



NOTICE OF A PUBLIC MEETING

NOTICE is hereby given of a REGULAR MEETING of the BOARD OF ALDERMEN of the TOWN OF RANCHO VIEJO, TEXAS, to be held on Tuesday, August 11, 2026, at 6:00 P.M., in the TOWN MUNICIPAL OFFICE, 3301 CARMEN AVENUE, RANCHO VIEJO, TEXAS to consider the following items:

Call to Order

1. Roll Call
2. Invocation and Pledge

Mayor's Report

3. Mayor's Updates

Public Comment

(The public is allowed 3 minutes per person to address the Board on any topic. There will be no discussion or formal action taken during this agenda item. The speaker must identify themselves before speaking with name and address.)

Consent Agenda

4. Approval of Minutes – Regular Meeting July 14, 2026

Business Items (Discussion & Action)

5. Consideration/Authorization to Advertise for Bids for Depository Contract for Two Years with the Possibility of Three One-Year Extension at the Town's Option.
6. Consideration/Authorization to Advertise for Bids for Solid Waste Collection and Brush Removal.
7. Consideration/Authorization to Advertise for Statement of Qualifications for Town Engineer.
8. Consideration/Action on approve the Quiet Zone Interlocal Agreement with the CCRMA.
9. Consideration/Action on Agreement with the Texas Department of Public Safety, Driver License Division Interlocal Cooperation Contract for the Texas Conviction Reporting (TXCR) aka FTA Program

10. Consideration/Action to Provide for Public Notice of date, time and location of Public Hearing on
Proposed Budget for Fiscal Year October 1, 2026- September 30, 2027.
11. Consideration/ Action on Proposed Ad Valorem Tax Rate.

Reports

12. Police Report – Chief of Police
13. Administrative Report- Town Administrator

Final Public Comment

14. Public Comment (3 minutes; no formal action will be taken)

Adjournment

15. Adjourn



Patty Flores, Town Administrator



Note: Pursuant to Section 551.127, Texas Government Code, any Alderman may attend this meeting remotely using videoconferencing technology. During the portions of the meeting open to the public, the video and audio feed can be viewed and heard by the public at the address posted above as the location of the meeting.

State of Texas
County of Cameron
Town of Rancho Viejo

I, the undersigned authority, do hereby certify that the above NOTICE OF MEETING of the Board of Aldermen of the Town of Rancho Viejo, Texas is a true and correct copy of said NOTICE, which has been posted on the window of the Town of Rancho Viejo Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas, a place convenient and readily accessible to the General Public, on August 5, 2026, at 4:00 PM and which will be continuously posted for a period of three (3) business days prior to the date and time said meeting was convened.

ATTEST:



Patty Flores, Town Administrator

TOWN OF RANCHO VIEJO
MINUTES OF REGULAR MEETING
BOARD OF ALDERMAN
JULY 14, 2026

A Regular Meeting of the BOARD OF ALDERMAN of the TOWN OF RANCHO VIEJO, TEXAS, was held on Tuesday, July 14, 2026, in the TOWN MUNICIPAL OFFICE, 3301 Carmen Avenue, Rancho Viejo, Texas the same being open to the public.

CALL TO ORDER:

The meeting was called to order by Mayor Todd Day at 6:05 PM.

1. ROLL CALL:

Roll call was made by Isabel Perales, Assistant Town Administrator.

Members present at the meeting were: Vanessa Villarreal, Abelardo Gonzalez, Javier Vera, Peter Harris, and Marcos Ricoy.

A quorum was present at the meeting.

Legal Counsel David Irwin, Police Chief Arturo Huerta, and Town Administrator Patty Flores were also present at the meeting.

Those present at the meeting were:

Ulrich Weisse

Kristen D. Kline

Jose Munoz

Ricardo Ruben Bravo

2. INVOCATION AND PLEDGE:

Alderman Vera led the group in the invocation and the Pledge of Allegiance to the American and Texas Flags.

3. MAYORS UPDATE:

Mayor Day provided a brief update regarding the Union Pacific Railroad (UPRR) frontage cleanup, noting that the project has been shuffled around to different place applications and requires a "\$1500 real-estate fee just to apply.". For yard maintenance, the Mayor recommended treating renters like any other property owner, by either sending a letter to mow or we mow. How renters should make an agreement with the owners for property maintenance.

PUBLIC COMMENT

A motion was made by Alderman Vera, seconded by Alderwoman Villarreal, and unanimously carried, to open public comment.

Ulrich Weisse raised several concerns, starting with recycling schedules and website accessibility issues from Saturday, requesting the recycling dates be clearly posted online. He also requests a timeline update on the installation of traffic lights and the completed walkway project across the trail. Kristen Kline addressed the current nutria problem, emphasizing that nutria and beavers should not be compared because beavers act as a vital ecosystem engineer species. A motion was made by Alderman Vera, seconded by Alderwoman Villarreal, and unanimously carried to close public comment.

4. APPROVAL OF MINUTES:

It was noted to remove Legal Counsel David Irwin as present from the previous minutes, and to change Christi Burnias to Christi S. Ibarra. Motion to approve as amended was made by Alderman Vera, seconded by Alderwoman Villareal, and unanimously carried, with Alderman Ricoy abstaining.

5. UPDATE AND REPORT ON THE UPRR QUIET ZONE REQUEST:

Now, there is no update regarding the interlocal agreement, as the meeting will take place until July 23, 2026.

6. UPDATE AND REPORT ON THE CULD-DE-SAC PROJECT PHASE 1:

Mr. Muñoz reported that the final section of Carmen Avenue the curb will be installed and crews will finalize the caliche base over the next couple of days. Most of the trash has been cleared in preparation for a final walkthrough, and the town will collect resident feedback to compile a punch list. Alderman Harris confirmed that the necessary bonds for the project are officially in place. Alderman Ricoy requested a survey to address property lines, water elevations, runoff, and the 25-foot setback. Concerns were noted about trucks parking in the middle of the street and rainwater retention near Zapata, which could cause runoff toward homes. City leadership discussed designing within the Right-of-Way (ROW), sending letters regarding private property boundaries, and verifying street boundaries against official city plans. Additional operational points included confirming proper fire department access, verifying that the contractor holds current insurance, and addressing administrative delays regarding documentation sent to the town. Finally, an incident was noted where a truck caught fire, sending smoke and vegetation debris into a nearby home's ventilation system; cleaning arrangements are being made, and no change orders were generated as a result.

7. UPDATE AND REPORT ON ONMI FIBER PROJECT:

The Mayor reported that the city is working closely with Valley Municipal Utility District No. 2 (VMUD) after multiple fiber installation crews struck sewer and water lines at several different locations. VMUD issued a stop-work order to Omni, requiring all work to cease until utility lines are properly checked and validated. It has been noted that Omni has already passed through approximately 300 homes, raising questions about how the town should proceed.

To address these ongoing issues, discussions focused on amending the Town's right-of-way ordinance to hold Omni accountable and ensure they respond to damage caused within the ROW. It was emphasized that VMUD holds regulatory authority over these lines and must remain directly involved in approving plans moving forward, especially following key personnel changes. It was inquired whether Omni has provided a quick, compliant response or viable alternative solutions, noting that resolution times depend on location and specific scenario. Finally, council members confirmed that if another vendor were to enter the market, they would be subject to the exact same process and updated ROW ordinance requirements.

8. PRESENTATION AND CONSIDERATION OF ACCEPTANCE OF AUDIT REPORT FOR FISCAL YEAR ENDING SEPTEMBER 30, 2025:

Alfred Vera, representative for Cascos & Associates, PC presented the audit report for the fiscal year ending September 30, 2025. He summarized the key findings of the report and reviewed year-end financial results, including revenues and expenditures. Mr. Vera stated that the Town of Rancho Viejo earned an unmodified opinion on the Audit Report for the fiscal year ending September 30, 2025, the highest result that an audit can receive. The Board met with Alfred Vera on July 14th and went over the audit report in detail.

Motion was made by Alderman Vera, seconded by Alderman Ricoy, and unanimously carried, to acknowledge receipt of the on the Audit Report for the Fiscal Year ending September 30, 2025.

9. CONSIDERATION/ACTION OF RESOLUTION EXTENIDNG THE PROVISION OF SECTION 33.07 OF THE PROPERTY TAX CODE WHICH ENABLES THE GOVERNING BODY TO ASSESS AN ADDITIONAL COLLECTION PENALTY:

Motion was made by Alderman Harris, seconded by Alderman Vera, and unanimously carried, to approve the 15% collection penalty under Property Tax Code Section 33.07 for the current tax year.

10. CONSIDERATION/ACTION ON A RESOLUTION OF THE TOWN OF RANCHO VIEJO, TEXAS, APPOINTING A DESIGNATED OFFICER OR EMPLOYEE TO CALCULATE THE NO-NEW -REVENUE AND THE VOTER APPROVAL TAX RATES FOR TAX YEAR 2026:

Motion was made by Alderman Vera, seconded by Alderman Ricoy, and unanimously carried, to designate Patty Flores to calculate the no-new revenue and the voter approval tax rates for tax year 2026.

11. CONSIDERATION/ACTION ON NOMINATIONS FOR BEAUTIFICATION COMMITTEE:

A motion was made by Alderwoman Villarreal and seconded by Alderman Ricoy, to nominate Elizabeth Harris as a member to the Beautification Committee. Motion carried with the following vote:

AYES: Alderwoman Vanessa Villarreal, Alderman Abelardo Gonzalez, Alderman Javier Vera, and Alderman Marcos Ricoy.

NAYES: None.

ABSTAINING: Alderman Harris.

Motion was made by Alderman Harris, and seconded by Alderman Ricoy, to appoint Maria Hinojosa as a member to the Beautification Committee. Motion passed with the following vote:

AYES: Alderwoman Vanessa Villarreal, Alderman Abelardo Gonzalez, Alderman Peter Harris, and Alderman Marcos Ricoy.

NAYES: None.

ABSTAINING: Alderman Javier Vera.

Motion was made by Alderman Ricoy, seconded by Alderwoman Villareal, and unanimously carried to appoint Tyler O'Neal as a member to the Beautification Committee.

Finally, a motion to nominate Brooke Patula was made by Alderwoman Villareal, seconded by Alderman Ricoy, and unanimously carried.

12. CONSIDERATION/ACTION ON EMPLOYEE HEALTHCARE BENEFITS:

Motion made by Alderman Harris, seconded by Alderman Ricoy, and unanimously carried, to approve the employee healthcare benefits with Texas Health Benefits Pool with the 9% increase.

13. JUNE 2026 POLICE REPORT- CHIEF OF POLICE:

Police Chief Arturo Huerta provided an update on the June 2026 Police Report.

14. TOWN ADMINISTRATOR REPORT:

Town Administrator Patty Flores provided updates on Town Financials, community outreach efforts, municipal court, and permit operations.

15. PUBLIC COMMENT (3 MINUTES; NO FORMAL ACTION WILL BE TAKEN):

Motion was made by Alderman Vera, seconded by Alderman Harris, and unanimously carried, to open public comment.

Motion was made by Alderman Harris, seconded by Alderman Vera, and unanimously carried, to close public comment.

16. ADJOURN

Motion was made by Alderwoman Villarreal, seconded by Alderman Ricoy, and unanimously carried, to adjourn the meeting at 7:45 PM.

BY: _____
Patty Flores, Town Administrator

APPROVED: _____
Todd Day, Mayor

DATE: _____

STATE OF TEXAS)
)
 CAMERON COUNTY)

INTERLOCAL AGREEMENT

THIS INTERLOCAL AGREEMENT is entered into and between the CAMERON COUNTY REGIONAL MOBILITY AUTHORITY, hereinafter referred to as "CCRMA" and the Town of Rancho Viejo, hereinafter referred to as "TOWN", pursuant to V.T.C.A., Government Code, and Chapter 791, whereby:

1. **PURPOSE OF INTERLOCAL AGREEMENT:** To allow the CCRMA, to perform general engineering services and coordination with Union Pacific Railroad Company to establish a Railroad Quiet Zone within the Town of Rancho Viejo.
2. **PROJECT TO BE COMPLETED:** Preliminary engineering services and construction and maintenance with Union Pacific Railroad Company for the Town of Rancho Viejo Quiet Zone Project.
3. **CCRMA HEREBY AGREES TO:**
 - a. Subject to receiving the funding described in Section 4, CCRMA will enter into a Reimbursement Agreement with Union Pacific Railroad and utilize one of the CCRMA's consultants to perform general engineering services for the Town of Rancho Viejo Quiet Zone Project.
 - b. Provide monthly progress reports of activities to the TOWN.
 - c. To provide funding in the amount of \$20,000 for preliminary engineering services as per the Reimbursement Agreement with Union Pacific Railroad Company for the Town of Rancho Viejo Quiet Zone Project.
4. **TOWN HEREBY AGREES TO:**
 - a. To provide funding in the amount of \$20,000 for preliminary engineering services as per the Reimbursement Agreement with Union Pacific Railroad Company for the Town of Ranch Viejo Quiet Zone Project.
5. It is specifically understood and agreed that in the event insufficient funds are appropriated and/or budgeted concerning the obligations under this Interlocal Agreement on behalf of either of the Parties, then the Party with the insufficient funds shall notify the other Parties and this Interlocal Agreement shall thereafter terminate and be null and void on the last day of the fiscal period for which appropriations were made without penalty, liability or expense to the Party.
6. Any payment made by either party will be made from current revenues of the paying party.
7. This Interlocal Agreement constitutes a one-time Agreement between the Parties and does not constitute a continuing Agreement for the CCRMA and TOWN. The Interlocal Agreement expires on the first to occur of: (1) when the Projects are completed or (2) a 30-day termination notice is given by either CCRMA or TOWN.
8. The Rules, Regulations and Orders of the CCRMA shall govern this Interlocal Agreement and the Parties agree that the CCRMA shall supervise the performance of this Interlocal Agreement. It is also agreed that the CCRMA has the authority to employ personnel to engage in other administrative or governmental functions and services necessary to fulfill the terms of this Agreement.

9. The CCRMA and TOWN hereby find that the foregoing goods and governmental functions and services are reasonably required for the Projects and this Interlocal Agreement includes an agreement between the CCRMA and TOWN pursuant to Tex. Gov't Code Section 791.025 to the extent applicable.
10. This Interlocal Agreement shall have no legal force or effect until such time as it is properly Adopted and Approved by the CAMERON COUNTY REGIONAL MOBILITY AUTHORITY BOARD OF DIRECTORS and the BOARD OF ALDERMEN of the TOWN OF RANCHO VIEJO.

Executed on this 23rd day of July 2026.

Attested by:


Arturo A. Nelson
CCRMA Secretary


Frank Parker, Jr.
CCRMA Chairman

Attested by:

Patty Flores
Town Administrator

Todd Day
Town Mayor

TEXAS DEPARTMENT OF PUBLIC SAFETY



FREEMAN F. MARTIN
COLONEL
WALT GOODSON
JASON C. TAYLOR
LIEUTENANT COLONELS

5805 N LAMAR BLVD • BOX 4087 • AUSTIN, TEXAS 78773-0001
512-424-2000
www.dps.texas.gov



STEVEN P. MACH, CHAIRMAN
NELDA L. BLAIR
DAN HORD III
LARRY B. LONG
STEVEN H. STODGHILL

July 6, 2026

Dear Court Clerk,

The Texas Department of Public Safety, Driver License Division, is excited to announce the implementation of the web-based site for electronically reporting convictions, which we notified you about last year.

The new Texas Conviction Reporting (TXCR) interface eliminates paper processes and the current electronic file submission process. A "real-time" upload feature allows court users the ability to review successful submissions, prevent duplicate entries, and review rejected convictions. Users can correct and resubmit missing information for rejected convictions immediately.

Effective January 1st, 2027, all final convictions sent to the Department for processing must be submitted via TXCR. The submission of final convictions via the portal requires that a TXCR Interlocal Cooperation Contract be completed and submitted to the Department before using the new TXCR interface.

Please complete the enclosed TXCR Interlocal Cooperation Contract (ICC) for review, signature, and return. We have provided an instruction sheet to assist with the completion of the ICC.

We look forward to your participation and assistance with providing better service to all Texas courts. If you have any questions, you may contact Kathy Drye at Kathy.Drye@dps.texas.gov, or 512-424-2030, or Erica Blanco at Erica.Blanco@dps.texas.gov, or 512-424-7266.

Regards,

Manager
Enforcement and Compliance Service
Driver License Division

RECEIVED

JUL 14 2026

BY: EZ

Texas Conviction Reporting (TXCR) Interlocal Cooperation Contract (ICC) Instructions

Contracting Parties and Authorities:

The Texas Department of Public Safety Driver's License Division has started the process of transitioning to the new Texas Conviction Reporting (TXCR) user interface for conviction submissions. As we transition from SFTP to TXCR all contracting parties and authorities that have not already submitted a new Interlocal Cooperation Contract (ICC) will be required to do so by December 31, 2026. It is very important that everyone completes the ICC correctly and the Conviction Reporting team is available to address any questions.

The ICC is a legal contract between the Contracting Parties/Authorities and the Department of Public Safety; therefore, no editing of the contract is permitted. Please see below for clarification of what needs to be included in the sections:

- I. The "Contracting Parties and Authority" section includes the name of the court or authority entering into the contract and the city or county in which they reside.
- II. VI. The "General Terms and Notice" section requires the person who is the point of contact for the court or authority to include their name, address, fax number, email address, and phone number.
- III. VII. The "Certifications" section must be signed by a person authorized to enter into a contract. The authorized person must sign, include the authorized person's title, and the current date. If additional people are required to sign a contract, a separate sheet must be attached with the same information: the signature, the person's title, and the date.
- IV. Email the completed contract to: data.submission@dps.texas.gov.
- V. The point of contact will receive a copy of the signed contract and will then receive instructions on how to access and log in to the TXCR reporting site.

If additional information is needed, please email your questions to data.submission@dps.texas.gov.

Conviction Reporting

(512) 424-2031

INTERLOCAL COOPERATION CONTRACT

I. CONTRACTING PARTIES AND AUTHORITY

The Department of Public Safety (DPS) and the _____ Court of _____ [City or County] are contracting under the authority of Texas Government Code Chapter 791 (the Interlocal Cooperation Act).

DPS certifies that it has the authority to contract for the Texas Conviction Reporting (TXCR) application by the authority granted in Tex. Transp. Code Chapter 543, Subchapter C.

II. BACKGROUND AND PURPOSE

DPS is legislatively required to apply all court-reported convictions to a driver record within seven days of the final disposition of conviction. Texas courts send more than 180,000 conviction records monthly. To secure personally identifiable information (PII) of drivers who are convicted in Texas courts, DPS developed a secure web-based application for Texas courts to submit electronic convictions onto a Texas driver's record and eliminate mailed or unsecured upload of conviction records.

Furthermore, DPS and Federal Motor Carrier Safety Administration's (FMCSA) common goal is to ensure and improve public safety by reducing crashes, injuries, and fatalities involving Commercial Motor Vehicles (CMV). One of the components of this effort is the appropriate and timely reporting of moving violation convictions for Commercial Driver License (CDL) holders and operators of CMVs. For DPS to be successful in its endeavor to bolster the foundation and support the priorities of the CDL program, it must have the proper tools to accomplish these goals.

III. STATEMENT OF SERVICES

DPS responsibilities are as follows.

- Provide access to the TXCR over the internet from a publicly accessible site based on authorized access granted by DPS to Court reporting personnel.
- Ensure the TXCR site is secure and meets Criminal Justice Information System (CJIS) security requirements as defined by the Federal Bureau of Investigation (FBI).
- Allow submission of convictions individually using a web-form that matches the bulk file format for ease of entry. Bulk file format will be provided to Court.
- TXCR will validate conviction data prior to inclusion to the driver's record and if data cannot be validated, will reject the submission with an opportunity for Court to correct and resubmit.
- Provide historical reports for Court to assist with timely reporting, reducing rejects and ensuring accuracy of conviction reporting.
- Provide training to Court, and include training materials and procedures on the TXCR site for 24/7 access by Court.
- TXCR Contractor will assist Court users by providing a toll-free telephone number and email, Monday through Friday from 7:00am to 8:00pm, except holidays.

Court responsibilities are as follows.

VII. CERTIFICATIONS

The parties certify that (1) the contract is authorized by the governing body of each party; and (2) the purpose, terms, rights, and duties of the parties are stated within the Contract.

The undersigned signatories have full authority to enter into this Contract on behalf of the respective Parties.

Court Authorized Signatory
Signature and Title
Date:

Department of Public Safety
Signature of Driver License Division Chief or Designee
Date:

*An additional page may be attached if more than one signature is required to execute this Contract on behalf of the Court. Each signature block must contain the person's title and date.