



NOTICE OF A PUBLIC MEETING  
TOWN OF RANCHO VIEJO  
BOARD OF ALDERMEN  
REGULAR MEETING  
AUGUST 12, 2025  
6:00 P.M.

NOTICE is hereby given of a REGULAR MEETING of the BOARD OF ALDERMEN of the TOWN OF RANCHO VIEJO, TEXAS, to be held on AUGUST 12, 2025, at 6:00 P.M., in the TOWN MUNICIPAL OFFICE, 3301 CARMEN AVENUE, RANCHO VIEJO, TEXAS to consider the following items:

1. Call to Order
2. Roll Call
3. Invocation and Pledge
4. July 2025 Police Report – Chief of Police
5. Public Comment
6. Approval of Minutes – Regular Meeting July 8, 2025
7. Proclamation: The University of Texas Rio Grande Valley - Ruben O'Bell
8. Consideration/Discussion/Action to Accept the Proposal for Professional Services submitted by Border Affairs, LLC titled Proposal for Grant Writing/Administration & Project Management Services.
  - a. Task Order 1 – Project Development, Grant Submittal and Administration - \$2,500 monthly retainer
  - b. Task Order 2 – Project Management - \$ 1,000 monthly retainer
9. American Rescue Plan Act (ARPA) Multi-Use Facility Project Update – Rudy Gomez, GMS Architects, Jason Martinez, GrantWorks
10. Street Study Update – Jose Munoz, Guzman & Muñoz Engineering Town Engineer
11. Consideration/Action to Approve/Ratify the Town of Rancho Viejo Street and Drainage Repairs Santa Ana Avenue and Plantation Drive Contract - Change Order No. 1
12. Consideration/Action to Participate in the 2025 National Fitness Campaign's Partnership with BlueCross BlueShield
13. Consideration/Action on An Ordinance of the Town of Rancho Viejo, Texas Amending Chapter 2 "Administration", Article VIII, Strategic Planning Committee, by Amending Section 2-161 Through Section 2-168 And Reserving Section 2-169 Through Section 2-170, Providing For An Effective Date, And Publication In Caption Form
14. Discussion of Draft Ordinance of the Town of Rancho Viejo; Garage/Yard sales
15. Consideration/Action to Advertising a Request for Proposals for Maintenance and Landscaping of Town Properties/Common Areas
16. Consideration/Approval of an Amendment of Resolution No. 389 of the Board of Aldermen of the Town of Rancho Viejo, Texas, for the Submission of a Grant Application to the Office of the Governor, Homeland Security Grants Division, Operation Stone Garden Grant; to update current officials

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17. Consideration/Approval of an Amendment of Resolution No. 405 of the Board of Aldermen of the Town of Rancho Viejo, Texas, for the Submission of a Grant Application to the Office of the Governor, Homeland Security Grants Division, Operation Lone Star Grant Program; to update current officials
18. Consideration/Approval on an Amendment of Resolution No. 407 of the Board of Aldermen of the Town of Rancho Viejo, Texas, for the Submission of a Grant Application to the Office of the Governor, Homeland Security Grants Division, Operation Local Border Security; to update current officials
19. Adjourn

  
Isabel Perales, Interim Town Administrator

*Pursuant to Section 551.127, Texas Government Code, any Alderman may attend this meeting remotely using videoconferencing technology. During the portions of the meeting open to the public, the video and audio feed can be viewed and heard by the public at the address posted above as the location of the meeting.*

State of Texas  
County of Cameron  
Town of Rancho Viejo

I, the undersigned authority, do hereby certify that the above NOTICE OF MEETING of the Board of Aldermen of the Town of Rancho Viejo, Texas is a true and correct copy of said NOTICE, which has been posted on the window of the Town of Rancho Viejo Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas, a place convenient and readily accessible to the General Public, on August 7, 2025, at 5:00 PM and which will be continuously posted for a period of three (3) business days prior to the date and time said meeting was convened.

ATTEST:

  
Isabel Perales, Interim Town Administrator

# 1. Call to Order

by Mayor Todd Day

## 2. Roll Call

by Isabel Perales

Aldерwoman Christi Burnias

Alderman Abelardo Gonzalez

Alderman Peter Harris

Alderman Mark Johnson

Alderman Javier Vera

Legal Counsel, David Irwin

Police Chief, Robert Tyler.

Interim Town Administrator,  
Isabel Perales

### 3. Invocation and Pledge:

The pledge of allegiance to the United States Flag:

*"I pledge allegiance to the  
Flag of the United States of  
America, and to the Republic  
for which it stands, one  
nation under God, indivisible,  
with liberty and justice for  
all."*

AND the pledge of allegiance to the Texas State Flag:

*"Honor the Texas flag; I  
pledge allegiance to thee,  
Texas, one state under God,  
one and indivisible."*

# 4. July 2025 Police Report – Chief of Police



RANCHO VIEJO POLICE DEPARTMENT  
MONTHLY STATISTICAL REPORT  
MONTH OF: JULY 2025  
Chief Robert R. Tyler



I	PENAL CODE:	SECTOR	No.	Prior	YTD	ARST	COMMENTS
	SEXUAL ASSAULT						
	STALKING						
	ASSAULT FV		2		6	2	Arrest x2
	HARASSMENT		1		1		
	BURGLARY HAB						
	BURLGARY VEH						
	THEFT (M)				1		
	THEFT (F)				2		
	FRAUD/CREDIT						
	CRIMINAL MISCHIEF		1		3		
	POSSESSION (M)				3		
	POSSESSION (F)		2		2		Arrest x2
	Endangering Child						
	Indecency w/A Child						
	BAIL JUMPING FTA						
	DWI						
	Public Intox						
	DUTY STRIKING FIXT				2		
	CRIMINAL TRESPASS		1		1		
	UNLAWFUL RESTRT						
		TOTAL	7	0	21		
II	INCIDENT REPORTS:	SECTOR	NO.	Prior	YTD	Citation	COMMENTS
	DOMESTIC NV		2	7	16		
	Civil Dispute		2		8		
	WELFARE CHECK		6	6	39		see notes
	Traffic Accident		2	7	10		
	Neighbor Disturbance		1	4	5		
	DIST (Music) (K9)		5	6	20		2-music 2-vehicle 1-k9
	Natural Death Report		1		3		
	Suspicious V/P		5	8	37		2-persons 3-vehicles
	LOST/FOUND PROP				1		
	LIVESTOCK DIST						
	VEH IMPOUNDMENTS		1	2			
	ALARM RESIDENTIAL		8	2	43		
	EMS		10	9	25		
	FIRE		1		1		
	Agency ASSIST			1	3		
		TOTAL	44	52	211	0	
III	TRAFFIC STOPS:		NO.	Prior	YTD	Collected	Fines Collected
	Citations		87	368	508		\$ 3,569.00



# 5. Public Comment

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## 6. Approval of Minutes – Regular Meeting July 8, 2025

TOWN OF RANCHO VIEJO  
BOARD OF ALDERMEN  
MINUTES OF A REGULAR MEETING  
JULY 8, 2025

A REGULAR MEETING of the BOARD OF ALDERMEN of the TOWN OF RANCHO VIEJO, TEXAS, was held on July 8, 2025, at 6:00 P.M., in the TOWN MUNICIPAL OFFICE, 3301 CARMEN AVENUE, RANCHO VIEJO, TEXAS TO CONSIDER THE FOLLOWING ITEMS:

1. CALL TO ORDER:

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The meeting was called to order by Mayor Todd Day at 6:07 PM.

2. ROLL CALL:

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Roll Call was made by Isabel Perales, Interim Town Administrator.

Members present at the meeting were: Christi Burnias, Abelardo Gonzalez, Javier Vera, and Mark Johnson via *Teams*.

A quorum was present at the meeting.

Legal Counsel David Irwin, and Police Chief Robert Tyler were also present at the meeting.

Those presents in the audience were:  
Carmen Nordyke

3. INVOCATION AND PLEDGE:

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Alderman Vera led the group in the invocation and the Pledge of Allegiance to the American and Texas Flags.

4. JUNE 2025 POLICE REPORT-POLICE CHIEF:

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Police Chief Robert Tyler went over the June 2025 Police Report.

5. PUBLIC COMMENT:

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Motion was made by Alderman Gonzalez, seconded Alderwoman Burnias to open public comment. Carmen Nordyke announced that there will be a Hurricane Preparedness Meeting on Saturday, July 12, 2025, from 9:00 AM to 12:00 PM. The departments and agencies that will be in attendance include the Rancho Viejo Police Department, Cameron County Emergency Management, City of Brownsville Emergency Management, Brownsville Public Utilities Board (PUB), Valley MUD #2, National Weather Service Brownsville, Healthy Communities of Brownsville/Redfish, and the Cameron County Constable Precinct 4. Motion to was made by Alderman Vera, seconded by Alderwoman Burnias, and unanimously carried to close public comment.

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**6. APPROVAL OF MINUTES- REGULAR MEETING JUNE 8, 2025:**

Motion was made by Alderman Johnson, seconded by Alderwoman Burnias, and unanimously carried to approve the minutes for Regular Meeting, June 8, 2025.

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**7. AMERICAN RESCUE PLAN ACT (ARPA) MULTI-USE FACILITY PROJECT UPDATE – RUDY GOMEZ, GMS ARCHITECTS, AND GRANTWORKS:**

Mayor Day stated that we are waiting for an updated quote. Negotiating with neighboring property owners to find a mutually beneficial solution for the fence.

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**8. STREET STUDY UPDATES:**

There is a total of 10 cul-de-sacs that the engineer is currently studying for review. Recommendations are expected in the coming weeks and will be based on the current conditions of the cul-de-sacs. Regarding Santa Ana, they began saw-cutting yesterday, the project should take approximately 2-3 weeks for completion, weather permitting.

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**9. CONSIDERATION/ACTION ON A RESOLUTION OF THE TOWN OF RANCHO VIEJO TEXAS SUSPENDING THE AUGUST 19, 2025 EFFECTIVE DATE OF TEXAS GAS SERVICE COMPANY'S REQUEST TO INCREASE TO PERMIT THE CITY TIME TO STUDY THE REQUEST AND TO ESTABLISH REASONABLE RATES' APPROVING COOPERATION WITH OTHER CITIES IN THE TEXAS GAS SERVICE COMPANY'S SERVICE AREA; HIRING LEGAL AND CONSULTING SERVICES TO NEGOTIATE WITH THE COMPANY AND DIRECT ANY NECESSARY LITIGATION AND APPEALS; AUTHORIZING INTERVENTION IN TEXAS GAS SERVICE'S STATEMENT OF INTENT TO CHANGE GAS UTILITY RATES AT THE RAILROAD COMMISSION; REQUIRING REIMBURSEMENT OF CITIES' RATE CASE EXPENSES; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL. :**

Motion was made by Alderwoman Burnias, seconded by Alderman Gonzalez, and unanimously carried to approve Resolution No. 416, a resolution of the Town of Rancho Viejo, Texas suspending the August 19, 2025 effective date of Texas Gas Service Company's request to increase to permit the city time to study the request and to establish reasonable rates' approving cooperation with other cities in the Texas Gas Service Company's Service area; hiring legal and consulting services to negotiate with the company and direct any necessary litigation and appeals; authorizing intervention in Texas Gas Service's statement of intent to change gas utility rates at the railroad commission; requiring reimbursement of cities' rate case expenses; finding that the meeting at which this resolution is passed is open to the public as required by law, requiring notice of this resolution to the company and legal counsel.

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**10. CONSIDERATION/ACTION ON ENHANCING THE DUTIES AND OPERATION OF THE STRATEGIC PLANNING COMMITTEE:**

Mayor Day communicated, wanting to give Strategic Planning Committee more responsibility and to help to support long-term development. There will need to be further discussion regarding new responsibilities.

11. CONSIDERATION/REVIEW/POSSIBLE ACTION ON UPDATING TRAFFIC FINES:

The current Rancho Viejo traffic fines were last updated in 2014. There were proposed fine increases for more safety violations. Motion to approve the fine increases as presented was made by Alderman Johnson, seconded by Alderwoman Burnias, and unanimously carried.

12. CONSIDERATION/ACTION TO APPROVE/RATIFY EMERGENCY HEATING, VENTILATION AND AIR CONDITIONING UNIT REPLACEMENT FOR THE POLICE DEPARTMENT:

The Town received a total of 5 bids for the replacement of the air conditioning unit. Motion was made by Alderwoman Burnias, seconded by Alderman Vera, and unanimously carried to approve the emergency air conditioning unit replacement for the Police Department in the amount of \$10,800.

13. EXECUTIVE SESSION: AS AUTHORIZED BY SECTION 551.071 OF THE GOVERNMENT CODE TO DELIBERATE THE APPOINTMENT, EMPLOYMENT EVALUATION, RESASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE; TOWN ATTORNEY:

Motion to go into executive session was made by Alderwoman Burnias, seconded by Alderman Vera, and unanimously carried at 7:01 pm.

14. EXECUTIVE SESSION: AS AUTHORIZED BY SECTION 551.071 OF THE GOVERNMENT CODE TO DISCUSS WITH ATTORNEY, MATTER(S) IN WHICH THE DUTY OF THE ATTORNEY UNDER THE RULES OF PROFESSIONAL CONDUCT CLEARLY CONFLICTS WITH CHAPTER 551 AND TO DELIBERATE THE APPOINTMENTS, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE; TO APPOINT ALTERNATE JUDGE.

Motion to go into executive session was made by Alderwoman Burnias, seconded by Alderman Vera, and unanimously carried at 7:01 pm.

15. POSSIBLE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION

Motion was made by Alderwoman Burnias, seconded by Alderman Gonzalez, and unanimously carried to approve matters discussed in executive session.

16. ADJOURN:

Motion was made by Alderman Johnson, seconded by Alderwoman Burnias, and unanimously carried at 7:32 PM.

BY: \_\_\_\_\_  
Isabel Perales, Interim Town Administrator

APPROVED: \_\_\_\_\_  
Todd Day, Mayor

DATE: \_\_\_\_\_

# 7. Proclamation: The University of Texas Rio Grande Valley - Ruben O'Bell

## PROCLAMATION

WHEREAS, the University of Texas Rio Grande Valley is celebrating its 10th Anniversary in August 2025; and

WHEREAS, known for its broad range of academic programs, affordable tuition, and supportive campus environment, The University of Texas Rio Grande Valley is an award-winning institution that has conveyed more than 60,000 degrees since opening its doors in 2015; and

WHEREAS, significant accomplishments during the University's first decade of operation include adding 42 new bachelor's, master's, doctoral, and professional degree programs and an increase in research expenditures of nearly 600 percent; ongoing student success is reflected in the University's record-breaking enrollment, retention, and graduation rates; and

WHEREAS, this exemplary institution made historic strides in medical education when it opened the only school of medicine in South Texas in 2016, and it has since expanded quality health care services in the region with 25 clinical care sites throughout the Rio Grande Valley; and

WHEREAS, the University of Texas Rio Grande Valley opened the state's first School of Podiatric Medicine in 2022 and will further expand student opportunities with the opening of the region's first comprehensive academic cancer and surgery center in 2025 and the state's second School of Optometry in 2027; and

WHEREAS, in 2021, the University's Student Government Association executed a student referendum that would enhance campus life by adding a Division I Football Championship Subdivision team and other programs, and in the Fall of 2025, the football team will kick off its inaugural season and establish the first Division I college football program at the University and in the region; and

WHEREAS, the University of Texas Rio Grande Valley has earned national acclaim for its commitment to value, social mobility, and economic impact and has been ranked the number one University in Texas in 2023 and 2024 by Washington Monthly magazine and the number one best public university in Texas for value and social mobility by The Wall Street Journal; the school has further gained recognition as a community engaged university by the Carnegie Foundation; now, therefore, be it

Proclaimed, that the Board of Aldermen of the Town of Rancho Viejo hereby commemorate the 10th Anniversary of The University of Texas Rio Grande Valley and extend to its leaders, faculty, and staff Congratulations on a decade of success and best wishes for the future; and, be it further

Proclaimed, that an official copy of this proclamation be prepared for the University as an expression of high regard by Board of Aldermen of the Town of Rancho Viejo.

PROCLAIMED by the Board of Aldermen of the Town of Rancho Viejo at a regular meeting on this the 12<sup>th</sup> day of August 2025.

Town of Rancho Viejo

Todd Day, Mayor

ATTEST:

Isabel Perales, Interim Town Administrator

8.Consideration/ Discussion/  
Action to Accept the Proposal  
for Professional Services  
submitted by Border Affairs,  
LLC titled Proposal for Grant  
Writing/Administration &  
Project Management Services.

a. Task Order 1 – Project  
Development, Grant Submittal  
and Administration - \$2,500  
monthly retainer

b. Task Order 2 – Project  
Management - \$ 1,000 monthly  
retainer

July 18, 2025

Mr. Todd Day  
Mayor  
Town of Rancho Viejo  
3301 Carmen Avenue  
Rancho Viejo, Texas 78575

Ms. Isabel Perales  
Interim Town Administrator  
Town of Rancho Viejo  
3301 Carmen Avenue  
Rancho Viejo, Texas 78575

**Re: PROPOSAL – Grant Writing/Administration & Project Management Services**

Mayor Day,

**Border Affairs, LLC.**, is pleased to submit our Proposal related to the referenced matter herein. Our short company profile alongside the Proposal's scope of services, budget/performance fee and schedule of deliverables are presented herein. **This fee proposal is for discussion ONLY; to address consideration/evaluation of the desired performance(s) to be approved by the Town of Rancho Viejo.**

#### **Company Profile**

Our firm of **Border Affairs, LLC.**, has been providing professional consulting services encompassing government strategic growth planning, external funding, state certification challenges, municipal management strategies and political support for the last five years. With our team of professional consultants, we can assure each project will receive the qualified attention it merits. Efficient management and quality control is an integral part of every project.

Our professional staff incorporates more than 120 years of combined diversified Master Planning, Funding Strategies and Economic Development. Our focus relies on establishing long-range strategies attentive to project development and sustainability. As blueprints for the future, these strategies identify economic potentials, vital land use and infrastructure ambitions.

Our firm is comprised of a team of professionals with a proven track record to properly assess and evaluate our project's goals and strategies in a diligent and expedient manner. Through our broad range of experience, we offer our clients a commitment of devoted integrity and client satisfaction. We are proud of our excellent reputation in meeting clients' aggressive schedules and our ability to assemble multidisciplinary project teams to give the client the specialized attention and service they deserve.

## **Scope of Services**

**Border Affairs, LLC.**, intends to perform the following professional services:

The Scope of Services for this Proposal will consist of our team performing expert analysis, execution of strategy and delivery of goal-oriented tasks. Our focus includes multiple stages of client-based relationship fostering that targets government, business and community stakeholders for the Town's proposed/target arenas. More explicitly and not limited to such activity, our team will perform services within the professional purview of the areas listed below:

### **Task Order 1 – Project Development, Grant Submittal and Administration**

#### **A. Project Development**

- a.** Conception of Project and Origination of Research of Potential Funding.
- b.** Define Roles and Duties as Applicable to Strict Funding Development.
- c.** Commence Funding Application and Manage Accomplishment of Grant Requirements.
- d.** Performance and Control of Funding Development Relationships.
  - i.** Municipal Team
  - ii.** Funding Agency Team
  - iii.** Consultant
  - iv.** Professional Service Provider (Engineering, Architecture, Surveying, etc.)
- e.** Sustain Review and Analysis of Funding Application with Funding Agency.
- f.** Implement Client Personnel Training, Mentorship & Strategic Assistance.
  - i.** Prepare Client Personnel for Grant Management and/or Operation(s).
  - ii.** Management and Supervision of Trained Personnel.
- g.** Assist with intergovernmental partnerships.
  - i.** State of Texas
  - ii.** Cameron County
  - iii.** Lower Rio Grande Development Council
  - iv.** Federal Agency(ies)
- h.** Project Close-Out

#### **B. Grant Management**

- a.** Initiate Project Objectives and Challenges with Client's Team/Personnel.
- b.** Negotiate Award Agreement Terms & Conditions.
- c.** Manage Financial Reporting & Progress Reports.
- d.** Initiate Award Action Reports as Requested by Funding Agency(ies).
- e.** Amend, Suspend, Reactivate, Transfer or Terminate Award.

- f. Initiate Close Out of Funding Instrument.**
- g. Manage and Submit Final Documents.**
  - i. Banking and/or Financial Documentation.**
  - ii. Requirements designated by Funding Agency.**
  - iii. Close out Project Documentation.**
    - 1. Pay-Outs**
    - 2. Project Finish-Out Close Grant**

### **C. Grant Administration**

- a. Oversee Grants Processes and Manage all Implementation.**
- b. Administer all Components of the Grants Cycle: Database Management, Grant Documentation, Compliance, and Check Processing.**
- c. Work With Municipal Staff and Stakeholders to Implement Grantmaking Requirements and Ensure Effective Workflow.**
- d. Identify Funding Opportunities to Optimize Existing Grant Workflow.**
- e. Responsible for Database.**
- f. Prepare Relevant Grant Analysis for Client, Staff, and Related Audiences.**
- g. Provide Clear Instruction on Grants Administration Policies and Procedures to Client.**
- h. Maintain Accurate Reporting for Grant Budgets and Expenditures.**

**Monthly Retainer - Performance Fee - \$2,500/Month**

## **Task Order 2 – Project Management**

### **A. Establish Well-defined Goals and Objectives for Client and Project Team.**

- a. Create a Team-based Communication Thread Via Technical Components.
  - i. Email, Team Calendar, Group Texting
  - ii. Grant Teams – Grantor/Client/Support Personnel
- b. Establish Goal-Oriented Schedule/Calendar Format for all Projects.
  - i. On-Going Project(s)
  - ii. Prospective(s)
  - iii. Other Projects as Directed by the Town

### **B. Determine Requirements to Achieve Successful Goal/Results.**

- a. Implement Tasks and Party Responsibilities.
  - i. Town Personnel
  - ii. Contractors
  - iii. Professional Services
- b. Dictate Proper Performance Cadence for Project Delivery.

### **C. Schedule Milestones to Satisfy Goals and Objectives.**

- a. Generate Progress Reports for the Town
- b. Meet with Town Administration Personnel to Review and Assess.
- c. Present Performance at Town Commissioner Meetings or as requested by the Town.

### **D. Promote Means of Information Sharing and Communication.**

- a. All Project Stakeholders – Town, Funding Agency, Professional Services, Contractors, Sub-Contractors.

### **E. Perform Periodic Reviews to Determine Compliance with Schedule, Budget, and other related objectives.**

- a. 15 Day Intervals
- b. Meet with Personnel as Directed by Town Manager.
- c. Monthly Presentation at Town Council Meeting.

**Monthly Retainer - Performance Fee - \$1,000/Month**

### **Task Order 3 – Government Relations**

#### **A. Promote Government Association/Approach**

- c. Attend Private Meetings with Government Officials and Community Stake Holders.
- d. Represent and Showcase Town's Interest(s).
- e. Make Recommendations to Town within the best interest of a Project or Funding Mechanism.
  - i. On-Going Project/Funding.
  - ii. Prospective Project or Grant Opportunity.

#### **B. Attend Public Meetings – Government Related**

- a. Represent and Showcase Town's Interest(s).
- b. Present, if need be, Town's interest through professional presentation.
- c. Coordinate with Client's assigned representatives.
- d. Prepare strategy for Client's assigned representatives.

*(Cameron County Commissioners' Court, LRGVDC, MPO, RMA, Municipalities, other)*

#### **C. Promote/Attend Private Meetings with Prospective Political Candidates, Government Officials and Community Stake Holders**

- a. Organize, Attend and Represent Town's Interest(s).
- b. Promote Town's Interest(s).
  - i. Project(s) Development
  - ii. On-going Project(s)
  - iii. Funding Development
  - iv. Community Interests

#### **D. Attend Political Events and Functions**

- a. Attend Political Events/Functions and Lobby for Town's Interest(s).
  - i. Project Development
  - ii. Grant/Funding Development
- b. Request consideration to funding/support focus for the following:
  - i. Project(s) Development
  - ii. On-going Project(s)
  - iii. Funding Development
  - v. Community Interests
- c. Highlight Recommendations for Client's Interests and Ambitions.
- d. Offer Strategy and Request Consideration for Action to Government Officials' Direction, Decisions and Focus on Town's Interests.

**Monthly Retainer - Performance Fee - \$0.00/Month**

### Additional Services

Any items requested by the Client that are not outlined in the above Scope of Services would be considered “additional services”. Additional Services fee(s) will be agreed upon by common agreement/both parties.

### Monthly Retainer Fee

The monthly fee is measured as a monthly professional services and development fee. This fee is paid upon the approval of a monthly report submitted by the first day of each contractual month. Essentially, the Client would be paying for expenses incurred the previous month. Our team will be blocking out timeslots in our itinerary with the appropriate number of hours each month and plan development strategy accordingly.

### Performance/Contingency Fee

Alongside the Client’s retainer fee for services, we are including a performance-based pricing. Your goal is our goal and we only get paid when a grant project has become a contract-based development for the Town. The contingency fee is paid conditional upon project/development award. If no project/developments are obtained through the performance by **Border Affairs, LLC.**, then the Town does not owe the contingency fee. If a project/development is awarded to the Client, then **Border Affairs, LLC.**, will be paid a percentage of the project/development fee respectively from the grant award **ONLY**.

	Project/Development	Rate
1	Up to \$ 1M	0%
2	\$ 1M – 10M	5%
3	\$10M plus	NEGOTIABLE

### Commitment and Invoicing

A six (6) month minimum commitment is required. At the end of the initial 6 months, the Client may re-evaluate the Proposal to ensure the number of hours is fitting to the Client’s needs.

The Client will receive an invoice on the first day of each month. Each invoice will include a detailed report of activities, the monthly retainer rate for that month and any additional charges from the previous month. Invoices are to be paid by later than the 15<sup>th</sup> of each calendar month.

### **Conclusion**

We are pleased to have the opportunity to be a part of your progressive development. Please feel free to contact me with any comments or questions.

Respectfully,

A handwritten signature in blue ink, appearing to read "Humberto Garza". The signature is fluid and cursive, with the first name "Humberto" and last name "Garza" clearly distinguishable.

Humberto Garza  
**Principal**

**Exhibit A**

Item		Term	Amount
<b>1</b>	<b>Task Order 1 – Project Development, Grant Submittal and Administration</b>	Monthly Fee	\$ 2,500
<b>2</b>	<b>Task Order 2 – Project Management</b>	Monthly Fee	\$ 1,000
<b>3</b>	<b>Task Order No. 3 – Government Relations</b>	Monthly Fee	\$ 0.00

**"ATTACHMENT A"**  
**TO**  
**PROFESSIONAL SERVICES AGREEMENT**  
**BETWEEN**  
**THE TOWN OF RANCHO VIEJO**  
**AND**  
**BORDERAFFAIRS, LLC**

**DATED: AUGUST \_\_\_\_\_, 2025**

**Rate Schedule**

The **CONSULTANT** to attach rate schedule or cost proposal to each individual **WORK ORDER**)

<b><u>CONTINGENCY FEE</u></b>	<b><u>RATE</u></b>
Upon Award of Grant	7% of Grant Award
Upon Award of Loan	2% of Loan Award

**Contingency Fee shall be approved by TOWN COUNCIL action on a case-by-case basis.**

**"ATTACHMENT B"**  
**TO**  
**PROFESSIONAL SERVICES AGREEMENT**  
**BETWEEN**  
**THE TOWN OF RANCHO VIEJO**  
**AND**  
**BORDERAFFAIRS, LLC**

**DATED: AUGUST \_\_\_\_\_, 2025**

**WORK ORDER NO. 1**

**THIS WORK ORDER** is made pursuant to the terms and conditions of Professional Services Agreement between the Town of Rancho Viejo (the **OWNER**) and Border Affairs, LLC (the **CONSULTANT**), **DATED** August \_\_\_\_\_, 2025, hereinafter identified as the **"AGREEMENT"**.

**PART 1.** The **CONSULTANT** will perform the following professional services:

1. **Grant Research and Project Development.** Our grant writing team will work closely with the **OWNER** and its leaders to recognize the **OWNER'S** objectives and goals. The **CONSULTANT** will manage all aspects of a grant proposal—planning the grant program design; development of the full narrative; development of the budget; and submission of the proposal. Consultant will also administer grant and project management and administration. Our focus to obtain external funding is "all inclusive" in that we explore the following areas of funding mechanisms and organizations alongside the management of the project:

- a. Project Development
- b. Project Management
- c. Funding Administration
- d. Federal Funding
- e. State Funding
- f. Local Government Funding
- g. Private Foundations
- h. Intergovernmental Partnerships
- i. Intergovernmental Relationships
- j. Economic Development

**PART 2.** The maximum amount payable for services under this **WORK ORDER** is **\$2,500 monthly fee**. All contingency fees shall be approved by city council action on a case-by-case basis.

**PART 3.** Payment to the **CONSULTANT** for the services established under this **WORK ORDER** shall be made in accordance with the Fourth Article of the **AGREEMENT**.

**PART 4.** This **WORK ORDER** shall become effective on the date of final acceptance of the parties hereto and shall terminate on exactly one year after execution of the Professional Services Agreement, unless extended by a written amendment as provided in the **AGREEMENT**.

**PART 5.** This **WORK ORDER** does not waive the parties' responsibilities and obligations provided under the **AGREEMENT**.

**PART 6.** This **WORK ORDER** is hereby accepted and acknowledged below:

**The Town of Rancho Viejo**

**Border Affairs, LLC**

By: \_\_\_\_\_

By: \_\_\_\_\_

Printed Name: Todd Day

Printed Name: Humberto Garza

Title: Mayor

Title: President

Date: \_\_\_\_\_

Date: \_\_\_\_\_

9. American Rescue Plan Act  
(ARPA) Multi-Use Facility  
Project Update – Rudy Gomez,  
GMS Architects, Jason Martinez,  
GrantWorks

# 10. Street Study Update – Jose Munoz, Guzman & Muñoz Engineering Town Engineer

11. Consideration/Action to  
Approve/Ratify the Town of  
Rancho Viejo Street and  
Drainage Repairs Santa Ana  
Avenue and Plantation Drive  
Contract - Change Order No. 1

Town of Rancho Viejo  
Street and Drainage Repairs Santa Anna Ave and Plantation Drive

CHANGE ORDER No. 1

Date: August 05, 2025

Owner's Project No. \_\_\_\_\_

Engineer's Project No. P972-04

Contractor:

AJ3 Construction LLC

2900 N Texas Blvd

Suite 201,

Weslaco, Texas 78599

Contract Date: June 23, 2025

Notice to Proceed: June 21, 2025

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Nature of Changes:

Addition of Item 4, 12, and 16: "REMOVE AND DISPOSE EXISTING DRIVEWAY", "2" HOT MIX ASPHALT CONCRETE" and "CONCRETE DRIVEWAY", This addition is proposed to allow for the extension of the driveway and roadway cutback in order to achieve a positive slope toward the proposed valley gutter. Refer to Exhibit A

Addition of Item 2, and 13: "REMOVE AND DISPOSE CONCRETE PAVERS", "5" CONCRETE PAVEMENT", This addition includes the removal of concrete pavers and the installation of 5-inch concrete pavement at the entrance of Old Grove from Resaca Bend, as shown in Exhibit B. This work is consistent with similar improvements being performed on Plantation

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Original Contract Price .....	\$	<u>222,971.89</u>
-------------------------------	----	-------------------

Net Increase Resulting from Previous Change Orders .....	\$	<u>0</u>
--	----	----------

Net Increase Resulting from This Change Order .....	\$	<u>20,361.20</u>
---	----	------------------

Current Contract Price Including This Change Order .....	\$	<u>243,333.09</u>
--	----	-------------------

Original Contract Time .....	<u>120</u>	Days
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Original Contract End Date .....	<u>12/20/2025</u>
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Net Change from Previous Change Orders .....	<u>0</u>	Days
--	----------	------

Increase of this Change Order .....	<u>0</u>	Days
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New Contract End Date .....	<u>12/20/2025</u>
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The above changes are recommended for Approval: ***Guzman & Muñoz Engineering and Surveying, Inc.***

By: \_\_\_\_\_

Date: \_\_\_\_\_

Engineer: Jose Luis Munoz, Project Manager

The above changes are Approved:

***Town of Rancho Viejo***

By: \_\_\_\_\_

Date: \_\_\_\_\_

Mayor: Todd Day

The above changes are accepted:

***AJ3 Construction LLC***

By: \_\_\_\_\_

Date: \_\_\_\_\_

Contractor: Arturo Gonzalez

**Change Order #1**

P972-04

Street and Drainage Repairs Santa Anna Ave and Plantation Drive

5-Aug-25

**Addition**

<b>Item No.</b>	<b>Description</b>	<b>Est. Qty.</b>	<b>Units</b>	<b>Unit Price \$</b>	<b>Total Price \$</b>
<b>2</b>	REMOVE AND DISPOSE CONCRETE PAVERS	25	S.Y.	\$10.80	\$270.00
<b>4</b>	REMOVE AND DISPOSE EXISTING DRIVE WAY	91	S.Y.	\$72.00	\$6,552.00
<b>12</b>	2" HOT MIX ASPHALT CONCRETE	6	S.Y.	\$43.20	\$259.20
<b>13</b>	5" CONCRETE PAVEMENT	25	S.Y.	\$240.00	\$6,000.00
<b>16</b>	CONCRETE DRIVEWAY	91	S.Y.	\$80.00	\$7,280.00
<b>Addition total=</b>					<b>\$20,361.20</b>

FILE NAME:Z:\QMS04\CAM\2023\P972-00 PANCHO VEO\P972-04 SANTA ANNA AVE REPAIR\CAD\DWG\P972-04 - SANTA ANNA AVE REPAIR.DWG FLOT DATE: Apr 9, 2025

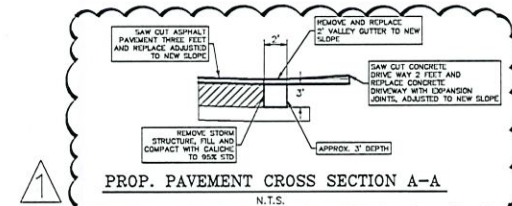


**NOTE 1:**  
The location of all existing utilities shown on these plans are based upon record information only and may not match conditions encountered in the field. Contractor shall verify field location of all utility crossings (overhead electrical, water, gas, telephone, lines, fiber optic, cable, sewerlines, etc., and relocate as necessary) prior to begin the construction.

Checked By:		J.L.M.
Approved By:		J.L.M.
Drawn By:		J.H.
Date:		MARCH 2025
Revision:	DATE	
	#/27/25	
	DESCRIPTION	
	ADDENDUM	



RANCHO VIEJO, TEXAS  
SANTA ANA AVE AND PLANTATION DRIVE  
SANTA ANA AVENUE



**GMI**  **GUZMAN & MUÑOZ**  
ENGINEERING AND SURVEYING, INC.  
MERCEDÉS, TEXAS

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2007 E. Espingora #1  
Mercedés, Texas 78550

Phone (956) 564-4037  
Fax (956) 565-4636

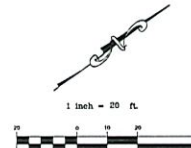
TEXAS REGISTERED  
ENGINEERING FIRM  
F-8017

TBPLS FIRM REGISTRATION NO. 10087700
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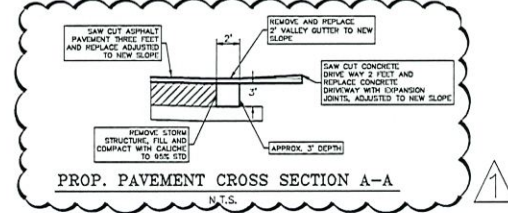
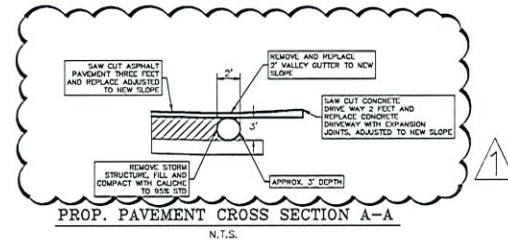
Project No. P972-04



Sheet 5 of 10

FILE NAME: \\QWES24\CAM\2023\F372-00 RANCHO VEO\F372-04 SANTA ANNA AVE REPAIR\CAD\DWG\F372-04 - SANTA ANNA AVENUE.DWG PLOT DATE: April 9, 2025



**NOTE 1:**  
The location of all existing utilities shown on these plans are based upon record information only and may not match conditions encountered in the field. Contractor shall verify field location of all utility crossings (overhead electrical, water, gas, telephone, lines, fiber optic cable, sewerlines etc., and relocate as necessary) prior to begin the construction.



 <b>GUZMAN &amp; MUÑOZ</b> ENGINEERING AND SURVEYING INC. MERCEDÉS, TEXAS		Phone (696) 564-4337 Fax (696) 564-2156	
TEXAS REGISTERED ENGINEERING FIRM E-8017		TEP's FIRM REGISTRATION NO. 10087700	
Project No. <b>P72-04</b>		Sheet <b>6</b> of <b>10</b>	
RANCHO VIEJO, TEXAS SANTA ANA AVE AND PLANTATION DRIVE		SANTA ANA AVENUE	
			
Date: <b>MARCH 2025</b>			
Drawn By: <b>J.L.M.</b> Approved By: <b>J.L.M.</b> Checked By: <b>J.L.M.</b>			
Revision: <b>REV. 4/6/25</b>			

# Exhibit B

Legend  
Pavers



Google Earth

Image © 2025 Airbus

## 12. Consideration/Action to Participate in the 2025 National Fitness Campaign's Partnership with BlueCross BlueShield

13. Consideration/Action on An Ordinance of the Town of Rancho Viejo, Texas Amending Chapter 2 "Administration", Article VIII, Strategic Planning Committee, by Amending Section 2-161 Through Section 2-168 And Reserving Section 2-169 Through Section 2-170, Providing For An Effective Date, And Publication In Caption Form

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE TOWN OF RANCHO VIEJO, TEXAS AMENDING CHAPTER 2  
“ADMINISTRATION”, ARTICLE VIII, STRATEGIC PLANNING COMMITTEE, BY  
AMENDING SECTION 2-161 THROUGH SECTION 2-168 AND RESERVING SECTION 2-  
169 THROUGH SECTION 2-170, PROVIDING FOR AN EFFECTIVE DATE, AND  
PUBLICATION IN CAPTION FORM

**WHEREAS**, the Board of Aldermen find that an ordinance updating and enhancing the functions of the Strategic Planning Committee (the “Committee”) is in the best interest of the residents of the Town of Rancho Viejo (the “Town”) and otherwise serves the public welfare of the Town; and,

**WHEREAS**, the Committee was formed by the Town when the Board of Aldermen adopted Chapter 2, Article VIII of the Town of Rancho Viejo Code of Ordinances; and,

**WHEREAS**, the Board of Aldermen formed the Committee to primarily serve in an advisory capacity to the Board of Aldermen by providing the Board of Aldermen with advice and comments on proposed Town ordinances, specifically focusing their advice on whether or not the proposed ordinances are in accordance with the Town’s comprehensive plan; and,

**WHEREAS**, the Board of Aldermen also formed the Committee to serve in an advisory capacity to the Town’s Planning and Zoning Commission and the Town’s Board of Adjustment and Appeals; and,

**WHEREAS**, the Board of Aldermen find it to be in the best interests of the Town to amend Chapter 2 “Administration”, Article VIII, Strategic Planning Committee to reflect the Board’s finding that it is in the public interest to enhance the Committee so that the Committee serves as the primary advisory body to systematically evaluate all matters affecting the Town’s long-term development and strategic direction, whether such matters are referred to the Committee by the Board of Aldermen, the Town’s Planning and Zoning Commission, or the Town’s Board of Adjustment and Appeals, *i.e.*, the referring body; and,

**WHEREAS**, in adopting this Ordinance, it is the Board of Aldermen’s intent for the Committee to provide the Board of Aldermen, and/or a referring body with thorough analysis, coordinated recommendations, and ongoing oversight of planning initiatives to ensure that the Committee’s recommendations contribute to the Town’s overall strategic objectives as determined by the Board of Aldermen; and,

**WHEREAS**, it is the express intent of this Ordinance to maintain the Committee’s advisory capacity and not to bind a referring body to the Committee’s recommendations;

**NOW, THEREFORE,** BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO, TEXAS, THAT:

Section 1:      Sec. 2-161 is amended to state, as follows:

**“Sec. 2-161. – Committee established.** The Town hereby establishes the formation of a Strategic Planning Committee (the “Committee”) to serve as the primary advisory body for all matters affecting the Town’s strategic direction and comprehensive planning.”

Section 2:      Sec. 2-162 is amended to state, as follows:

**“Sec. 2-162 – Members.** The Committee shall consist of seven (7) total members including six (6) voting members, as follows: the Mayor, four (4) additional members recommended by the Mayor and approved by the Board of Aldermen, an Alderman designated by the Board of Aldermen as the Chairperson of the Committee for a two (2) year term, as well as the Town Administrator who shall serve as an ex-officio non-voting member, providing administrative support, operational expertise, and institutional continuity to the Committee.

The Board of Aldermen may reappoint the Chairperson for one (1) additional two (2) year term.

To provide continuity and assume Chairperson duties when necessary, the Committee shall elect a Vice Chairperson from among the four (4) additional members recommended by the Mayor and approved by the Board of Aldermen. Each member appointed by the Board of Aldermen shall generally serve a term of two (2) years, except that the terms for initial appointments under this Ordinance, as amended herein, shall be staggered so that two (2) new members are appointed every year.”

Section 3:      Sec. 2-163 is amended to state, as follows:

**“Sec. 2-163 – General authority and scope.** The Committee shall serve in an advisory capacity to review, analyze, and provide recommendations on all matters that impact or relate to the Town’s comprehensive plan, strategic objectives, or long-term development. This includes, but is not limited to:

- All proposed ordinances, policies, and regulatory changes;
- Development proposals, annexation requests, subdivision plans, and zoning matters;
- Budget allocations and capital improvement projects that affect strategic priorities;
- Contracted planning services and consultant deliverables;
- Regional planning initiatives and intergovernmental agreements affecting Town development; and,
- Any other matter referred to the Committee by the Board of Aldermen, Planning and Zoning Commission, or Board of Adjustment and Appeals.”

Section 4: Sec. 2-164 is amended to state, as follows:

**“Sec. 2-164 – Strategic Planning Responsibilities.** The Committee shall:

- Develop a comprehensive plan, as none currently exists, and any applicable strategic initiatives, and oversee the implementation and periodic update of all Town planning documents;
- Monitor progress toward strategic objectives and recommend adjustments as needed;
- Coordinate strategic planning efforts across all Town departments and committees;
- Facilitate community engagement and stakeholder input on strategic planning matters;
- Research best practices and innovative approaches to advance the Town’s strategic goals;
- Provide annual reports to the Board of Aldermen on strategic plan implementation and recommendations for future planning priorities; and,
- Establish reasonable timeframes for plan reviews to ensure stability while allowing for necessary updates.”

Section 5: Sec. 2-165 is amended to state, as follows:

**“Sec. 2-165 – Review Authority.** All matters substantially affecting the Town’s strategic direction or comprehensive plan shall be reviewed by the Committee before final action by the referring body. The Committee shall have thirty (30) days to provide written recommendations, unless a shorter timeframe is established by the referring body for urgent matters.”

Section 6: Sec. 2-166 is amended to state, as follows:

**“Sec. 2-166 – Administrative Provisions.** The Committee shall establish meeting schedules, procedures, and administrative requirements necessary to fulfill its responsibilities, subject to applicable open meeting laws and Town policies. The Town Administrator shall provide appropriate staff support and resources to enable the Committee to perform its functions effectively.”

Section 7: Sec. 2-167 is amended to state, as follows:

**“Sec. 2-167 – Leadership Continuity and Transitions.**

- The Committee shall maintain a strategic initiatives tracking system documenting all ongoing projects, timelines, responsible parties, and progressive status;
- Upon appointment of a new Chairperson, the outgoing Chairperson shall participate in a formal transition briefing covering all ongoing initiatives and strategic priorities;

- New Chairpersons shall serve a sixty (60) day orientation period during which major strategic direction changes require unanimous Committee consent; and,
- The Town Administrator shall serve as continuity officer, maintaining comprehensive records and providing institutional knowledge support during leadership transitions.”

Section 8: Sec. 2-168 is amended to state, as follows:

**“Sec. 2-168 – Committee Procedures and Conflict Resolution.**

- Decisions shall ultimately be made by majority vote although the Committee shall first strive for consensus in all recommendations;
- If the Mayor objects to a Committee recommendation on operational or feasibility grounds, the Mayor shall provide the Committee with a written explanation of concerns and alternative suggestions;
- Notwithstanding the Mayor’s objection to the Committee’s recommendation, the Committee may proceed with the Committee’s recommendation, but shall include the Mayor’s written explanation of concerns and alternative suggestions when submitting the Committee’s recommendation to the referring body; and,
- No Committee recommendation shall be submitted to the referring body without the reasonable opportunity for all Committee members, including the Mayor, to be heard.”

Section 9: Secs. 2-169—2.170 shall be amended to state, as follows:

**“Secs. 2-169—2-170 - Reserved.”**

Section 10: The Code of the Town of Rancho Viejo, as amended, shall remain in full force and effect, save and except as amended by this Ordinance.

Section 11: If any section, paragraph, sentence, clause, phrase, or word of this Ordinance is declared unconstitutional or invalid for any purpose, the remainder of this Ordinance shall not be affected thereby and to this end the provisions of this Ordinance are declared to be severable.

Section 12: It is hereby found and determined that the meeting at which this Ordinance was passed was open to the public, as required by Chapter 551 of the Texas Government Code, and that advance public notice of the time, place, and purpose of said meeting was given.

Section 13: This Ordinance shall be published and become effective in accordance with Texas law.

Section 14: All ordinances and parts of ordinances in conflict with this Ordinance are hereby repealed to the extent of any conflict.

PASSED, ADOPTED, AND APPROVED on this 12th day of August 2025.

---

Todd Day, Mayor

ATTEST:

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Isabel Perales, Interim Town Administrator

# 14. Discussion of Draft Ordinance of the Town of Rancho Viejo; Garage/Yard sales

## **Town of Rancho Viejo – Garage Sale Ordinance**

### **Section 1: Purpose**

To regulate garage sales within the Town of Rancho Viejo to maintain neighborhood aesthetics, reduce signage clutter, and ensure fair use of residential properties.

### **Section 2: Permit Requirement**

- A permit is required for all garage sales.
- The permit fee is \$20.00 per day of the sale.
- The fee must be paid upon filing for the permit.
- Permits must be obtained from Town Hall at least 5 business days before the sale.
- Garage sales are only permitted on Fridays, Saturdays, or Sundays.
- The garage sale must be operated and managed by the registered owner of the property where the sale is held.

### **Section 3: Frequency and Duration**

- Each residential address may hold one garage sale every six (6) months.
- Each sale may last a maximum of two consecutive days.
- Sales must occur between 9:00 AM and 5:00 PM.

### **Section 4: Enforcement and Penalties**

- First Violation: A warning will be issued. The sale may continue for that day.
- Second Violation: The sale will be shut down immediately.
- Subsequent Violations: A complaint and summons will be filed with the municipal court. Fines may be imposed at the judge's discretion.

### **Section 5: Signage Regulations**

- Only one sign is allowed at the property per garage sale.
- Signs must comply with the existing Town Sign Ordinance [insert ordinance number or reference].
- Signs may only be displayed during the days of the permitted sale and must be removed immediately when the sale ends.
- Posting signs on utility poles, traffic signs, or public property is prohibited.

### **Section 6: Public Notification**

- Sales may be posted on the Town Hall bulletin board.

### **Section 7: Miscellaneous**

- No amplified music or loudspeakers.
- No sales of restricted items (e.g., firearms, alcohol, animals).
- Permits must be visibly displayed during the sale.

# 15. Consideration/Action to Advertising a Request for Proposals for Maintenance and Landscaping of Town Properties/Common Areas

16. Consideration/Approval of an Amendment of Resolution No. 389 of the Board of Aldermen of the Town of Rancho Viejo, Texas, for the Submission of a Grant Application to the Office of the Governor, Homeland Security Grants Division, Operation Stone Garden Grant; to update current officials

RESOLUTION NO. 389A

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO, TEXAS, FOR THE SUBMISSION OF A GRANT APPLICATION TO THE OFFICE OF THE GOVERNOR, HOMELAND SECURITY GRANTS DIVISION, OPERATION LOCAL BORDER SECURITY

WHEREAS, the Town of Rancho Viejo finds it in the best interest of the citizens of Rancho Viejo, Texas, that Operation Local Border Security be operated for the 2025 grant cycle; and

WHEREAS, the Town of Rancho Viejo agrees that in the event of loss or misuse of the Homeland Security Grants Division funds, the Rancho Viejo Police Department assures that the funds will be returned to the Homeland Security Grants Division in full; and

WHEREAS, the Town of Rancho Viejo designates the Mayor as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency.

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the Town of Rancho Viejo, Texas, to approve the submission of the grant application for the Operation Local Border Security to the Office of the Governor, Homeland Security Grants Division.

Grant Number: 2993610

PASSED, ADOPTED, AND APPROVED by the Board of Aldermen of the Town of Rancho Viejo, Texas at a Regular Meeting on the 12<sup>th</sup> day of August 2025.

---

Todd Day, Mayor

ATTEST:

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Isabel Perales, Interim Town Administrator

17. Consideration/Approval of an Amendment of Resolution No. 405 of the Board of Aldermen of the Town of Rancho Viejo, Texas, for the Submission of a Grant Application to the Office of the Governor, Homeland Security Grants Division, Operation Lone Star Grant Program; to update current officials

RESOLUTION NO. 405A

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO, TEXAS FOR THE SUBMISSION OF A GRANT APPLICATION TO THE OFFICE OF THE GOVERNOR, HOMELAND SECURITY GRANTS DIVISION, OPERATION STONEGARDEN

WHEREAS, the Town of Rancho Viejo finds it in the best interest of the citizens of Rancho Viejo, Texas that Operation Stone Garden be operated for the 2024 grant cycle (Fiscal Year); and

WHEREAS, the Town of Rancho Viejo agrees that in the event of loss or misuse of the Homeland Security Grants Division funds, the Rancho Viejo Police Department assures that the funds will be returned to the Homeland Security Grants Division in full; and

WHEREAS, the Town of Rancho Viejo designates the Mayor as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Aldermen of the Town of Rancho Viejo to approve submission of the grant application for Operation Stone Garden to the Office of the Governor, Homeland Security Grants Division.

Grant Number: 3187010

PASSED, ADOPTED, AND APPROVED by the Board of Aldermen of the Town of Rancho Viejo, Texas at a Regular Meeting on the 12<sup>th</sup> day of August 2025.

---

Todd Day, Mayor

ATTEST:

---

Isabel Perales, Interim Town Administrator

18. Consideration/Approval on an Amendment of Resolution No. 407 of the Board of Aldermen of the Town of Rancho Viejo, Texas, for the Submission of a Grant Application to the Office of the Governor, Homeland Security Grants Division, Operation Local Border Security; to update current officials

RESOLUTION NO. 407A

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO, TEXAS, FOR THE SUBMISSION OF A GRANT APPLICATION TO THE OFFICE OF THE GOVERNOR, PUBLIC SAFETY OFFICE DIVISION, OPERATION LONE STAR GRANT PROGRAM

WHEREAS, The Town of Rancho Viejo finds it in the best interest of the citizens of Rancho Viejo Texas that Operation Lone Star be operated for the FY 2026 grant cycle; and

WHEREAS, Town of Rancho Viejo agrees that in the event of loss or misuse of the Homeland Security Grants Division funds, Rancho Viejo Police Department assures that the funds will be returned to the Homeland Security Grants Division in full;

WHEREAS, Town of Rancho Viejo designates the Mayor as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency.

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the Town of Rancho Viejo, Texas to approve the submission of the grant application for Operation Lone Star Grant Program to the Office of the Governor, Homeland Security Grants Division.

Grant Number: 5065302

PASSED, ADOPTED, AND APPROVED by the Board of Aldermen of the Town of Rancho Viejo, Texas at a Regular Meeting on the 12<sup>th</sup> day of August 2025.

\_\_\_\_\_  
Todd Day, Mayor

ATTEST:

\_\_\_\_\_  
Isabel Perales, Interim Town Administrator

## 19. Adjourn