



3301 CARMEN AVE, 78575
Phone 956-350-4093
Fax 956-350-4156

BOARD OF ALDERMEN

REGULAR MEETING

November 13, 2012



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Phone 956-350-4093

Fax 956-350-4156

NOTICE OF A PUBLIC MEETING
TOWN OF RANCHO VIEJO
BOARD OF ALDERMEN
REGULAR MEETING

NOVEMBER 13, 2012
6:00 P.M.

NOTICE is hereby given of a REGULAR MEETING of the BOARD OF ALDERMEN of the TOWN OF RANCHO VIEJO, TEXAS, to be held on NOVEMBER 13, 2012 at 6:00 P.M., in the TOWN MUNICIPAL OFFICE, 3301 CARMEN AVENUE, RANCHO VIEJO, TEXAS to consider the following items:

1. Call to Order
2. Roll Call
3. Invocation and Pledge
4. Public Comment
5. Approval of Minutes -
Regular Meeting October 9, 2012
6. Recognize Annual Christmas Drive - Good Neighbor Settlement House Day - December 8, 2012
7. Recognize Garden Club Plant Sale on December 8, 2012 to Benefit Bridge Beautification
8. Consideration/Action on an Ordinance of the Town of Rancho Viejo, Texas Amending Ordinance No. 62 P Reappointing Member of the Building Committee
9. Consideration/Action on a Resolution of the Board of Aldermen of the Town of Rancho Viejo, Texas, Authorizing the Continuation of Debt Bank Account Heretofore Established, Renaming the Debt Bank Account, and Authorizing Certain Persons to Sign Checks for Same


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10. Public Comment

11. Adjourn


Cheryl J. Kretz
Town Administrator

#1 Call to Order

by Mayor Medrano

#2 Roll Call

by Isabel Perales

Aldерwoman Carr

Aldерwoman Hager

Aldерwoman Guerrero

Aldерwoman Rathbun

Aldерwoman Truan

Legal Counsel, Daniel Rentfro, Jr.

Town Administrator, Cheryl J. Kretz.

#3 Invocation and Pledge

The pledge of allegiance to the United States Flag:

“I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.”

And the pledge of allegiance to the Texas State Flag is,

“Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

#4 Public Comment

**#5 Approval of Minutes –
Regular Meeting – October 9, 2012**

MINUTES OF A REGULAR MEETING
TOWN OF RANCHO VIEJO
OCTOBER 9, 2012

A Regular Meeting of the Board of Aldermen of the Town of Rancho Viejo, Texas was held on October 9, 2012, at the Town Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas, the same being open to the public. The meeting was called to order by Mayor Roberto Medrano at 6:00 P.M. Roll call was made by Isabel Perales, Assistant Town Secretary. Members present at the meeting were:

Mrs. Lupita Carr
Mrs. Maribel Guerrero
Mrs. Jean Hager
Mrs. Cyndie Rathbun

Members absent were:

Mrs. Bitty Truan

A quorum was present at the meeting.

Mr. Daniel Rentfro, Jr., legal counsel, was present.

Those present in the audience were:

Arnulfo Montano	Lydia Montano
Glenn Carr	Geoffrey Ryan
Richard P. Lewis	Frank Cunningham
Mack Sterling	Walter Dinkel
Duane Ormes	Liz Ormes
Marilyn Lindeman	Dick Lindeman
Ron Cassels	Javier Vera
Lourdes Medrano	

INVOCATION AND PLEDGE:

Alderwoman Guerrero led the group in the invocation and pledge of allegiance to the American and Texas flags.

PUBLIC COMMENT:

Mr. Ron Cassels thanked the board for not raising taxes this year. Mr. Duane Ormes mentioned how filling in retention ponds would affect the wildlife. Mrs. Liz Ormes and Mr. Javier Vera inquired about filling in the retention ponds.

APPROVAL OF MINUTES:

Motion was made by Alderwoman Carr, seconded by Alderwoman Hager, and unanimously carried, that the Minutes of the Regular Meeting held on September 11, 2012 be approved with the correction that the 2012-2013 budget reflect the final approved amounts.

Motion was made by Alderwoman Guerrero, seconded by Alderwoman Carr, and unanimously carried, that the Minutes of the Special Meeting held on August 22, 2012 at 10:00 A.M., the Minutes of the Special Meeting held on August 23, 2012 at 6:00 P.M., the Minutes of the Special Meeting held on August 30, 2012 at 5:30 P.M. and the Minutes of a Special Meeting held on August 30, 2012 at 6:00 P.M. be approved as written.

MAYOR AND ALDERMEN MONTHLY ACTIVITY REPORTS:

Mayor Medrano did not have any report at the time.

Alderwoman Hager noted that she attended the monthly VMUD #2 meeting, a Strategic Planning Committee meeting and a neighborhood watch committee for De Leon. She prepared a flyer for the neighborhood watch and scheduled a Beautification Committee meeting.

Alderwoman Guerrero attended a TEX 21 conference in Pharr to discuss current transportation projects for the counties south of San Antonio and attended a Health and Safety Committee meeting to help set up Health and Safety Guidelines.

Alderwoman Carr reported that the Health and Safety Committee met and developed committee guidelines, and she held several meetings with the elected members. The guidelines will be presented to the Strategic Planning Committee. The Health & Safety Committee assisted with the Kids' Wellness Fair. Everyone was encouraged to attend their meetings held on the 3rd Tuesday of every month at 6:00 P.M.

Alderwoman Rathbun stated that the Strategic Planning Committee met to discuss neighborhood watch groups and a sub-committee was established to come up with a pilot plan. The sub-committee has met to set up a pilot program for De Leon. The De Leon pilot program group will meet to discuss further information about a neighborhood watch group.

October 9, 2012

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PUBLIC COMMENT:

There was no public comment.

ADJOURNMENT:

Motion was made by Alderwoman Carr, seconded by Alderwoman Hager, and unanimously carried, to adjourn the meeting at 6:29 P.M.

BY: _____
Isabel Perales, Assistant Town Secretary

APPROVED: _____
Roberto Medrano, Mayor

DATE: _____

#6 Recognize Annual Christmas
Drive - Good Neighbor
Settlement House Day -
December 8, 2012

Maria Hinojosa will be present
to announce the Good Neighbor
Settlement House Day

#7 Recognize Garden Club Plant
Sale on December 8, 2012 to
Benefit Bridge Beautification

Alderwoman Hager will
announce the Garden Club Plant
Sale

#8 Consideration/Action on
Ordinance of the Town of
Rancho Viejo, Texas
Amending Ordinance No. 62 P
Reappointing Member of the
Building Committee

ORDINANCE NO. 62R

AN ORDINANCE OF THE TOWN OF RANCHO VIEJO, TEXAS
AMENDING ORDINANCE NO. 62P REAPPOINTING MEMBERS
OF THE BUILDING COMMITTEE

WHEREAS, the Town of Rancho Viejo has heretofore enacted Ordinances Nos. 62A through 62Q which provided the requirements for obtaining building permits and the fees and charges for the issuance of said building permits and established a Building Committee which committee members are appointed by the Board of Aldermen; and

WHEREAS, the Board of Aldermen of said Town wish to reappoint members of the Building Committee.

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO, TEXAS:

Section 1. The following persons are reappointed to the Building Committee for the term expiring November 30, 2014:

Tim Trapp

PASSED, ADOPTED AND APPROVED on this the 13th day of November, 2012.

TOWN OF RANCHO VIEJO

Roberto Medrano
Mayor

ATTEST:

Cheryl J. Kretz
Town Secretary

#9 Consideration/Action on a Resolution of the Board of Aldermen of the Town of Rancho Viejo, Texas Authorizing the Continuation of Debt Bank Account Heretofore Established, Renaming the Debt Bank Account, and Authorizing Certain Persons to Sign Checks for Same

RESOLUTION NO.

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO, TEXAS, AUTHORIZING THE CONTINUATION OF DEBT BANK ACCOUNT HERETOFORE ESTABLISHED, RENAMING THE DEBT BANK ACCOUNT, AND AUTHORIZING CERTAIN PERSONS TO SIGN CHECKS FOR SAME

WHEREAS, it is necessary that the debt account be maintained at International Bank of Commerce for the payment of expenses of the Town and the deposit of monies received; and

WHEREAS, it is necessary that certain persons be authorized to sign checks for the withdrawal of funds from said accounts;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO, TEXAS THAT:

Section 1. That the debt account be renamed Debt Service Fund.

Section 2. Required on all transactions shall be two signatures, one of these to be a primary signer which is the Town Administrator or Mayor. Secondary signers are any one of the other aldermen of the Town of Rancho Viejo.

Roberto Medrano, Mayor

Bitty Truan, Alderman

Jean Hager, Alderman

Cynthia Rathbun, Alderman

Lupita Cervantes-Carr, Alderman

Maribel B. Guerrero, Alderman

Cheryl J. Kretz, Town Administrator

PASSED, ADOPTED AND APPROVED on this the 13th day of
November, 2012.

Roberto Medrano
Mayor

ATTEST:

Cheryl J. Kretz
Town Secretary

#10 Public Comment

#1 1Adjourn