

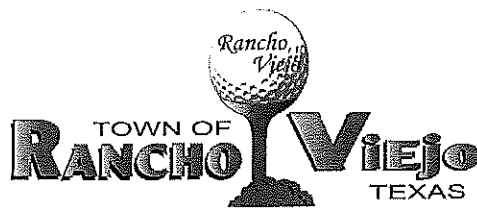


3301 Carmen Avenue
Rancho Viejo, Texas 78575
Phone (956)350-4093

BOARD OF ALDERMEN

REGULAR MEETING

January 13, 2015




NOTICE OF A PUBLIC MEETING
TOWN OF RANCHO VIEJO
BOARD OF ALDERMEN
REGULAR MEETING

JANUARY 13, 2015
6:00 P.M.

NOTICE is hereby given of a REGULAR MEETING of the BOARD OF ALDERMEN of the TOWN OF RANCHO VIEJO, TEXAS, to be held on JANUARY 13, 2015 at 6:00 P.M., in the TOWN MUNICIPAL OFFICE, 3301 CARMEN AVENUE, RANCHO VIEJO, TEXAS to consider the following items:

1. Call to Order
2. Roll Call
3. Invocation and Pledge
4. Public Comment
5. Approval of Minutes - Regular Meeting September 9, 2014, Special Meeting September 23, 2014, Regular Meeting November 11, 2014, Regular Meeting December 9, 2014
6. November 2014 Financial Report - Town Administrator
7. December 2014 Police Report - Police Chief
8. Ambiotec Street Review Report
9. Discussion on Golf Cart Ordinance/Requirements
10. Consideration/Appointment/Reappointment of Board of Adjustments and Appeals Members
11. Consideration/Approval of a Resolution Ordering the Election for Rancho Viejo, Designation of Election Precincts and Polling Places, Designation of Method of Voting, Submission of Application by Candidates, Appointment of Early Voting Clerk, and Providing for Publication Notice
12. Review 2015 Holiday Schedule
13. Executive Session Pursuant to the following Section of the Texas Government Code: Section 551.074 to discuss Personnel Matters - Performance Evaluation of Town Administrator
14. Possible Action on Matters Discussed in Executive Session
15. Public Comment
16. Adjourn


Fred Blanco, Town Administrator

1. Call to Order by Mayor Hager

2. Roll Call

by Isabel Perales

Alderwoman Carr

Alderwoman Guerrero

Alderwoman Rathbun

Alderwoman Truan

Alderman Vera

Legal Counsel, Daniel Rentfro, Jr.

Town Administrator, Fred Blanco.

3. Invocation and Pledge

The pledge of allegiance to the United States Flag:

“I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.”

And the pledge of allegiance to the Texas State Flag is,

“Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

4. Public Comment

5. Approval of Minutes –

Regular Meeting September 9, 2014,
Special Meeting September 23, 2014,
Regular Meeting November 11, 2014,
Regular Meeting December 9, 2014

MINUTES OF A REGULAR MEETING
TOWN OF RANCHO VIEJO
SEPTEMBER 9, 2014

A Regular Meeting of the Board of Aldermen of the Town of Rancho Viejo, Texas was held on September 9, 2014, at the Town Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas, the same being open to the public. The meeting was called to order by Mayor Jean Hager at 6:00 P.M. Roll call was made by Mayor Hager. Members present at the meeting were:

Mrs. Maribel Guerrero
Mrs. Cyndie Rathbun
Mrs. Bitty Truan
Mr. Javier Vera

Members absent:
Mrs. Lupita Carr

A quorum was present at the meeting.

Legal Counsel, Daniel Rentfro, Jr. was present at the meeting and Fred Blanco, Town Administrator was also present at the meeting.

Those present in the audience were:

Chief M. Cruz, Jr.	Russ St. Peter
Laura Partridge	Miguel Ortiz
Xavier Montemayor	Diane Garza

INVOCATION AND PLEDGE:

Mayor Hager led the group in the invocation and pledge of allegiance to the American and Texas flags.

PUBLIC COMMENT:

Chief Cruz gave an update on the August 2014 Police Report.

APPROVAL OF MINUTES:

Motion was made by Alderman Vera, seconded by Alderwoman Guerrero, and unanimously carried, that the minutes of the Regular Meeting held on August 12, 2014 be approved as written.

Motion was made by Alderwoman Rathbun, seconded by Alderman Vera, and unanimously carried, that the minutes of the Special Meeting held on August 26, 2014 be approved as written.

Motion was made by Alderwoman Rathbun, seconded by Alderwoman Guerrero, and unanimously carried, that the minutes of the Special Meeting held on September 2, 2014, be approved as written.

CONSIDERATION/APPOINTMENT OF MEMBER TO THE BEAUTIFICATION COMMITTEE:

On recommendation from Mayor Hager, motion was made by Alderwoman Rathbun, seconded by Alderman Vera, and unanimously carried, to appoint Maggie Perkild as a member to the Beautification Committee.

CONSIDERATION/ADOPTION OF BUDGET ORDINANCE FOR FISCAL YEAR OCTOBER 1, 2014 TO SEPTEMBER 30, 2015:

Motion was made by Alderwoman Guerrero, seconded by Alderwoman Rathbun, to pass, adopt and approve ORDINANCE NO. 213 - AN ORDINANCE OF THE BOARD OF ALDERMEN APPROVING AND ADOPTING THE BUDGET FOR THE TOWN OF RANCHO VIEJO, TEXAS, AS PREPARED BY THE MAYOR FOR THE FISCAL YEAR 2014-2015. Motion passed with the following vote:

AYES: Alderwoman Guerrero, Alderwoman Rathbun, Alderwoman Truan

NAYES: Alderman Vera

ABSTAINING: None

CONSIDERATION/RATIFICATION OF THE PROPERTY TAX (REVENUE) INCREASE REFLECTED IN THE BUDGET FOR FISCAL YEAR OCTOBER 1, 2014 TO SEPTEMBER 30, 2015:

Motion was made by Alderwoman Rathbun, seconded by Alderwoman Guerrero, to ratify that this budget will raise more total property taxes than last year's budget by \$87,657 or 9.935988%, and of that amount \$13,174 is tax revenue to be raised from new property added to the roll this year. Motion passed with the following vote:

AYES: Alderwoman Guerrero, Alderwoman Rathbun, Alderwoman Truan

NAYES: Alderman Vera

ABSTAINING: None

CONSIDERATION/ADOPTION OF ORDINANCE TO ESTABLISH AD VALOREM TAX RATE TO PROVIDE FOR BUDGET EXPENSES FOR FISCAL YEAR 2014 - 2015:

Motion was made by Alderwoman Truan, seconded by Alderwoman Rathbun, to approve that the property tax rate be increased by the adoption of a tax rate of \$.419906, which is effectively a 7.999632 percent increase in the tax rate; and to pass, adopt and approve ORDINANCE NO. 214 - AN ORDINANCE ESTABLISHING THE AD VALOREM AND PERSONAL PROPERTY TAX RATE FOR THE TAX YEAR 2014, SETTING THE ASSESSED VALUATION AT ONE HUNDRED (100%) PERCENT OF THE FAIR MARKET VALUE, PROVIDING FOR A HOMESTEAD EXEMPTION OF \$5,000, PROVIDING FOR DISCOUNTS IN THE EVENT OF EARLY PAYMENT, AND PROVIDING FOR PENALTY AND INTEREST IN ACCORDANCE WITH STATE LAW AND PROVIDING FOR SEVERABILITY. The total tax rate adopted was \$.419906.

Motion passed with the following vote:

AYES: Alderwoman Guerrero, Alderwoman Rathbun, Alderwoman Truan

NAYES: Alderman Vera

ABSTAINING: None

PRESENTATION BY DIANE GARZA ON RESACA:

Mrs. Diane Garza made a presentation about the Resaca on her property. Mrs. Garza is asking for the Town's support on her request to Valley M.U.D. #2 to fill in her Resaca.

CONSIDERATION/ACTION ON EXTENSION OF BANK DEPOSITORY CONTRACT WITH INTERNATIONAL BANK OF COMMERCE:

Motion was made by Alderwoman Guerrero, seconded by Alderwoman Truan, and unanimously carried, to approve the second one year extension of our Bank Depository Contract with International Bank of Commerce.

ANNOUNCE EVENT "MEET FRED" - SEPTEMBER 20, 2014:

Mayor Hager announced that we will be having an event to "Meet Fred" on Saturday, September 20, 2014 at the Town Hall. The Mayor welcomed everyone to come meet our new Town Administrator, Fred Blanco.

PUBLIC COMMENT:

There was no public comment.

ADJOURN:

Motion was made by Alderman Vera, seconded by Alderwoman Truan and unanimously carried to adjourn the meeting at 7:04 P.M.

BY: _____

Fred Blanco, Town Administrator

APPROVED: _____

Jean Hager, Mayor

DATE: _____

MINUTES OF A SPECIAL MEETING
TOWN OF RANCHO VIEJO
SEPTEMBER 23, 2014

A Special Meeting of the Board of Aldermen of the Town of Rancho Viejo, Texas was held on September 23, 2014, at the Town Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas, the same being open to the public. The meeting was called to order by Mayor Jean Hager at 6:00 P.M. Roll call was made by Isabel Perales, Assistant Town Secretary. Members present at the meeting were:

Mrs. Lupita Carr
Mrs. Maribel Guerrero
Mrs. Cyndie Rathbun
Mrs. Bitty Truan
Mr. Javier Vera

A quorum was present at the meeting.

Mr. Daniel Rentfro, Jr., Legal Counsel, was present at the meeting. Town Administrator Fred Blanco was also present.

Those present in the audience were:

Xavier Montemayor

Chief M. Cruz, Jr.

CONSIDERATION/ACTION OF BUDGET AMENDMENT FOR 2013/2014:

Mayor Hager went over various items on the Budget to be amended. Motion was made by Alderwoman Rathbun, seconded by Alderwoman Guerrero, and unanimously carried, to approve the Budget Amendment for 2013/2014.

ADJOURN:

Motion was made by Alderwoman Carr, seconded by Alderwoman Guerrero, and unanimously carried, to adjourn the meeting at 6:17 P.M.

BY: _____
Fred Blanco, Town Administrator

APPROVED: _____
Jean Hager, Mayor

DATE: _____

MINUTES OF A REGULAR MEETING
TOWN OF RANCHO VIEJO
NOVEMBER 11, 2014

A Regular Meeting of the Board of Aldermen of the Town of Rancho Viejo, Texas was held on November 11, 2014, at the Town Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas, the same being open to the public. The meeting was called to order by Mayor Jean Hager at 6:00 P.M. Roll call was made by Fred Blanco, Town Administrator. Members present at the meeting were:

Mrs. Lupita Carr
Mrs. Cyndie Rathbun
Mrs. Bitty Truan
Mr. Javier Vera

Members absent:
Mrs. Maribel Guerrero

A quorum was present at the meeting.

Legal Counsel, Daniel Rentfro, Jr. was present at the meeting and Town Administrator, Fred Blanco, was also present at the meeting.

Those present in the audience were:

Pat Cavender	Elinor Cavender
Richard Grasso	Anita Grasso
Vicente Mendez	Xavier Montemayor
Fernando Martinez, Bike Texas	Chief M. Cruz, Jr.

INVOCATION AND PLEDGE:

Alderswoman Carr led the group in the invocation and pledge of allegiance to the American and Texas flags.

PUBLIC COMMENT:

Mr. Patrick Cavender made comments about unregistered boats, boat safety and boats speeding on the Resaca. Police Chief Cruz reviewed the September 2014 and the October 2014 Police Reports. Town Administrator Fred Blanco gave an update September 2014 financial, and year end totals for the general fund.

APPROVAL OF MINUTES - REGULAR MEETING SEPTEMBER 9, 2014:

Motion was made by Alderman Vera, seconded by Alderswoman Rathbun, that the minutes of the Regular Meeting held on September 9, 2014 be approved as written. Motion passed with the following vote:

AYES: Alderswoman Rathbun, Alderswoman Truan, Alderman Vera
NAYES: None
ABSTAINING: Alderswoman Carr

DISCUSSION/REVIEW/POSSIBLE ACTION OF ENGINEERING MASTER PLAN STREET PROGRAM PROPOSED BY AMBIOTEC:

Mr. Vicente Mendez of Ambiotec Civil Engineering reviewed and discussed several changes/amendments including lab testing on the Engineering Master Plan Street Program. Alderman Vera made a motion to recommend that the Board take action on accepting the Ambiotec Master Plan Street Program Proposal and that Mayor Hager be authorized to sign once any minor technical revisions are done, motion was seconded by Alderwoman Carr, and unanimously carried.

CONSIDERATION/ACTION ON AN ORDINANCE OF THE TOWN OF RANCHO VIEJO AMENDING ORDINANCE NO. 62R APPOINTING/REAPPOINTING MEMBERS OF THE BUILDING COMMITTEE:

Motion was made by Alderwoman Rathbun, seconded by Alderman Vera, and unanimously carried, to pass, adopt and approve Ordinance No. 62T – AN ORDINANCE OF THE TOWN OF RANCHO VIEJO, TEXAS AMENDING ORDINANCE NO. 62R REAPPOINTING MEMBERS OF THE BUILDING COMMITTEE. Mr. Tim Trapp was reappointed for two years.

CONSIDERATION/APPOINTMENT OF MEMBER TO BEAUTIFICATION COMMITTEE:

Alderwoman Carr recommended Mrs. Anita Grasso as a member to the Beautification Committee. Motion was made by Alderwoman Carr, seconded by Alderman Vera, and unanimously carried, to appoint Mrs. Grasso as a member to the Beautification Committee.

DISCUSSION/REVIEW/POSSIBLE ACTION ON AN ORDINANCE OF THE TOWN OF RANCHO VIEJO AMENDING CHAPTER 70, SEC. 70-303 PROHIBITED PARKING AND/OR STORAGE:

There was discussion on the Ordinance for Prohibited Parking/Storage. Mayor Hager mentioned that the Ordinance needed to be amended so that people do not park on the grass. Motion was made by Alderwoman Rathbun, seconded by Alderman Vera, and unanimously carried, to table this item until further review and until there is a more workable form of the Ordinance.

ANNOUNCE GOOD NEIGHBOR SETTLEMENT HOUSE DRIVE – DECEMBER 13, 2014:

Mayor Hager announced that the Good Neighbor Settlement House Annual Christmas Drive will be held on Saturday, December 13, 2012 at 4 Pizarro at Mrs. Maria Hinojosa's house between the hours of 9:00 A.M. and 12:00 P.M.

PUBLIC COMMENT:

Alderwoman Carr made the observation that Veteran's Day should be included in the Holiday Schedule at Town Hall. Mrs. Carr also mentioned the concern that the "Reflective Gear" Ordinance should be enforced for the residents' safety, both drivers and pedestrians. Mr. Fernando Martinez with Bike Texas talked about Traffic Safety Program available through TXDOT.

ADJOURN:

Motion was made by Alderwoman Carr, seconded by Alderman Vera, and unanimously carried, to adjourn the meeting at 7:15 P.M.

BY: _____
Fred Blanco, Town Administrator

APPROVED: _____
Jean Hager, Mayor

DATE: _____

MINUTES OF A REGULAR MEETING
TOWN OF RANCHO VIEJO
DECEMBER 9, 2014

A Regular Meeting of the Board of Aldermen of the Town of Rancho Viejo, Texas was held on December 9, 2014, at the Town Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas, the same being open to the public. The meeting was called to order by Mayor Jean Hager at 6:00 P.M. Roll call was made by Isabel Perales, Assistant Town Secretary. Members present at the meeting were:

Mrs. Lupita Carr
Mrs. Maribel Guerrero
Mrs. Bitty Truan
Mr. Javier Vera

Members absent:
Mrs. Cyndie Rathbun

A quorum was present at the meeting.

Legal Counsel, Daniel Rentfro, Jr. was present at the meeting and Town Administrator, Fred Blanco, was also present at the meeting.

Those present in the audience were:

E. J. Chaney, M.D.
Maria Hinojosa

Chief M. Cruz, Jr.
Laura Kaechele

INVOCATION AND PLEDGE:

Alderwoman Carr led the group in the invocation and pledge of allegiance to the American and Texas flags.

PUBLIC COMMENT:

Mrs. Maria Hinojosa commented on Ordinance 198 for "Reflective Gear". She also mentioned that the Good Neighbor Settlement House will be held on Saturday, December 13, 2014 between 9:00 A.M. and 12:00 P.M. at her home at 4 Pizarro. Chief Cruz went over the November 2014 Police Report. Fred Blanco went over the October 2014 Financial.

DISCUSSION/REVIEW/POSSIBLE ACTION ON AN ORDINANCE OF THE TOWN OF RANCHO VIEJO AMENDING CHAPTER 62 "TRAFFIC AND MOTOR VEHICLES" BY CREATING SECTION 62-81 "NO PARKING ZONES":

The Board had several questions on the proposed Ordinance. After some discussion, motion was made by Alderwoman Carr, seconded by Alderwoman Guerrero, and unanimously carried, to table this item for further review by the Strategic Planning Committee.

PUBLIC COMMENT:

Alderwoman Guerrero commented on the safety Ordinance for "Reflective Gear".

ADJOURN:

Motion was made by Alderman Vera, seconded by Alderwoman Guerrero, and unanimously carried, to adjourn the meeting at 6:44 P.M.

BY: _____
Fred Blanco, Town Administrator

APPROVED: _____
Jean Hager, Mayor

DATE: _____

6. November 2014 Financial Report - Town Administrator

7. December 2014 Police
Report - Police Chief

RANCHO VIEJO POLICE DEPARTMENT

MONTHLY STATISTICAL REPORT

MONTH OF : December 2014

<u>I</u>	<u>CRIMINAL VIOLATION</u>	<u>CURRENT</u>	<u>PRIOR</u>	<u>1-YEAR AGO</u>
	THEFT	2	0	1
	THEFT OF SERVICE	0	0	0
	BURGLARY OF HABITATION	0	0	1
	BURGLARY OF A VEHICLE	0	0	0
	IDENTITY THEFT	0	0	2
	FAMILY VIOLENCE	1	2	0
	CRIMINAL MISCHIEF/ TRESPASS	0	0	0
	RUN AWAY	0	0	0
	HARASSMENT / STALKING	0	1	0
	INJURY TO A CHILD	0	0	0
	SEXUAL ASSAULT / ABUSE	0	0	0
	ASSAULT / THREATS	0	0	0
	POSSESSION OF MARIJUANA	0	0	0
	TAMPERING W/ GOV RECORDS	0	0	0
	FAIL TO IDENTIFY	0	0	0
				0
	TOTAL	3	3	4
<u>II</u>	<u>MISCELLANEOUS INCIDENTS</u>			
	CIVIL MATTER	2	1	1
	AMBULANCE CALLS	2	3	1
	VEHICLE ACCIDENTS	0	0	0
	ASST. OUTSIDE AGENCIES	0	0	0
	DOMESTIC DISPUTE	0	0	0
	LOST/FOUND PROPERTY	0	0	0
	K-9/ANIMAL INCIDENT	0	0	0
	VEHICLE IMPOUND	0	0	2
	WELFARE CONCERN (911 HANG-UP)	2	1	2
	DEATH	0	0	0
	PROPERTY DAMAGE	2	0	2
	SUSPICIOUS PERSON / ACTIVITY	1	0	1
	FIRE CALL	0	0	0
	INFORMATION REPORT	0	0	1
	TOTAL	9	5	10
<u>III</u>	<u>CRIMINAL ARREST</u>			
	ADULT OFFENDER	6	2	7
	JUVENILE OFFENDER	0	0	0
	TOTAL	6	2	7

IV VEHICLE TRAFFIC INFRACTION

WRITTEN CITATIONS	51	28	54
WRITTEN WARNINGS	37	26	11
TOTAL	88	54	65

V MUNICIPAL ORD. INFRACTION

WRITTEN CITATIONS	0	4	0
WRITTEN WARNINGS	0	1	1
TOTAL	0	5	1

VI POLICE

MILEAGE	PATROL	5,431	6,379	5,016
	WARRANTS / C.I.D.	1,188	1,797	920
	O.P.S.G. (GRANT)	368	0	0

8. Ambiotec Street Review Report

Mr. Vicente Mendez will report on the current status of the street review.

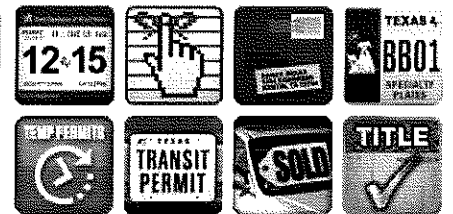
9. Discussion on Golf Cart Ordinance/Requirements



TxDMV » Motorists » Buying or Selling a Vehicle » Off-Highway Vehicles

Off-Highway Vehicles

Low-Speed Vehicles (LSVs), also known as Neighborhood Electric Vehicles (NEVs), and golf carts are regulated by state and federal laws. Registered, titled and insured NEVs may be legally driven at a maximum speed of 35 mph on public roads with a posted speed limit of 45 mph or less, unless a city or county ordinance prohibits their operation. The TxDMV does not title or register golf carts. Golf cart owners who received a title before the law changed on September 1, 2009, are not required to return their titles to the TxDMV. For Driver License requirements to operate any of these vehicles, contact your local law enforcement agency.



Find Your Local Office

Find your County Tax Office

Find your Regional Service Center

Find your RSC by County

Low-Speed and Neighborhood Electric Vehicles

Golf Carts

All-Terrain Vehicles

Utility-Type & Recreational Off-Highway Vehicles

A vehicle is classified as a golf cart if it:

- has no less than three wheels,
- has a maximum speed of between 15-25 mph, and
- is manufactured primarily for operation on golf courses.



TxDMV does not register or title golf carts.

Registration is not needed to operate your golf cart on a public road. State law allows for use of golf carts with a slow-moving vehicle emblem in the following situations:

- in master planned communities with a uniform set of restrictive covenants in place,
- on public or private beaches,
- during the daytime and no more than two miles from where the owner usually parks the golf cart and for transportation to or from a golf course, or
- to cross intersections, including a road or street that has a posted speed limit of no more than 35 miles per hour.

A city can pass a local ordinance allowing for the use of golf carts on certain roads. The road must be within the boundaries of the city and have a speed limit of 35 mph or lower.

In these cases, the golf cart must be insured and have the following minimum equipment:

- headlamps,
- tail lamps,
- reflectors,

Motorists Toolbox

[Forms](#)

[Photo ID Requirements](#)

[Publications](#)

[Title Manual](#)

[Registration Manual](#)

[Assembled Vehicle Manual](#)

[Salvage Nonrepairable Manual](#)

How Do I?

Select from list

- parking brake,
- mirrors, and
- a slow-moving vehicle emblem.

The state, a county, or a city may prohibit golf cart operation on all or part of a public road in the interest of safety.

SPV Calculator

Calculate the standard presumptive value of your vehicle.

Vehicle Identification Number (VIN)

Odometer Reading

SUBMIT

More

Feedback

Survey

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Learn More

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Open Records

Work with Us

Tax Assessor-Collectors

ABTPA Grantees

Lienholders

Contractors/Vendors

Careers

Join the Conversation



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Site Map

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Print Page

Select Language ▼

10. Consideration/Appointme nt/Reappointment of Board of Adjustments and Appeals Members

Mr. Dionel Ortiz and Mr. Jorge de la Garza will be reappointed to the Board of Adjustments and Appeals for a two year term.

11. Consideration/Approval of a Resolution Ordering the Election for Rancho Viejo, Designation of Election Precincts and Polling Places, Designation of Method of Voting, Submission of Application by Candidates, Appointment of Early Voting Clerk, and Providing for Publication Notice

RESOLUTION NO.

A RESOLUTION ORDERING THE ELECTION FOR RANCHO VIEJO, DESIGNATION OF ELECTION PRECINCTS AND POLLING PLACES, DESIGNATION OF METHOD OF VOTING, SUBMISSION OF APPLICATION BY CANDIDATES, APPOINTMENT OF EARLY VOTING CLERK, AND PROVIDING FOR PUBLICATION NOTICE

WHEREAS, an election is hereby ordered for the purpose of voting for a Mayor and two (2) Aldermen for a two year term for the Town of Rancho Viejo.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO, TEXAS:

SECTION 1. That the Order of Election for the Town of Rancho Viejo, Texas, signed by Mayor Jean Hager and members of the Board of Aldermen dated January 13, 2015 for the election to be held on May 9, 2015, is hereby ratified and adopted in all respects.

SECTION 2. Said election is to be held on Saturday, May 9, 2015 between the hours of 7:00 A.M. and 7:00 P.M. for qualified electors residing within the incorporated area of the Town of Rancho Viejo, and notice is further given that the polling place for such election is hereby designated as the Town Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas. Method of voting shall be by ES&S Automark Voter Assist Terminal, version 1.1.2258 and the Model 100 Scanners (precinct counters) version 5.2.1.0.

SECTION 3. Application by candidates for the offices for which the herein described election is called, shall address application for a place on the ballot to the Town Secretary of the Town of Rancho Viejo, Texas and said application shall be accompanied by the statutory oath of candidate for election as provided by the Texas Election Code, and said application shall be filed with the Town Secretary at the Town Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas. The first day for filing said application is Wednesday, January 28, 2015 and the last day for filing said application is Friday, February 27, 2015 at 5:00 P.M.

SECTION 4. The Town Secretary or his deputy is hereby appointed Clerk for Early Voting, which Early Voting shall be held at the Town Municipal Office located at 3301 Carmen Avenue in Rancho Viejo, Texas. The period to vote early in person at the Town Secretary's Office is Monday, April 27, 2015 through Tuesday, May 5, 2015, Monday through Friday, regular working hours (8:00 A.M. to 5:00 P.M.); except for Wednesday, April 29, 2015 and Tuesday, May 5, 2015, the early voting hours are 7:00 A.M. to 7:00 P.M. Application to vote by mail shall be addressed to the Town Secretary, Town of Rancho Viejo, 3301 Carmen Avenue, Rancho Viejo, Texas 78575. Applications for ballot by mail must be received no later than the close of business on Thursday, April 30, 2015.

SECTION 5. Any person who wishes to be a write-in candidate must make a declaration of write-in candidacy pursuant to Chapter 146 of the Texas Election Code and in compliance with said law, no write-in vote will be counted unless the name written in appears on the list of write-in candidates as required by Chapter 146 of the Texas Election Code.

SECTION 6. Notice of the election order by the Mayor and Board of Aldermen of the Town of Rancho Viejo, Texas shall be given by publication in the SAN BENITO NEWS one time.

PASSED, ADOPTED AND APPROVED this the 13th day of January, 2015.

JEAN HAGER, Mayor

ATTEST:

FRED BLANCO, Town Secretary

12. Review 2015 Holiday Schedule

2015 Holidays

New Year's Day	Thursday, January 01, 2015	Nine paid holidays per year: New Year's Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Friday After, Christmas Day and Day before or after depending on what day it falls on
Good Friday	Friday, April 03, 2015	
Memorial Day	Monday, May 25, 2015	
Independence Day	Friday, July 03, 2015	
Labor Day	Monday, September 07, 2015	
Thanksgiving Day & day after	Thursday, November 26, 2015	
Christmas Day & day before or after	Friday, November 27, 2015	
New Year's Day	Thursday, December 24, 2015	
	Friday, December 25, 2015	
	Friday, January 01, 2016	

13. Executive Session Pursuant to the following Section of the Texas Government Code: Section 551.074 to discuss Personnel Matters - Performance Evaluation of Town Administrator

14. Possible action on matters or items discussed in Executive Session

15. Public Comment

16. Adjourn