



3301 CARMEN AVE, 78575

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BOARD OF ALDERMEN

REGULAR MEETING

June 12, 2012

6:00 P.M.



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Phone 956-350-4093

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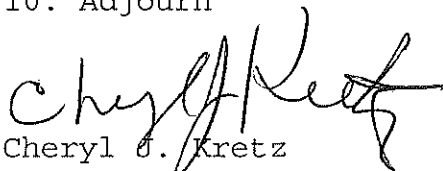
NOTICE OF A PUBLIC MEETING
TOWN OF RANCHO VIEJO
BOARD OF ALDERMEN
REGULAR MEETING

JUNE 12, 2012

6:00 P.M.

NOTICE is hereby given of a REGULAR MEETING of the BOARD OF ALDERMEN of the TOWN OF RANCHO VIEJO, TEXAS, to be held on, JUNE 12, 2012 at 6:00 P.M., in the TOWN MUNICIPAL OFFICE, 3301 CARMEN AVENUE, RANCHO VIEJO, TEXAS to consider the following items:

1. Call to Order
2. Roll Call
3. Invocation and Pledge
4. Public Comment
5. Approval of Minutes
 - May 22, 2012 Regular Meeting
 - May 22, 2012 Special Meeting
6. Consideration/Authorization to Advertise for Bids for Common Area Maintenance for Two Years
7. Consideration/Authorization to Accept Offer on 2008 Dodge Charger (Blown Engine - Sold As Is)
8. Hurricane Preparedness
9. Public Comment
10. Adjourn


Cheryl J. Kretz
Town Administrator

#1 Call to Order

by Mayor Medrano

#2 Roll Call

by Isabel Perales

Aldерwoman Carr

Aldерwoman Hager

Aldерwoman Guerrero

Aldерwoman Rathbun

Aldерwoman Truan

Legal Counsel, Daniel Rentfro, Jr.

Town Administrator, Cheryl J. Kretz.

#3 Invocation and Pledge

The pledge of allegiance to the United States Flag:

“I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.”

And the pledge of allegiance to the Texas State Flag is,

“Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

#4 Public Comment

#5 Approval of Minutes –
Regular Meeting May 22, 2012
Special Meeting May 22, 2012

MINUTES OF A REGULAR MEETING
TOWN OF RANCHO VIEJO
MAY 22, 2012

A Regular Meeting of the Board of Aldermen of the Town of Rancho Viejo, Texas was held on May 22, 2012, at the Town Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas, the same being open to the public. The meeting was called to order by Mayor Roberto Medrano at 6:00 P.M. Roll call was made by Isabel Perales, Assistant Town Secretary. Members present at the meeting were:

Mrs. Jean Hager
Mrs. Maria Hinojosa
Mrs. Bitty Truan

Those absent were:

Mr. Joe Rafac
Mr. Robert Lackner

A quorum was present at the meeting.

Mr. Daniel Rentfro, Jr., legal counsel, was present. Town Administrator Cheryl J. Kretz was also present at the meeting.

Those present in the audience were:

Gladys Cummins	Chuck Carlson
Lourdes B. Medrano	Carmen S. McGehee
Lawrie Glenn McGehee	Arnulfo Montano
Lydia Montano	Chief M. Cruz, Jr.
Richard P. Lewis	Mack Sterling
Filiberto Conde	Rita Conde
Ronaldo Garcia-TGS	Jerry Millsapps
Myra Millsapps	Alfredo Bermudez
Lyon Rathbun	Benjamin Guerrero
Edgar Chapa-CC Dept. of H&HS	Don Johnson
Eric Schwab	Glenn Carr
Janie Alvarado	John Ramirez
David Irwin	
Patricia Sanchez-CC Dept. of H&HS	
Raquel Castillo-CC Dept. of H&HS	

INVOCATION AND PLEDGE:

Alderwoman Hinojosa led the group in the invocation and pledge of allegiance to the American and Texas flags.

PUBLIC COMMENT:

Mr. Don Johnson inquired about the concrete curbing project on Morelos. Mayor Medrano thanked the outgoing Aldermen for their years of service. Mayor Medrano presented Alderwoman Hinojosa with a plaque expressing appreciation for her three years of service to the Town. Alderwoman Hinojosa thanked the Mayor, Aldermen and the Town staff for allowing her to serve the citizens of Rancho Viejo. The plaques for Alderman Lackner and Alderman Rafac would be delivered to them.

CANVASS RESULTS OF MAY 12, 2012 ELECTION OF TOWN OFFICIALS AND ADOPT RESOLUTION DECLARING RESULTS OF ELECTION:

Mayor Medrano and the Board of Aldermen canvassed the results of the May 12, 2012 General Election of Town Officials. The Mayor read the results of the election, there being 475 votes cast.

NAME OF CANDIDATE	TOTAL NUMBER OF VOTES RECEIVED		
	Early Voting	Election Day	Total
ALDERMAN			
Grady John Deaton	91	110	201
Bobby Lackner	96	104	200
Maribel Bermudez Guerrero	125	130	255
Joe Rafac	91	110	201
Cyndie Rathbun	129	124	253
Lupita Cervantes-Carr	118	117	235

Motion was made by Alderwoman Hinojosa, seconded by Alderwoman Hager, and unanimously carried, to pass, adopt and approve RESOLUTION NO. 243 - A RESOLUTION AND ORDER CANVASSING RETURNS AND DECLARING RESULTS OF THE GENERAL ELECTION HELD IN THE TOWN OF RANCHO VIEJO, TEXAS ON MAY 12, 2012 FOR TWO ALDERMEN FOR A TWO YEAR TERM.

ADMINISTER OATH OF OFFICE AND INSTALLATION OF ELECTED OFFICIALS:

Mr. Daniel Rentfro, Jr. administered the Oath of Office to Lupita Cervantes-Carr, Maribel B. Guerrero and Cynthia Rathbun as

Aldermwomen of Rancho Viejo. Each official gave a short statement about their views going forward for Rancho Viejo.

APPROVAL OF MINUTES - APRIL 10, 2012:

Motion was made by Alderwoman Hager, seconded by Alderwoman Truan, and unanimously carried, that the Minutes of the Regular Meeting held on April 10, 2012 be approved as written.

CONSIDERATION/ACTION OF A RESOLUTION OF THE TOWN OF RANCHO VIEJO, TEXAS AUTHORIZING REVIEW OF TEXAS GAS SERVICE COMPANY'S ("TGS") COST OF SERVICE ADJUSTMENT ("COSA") TARIFF, APPROVING OF A JOINT REVIEW OF TGS' APPLICATION ALONG WITH OTHER CITIES SERVED BY TGS; HIRING LEGAL AND CONSULTING SERVICES TO NEGOTIATE WITH THE COMPANY AND DIRECT ANY NECESSARY LITIGATION AND APPEALS; REQUIRING TGS TO REIMBURSE ALL REASONABLE COSTS ASSOCIATED WITH CITIES' EFFORTS IN THIS RATEMAKING EFFORT; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL:

Motion was made by Alderwoman Hager, seconded by Alderwoman Truan, and unanimously carried, to approve RESOLUTION NO. 244 - A RESOLUTION OF THE TOWN OF RANCHO VIEJO, TEXAS AUTHORIZING REVIEW OF TEXAS GAS SERVICE COMPANY'S ("TGS") COST OF SERVICE ADJUSTMENT ("COSA") TARIFF, APPROVING OF A JOINT REVIEW OF TGS' APPLICATION ALONG WITH OTHER CITIES SERVED BY TGS; HIRING LEGAL AND CONSULTING SERVICES TO NEGOTIATE WITH THE COMPANY AND DIRECT ANY NECESSARY LITIGATION AND APPEALS; REQUIRING TGS TO REIMBURSE ALL REASONABLE COSTS ASSOCIATED WITH CITIES' EFFORTS IN THIS RATEMAKING EFFORT; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.

PRESENTATION BY CAMERON COUNTY HEALTH DEPARTMENT ON MEDICAID 1115 WAIVER:

Mrs. Raquel Castillo of the Cameron County Department of Health and Human Services made a presentation on the 1115 Waiver and answered several questions from the Board. Contact information was provided to the Town to get a more detailed explanation of the procedures of this program.

ELECTION OF PRESIDENT PRO TEMPORE (MAYOR PRO TEM):

On the recommendation of Mayor Medrano, motion was made by Alderwoman Carr, seconded by Alderwoman Rathbun, and unanimously carried, to elect Alderwoman Hager as Mayor Pro Tem.

CONSIDERATION/REAPPOINTMENT OF METROPOLITAN PLANNING ORGANIZATION (MPO) REPRESENTATIVE:

Motion was made by Alderwoman Hager, seconded by Alderwoman Rathbun, and unanimously carried, to appoint Alderwoman Bitty Truan as the MPO Representative for the Town.

CONSIDERATION/APPOINTMENT/REAPPOINTMENT OF MEMBERS TO THE STRATEGIC PLANNING COMMITTEE:

Motion was made by Alderwoman Hager, seconded by Alderwoman Carr, and unanimously carried, to appoint Alderwoman Cyndie Rathbun as Chairman and to reappoint Rita Conde and Tim Trapp to the Strategic Planning Committee.

CONSIDERATION/ACTION ON REAPPOINTMENT OF MEMBER TO THE PLANNING AND ZONING COMMISSION:

Motion was made by Alderwoman Guerrero, seconded by Alderwoman Hager, and unanimously carried, to reappoint John Champion as a member of the Planning and Zoning Commission.

CONSIDERATION/APPOINTMENT OF CHAIRMAN OF HEALTH AND SAFETY COMMITTEE:

Motion was made by Alderwoman Hager, seconded by Alderwoman Truan, and unanimously carried, to appoint Alderwoman Lupita Carr as Chairman of the Health and Safety Committee.

CONSIDERATION/ACTION ON EXTENSION OF CONTRACT WITH BUILDING INSPECTOR:

Motion was made by Alderwoman Rathbun, seconded by Alderwoman Hager, and unanimously carried, to extend the contract with Brent Cannon as Building Inspector for one year.

CONSIDERATION/ACTION ON RESOLUTION REAPPOINTING MUNICIPAL JUDGE:

Judge Charles Carlson, III was present to give his background information and he answered questions from the Board. Motion

was made by Alderwoman Guerrero, seconded by Alderwoman Hager, and unanimously carried, to pass, adopt and approve RESOLUTION NO. 245 - reappointing Judge Charles Carlson, III as the municipal judge for two years.

REVIEW/APPROVAL OF INVESTMENT POLICY:

Motion was made by Alderwoman Truan, seconded by Alderwoman Carr, and unanimously carried, to approve the Investment Policy.

CONSIDERATION/APPROVAL OF RESOLUTION OF THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO, TEXAS AUTHORIZING THE CONTINUATION OF BANK ACCOUNTS AND DEPOSITORY HERETOFORE ESTABLISHING AND AUTHORIZING CERTAIN PERSONS TO SIGN CHECKS AND OTHER NECESSARY TRANSACTIONS FOR SAME:

Motion was made by Alderwoman Hager, seconded by Alderwoman Truan, and unanimously carried, to approve Resolution No. 246 - A RESOLUTION OF THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO, TEXAS AUTHORIZING THE CONTINUATION OF BANK ACCOUNTS AND DEPOSITORY HERETOFORE ESTABLISHING AND AUTHORIZING CERTAIN PERSONS TO SIGN CHECKS AND OTHER NECESSARY TRANSACTIONS FOR SAME.

CONSIDERATION/ACTION ON APPROVING TOWN'S SHARE OF THE COST OF MONUMENT SIGNS AT CARMEN AND F.M. 1732:

After an update by Mayor Medrano on the plan for the monument signs at Carmen Avenue and F.M. 1732 and the various donations of land, money and labor, motion was made by Alderwoman Rathbun, seconded by, Alderwoman Guerrero, and unanimously carried, to approve \$6,000.00 as the Town's share of this project.

CONSIDERATION/ACTION ON A RESOLUTION OF THE TOWN OF RANCHO VIEJO, TEXAS AUTHORIZING THE MAYOR TO SIGN ALL NECESSARY DOCUMENTS TO PARTICIPATE IN THE TIPS/TAPS COOPERATIVE PURCHASING PROGRAM OFFERED BY REGION VIII EDUCATION SERVICE CENTER:

Mayor Medrano explained that this program made a pre-approved vendor list available to the Town for various projects. Motion was made by Alderwoman Hager, seconded by Alderwoman Truan, and unanimously carried, to approve Resolution No. 247 - A RESOLUTION OF THE TOWN OF RANCHO VIEJO, TEXAS AUTHORIZING THE MAYOR TO SIGN ALL NECESSARY DOCUMENTS TO PARTICIPATE IN THE TIPS/TAPS COOPERATIVE PURCHASING PROGRAM OFFERED BY REGION VIII EDUCATION SERVICE CENTER.

CONSIDERATION/ACTION ON PURCHASE OF NEW POLICE VEHICLE:

Motion was made by Alderwoman Truan, seconded by Alderwoman Hager, and unanimously carried, to approve the purchase of a new police vehicle in the amount of \$30,000.00, including equipment, to be paid for from Town funds. This vehicle was to replace the 2008 Dodge Charger that had a blown engine. It had been scheduled to be replaced in October 2012.

PUBLIC COMMENT:

Mr. Glenn Carr and Mr. John Ramirez commented on the meeting. Mr. Richard Lewis inquired about the monument signs and the SECO Grant. Ms. Janie Alvarado asked about the Town sign.

ADJOURNMENT:

Motion was made by Alderwoman Carr, seconded by Alderwoman Hager, and unanimously carried, to adjourn the meeting at 7:36 P.M.

BY: _____
Cheryl J. Kretz, Town Secretary

APPROVED: _____
Roberto Medrano, Mayor

DATE: _____

MINUTES OF A SPECIAL MEETING
TOWN OF RANCHO VIEJO
MAY 22, 2012

A Special Meeting of the Board of Aldermen of the Town of Rancho Viejo, Texas was held on May 22, 2012, at the Town Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas, the same being open to the public. The meeting was called to order by Mayor Roberto Medrano at 7:45 P.M. Roll call was made by Isabel Perales, Assistant Town Secretary. Members present at the meeting were:

Mrs. Jean Hager
Mrs. Maribel Guerrero
Mrs. Bitty Truan

Those absent were:

Mrs. Lupita Carr
Mrs. Bitty Truan

A quorum was present at the meeting.

Mr. Daniel Rentfro, Jr., legal counsel, was present.

ORIENTATION:

Mr. Daniel Rentfro, Jr. gave an overview on the functions of being an alderman.

ADJOURNMENT:

The meeting was adjourned at 8:45 P.M.

BY: _____
Cheryl J. Kretz, Town Secretary

APPROVED: _____
Roberto Medrano, Mayor

DATE: _____

#6 Consideration/Authorization
to Advertise for Bids for
Common Area Maintenance for
Two Years

The common area maintenance contract will be put out for bid again.

#7 Consideration/Action to
Accept Offer on 2008 Dodge
Charger (Blown Engine – Sold
As Is)

Chief Cruz has an offer of
\$2,200 for the 2008 Dodge
Charger with the blown engine.
It will be sold as is.

#8 Hurricane Preparedness

We will have hurricane
preparedness information for
the public.

#9 Public Comment

#10 Adjourn