



3301 CARMEN AVE, 78575

Phone **956-350-4093**

Fax **956-350-4156**

NOTICE OF A PUBLIC MEETING
TOWN OF RANCHO VIEJO
BOARD OF ALDERMEN
REGULAR MEETING

AUGUST 10, 2010
6:00 P.M.

NOTICE is hereby given of a REGULAR MEETING of the BOARD OF ALDERMEN of the TOWN OF RANCHO VIEJO, TEXAS, to be held on AUGUST 10, 2010 at 6:00 P.M., in the TOWN MUNICIPAL OFFICE, 3301 CARMEN AVENUE, RANCHO VIEJO, TEXAS to consider the following items:

1. Call to Order
2. Roll Call
3. Invocation and Pledge
4. Residents' Forum
5. Approval of Minutes - July 13, 2010
6. Presentation by Ms. Marta Martinez, ESD Recycling
7. Present/Discuss Proposed Budget for Fiscal Year October 1, 2010 to September 30, 2011
8. Provide for Public Notice of Date, Time and Location of Public Hearing on Proposed Budget for Fiscal Year October 1, 2010 to September 30, 2011
9. Discuss Proposed Ad Valorem Tax Rate and Consideration/Action on Proposal for Tax Rate Increase
10. Provide for Public Notice of Date, Time and Location of Public Hearings for Tax Rate Increase

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AUGUST 10, 2010
6:00 P.M.

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11. Consideration/Approval of Ground & Air Ambulance Service Contract for 2010/2011
12. Consideration of Bids and Award of Contract for Common Area Maintenance
13. Residents' Forum
14. Adjourn


Cheryl J. Kretz
Town Administrator

Item #1:
Call to Order
by Mayor Medrano

Item #2:

Roll Call

by Isabel Perales, those present are:

Aldерwoman Carr

Aldерwoman Hager

Aldерwoman Hinojosa

Alderman Lackner

Alderman Rafac

Legal Counsel, Daniel Rentfro, Jr.

Town Administrator, Cheryl J.
Kretz.

Item #3:

Invocation and Pledge

The pledge of allegiance for the United States Flag:

“I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.”

And the pledge of allegiance for the Texas State Flag is,

“Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

Item #4:
Residents' Forum

Item #5:

Approval of Minutes

Regular Meeting - July 13, 2010

MINUTES OF A REGULAR MEETING
TOWN OF RANCHO VIEJO
JULY 13, 2010

A Regular Meeting of the Board of Aldermen of the Town of Rancho Viejo, Texas was held on Tuesday, July 13, 2010, at the Town Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas, the same being open to the public. The meeting was called to order by Mayor Roberto Medrano at 6:00 P.M. Roll call was made by Isabel Perales, Assistant Town Secretary. Members present at the meeting were:

Mrs. Lupita Carr
Mrs. Jean Hager
Mrs. Maria Hinojosa
Mr. Joe Rafac

Members absent from the meeting were:

Mr. Robert Lackner

A quorum was present at the meeting.

Mr. Daniel Rentfro, Jr., legal counsel, was present. Cheryl J. Kretz, Town Administrator, was also present.

Those present in the audience were:

Glenn Carr	Marilyn Lindeman
Dick Lindeman	Rosie Fruia
Chief M. Cruz, Jr.	Mack Sterling

INVOCATION & PLEDGE:

Alderman Rafac led the group in the invocation and pledge of allegiance to the American and Texas flag.

RESIDENTS' FORUM:

Mrs. Rosie Fruia commented on the recycling program and GMS refuse service. Mayor Medrano stated that there would be no

presentation on the recycling as Ms. Marta Martinez had an emergency and could not be present. Mr. Max Sterling thanked the Town for spraying for mosquitoes and announced the upcoming TNR garage sale. Alderwoman Carr mentioned the remaining brush pile on Alvarado. Mr. Richard Lindeman inquired about the Police Report and the electronic sign.

APPROVAL OF MINUTES:

Motion was made by Alderman Rafac, seconded by Alderwoman Carr, and unanimously carried, that the Minutes of the Regular Meeting held on June 8, 2010 be approved as written.

PRESENTATION ON SIGNATURES FOR RED RIBBON-ANTI DRUG MESSAGE:

The N.T.C. Drug Testing Services, Inc. representatives were not present at the meeting.

PRESENTATION BY MS. MARTA MARTINEZ, ESD RECYCLING:

Ms. Marta Martinez would be contacted to make a presentation at the August meeting.

CONSIDERATION/APPROVAL OF RESOLUTION OF BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO, TEXAS EXTENDING THE PROVISIONS OF SECTION 33.07 OF THE PROPERTY TAX CODE WHICH ENABLES THE GOVERNING BODY TO ASSESS AN ADDITIONAL COLLECTION PENALTY:

Motion was made by Alderwoman Hager, seconded by Alderwoman Carr, and unanimously carried, to approve Resolution No. 227 - A RESOLUTION OF BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO, TEXAS EXTENDING THE PROVISIONS OF SECTION 33.07 OF THE PROPERTY TAX CODE WHICH ENABLES THE GOVERNING BODY TO ASSESS AN ADDITIONAL COLLECTION PENALTY.

CONSIDERATION/ACTION TO DESIGNATE AN AUDITOR FOR SEPTEMBER 30, 2010:

On the recommendation of Mayor Medrano, motion was made by Alderwoman Hinojosa, seconded by Alderman Rafac, and unanimously carried, to designate Long Chilton, LLC as the auditor for the fiscal year ending September 30, 2010.

CONSIDERATION/APPROVAL ON EXTENSION OF BANK DEPOSITORY SERVICES AGREEMENT WITH INTERNATIONAL BANK OF COMMERCE:

On the recommendation of Mayor Medrano, motion was made by Alderwoman Hager, seconded by Alderwoman Hinojosa, and unanimously carried, to approve the final one year extension of the Bank Depository Services Agreement with International Bank of Commerce.

CONSIDERATION/RATIFICATION OF MEMBERS OF BEAUTIFICATION COMMITTEE:

Motion was made by Alderwoman Hinojosa, seconded by Alderwoman Carr, and unanimously carried, to ratify the appointment of the following members of the Beautification Committee: Jean Hager, Gerardo Barragan, Robert Burkhart, Gladys Cummins, Rosie Fruia, Bob Richardson, Tim Trapp and Eric Valle with Scott Pajeski as an advisor.

HURRICANE PREPAREDNESS:

Mayor Medrano stated that there were hurricane packets available for the residents with very useful information on hurricane preparedness.

RESIDENTS' FORUM:

Mr. Glenn Carr thanked the Police Department for their assistance when he needed it. Alderwoman Carr inquired about additional street lights throughout Rancho Viejo. Mayor Medrano stated that he would note the necessity for golf cart drivers to obey the street signs and traffic regulations in his article for The Reporter.

ADJOURNMENT:

Motion was made by Alderwoman Carr, seconded by Alderwoman Hinojosa, and unanimously carried, to adjourn the meeting at 6:51 P.M.

July 13, 2010

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BY: _____
Cheryl J. Kretz, Town Secretary

APPROVED: _____
Roberto Medrano, Mayor

DATE: _____

Item #6:

Presentation by Ms. Marta
Martinez, ESD Recycling

Ms. Marta Martinez will
make a presentation on
recycling.

Item #7:

Present/Discuss Proposed

Budget for Fiscal Year

October 1, 2010 to

September 30, 2011



3301 CARMEN AVE, 78575

Phone 956-350-4093

Fax 956-350-4156

July 30, 2010

Mrs. Cheryl J. Kretz
Town Administrator
Town of Rancho Viejo
3301 Carmen Avenue
Rancho Viejo, Texas 78575

Dear Mrs. Kretz:

Pursuant to Texas Law, I hereby file with you as Town Administrator the Proposed Budget for the Fiscal Year October 1, 2010 to September 30, 2011.

Sincerely,

Roberto Medrano
Mayor

RM/ck
Enclosure

This budget will raise more total property taxes than last year's budget by \$61,331 or 8.0225%, and of that amount \$8,649 is tax revenue to be raised from new property added to the roll this year.

PROPOSED
TOWN OF RANCHO VIEJO
BUDGET

2010- 2011

	ACTUAL 12-MONTHS END 9/30/09	APPROVED(2) BUDGET 2009/2010	ACTUAL 9-MONTHS END 6/30/10	BUDGET 2010/2011
REVENUES:				
1	1898.0000 Ad Val. Tax 1998	185.96	0.00	
2	1810.9900 Ad Val. Tax 1999	168.98	0.00	0.00
3	1810.2000 Ad Val. Tax 2000	292.64	0.00	0.00
4	1810.2001 Ad Val. Tax 2001	341.78	100.00	0.00
5	1810.2002 Ad Val. Tax 2002	394.02	100.00	100.00
6	1810.2003 Ad Val. Tax 2003	441.27	100.00	100.00
7	1810.2004 Ad Val. Tax 2004	497.00	300.00	100.00
8	1810.2005 Ad Val. Tax 2005	692.72	500.00	308.37 300.00
9	1810.2006 Ad Val. Tax 2006	4,812.17	2,000.00	833.47 500.00
10	1810.2007 Ad Val. Tax 2007	11,971.91	4,000.00	3,372.28 2,000.00
11	1810.2008 Ad Val. Tax 2008	711,723.42	13,500.00	13,198.17 4,000.00
12	1810.2009 Ad Val. Tax 2009		744,653.00 (1)	722,204.00 13,500.00
13	1810.2010 Ad Val. Tax 2010			801,042.00 (3)
14	1820.0000 Adm. Cost Recovered	17,825.04	5,000.00	2,966.66 3,300.00
15	1830.0000 Alcohol Beverage Tax	2,396.07	2,500.00	1,837.71 2,500.00
16	1840.0000 Building Permits	16,228.77	10,000.00	29,788.02 25,000.00
17	1850.0000 Citations & Fines	146,151.37	140,000.00	103,866.04 120,000.00
18	1851.0000 MC Tech Fund	4,998.22	5,000.00	2,137.44 5,000.00
19	1870.0000 Franchise - Electrical	62,419.05	56,000.00	45,065.62 56,000.00
20	1880.0000 Franchise - Telephone	8,793.91	8,000.00	6,345.41 8,000.00
	1890.0000 Franchise - Cable TV	32,880.93	34,000.00	25,742.02 34,000.00
	1900.0000 Franchise - Gas	830.60	800.00	308.04 800.00
23	1905.0000 Franchise - Solid Waste	1,000.00	1,000.00	1,000.00 1,000.00
24	1910.0000 Interest from Investments	5,367.68	7,000.00	1,483.47 2,000.00
25	1920.0000 P&I on Taxes	13,415.75	13,000.00	9,268.58 13,000.00
26	1930.0000 Sales Tax	55,533.15	58,000.00	34,450.03 46,500.00
27	1963.0000 Police Fund Income	150.00	200.00	270.00 250.00
28	1964.0000 Paving Assessments	510.96	2,000.00	905.51 1,000.00
29	2090.0000 Discount on Taxes	(15,141.15)	(15,000.00)	(15,874.62) (16,000.00)
30	2090.5000 State Costs & Fees	(55,154.39)	(55,000.00)	(39,550.53) (46,000.00)
31	Lien Revenue	2,727.66	2,500.00	3,340.59 3,500.00
32	Section 11		44,322.00	12,167.58 32,000.00
33	Total Revenues	\$1,032,455.49	\$1,084,575.00	\$965,433.86 \$1,113,492.00

34
35 (1) BASED ON TAX RATE OF \$.336457 for M&O Tax Rate
36 \$.030543 Debt Service Tax Rate
37 for a TOTAL TAX RATE of \$.367000 per \$100.00 Taxable Value and 97% Collections
38 RANCHO VIEJO'S TAXABLE VALUE FOR 2009/10 WAS \$209,178.146
39

40 (2) AS APPROVED AT 9/8/09 MEETING
41

42 (3) BASED ON TAX RATE OF \$.359331 for M&O Tax Rate
43 \$.028542 Debt Service Tax Rate
44 for a TOTAL TAX RATE of \$.387873 per \$100.00 Taxable Value and 97% Collections
45 RANCHO VIEJO'S TAXABLE VALUE FOR 2009/2010 IS \$212,909,054
46
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50	EXPENSES:	ACTUAL	APPROVED(2)	ACTUAL	
51		12-MONTHS	BUDGET	9-MONTHS	BUDGET
52		END 9/30/09	2009/2010	END 6/30/10	2010/2011
53	Administration:				
54	2100.0000 Travel	1,420.50	1,500.00	858.99	1,500.00
	2110.0000 Seminar & Education	155.00	625.00	155.00	625.00
	2150.0000 Payroll - Admin.	106,745.06	110,525.00	83,168.92	113,885.00
57	2160.0000 Retirement - Admin.	10,606.66	11,400.00	8,607.09	14,130.00
58	2161.0000 S.S./Medicare	1,436.32	6,825.00	19,635.96	6,282.00
59	2170.0000 Insurance Medical	8,491.63	7,580.00	5,684.40	8,425.00
60	2180.0000 Insurance Life	135.12	240.00	101.34	240.00
61	2190.0000 Ins. Workman's Comp	200.00	200.00	200.00	200.00
62	2200.0000 Contract Labor	12,924.72	18,720.00	7,279.50	10,000.00
63					
64	Total Administration	\$142,115.01	\$157,615.00	\$125,691.20	\$155,287.00
65					
66	General:				
67	3140.0000 Telephone	3,862.61	4,000.00	2,459.70	4,000.00
68	3150.0000 Electricity Office	12,733.79	11,000.00	7,128.72	10,000.00
69	3160.0000 Insurance Liability	17,372.38	18,000.00	19,221.73	18,976.00
70	3170.0000 Legal Notices	8,738.28	7,300.00	1,290.20	5,000.00
71	3190.0000 Printing	152.60	600.00	30.00	300.00
72	3200.0000 Office Supplies	4,874.62	5,000.00	2,038.14	5,000.00
73	3210.0000 Office Equipment	193.80	1,500.00	1,376.22	2,000.00
74	3220.0000 Postage	1,127.59	1,200.00	1,656.08	2,000.00
75	3230.0000 Dues & Publications	807.00	1,000.00	806.00	1,000.00
76	3240.0000 Appraisal & Tax Coll.	14,928.99	16,000.00	13,818.72	16,553.00
77	3250.0000 Water	685.80	700.00	583.41	700.00
78	3260.0000 Election Costs	4,146.48	4,100.00	0.00	4,100.00
79	3270.0000 Building Maintenance	14,635.42	9,000.00	3,778.13	9,000.00
80	3280.0000 Cameron Co.Court Costs	200.00	200.00	995.00	1,200.00
81	3300.0000 Public Relations	3,543.14	2,625.00	1,078.87	2,000.00
	3320.0000 Office Equip. Maint.	12,306.07	11,000.00	8,942.96	11,000.00
83	3321.0000 Ordinance Codification	0.00	2,000.00	0.00	0.00
84	4220.0000 Municipal Court Supplies	146.29	300.00	162.85	200.00
85					
86	Total General	\$100,454.86	\$95,525.00	\$65,366.73	\$93,029.00
87					
88	Police General:				
89	4140.0000 Clothing - Police	2,956.18	9,079.00	7,171.95	4,000.00
90	4150.0000 Payroll - Police	295,859.78	297,962.00	230,773.89	321,214.00
91	4160.0000 Police Ret & Empl. Tax	29,318.36	30,484.00	23,904.59	39,673.00
92	4161.0000 Medicare & S.S.	7,085.31	7,831.00	6,654.03	8,200.00
93	4170.0000 Ins. Medical	28,916.25	26,527.00	19,895.40	29,486.00
94	4171.0000 Ins. Medical Dependand	3,545.64	3,298.00	2,336.31	7,323.00
95	4180.0000 Ins. Life	473.98	550.00	364.77	550.00
96	4190.0000 Ins. Workman's Comp	6,430.36	8,820.00	7,400.32	8,261.00
97	4200.0000 Cleaning of Uniforms	3,308.61	3,780.00	2,634.97	3,780.00
98	4210.0000 Office Supplies	3,444.43	3,500.00	3,745.86	15,500.00
99	4210.5000 Printing	600.00	600.00	0.00	300.00
100	4230.0000 Travel - Police	0.00	600.00	245.77	600.00
101	4240.0000 Seminar & Education - PD	854.02	3,000.00	996.28	3,000.00
102	4250.0000 Auto Repairs	7,457.36	11,000.00	10,593.01	8,000.00
103	4260.0000 Auto Fuel	16,322.60	27,000.00	15,575.19	24,750.00
104	4300.0000 Radio Equip. Maint.	1,598.43	1,600.00	1,325.92	1,600.00
105	4310.0000 Police Contract Labor	21,011.50	18,500.00	14,564.00	18,500.00
106	4330.0000 Dispatch	5,878.56	6,300.00	2,515.60	6,930.00
107	4331.0000 Police Investigation	3,393.38	3,496.00	3,337.46	3,496.00
	4333.0000 Drug Testing	225.00	450.00	0.00	450.00
109					
110	Total Police General	\$438,679.75	\$464,377.00	\$354,035.32	\$505,613.00

		ACTUAL	APPROVED(2)	ACTUAL	
		12-MONTHS	BUDGET	9-MONTHS	BUDGET
		END 9/30/09	2009/2010	END 6/30/10	2010/2011
113					
114					
115					
116	Police Capital:				
117	25131.0000				
118	Automobile	15,956.00	0.00	0.00	20,102.00
	25131.0500 Automobile Reserve	0.00	0.00	0.00	0.00
120	Automobile Equipment	2,404.00	2,600.00	2,232.39	6,770.00
121	25131.3000 Auto Equip. Reserve	0.00	0.00	0.00	0.00
122	4290.0000 Communication Equip.	19,622.96	20,000.00	20,774.80	20,000.00
123	4291.0000 Fire Prevention/1st Aid	156.40	300.00	164.00	300.00
124	Hurricane Preparedness	72,339.13	1,500.00	1,150.00	1,500.00
125	Computers	0.00	0.00	0.00	0.00
126					
127	Total Police Capital	\$110,478.49	\$24,400.00	\$24,321.19	\$48,672.00
128	General Service:				
129					
130	5600.0000 Ambulance	10,277.00	10,277.00	7,707.75	10,277.00
131	5650.0000 Fire Dept.	10,636.15	15,400.00	6,869.69	15,400.00
132	5660.0000 Fire Protection Contract	27,500.00	27,500.00	20,625.00	27,500.00
133	5900.0000 Refuse Disposal	192.96	203.00	202.59	230.00
134					
135	Total General Service	\$48,606.11	\$53,380.00	\$35,405.03	\$53,407.00
136	Professional:				
137					
138	5100.0000 Legal Fees	25,875.00	24,750.00	18,000.00	24,750.00
139	5200.0000 Audit Fees	6,100.00	6,405.00	6,405.00	6,600.00
140	5400.0000 Bldg. Inspection	7,410.62	7,500.00	3,475.27	7,000.00
141	5500.0000 Municipal Judge	10,643.96	9,650.00	7,381.30	10,580.00
142					
143	Total Professional	\$50,029.58	\$48,305.00	\$35,261.57	\$48,930.00
144	Public Works:				
145	6000.0000 St. Rehab.	440,553.16	10,000.00	0.00	10,000.00
147	6100.0000 St. Rehab. Reserve	0.00	0.00	0.00	0.00
148	6200.0000 St. Rehab. Engineer	33,901.84	3,000.00	0.00	3,000.00
149	6300.0000 Signs & Safety Markers	2,529.61	2,750.00	2,024.60	2,750.00
150	6400.0000 Lighting Installation	0.00	5,000.00	1,670.88	5,000.00
151	6500.0000 Lighting Expenses	54,007.23	51,000.00	37,139.47	51,000.00
152	6600.0000 Lot Mowing	1,370.00	1,000.00	2,990.00	4,000.00
153	6640.0000 Common Area Maint.	43,050.00	41,040.00	28,755.00	38,000.00
154	6700.0000 Comm Area Water&Elec.	16,906.54	15,000.00	5,147.23	7,000.00
155	6710.0000 Mosquito Spraying	-562.50	4,040.00	2,463.75	4,040.00
156	Solar Lighting	0.00	0.00	0.00	0.00
157	Grant Reserve	0.00	1,500.00	0.00	0.00
158	Park Purchase	10,200.09	13,600.00	10,200.09	3,240.00
159	Beautification Project	4,217.00	20,000.00	25,324.20	0.00
160	SECO Project	0.00	0.00	0.00	1,046.00
161					
162	Total Public Works	\$606,172.97	\$167,930.00	\$115,715.22	\$129,076.00
163					
164	Total Operating Expense	\$1,496,536.77	\$1,011,532.00	\$755,796.26	\$1,034,014.00
165	Town Hall Debt Service Account:				
166					
167	Interest Payable	\$35,768.75	\$34,387.50	33,783.34	\$29,555.14
168	Scheduled Principal	\$25,000.00	\$30,000.00	30,604.16	\$30,000.00
169					
170	Total Debt Service	\$60,768.75	\$64,387.50	64,387.50	\$59,555.14
171					
	Total All Expenses	\$1,557,305.52	\$1,075,919.50	\$820,183.76	\$1,093,569.14
173	Total Revenues	\$1,032,455.49	\$1,084,575.00	\$965,433.86	\$1,113,492.00
174					
175	To General Fund	-\$524,850.03	\$8,655.50	\$145,250.10	\$19,922.86

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GENERAL INFORMATION

ESTIMATED YEAR END BANK BALANCE AT 9/30/10

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General Fund Bank Balance as of 6/30/09	\$443,680.08
June Tax Money Deposited in July	\$1,073.95
Plus Estimated Revenue from 7/01/10 to 9/30/10	\$119,141.14
Less Estimated Operating Expenses from 7/01/10 to 9/30/10	\$255,698.84
Estimated Bank Balance at 9/30/10	\$308,196.33
*Within the Year End Bank Balance; funds are earmarked for the following purposes:	
Three months Operating Reserve @ 91M per month	\$273,000.00
Camera Reserve	\$35,196.33
Earmarked Funds Equal Estimated Bank Balance at 9/30/09:	\$308,196.33
At Fiscal Year End 9/30/09 Bank Balance was:	333,641.97
ADDITIONAL TOWN BANK BALANCES AS OF 6/30/09:	
Town Hall Debt Service Account Balance	\$0.08
Police Asset Forfeiture Account Balance	\$3,380.12

Item #8:

Provide for Public Notice of
Date, Time and Location of
Public Hearing on Proposed
Budget for Fiscal Year
October 1, 2010 to
September 30, 2011

PUBLIC HEARING ON PROPOSED BUDGET FOR
FISCAL YEAR OCTOBER 1, 2010 TO SEPTEMBER 30, 2011
TUESDAY, AUGUST 24, 2010 AT 6:00 P. M.

Item #9:

Discuss Proposed Ad
Valorem Tax Rate and
Consideration/Action on
Proposal for Tax Rate
Increase

2010 Property Tax Rates in TOWN OF RANCHO VIEJO

This notice concerns 2010 property tax rates for TOWN OF RANCHO VIEJO. It presents information about three tax rates. Last year's tax rate is the actual rate the taxing unit used to determine property taxes last year. This year's *effective* tax rate would impose the same total taxes as last year if you compare properties taxed in both years. This year's *rollback* tax rate is the highest tax rate the taxing unit can set before taxpayers can start tax rollback procedures. In each case these rates are found by dividing the total amount of taxes by the tax base (the total value of taxable property) with adjustments as required by state law. The rates are given per \$100 of property value.

Last year's tax rate:

Last year's operating taxes	\$700,863
Last year's debt taxes	\$63,623
Last year's total taxes	\$764,486
Last year's tax base	\$208,306,855
Last year's total tax rate	0.367000/\$100

This year's effective tax rate:

Last year's adjusted taxes (after subtracting taxes on lost property)	\$764,594
÷ This year's adjusted tax base (after subtracting value of new property)	\$210,679,242
= This year's effective tax rate	0.362918/\$100

This year's rollback tax rate:

Last year's adjusted operating taxes (after subtracting taxes on lost property and adjusting for any transferred function, tax increment financing, state criminal justice mandate and/or enhanced indigent health care expenditures)	\$700,960
÷ This year's adjusted tax base	\$210,679,242
= This year's effective operating rate	0.332714/\$100
× 1.08 = this year's maximum operating rate	0.359331/\$100
+ This year's debt rate	0.028542/\$100
= This year's rollback rate	0.387873/\$100

Statement of Increase/Decrease

If TOWN OF RANCHO VIEJO adopts a 2010 tax rate equal to the effective tax rate of 0.362918 per \$100 of value, taxes would increase compared to 2009 taxes by \$ 6,312.

Schedule A: Unencumbered Fund Balances:

The following estimated balances will be left in the unit's property tax accounts at the end of the fiscal year. These balances are not encumbered by a corresponding debt obligation.

Type of Property Tax Fund	Balance
General Fund	21,512

Schedule B: 2010 Debt Service:

The unit plans to pay the following amounts for long-term debts that are secured by property taxes. These amounts will be paid from property tax revenues (or additional sales tax revenues, if applicable).

Description of Debt	Principal or Contract Payment to be Paid from Property Taxes	Interest to be Paid from Property Taxes	Other Amounts to be Paid	Total Payment
Town Hall	30,000	29,555	0	59,555
Total required for 2010 debt service				\$59,555
-	Amount (if any) paid from funds listed in Schedule A			\$0
-	Amount (if any) paid from other resources			\$0
-	Excess collections last year			\$0
=	Total to be paid from taxes in 2010			\$59,555
+	Amount added in anticipation that the unit will collect only 98.000000% of its taxes in 2010			\$1,215
=	Total Debt Levy			\$60,770

This notice contains a summary of actual effective and rollback tax rates' calculations. You can inspect a copy of the full calculations at 3301 Carmen Avenue, Rancho Viejo, TX 78575.

Name of person preparing this notice: Cheryl J. Kretz

Title: Town Administrator

Date prepared: July 30, 2010

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Item #10:

Provide for Public Notice of
Date, Time and Location of
Public Hearings for Tax
Increase

FIRST PUBLIC HEARING ON
TAX RATE INCREASE
TUESDAY, AUGUST 24, 2010 AT 6:00 P. M.

SECOND PUBLIC HEARING ON
TAX RATE INCREASE
TUESDAY, AUGUST 31, 2010 AT 6:00 P. M.

Item #11:

Consideration/Approval of
Ground & Air Ambulance
Service Contract for 2010-
2011

**EXTENSION OF GROUND AMBULANCE & VALLEY AIRCARE SERVICE
CONTRACT BETWEEN
THE TOWNSHIP OR CITY OF
RANCHO VIEJO
AND
SOUTH TEXAS EMERGENCY CARE FOUNDATION, INC.**

STATE OF TEXAS §

COUNTY OF CAMERON §

Pursuant to the furnishing of ambulance and emergency medical services to the citizens of the Township or City of Rancho Viejo, the Township or City of Rancho Viejo and South Texas Emergency Care Foundation, Inc., previously entered into a service contract dated October 1, 1986 for the rendition of emergency ambulance services. That service contract is extended by this document from October 1, 2010 through September 30, 2011.

The Township or City under the contract extension here entered into shall pay S.T.E.C., Inc., the sum of \$10,277.00 for services during the term of this extension. Payment shall be made in four (4) equal quarterly payments of \$2,569.25. Payments shall be due on or before the tenth (10th) day of the first month of each quarter. The first payment shall be due on or before the tenth (10th) day of October 2010 in the amount of \$2,569.25. The second quarterly payment shall be due on or before the tenth (10th) day of January 2011 in the amount of \$2,569.25. The third quarterly payment shall be due on or before the tenth (10th) day of April 2011 in the amount of \$2,569.25. The fourth and final quarterly payment shall be due on or before the tenth day of July 2011 in the amount of \$2,569.25. Quarterly payments shall continue through the term of this Contract Extension so long as S.T.E.C., Inc., remains in compliance herewith.

All other provisions of said service contract remain in full force and effect except as the changes specified hereinabove.

EXECUTED IN DUPLICATE, THIS THE _____ DAY OF
_____, 2010.

TOWNSHIP, CITY OR COUNTY OF
RANCHO VIEJO

BY: _____
ROBERTO MEDRANO-MAYOR

ATTEST: _____
CHERYL KRETZ
TOWN ADMINISTRATOR

SOUTH TEXAS EMERGENCY CARE
FOUNDATION, INC.

BY: _____
L. NATHAN WINTERS, PRESIDENT
BOARD OF DIRECTORS

ATTEST: _____
FRANCISCO GONZALEZ, SECRETARY

Item #12:

Consideration of Bids and
Award of Contract for
Common Area Maintenance

BID OPENING
COMMON AREA MAINTENANCE
July 21, 2010
4:00 P.M.

Complete Landscape Management
\$35,400 per year

Santiago Espinosa
\$ 149,000 per year

COMPLETE LANDSCAPE MANAGEMENT
920 BALBOA RD
RANCHO VIEJO, TX 78575
956-350-5709

JULY 21, 2010

PROPOSAL to the TOWN OF RANCHO VIEJO as per the specifications "COMMON AREA GRASS CUTTING AND MAINTENANCE IN RANCHO VIEJO, TEXAS" "COMMON AREA MAINTENANCE" items #1 through #15, attached.

Work to be done Monday through Friday and to report in at the Town Municipal Office twice a week for updates on maintenance work.

Workers' Compensation Policy#TSF0001098514 and General Liability \$2,000,000 policy limit, through Texas Mutual Insurance Company; Business Auto Policy though The Republic Group. Certificate of Insurance attached.

Equipment available for this project is:

2 trucks, 3 trailers, 8 mowers, 2 tractors, 3 blowers and 3 weed eaters.

References:

La Estancia Apartments, Tammie Price
First United Methodist Church, Rev. Laura Adams
Lakeview Medical Plaza, Stephanie Troke

Payment to be monthly upon completion and acceptance of the work done.

This contract may be cancelled by either party upon a thirty (30) day written notice after the end of the calendar month.

TOTAL MONTHLY COST of \$2950.00, tax exempt. YEARLY TOTAL \$35,400.



BRENT CANNON
COMPLETE LANDSCAPE MANAGEMENT

AGREED TO and ACCEPTED this ____ day of _____, 2010 for a period of 2 years with work to begin _____, 2010.

ROBERTO MEDRANO, MAYOR

ACORD CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
07/21/2010

PRODUCER (956)541-9115 FAX (956)542-8335
Brisky & Perez Insurance Agency, Inc.
 46 Cove Circle
 P. O. Box 8550
 Brownsville, TX 78526-8550

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE

NAIC #

INSURER A: Republic Insurance Group	38318
INSURER B: Republic Underwriters Ins. Co	24538
INSURER C: Texas Mutual Insurance Company	
INSURER D:	
INSURER E:	

INSURED **Complete Landscape Management**
 920 Balboa Avenue
 Rancho Viejo, TX 78575

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR	INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A		GENERAL LIABILITY	CMP5531294	07/02/2010	07/02/2011	EACH OCCURRENCE \$ 1,000,000	
		<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> \$500 PD Deductible GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC				DAMAGE TO RENTED PREMISES (Per occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000	
B		AUTOMOBILE LIABILITY	BAP5531377	07/02/2010	07/02/2011	COMBINED SINGLE LIMIT (Per accident) \$ 1,000,000	
		<input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$	
		GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY: EA ACC \$ AGG \$	
		EXCESS/UMBRELLA LIABILITY				<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE \$ RETENTION \$	EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
C		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	TSF0001098514	07/06/2010	07/06/2011	<input checked="" type="checkbox"/> VIC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER	
		ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below OTHER				E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

Workers Compensation policy excludes Karen Cannon

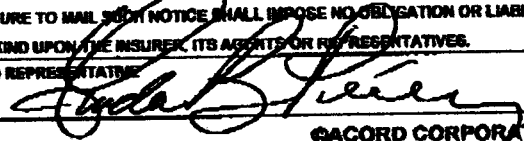
CERTIFICATE HOLDER

Town of Rancho Viejo
 3461 Carmen RV
 Rancho Viejo, TX 78575

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE



Item #13: Residents' Forum

Item #14:
Adjourn

RANCHO VIEJO POLICE DEPARTMENT

MONTHLY STATISTICAL REPORT

MONTH OF : JULY 2010

<u>I</u>	<u>CRIMINAL VIOLATION</u>	<u>CURRENT</u>	<u>PRIOR</u>
	THEFT	0	1
	THEFT OF SERVICE	0	0
	BURGLARY OF HABITATION	3	0
	THEFT OF A VEHICLE	0	1
	IDENTITY THEFT	0	0
	FAMILY VIOLENCE	0	1
	CRIMINAL MISCHIEF/ TRESPASS	2	1
	RUN AWAY	0	0
	HARASSMENT / STALKING	0	1
	UNLAWFUL RESTRAIN	0	1
	SEXUAL ASSAULT / ABUSE	0	0
	ASSAULT / THREATS	0	0
	POSSESSION OF MARIJUANA	0	0
	TAMPERING W/ GOV RECORDS	0	1
	INJURY TO A CHILD	0	2
	ILLEGAL DUMPING	0	1
	TOTAL	5	10
<u>II</u>	<u>MISCELLANEOUS INCIDENTS</u>		
	CIVIL MATTER	1	0
	AMBULANCE CALLS	4	0
	VEHICLE ACCIDENTS	1	0
	ASST. OUTSIDE AGENCIES	0	0
	DOMESTIC DISPUTE	0	1
	LOST/FOUND PROPERTY	1	0
	K-9/ANIMAL INCIDENT	1	0
	VEHICLE IMPOUND	0	2
	WELFARE CONCERN (911 HANG-UP)	1	0
	FIRE CALL	0	1
	PROPERTY DAMAGE	5	2
	SUSPICIOUS PERSON / ACTIVITY	1	0
	DEATH OF NATURAL CAUSES	0	0
	INFORMATION REPORT	0	4
	TOTAL	15	10
<u>III</u>	<u>CRIMINAL ARREST</u>		
	ADULT OFFENDER	7	10
	JUVENILE OFFENDER	0	0
	TOTAL	7	10

IV VEHICLE TRAFFIC INFRACTION

WRITTEN CITATIONS	44	57
WRITTEN WARNINGS	7	1
TOTAL	51	58

V MUNICIPAL ORD. INFRACTION

WRITTEN CITATIONS	1	0
WRITTEN WARNINGS	0	0
TOTAL	1	0

VI POLICE

PATROL MILEAGE	7,139	7,543
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TOWN OF RANCHO VIEJO BUILDING & DEVELOPMENT
as of 7/31/10

NEW HOMES BUILT:	SINGLE FAMILY	TOWN HOUSE	COMM-ERCIAL	TOTAL PERMITS	TOTAL FEES PAID	TOTAL INSP. FEES	COST OF CONST.
Prior to 5/22/80	440	100	-	0	\$0	\$0	\$0
5/22/80-12/31/80	35	70	-	83	\$ 16,833	\$ 397	\$0
1981	82	200	-	213	\$ 61,643	\$ 15,765	\$0
1/1/82 - 9/30/82	27	10	-	101	\$ 13,036	\$ 9,330	\$0
10/1/82 - 9/30/83	3	0	-	59	\$ 3,493	\$ 2,911	\$0
10/1/83 - 9/30/84	2	0	-	48	\$ 2,593	\$ 1,740	\$0
10/1/84 - 9/30/85	8	0	-	57	\$ 11,595	\$ 2,295	\$0
10/1/85 - 9/30/86	8	0	-	66	\$ 5,650	\$ 2,610	\$0
10/1/86 - 9/30/87	14	0	-	67	\$ 7,209	\$ 4,051	\$0
10/1/87 - 9/30/88	20	0	-	81	\$ 13,586	\$ 5,410	\$0
10/1/88 - 9/30/89	28	0	-	134	\$ 23,646	\$ 8,425	\$0
10/1/89 - 9/30/90	11	0	-	105	\$ 11,481	\$ 6,050	\$0
10/1/90 - 9/30/91	16	0	-	87	\$ 14,175	\$ 5,820	\$0
10/1/91 - 9/30/92	18	0	-	117	\$ 15,763	\$ 6,285	\$ 2,367,864
10/1/92 - 9/30/93	28	0	-	160	\$ 24,184	\$ 8,085	\$ 4,985,015
10/1/93 - 9/30/94	25	0	1	128	\$ 22,134	\$ 7,995	\$ 3,417,511
10/1/94 - 9/30/95	13	0	0	147	\$ 16,221	\$ 8,120	\$ 2,541,244
10/1/95 - 9/30/96	13	0	0	167	\$ 16,983	\$ 7,385	\$ 2,676,434
10/1/96 - 9/30/97	14	0	0	160	\$ 15,763	\$ 7,175	\$ 2,485,481
10/1/97 - 9/30/98	14	0	0	151	\$ 16,367	\$ 6,880	\$ 3,551,692
10/1/98 - 9/30/99	16	0	1	167	\$ 17,871	\$ 8,215	\$ 2,959,729
10/1/99 - 9/30/00	17	0	0	146	\$ 17,295	\$ 8,395	\$ 3,489,299
10/1/00 - 9/30/01	12	0	0	175	\$ 15,227	\$ 8,910	\$ 3,944,653
10/1/01 - 9/30/02	8	5	0	185	\$ 17,990	\$ 9,295	\$ 2,852,723
10/1/02 - 9/30/03	8	0	0	159	\$ 16,675	\$ 7,646	\$ 2,947,180
10/1/03 - 9/30/04	13	0	2	216	\$ 27,355	\$ 7,058	\$ 3,842,051
10/1/04 - 9/30/05	12	1	0	180	\$ 37,050	\$ 7,883	\$ 4,636,607
10/1/05 - 9/30/06	10	0	0	192	\$ 24,903	\$ 7,843	\$ 3,895,890
10/1/06 - 9/30/07	14	0	0	157	\$ 40,784	\$ 6,210	\$ 5,342,827
10/1/07 - 9/30/08	13	0	0	178	\$ 46,840	\$ 7,910	\$ 6,266,703
10/1/08 - 9/30/09	4	0	0	140	\$ 16,191	\$ 6,220	\$ 1,982,463
10/1/09 - 7/31/10	8	0	0	114	\$ 30,817	\$ 4,370	\$ 4,949,458
TOTALS	954	386	4	4140	\$ 621,353	\$ 206,684	\$ 69,134,824

There was one Building Permit surcharge recorded this month.