



3301 CARMEN AVE, 78575

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BOARD OF ALDERMEN

REGULAR MEETING

April 8, 2014



3301 CARMEN AVE, 78575

Phone **956-350-4093**

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NOTICE OF A PUBLIC MEETING
TOWN OF RANCHO VIEJO
BOARD OF ALDERMEN
REGULAR MEETING

APRIL 8, 2014
6:00 P.M.

NOTICE is hereby given of a REGULAR MEETING of the BOARD OF ALDERMEN of the TOWN OF RANCHO VIEJO, TEXAS, to be held on APRIL 8, 2014 at 6:00 P.M., in the TOWN MUNICIPAL OFFICE, 3301 CARMEN AVENUE, RANCHO VIEJO, TEXAS to consider the following items:

1. Call to Order
2. Roll Call
3. Invocation and Pledge
4. Public Comment
5. Approval of Minutes - Regular Meeting – March 11, 2014
Special Meeting – March 18, 2014
6. Consideration/Action on Reappointment of Member and Appointment of Alternate Member to the Planning and Zoning Commission
7. Consideration/Approval to Declare One 2002 Chevrolet Silverado Pickup (Seized Vehicle that is Asset Forfeiture) Surplus Property to be Sold and Authorize the Police Chief/Mayor to Accept the Highest Offer
8. Consideration/Action to Reschedule May Regular Meeting
9. Public Comment
10. Adjourn

Cheryl J. Kretz
Town Administrator

#1 Call to Order

by Mayor Hager

#2 Roll Call

by Isabel Perales

Aldерwoman Carr

Aldерwoman Guerrero

Aldерwoman Rathbun

Aldерwoman Truan

Alderman Vera

Legal Counsel, Daniel Rentfro, Jr.

Town Administrator, Cheryl J. Kretz.

#3 Invocation and Pledge

The pledge of allegiance to the United States Flag:

“I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.”

And the pledge of allegiance to the Texas State Flag is,

“Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

#4 Public Comment

#5 Approval of Minutes -
Regular Meeting March 11, 2014
Special Meeting March 18, 2014

MINUTES OF A REGULAR MEETING
TOWN OF RANCHO VIEJO
MARCH 11, 2014

A Regular Meeting of the Board of Aldermen of the Town of Rancho Viejo, Texas was held on March 11, 2014, at the Town Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas, the same being open to the public. The meeting was called to order by Mayor Jean Hager at 6:00 P.M. Roll call was made by Isabel Perales, Assistant Town Secretary. Members present at the meeting were:

Mrs. Lupita Carr
Mrs. Maribel Guerrero
Mrs. Cyndie Rathbun
Mrs. Bitty Truan
Mr. Javier Vera

A quorum was present at the meeting.

Also present at the meeting were Daniel Rentfro, Jr., Legal Counsel, and Cheryl J. Kretz, Town Administrator.

Those present in the audience were:

Rafferty Wyatt	Chancellor Wyatt
Richard P. Lewis	Kelly Cuff
Chief M. Cruz, Jr.	William Rusteberg
Xavier Montemayor	

INVOCATION AND PLEDGE:

Alderwoman Carr led the group in the invocation and pledge of allegiance to the American and Texas flags.

PUBLIC COMMENT:

Police Chief Manuel Cruz reviewed the February 2014 Police Report.

Mr. Rusty Rusteberg stated there was a great turnout for Mr. Bill Stevenson's presentation of plaque and Town Proclamation. Mayor Hager inquired about the collaborative effort on the fire hydrants with the Brownsville Fire Department, and it was noted that Fire Chief St. Peter would have more information on the progress of that work.

Alderwoman Truan and Alderwoman Rathbun reported on an MPO Master Plan for a possible bicycle/walking trail to connect and go through Rancho Viejo.

Approval of Minutes - Regular Meeting – February 11, 2014:

Motion was made by Alderwoman Guerrero, seconded by Alderwoman Truan, and unanimously carried, that the Minutes of a Regular Meeting held on February 11, 2014, be approved as written.

PUBLIC HEARING TO RECEIVE FINAL RECOMMENDATION OF THE PLANNING AND ZONING COMMISSION OF THE TOWN OF RANCHO VIEJO, TEXAS ON AN ORDINANCE OF THE TOWN OF RANCHO VIEJO, TEXAS AMENDING CHAPTER 14 AND CHAPTER 70 OF THE CODE OF ORDINANCES REGARDING POOLS, PROVIDING FOR AN EFFECTIVE DATE, AND PUBLICATION IN CAPTION FORM:

Mayor Hager opened the public hearing. Alderwoman Cyndie Rathbun, Strategic Planning Committee Chairperson, reviewed the Ordinance and stated that the Planning and Zoning Commission along with the Strategic Planning Committee recommended approval of this item. Several aldermen and members of the audience commented on the ordinance.

After everyone was given an opportunity to speak on the matter, motion was made by Alderwoman Guerrero, seconded by Alderwoman Rathbun, and unanimously carried, that the public hearing be closed.

CONSIDERATION, DISCUSSION AND ACTION ON FINAL RECOMMENDATION TO THE BOARD OF ALDERMEN ON WHETHER TO ENACT AN ORDINANCE OF THE TOWN OF RANCHO VIEJO, TEXAS AMENDING CHAPTER 14 AND CHAPTER 70 OF THE CODE OF ORDINANCES REGARDING POOLS, PROVIDING FOR AN EFFECTIVE DATE, AND PUBLICATION IN CAPTION FORM:

Motion was made by Alderwoman Rathbun, seconded by Alderman Vera, and unanimously carried, to pass, adopt and approve ORDINANCE NO. 211 – An Ordinance of the Town of Rancho Viejo, Texas Amending Chapter 14 and Chapter 70 of the Code of Ordinances Regarding Pools, Providing for an Effective Date; and Publication in Caption Form - with the following revisions: Section 2, Line 5 delete “Ground level or” and Line 6 delete “public or semi-public hot tubs, public or semi-public spas”. Section 3, Pools, Line 5 delete “ground level or” and Line 6 delete “public or semi-public hot tubs, public or semi-public spas”.

CONSIDERATION/ACCEPTANCE OF CERTIFICATION OF UNOPPOSED CANDIDATES; CONSIDERATION/APPROVAL OF ORDER OF CANCELLATION; AND CONSIDERATION/APPROVAL OF ORDINANCE DECLARING UNOPPOSED CANDIDATES IN THE MAY 10, 2014 GENERAL MUNICIPAL ELECTION ELECTED TO OFFICE, CANCELING THE ELECTION, PROVIDING FOR A SEVERABILITY CLAUSE, AND PROVIDING AN EFFECTIVE DATE:

Motion was made by Alderwoman Guerrero, seconded by Alderman Vera, and unanimously carried, to accept the Certification of Unopposed Candidates; to approve the

Order of Cancellation; and pass, approve and adopt ORDINANCE NO. 212 – An Ordinance Declaring Unopposed Candidates in the May 10, 2014 General Municipal Election Elected to Office, Canceling the Election, Providing for a Severability Clause, and Providing an Effective Date.

PUBLIC COMMENT:

Mayor Hager announced the retirement of Cheryl J. Kretz, Town Administrator.

ADJOURNMENT:

Motion was made by Alderwoman Carr, seconded by Alderwoman Guerrero, and unanimously carried, to adjourn the meeting at 6:47 P.M.

BY: _____
Cheryl J. Kretz, Town Secretary

APPROVED: _____
Jean Hager, Mayor

DATE: _____

MINUTES OF A SPECIAL MEETING
TOWN OF RANCHO VIEJO
MARCH 18, 2014

A Special Meeting of the Board of Aldermen of the Town of Rancho Viejo, Texas was held on March 18, 2014, at the Town Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas, the same being open to the public. The meeting was called to order by Mayor Jean Hager at 6:00 P.M. Members present at the meeting were:

Mrs. Lupita Carr
Mrs. Cyndie Rathbun
Mrs. Bitty Truan
Mr. Javier Vera

Members absent: Mrs. Maribel Guerrero

A quorum was present at the meeting.

Those present in the audience were:

E. J. Chaney

Ryan Waters

DISCUSS TOWN ADMINISTRATOR/SECRETARY POSITION:

Mayor Hager and the board members discussed the position of Town Administrator/Secretary, job posting information, the application development, and various avenues to advertise for the position.

ADJOURNMENT:

Motion was made by Alderwoman Rathbun, seconded by Alderwoman Carr, and unanimously carried, to adjourn the meeting at 7:30 P.M.

BY: _____
Cheryl J. Kretz, Town Secretary

APPROVED: _____
Jean Hager, Mayor

DATE: _____

Consideration/Action on
Reappointment of Member and
Appointment of Alternate
Member to the Planning and
Zoning Commission

Mayor Hager will recommend Mr. John Champion be reappointed to the Planning & Zoning Commission for a two year term.

Mayor Hager will recommend Mr. Donald Colglazier be appointed as an alternate member to the Planning & Zoning Commission for a two year term.

Donald Colglazier

Resident since 1986 and greatly wish to aid in the development of our great village as times and demands change

Greatly involved in corporate and entrepreneurial business throughout life

Consideration/Approval to
Declare One 2002 Chevrolet
Silverado Pickup (Seized Vehicle
that is Asset Forfeiture) Surplus
Property to be Sold and Authorize
Police Chief/Mayor to Accept the
Highest Offer

Consideration/Action to
Reschedule May Regular Meeting

Mayor Hager will recommend that the Regular May Board meeting be rescheduled to May 20th.

Oaths of office to be administered at this time.

Public Comment

Adjourn

RANCHO VIEJO POLICE DEPARTMENT

MONTHLY STATISTICAL REPORT

MONTH OF : March 2014

<u>I</u>	<u>CRIMINAL VIOLATION</u>	<u>CURRENT</u>	<u>PRIOR</u>	<u>1- YEAR AGO</u>
	THEFT	1	1	1
	THEFT OF SERVICE	0	0	0
	BURGLARY OF HABITATION	0	0	0
	BURGLARY OF A VEHICLE	0	0	0
	IDENTITY THEFT	0	0	0
	FAMILY VIOLENCE	1	2	0
	CRIMINAL MISCHIEF/ TRESPASS	0	0	1
	RUN AWAY	0	0	0
	HARASSMENT / STALKING	0	1	0
	INJURY TO A CHILD	0	0	0
	SEXUAL ASSAULT / ABUSE	0	0	0
	ASSAULT / THREATS	0	0	1
	POSSESSION OF MARIJUANA	0	0	0
	TAMPERING W/ GOV RECORDS	0	0	0
	FAIL TO IDENTIFY	0	0	0
	POSS. OF CONTROLLED SUBSTANCE	0	0	0
	TOTAL	2	4	3
<u>II</u>	<u>MISCELLANEOUS INCIDENTS</u>			
	CIVIL MATTER	3	3	1
	AMBULANCE CALLS	0	0	3
	VEHICLE ACCIDENTS	1	0	2
	ASST. OUTSIDE AGENCIES	0	0	0
	DOMESTIC DISPUTE	0	1	0
	LOST/FOUND PROPERTY	0	0	0
	K-9/ANIMAL INCIDENT	0	0	1
	VEHICLE IMPOUND	0	0	0
	WELFARE CONCERN (911 HANG-UP)	0	0	1
	DEATH	0	0	0
	PROPERTY DAMAGE	1	1	0
	SUSPICIOUS PERSON / ACTIVITY	0	0	0
	FIRE CALL	0	0	1
	INFORMATION REPORT	0	2	5
	TOTAL	5	7	14
<u>III</u>	<u>CRIMINAL ARREST</u>			
	ADULT OFFENDER	4	3	1
	JUVENILE OFFENDER	0	0	0
	TOTAL	4	3	1

IV VEHICLE TRAFFIC INFRACTION

WRITTEN CITATIONS	32	43	42
WRITTEN WARNINGS	4	8	24
TOTAL	36	51	66

V MUNICIPAL ORD. INFRACTION

WRITTEN CITATIONS	0	2	2
WRITTEN WARNINGS	0	0	3
TOTAL	0	2	5

VI POLICE

PATROL MILEAGE	4,334	4,664	6,569
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