May 13 in South Padre Island.

ADJOURNMENT:

Motion was made by Alderman Vera, seconded by Alderwoman Carr, and unanimously carried, to adjourn the meeting at 6:27 P.M.

MARCH 8, 2016

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BY: _____
Fred Blanco, Town Administrator

APPROVED: _____
Cyndie Rathbun, Mayor

DATE: _____

6. February 2016 Financial Report - Town Administrator

7. March 2016 Police Report - Police Chief

8. Consideration/Action on Reappointment of Member to the Planning and Zoning Commission

Mayor Rathbun will recommend that John Champion be re-appointed as a member to the Planning and Zoning Commission. The term is a two year term.

6. Consideration/Action to
Reschedule May Regular
Meeting From May 10, 2016 to
May 17, 2016

9. Public Comment

10. Adjourn