


Town of
Rancho Viejo
Texas
NOTICE OF A PUBLIC MEETING
TOWN OF RANCHO VIEJO
BOARD OF ALDERMEN
REGULAR MEETING
JULY 9, 2024
6:00 P.M.

NOTICE is hereby given of a REGULAR MEETING of the BOARD OF ALDERMEN of the TOWN OF RANCHO VIEJO, TEXAS, to be held on JULY 9, 2024, at 6:00 P.M., in the TOWN MUNICIPAL OFFICE, 3301 CARMEN AVENUE, RANCHO VIEJO, TEXAS to consider the following items:

1. Call to Order
2. Roll Call
3. Invocation and Pledge
4. Public Comment
5. Approval of Minutes – Regular Meeting June 11, 2024, Board Workshop June 26, 2024
6. American Rescue Plan Act (ARPA) Multi-Use Facility Project Update – Rudy Gomez, GMS Architects, and GrantWorks
7. Consideration/Action to Approve the Specifications of the Multi-Use Facility Project and Authority to Advertise the Request for Proposals (RFP) for the Multi-Use Facility to be funded through the American Rescue Plan Act.
8. Street Study Update – Jose Muñoz, Guzman & Muñoz Engineering
9. Comprehensive Plan Update
10. Town of Rancho Viejo's Insurance Services Office (ISO) Fire Rating Update
11. Consideration/Action of Resolution Extending the Provisions of section 33.07 of the Property Tax Code which enables the Governing body to assess an Additional Collection Penalty
12. Consideration/Action on a Resolution of the Town of Rancho Viejo, Texas, appointing a Designated Officer or Employee to Calculate the No-New-Revenue and the Voter-Approval Tax Rates for Tax Year 2024
13. Consideration/Action on Cyber Liability and Data Breach Response Interlocal Agreement with the Texas Municipal League Intergovernmental Risk Pool
14. June 2024 Police Report – Police Chief
15. Adjourn



Fred Blanco, Town Administrator



NOTE: Pursuant to Section 551.127, Texas Government Code, one or more Alderman may attend this meeting remotely using videoconferencing technology. The video and audio feed of the videoconferencing equipment can be viewed and heard by the public at the address posted above as the location of the meeting.

State of Texas
County of Cameron
Town of Rancho Viejo

I, the undersigned authority, do hereby certify that the above NOTICE OF MEETING of the Board of Aldermen of the Town of Rancho Viejo, Texas is a true and correct copy of said NOTICE, which has been posted on the Window of the Town of Rancho Viejo Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas, a place convenient and readily accessible to the General Public, on July 5, 2024 at 5:30 P.M. and which will be continuously posted for a period of seventy-two (72) hours prior to the date and time said meeting was convened.

ATTEST: 
Fred Blanco, Town Administrator

1. Call to Order by Mayor Guerrero

2. Roll Call

by Isabel Perales

Aldерwoman Christi Burnias

Alderman Todd Day

Alderman Mark Johnson

Alderman Marcos Ricoy

Alderman Javier Vera

Legal Counsel, Daniel Rentfro, Jr.

Town Administrator, Fred Blanco

Police Chief, Robert Tyler.

3. Invocation and Pledge:

The pledge of allegiance to the United States Flag:

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

AND the pledge of allegiance to the Texas State Flag:

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

4. Public Comment

5. Approval of Minutes –
Regular Meeting June 11,
2024, Board Workshop June
26, 2024

MINUTES OF A REGULAR MEETING
TOWN OF RANCHO VIEJO
BOARD OF ALDERMEN
JUNE 11, 2024

A REGULAR MEETING of the BOARD OF ALDERMEN of the TOWN OF RANCHO VIEJO, TEXAS, was held on June 11, 2024, at 6:00 P.M., in the Town Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas, to consider the following items.

1. CALL TO ORDER:

The meeting was called to order by Mayor Maribel Guerrero at 6:07 P.M.

2. ROLL CALL

Roll call was made by Isabel Perales, Executive Administrative Assistant.

Members present at the meeting were: Alderwoman Christi Burnias, Alderman Todd Day, Alderman Mark Johnson, Alderman Marcos Ricoy, Alderman Javier Vera.

A quorum was present at the meeting.

Legal Counsel David Irwin, Town Administrator Fred Blanco and Police Chief Robert Tyler were also present at the meeting.

Those present in the audience were:

Alfredo Vera	Frank Pecina	Marco Cortez	David Arce
Jason Martinez, GrantWorks	Tita Teran	Roy Green	Rudy Gomez, GMS Architects
David Tumlinson	Mariana Tumlinson	Jorge Thomas	Diana Holt
Bonnie Emerson			

3. INVOCATION AND PLEDGE:

Alderman Vera led the group in the invocation and pledge of allegiance to the American and Texas flags.

4. PUBLIC COMMENT:

Motion was made by Alderman Vera, seconded by Alderman Ricoy, and unanimously carried, to open the public comment.

Diana Holt complained about the speeders in Town, she mentioned that she knows that the police department stops and sites speeders, but it is not enough. She wants to know what else can be done.

Motion was made by Alderman Johnson, seconded by Alderman Ricoy, and unanimously carried, to close public comment.

5. APPROVAL OF MINUTES – REGULAR MEETING MAY 14, 2024:

Motion was made by Alderman Vera, and seconded by Alderwoman Burnias, to approve the minutes of the regular meeting held on May 14, 2024, as written. Motion passed with the following vote:

AYES: Alderwoman Christi Burnias, Alderman Todd Day, Alderman Marcos Ricoy and Alderman Javier Vera.

NAYES: None

ABSTAINING: Alderman Mark Johnson.

6. TOWN OF RANCHO SAVE A LIFE, HANDS-ON PRACTICE FOR BOTH HANDS-ONLY CPR AND STOP THE BLEED TECHNIQUES – HOSTED BY THE TOWN OF RANCHO VIEJO, ROTARY CLUB OF RANCHO VIEJO, AND VALLEY REGIONAL MEDICAL CENTER – ANNOUNCEMENT BY MARIANA TUMLINSON:

Mariana Tumlinson with Valley Regional Medical Center announced that they will be hosting a hands-on practice for both hands-only CPR and stop the bleed techniques. She was joined by the current Rotary Club of Rancho Viejo President David Tumlinson and next President Jorge Thomas. They mentioned the event that was held last year was a huge success. They had many residents come in for this hands-on practice event. This year the event will be held on Saturday, August 3, 2024, from 9:00 AM – 11:00 AM at the Rancho Viejo Town Hall.

Alderman Johnson stated that he attended the event last year and that he highly recommended and it was very informative. Alderwoman Burnias asked what age people have to be to attend.

7. PRESENTATION AND CONSIDERATION OF ACCEPTANCE OF AUDIT REPORT FOR FISCAL YEAR ENDING SEPTEMBER 30, 2023:

Alfred Vera from Cascos and Associates presented Frank Pecina, supervisor for the Rancho Viejo audit, along with Marco Cortez and David Arce. Mr. Pecina mentioned that they held an audit workshop with the board on June 29, 2024, and went over the audit in detail. He then gave a brief presentation of the audit report for the fiscal year ending September 30, 2023. Overall, there were no findings, and they commended the Town Administration for submitting audit information and answering questions in a timely manner.

The Mayor and the Board of Aldermen acknowledged receipt of the unmodified Audit Report for Fiscal Year ending September 30, 2023. Motion was made by Alderman Vera, seconded by Alderman Ricoy, and unanimously carried, to accept the Audit Report for Fiscal Year Ending September 30, 2023, as presented.

8. AMERICAN RESCUE PLAN ACT (ARPA) MULTI-USE FACILITY PROJECT UPDATE – RUDY GOMEZ, GMS ARCHITECTS, AND GRANTWORKS:

Rudy Gomez from GMS Architects gave a brief update and presented a new proposal for a conventional roof structure and will present options regarding lighting, foundation and fencing amongst other things. He mentioned working with Cameron County to coincide with the date of their installation to save time and funds. Mr. Gomez stated that he would be working on a cost comparison.

Jason Martinez with GrantWorks also gave a presentation on the grant contract agreement with the Town. He briefly went over the obligations, contract and agreement for exchange of services. He will be working together with the engineer to provide a bid packet and to provide an interdepartmental agreement to present to the Town Administrator to comply with the obligations on time.

9. COMPREHENSIVE PLAN UPDATE:

Town Administrator Fred Blanco stated that he is speaking to the GrantWorks planner to schedule a date for a Public Workshop meeting. It is set to be scheduled for Wednesday, June 26, 2024, at 6:00 PM.

10. CONSIDERATION/ACTION ON A RESOLUTION OF THE TOWN OF RANCHO VIEJO, TEXAS FINDING THAT AEP TEXAS INC.'S REQUESTED INCREASE TO ITS ELECTRIC TRANSMISSION AND DISTRIBUTION RATES AND CHARGES WITHIN THE TOWN SHOULD BE DENIED; FINDING THAT THE TOWN'S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL:

Motion was made by Alderman Johnson, seconded by Alderman Day, and unanimously carried, to approve Resolution No. 397 - A RESOLUTION OF THE TOWN OF RANCHO VIEJO, TEXAS FINDING THAT AEP TEXAS INC.'S REQUESTED INCREASE TO ITS ELECTRIC TRANSMISSION AND DISTRIBUTION RATES AND CHARGES WITHIN THE TOWN SHOULD BE DENIED; FINDING THAT THE TOWN'S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.

11. CONSIDERATION/APPOINTMENT OF MAYOR PRO TEM:

Mayor Guerrero recommended that Alderman Marcos Ricoy to be appointed as the new Mayor Pro Tem.

Motion was made by Alderman Vera, seconded by Alderwoman Burnias, and unanimously carried, to appoint Alderman Marcos Ricoy as Mayor Pro Tem.

12. CONSIDERATION/APPOINTMENT OF MEMBERS TO THE BOARD OF ADJUSTMENTS AND APPEALS:

Mayor Guerrero recommended the appointment of Robert Gracia as a member of the Board of Adjustments & Appeals.

Motion was made by Alderman Vera, seconded by Alderman Johnson, and unanimously carried, to appoint Robert Gracia as a member to the Board of Adjustments and Appeals for a two-year term.

13. CONSIDERATION/APPOINTMENT OF MEMBERS TO THE PLANNING & ZONING COMMISSION:

Mayor Guerrero recommended the appointment of Mark Johnson as a member of the Planning & Zoning Commission.

Motion was made by Alderman Day, seconded by Alderman Ricoy, and unanimously carried, to appoint Mark Johnson as a member to the Planning and Zoning Commission for a two-year term.

14. CONSIDERATION/ACTION ON EMPLOYEE HEALTHCARE BENEFITS:

Town Administrator, Fred Blanco recommended TML now known as Texas Health Benefits Pool for renewal of the Employee Healthcare benefits with a 0% increase and to include the same coverage with no changes.

Motion was made by Alderman Johnson, seconded by Alderman Vera, and unanimously carried, to approve Texas Health Benefits Pool for renewal of the Employee Healthcare benefits.

15. MOVIES UNDER THE STARS 2024 ANNOUNCEMENT:

Town Administrator, Fred Blanco announced that the Town will bring movie nights back. The 2024 Movies Under the Stars will feature a movie and free popcorn and pickles to be held on Saturday, June 29, Saturday, July 13 and Saturday, August 3, 2024.

16. TOWN ADMINISTRATOR REPORT a. APRIL 2024 FINANCIAL REPORT b. BUILDING PERMITS REPORT:

Town Administrator, Fred Blanco went over the details of the April 2024 Financial Report as well as the April 2024 Building Permit Report.

17. MAY 2024 POLICE REPORT – POLICE CHIEF:

Police Chief Robert Tyler presented the May 2024 Police Report. He confirmed that Unit F18 had been taken out of rotation and it was being sent to auction. He also mentioned that he had received pricing for the blinking signs with the LEDs as was requested at the March board meeting.

18. ADJOURN:

Motion was made by Alderman Johnson, seconded by Alderman Ricoy, and unanimously carried, to adjourn the meeting at 7:27 P.M.

BY: _____
Fred Blanco, Town Administrator

APPROVED: _____
Maribel B. Guerrero, Mayor

DATE: _____

MINUTES OF A SPECIAL MEETING
TOWN OF RANCHO VIEJO
BOARD OF ALDERMEN
JUNE 26, 2024

A SPECIAL MEETING of the BOARD OF ALDERMEN of the TOWN OF RANCHO VIEJO, TEXAS, was held on, June 26, 2024, at 6:00 P.M., in the TOWN MUNICIPAL OFFICE, 3301 CARMEN AVENUE, RANCHO VIEJO, TEXAS to consider the following items:

1. CALL TO ORDER:

The meeting was called to order by Mayor Guerrero at 6:05 PM.

2. ROLL CALL:

Roll call was made by Fred Blanco, Town Administrator.

Members present at the meeting were:

Aldерwoman Christi Burnias, Alderman Mark Johnson, and Alderman Javier Vera.

Those members absent: Alderman Todd Day and Alderman Marcos Ricoy.

A quorum was present at the meeting.

Legal Counsel Daniel Rentfro, Jr., and David Irwin, and Police Chief Robert Tyler were also present at the meeting.

Those present in the audience were:

Roy Green

4. WORKSHOP ON COMPREHENSIVE PLAN:

Danielle Rojas with GrantWorks presented an update on the Comprehensive Plan, she went over some details of the survey that was conducted for the Town of Rancho Viejo. She also answered several questions from the Board.

5. ADJOURN:

Motion was made by Alderman Vera, seconded by Alderwoman Kaechele and unanimously carried, to adjourn the meeting at 7:15 PM.

BY: _____

Fred Blanco, Town Administrator

APPROVED: _____

Maribel B. Guerrero, Mayor

DATE: _____

6. American Rescue Plan Act (ARPA) Multi-Use Facility Project Update – Rudy Gomez, GMS Architects, and GrantWorks

7. Consideration/Action to Approve the Specifications of the Multi-Use Facility Project and Authority to Advertise the Request for Proposals (RFP) for the Multi-Use Facility to be funded through the American Rescue Plan Act.

8. Street Study Update – Jose Muñoz, Guzman & Muñoz Engineering

9. Comprehensive Plan Update

10. Town of Rancho Viejo's Insurance Services Office (ISO) Fire Rating Update

11. Consideration/Action of Resolution Extending the Provisions of section 33.07 of the Property Tax Code which enables the Governing body to assess an Additional Collection Penalty

RESOLUTION NO.

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO, TEXAS, EXTENDING THE PROVISIONS OF SECTION 33.07 OF THE PROPERTY TAX CODE WHICH ENABLES THE GOVERNING BODY TO ASSESS AN ADDITIONAL COLLECTION PENALTY

WHEREAS, the Town of Rancho Viejo, Texas, had adopted the provisions of Section 33.07 of the Property Tax Code; AND

WHEREAS, this section of the code permits the governing body to assess an additional fifteen (15) percent collection penalty to defray the costs of collection;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO, TEXAS, that:

SECTION 1. That the provisions of 33.07 be adopted and that Ad Valorem taxes remaining unpaid on July 1, 2024, be subject to fifteen (15) percent collection penalty.

SECTION 2. That the governing body of the TOWN OF RANCHO VIEJO complied with Section 6.30 of the Code in that a delinquent tax collection contract is presently in force with Linebarger, Goggan, Blair & Sampson, LLP of Brownsville, Texas.

PASSED, ADOPTED AND APPROVED BY THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO, TEXAS AT A REGULAR MEETING ON THIS THE 9TH DAY OF JULY 2024.

Maribel B. Guerrero, Mayor

ATTEST:

Fred Blanco, Town Administrator

12. Consideration/Action on
a Resolution of the Town of
Rancho Viejo, Texas,
appointing a Designated
Officer or Employee to
Calculate the No-New-
Revenue and the Voter-
Approval Tax Rates for Tax
Year 2024

RESOLUTION NO.

CONSIDERATION/ACTION ON A RESOLUTION OF THE TOWN OF
RANCHO VIEJO, TEXAS, APPOINTING A DESIGNATED OFFICER OR
EMPLOYEE TO CALCULATE THE NO-NEW-REVENUE AND THE
VOTER-APPROVAL TAX RATES FOR TAX YEAR 2024

The Board of Aldermen of the Town of Rancho Viejo, Texas, does hereby designate the following employee to be the Town's designated employee for purposes set forth in Chapter 26 of the Property Tax Code. The following designated employee shall calculate the no-new-revenue and the voter-approval tax rates for the Town and shall certify the accuracy of applicable tax rate calculations worksheets.

Designated Employee:

Fred Blanco (Town Administrator)

Location of Office to be maintained by Designated Employee:

Rancho Viejo Town Hall

3301 Carmen Ave

Rancho Viejo, Texas 78575

The designated employee listed was designated by resolution of the Board of Aldermen of the Town of Rancho Viejo at a public meeting duly held on the 9th day of July 2024. This resolution shall remain effective unless rescinded or amended by resolution of the Board of Aldermen of the Town of Rancho Viejo.

PASSED, ADOPTED AND APPROVED BY THE BOARD OF ALDERMEN OF THE TOWN OF
RANCHO VIEJO, TEXAS AT A REGULAR MEETING ON THIS THE 9TH DAY OF JULY 2024.

Maribel B. Guerrero, Mayor

ATTEST:

Fred Blanco, Town Administrator

13. Consideration/Action on
Cyber Liability and Data
Breach Response Interlocal
Agreement with the Texas
Municipal League
Intergovernmental Risk Pool



WORKERS' COMPENSATION • PROPERTY • LIABILITY

CRITICAL ALERT:
Cyber Liability and Data Breach Response Coverage

DATE: June 7, 2024
TO: All Members with Core (Band 1) Cyber Coverage
RE: 2024-2025 *Cyber Liability and Data Breach Response Coverage* Updates

Dear Valued Member:

Since 2016, when the TML Risk Pool first began offering *Cyber Liability and Data Breach Response Coverage* ("*Cyber Coverage*"), cyber claims have exponentially increased in both frequency and severity.

Future cybercriminal activity is impossible to predict, which means neither the Pool nor any other insurer can rely on past patterns and trends to predict future losses. That's why the Board of Trustees recently created a new Cyber Fund and approved changes to the Pool's Coverage structure, effective on October 1, 2024. *Members must elect to continue coverage or "opt-in" by completing and returning the Cyber Interlocal Agreement to participate in the newly-created Cyber Fund.*

MEMBERS THAT DON'T FOLLOW THE OPT-IN PROCEDURES WILL LOSE THEIR EXISTING CYBER COVERAGE EFFECTIVE AT MIDNIGHT ON SEPTEMBER 30, 2024.

Included in this packet are:

1. A two-page flyer explaining the updated Cyber Coverage and why the Pool made certain adjustments to ensure the viability of the program.
2. A **Limits Page** for the updated Cyber Coverage and a link to the updated Cyber Coverage Document, which shows the contribution increases and available limits.
3. A new, separate **Interlocal Agreement (contract)** to join the Pool's new Cyber Fund.

Please review the above information.

If your entity wishes to continue Cyber Coverage, simply review, complete and sign, and return the completed Cyber Fund Interlocal Agreement as soon as possible but no later than September 30, 2024. (Each Member must follow their own statutory and local policies related to contract approval prior to signing.) You can either scan and return the completed and signed agreement by email to underwriting@tmlirp.org or mail or ship it to Cyber Coverage, c/o TML Intergovernmental Risk Pool, P.O. Box 149194, Austin, Texas 78714. To change the Core or Core+ limit selection, simply include that request with the Interlocal Agreement. An executed copy of the agreement will be returned to you.

REMEMBER – THE INTERLOCAL AGREEMENT MUST BE RETURNED BY SEPTEMBER 30, 2024, IN ORDER FOR COVERAGE TO CONTINUE.

TEXAS MUNICIPAL LEAGUE INTERGOVERNMENTAL RISK POOL

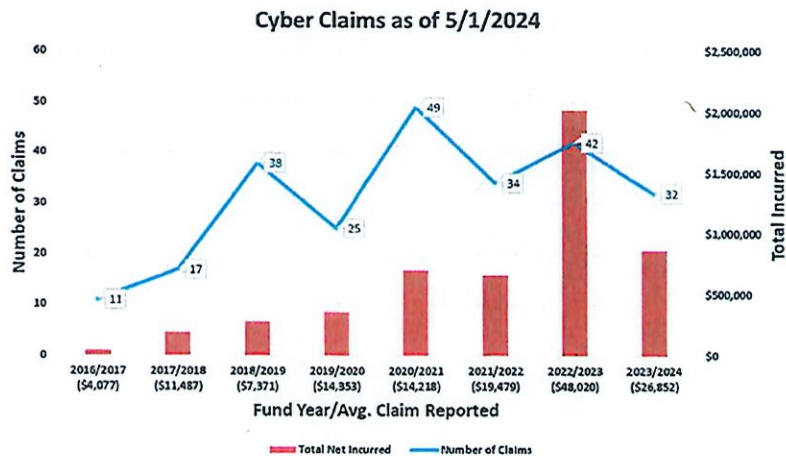
P.O. Box 149194 • Austin, Texas 78714-9194 • www.tmlirp.org

Page 1 of 4

CRITICAL ALERT: The Pool's NEW Cybersecurity Fund

Introduction

In 2016, the Pool recognized its Members' growing cyber liability exposure. Starting that year, complimentary coverage was provided to all Members with either General Liability or Real & Personal Property Coverage. Later, as the exposure increased, the Pool began charging a minimal amount for the coverage. As shown by the chart below, cyber claims have exponentially increased in both frequency and severity since that time.



Future cybercriminal activity is impossible to predict, which means neither the Pool nor any other insurer can rely on past patterns and trends to predict future losses. That's why the Board of Trustees recently approved the Pool's formation of a new Cyber Fund and updated *Cyber Liability and Data Breach Response Coverage* ("Cyber Coverage"), effective October 1, 2024, for those Members who opt-in and sign the Cyber Liability Interlocal Agreement. Read on for details.

Of course, nothing can cover every possible scenario. That's why each Member *must* take steps to protect themselves, and we can help you do so (regardless of whether you choose our cyber coverage). **Most cyberattacks are preventable, and local officials *should implement basic policies, train on them, and follow them.*** (See the final section below on loss prevention to learn more.)

The New Cyber Fund – Ensuring the Viability of the Pool's Cyber Coverage

Cyberattacks are becoming more common, more sophisticated, and more expensive. In fact, the Pool's cyber claims have increased exponentially since 2016. Right now, if every Member of the Pool was hit by a coordinated attack, the Pool's *total exposure is in the billions of dollars*. Thankfully, that hasn't happened. But the Pool is updating its Cyber Coverage to ensure that it never does.

The following is a brief overview of the changes:

- The Pool is creating a separate **Cyber Fund** – each Member that wants to continue coverage **must sign a new, separate interlocal agreement (contract) to join the Fund**.
- The Pool's **total annual payout** for cyber claims will be **capped at \$25 million** – should criminals execute a widespread attack, the Pool's Board of Trustees would decide how to allocate those funds.
- The limit for third party liability has been reduced to **\$500,000 or \$1,000,000**, depending on whether Core or Core+ option is selected.
- **Cyber coverage contributions (premiums) will increase** based on a Member's elected limits. The new contribution ranges from \$1,000 to \$1,850 depending on Member type and coverage level (unless a Member chooses a different coverage level, the current level will roll over). Suggestion: Coverage will be renewed at the current elected limit.

The Coverage: What You Get

Some of the worst news a local official can receive is that they have fallen victim to a cyberattack. Whether criminals lock up your data and ask you for a ransom to restore it, they trick you into sending money to a fraudulent account and steal it, or whatever the form of an attack, the Pool's coverage provides, among other things:

- **Breach response**, which includes access to computer experts, public relations specialists, attorneys, negotiators, and others with experience responding to cyberattacks – these experts help you lessen the damage from an attack.
- **Network business interruption**, which can help cover the loss of income and extra expenses (for a limited period) caused by an attack.
- **Cyber extortion**, which can help with ransom payments to recover data.
- **Data recovery costs**, which can help with costs to restore data that was damaged, corrupted, and/or deleted.
- **Fraud protection**, which can help (if certain conditions are met) with costs related to – for example – when an employee is tricked into sending money to a cybercriminal.

The above provides only a very basic overview of the coverage. Every claim is unique, and reading the above isn't a substitute for carefully reviewing the terms of the new interlocal agreement and coverage document. Please refer to the enclosed outline of the coverages, limit, and sublimit.

What You Need to Do to Continue Coverage

To continue coverage, simply review, complete and sign, and return the Cyber Fund Interlocal Agreement. (Each Member must follow their own statutory and local policies related to contract approval prior to signing.) To change the Core or Core+ limit selection, simply include that request with the Interlocal Agreement.

As part of this process, we encourage you to review the 2024-2025 Cyber Liability and Data Breach Response Coverage Document that is stored on the Pool's Member Portal, which you can access from the Pool's website at www.tmlirp.org.

That's it! You'll be billed later for the costs of all your coverages, including the cyber coverage.

REMEMBER – THE INTERLOCAL AGREEMENT MUST BE RETURNED BY SEPTEMBER 30, 2024, IN ORDER FOR COVERAGE TO CONTINUE.

Risk Management and Loss Prevention

As mentioned above, the best way to deal with a cyberattack is to avoid it altogether. The Pool has a dedicated Cyber Risk Services Manager – Ryan Burns (rburns@tmlirp.org) – who can assist any Member with loss prevention, including individual review of Member exposures and transfer of risk via contracts provisions, loss prevention efforts, appropriate coverage, and more.

Additional Resources

The Pool provides prevention education in various ways. The easiest to access are short podcast episodes and YouTube videos. For example, any local official who wants to know just how painful a cyberattack can be should listen to Episode 9c of the "Local Officials: Stronger, Together Podcast."

In the eye-opening episode, Scott interviews City of Tomball Assistant City Manager Jessica Rogers. Cyber-criminals hacked Tomball at the end of 2022, and the city is still — one year later — dealing with the aftermath. In this episode — which should be required listening for every city official in Texas (and beyond) — Jessica explains exactly what it's like to have essentially every computer system go down, including 9-1-1 dispatch, utility metering and billing, permitting, and everything in between. She also describes the long road to getting everything up and running. Don't miss our chance to learn from this chill-inducing story. (To listen, go to www.tmlirp.org, click on the "STP Podcast" link at the top of the page, and scroll down to Episode 9c.)

LIMIT PAGE

Your entity currently has Core Cyber Coverage with the Pool. The following is an abbreviated description of the Core and Core+ limit structure beginning October 1, 2024. The Coverage Document can be accessed at <https://members.tmlirp.org/downloads> (this link will ask you to log into the Member Portal for access).

A limit of \$25,000,000 is shared by all Members for aggregate losses occurring within the Fund Year as defined in the Cyber Liability and Data Breach Response Interlocal Agreement.

	Core	Core+
Tower 1 - Limit of Liability*	\$500,000	\$1,000,000
Data & Network and Media Liability Aggregate Limit of Liability	\$500,000	\$1,000,000
Retention	\$0	\$0
Tower 2 - Limit of Liability	\$100,000	\$250,000
<u>First Party Loss</u>		
Business Interruption Aggregate Sublimit	\$20,000	\$50,000
Cyber Extortion Loss Aggregate Sublimit	\$25,000	\$50,000
Data Recovery Costs Aggregate Sublimit	\$20,000	\$50,000
Reputational Loss Aggregate Sublimit	\$5,000	\$10,000
Retention (other than Business Interruption)	\$0	\$5,000
Income Loss Retention under Business Interruption	\$5,000	\$5,000
<u>Third Party Loss</u>		
Regulatory Defense and Penalties Aggregate Sublimit	\$25,000	\$75,000
Payment Card Liabilities & Costs Aggregate Sublimit	\$10,000	\$25,000
Retention	\$0	\$5,000
<u>eCrime</u>		
Fraudulent Instruction Aggregate Sublimit	\$25,000	\$50,000
Funds Transfer Aggregate Sublimit	\$25,000	\$50,000
Telephone Fraud Aggregate Sublimit	\$25,000	\$50,000
Criminal Reward	\$2,500	\$2,500
Retention (other than Criminal Reward)	\$2,500	\$5,000
Retention Criminal Reward	\$0	\$0
Tower 3 - Limit of Liability	\$100,000	\$150,000
Breach Response Aggregate Limit of Liability Beazley Response Services	\$100,000	\$150,000
Retention	\$0	\$0
New 2024-25 Annual Contribution	\$1,000	\$1,250
<i>Previous 2023-24 Contribution</i>	<i>\$175</i>	<i>\$247.24</i>

**The Tower 1 Limit of Liability changed from \$1 million to \$500,000 for Core limits and from \$2 million to \$1 million for Core+ limits. All other limits remained unchanged.*

Texas Municipal League Intergovernmental Risk Pool

1821 Rutherford Lane, First Floor • Austin, Texas 78754

CYBER LIABILITY AND DATA BREACH RESPONSE INTERLOCAL AGREEMENT

This Contract and Interlocal Agreement is entered into by and between political subdivisions of this state (hereinafter referred to as "Pool Members") to form a joint self-insurance pool to be named the Texas Municipal League Joint Cyber Liability and Data Breach Response Self-Insurance Fund (hereinafter referred to as the "Fund") for the purpose of providing coverages against risks which are inherent in operating a political subdivision.

WITNESSETH:

The undersigned Pool Member, in accordance with Chapter 2259, Texas Government Code, the Interlocal Cooperation Act, Tex. Gov't Code § 791.001, et seq., and the interpretation thereof by the Attorney General of the State of Texas (Opinion #MW-347, May 29, 1981), and in consideration of other political subdivisions executing like agreements, does hereby agree to become one of the Pool Members of this self-insured pool. The conditions of membership agreed upon by and between the parties are as follows:

1. Definitions of terms used in this Interlocal Agreement.
 - a. Board. Refers to the Board of Trustees of the Fund.
 - b. Fund Year. 12:01 a.m. October 1 through 12:01 a.m. the following October 1.
 - c. Manual Rates. The basic rates applicable to each cyber liability and data breach response classification promulgated by the Insurance Service Office or the Board.
 - d. Texas Municipal League Cyber Liability and Data Breach Response Self-Insurance Plan. The Cyber Liability and Data Breach Response Coverage Document that sets forth in exact detail the coverages provided as part of the overall plan.
 - e. Adjustments. Refers to any offsets to manual premium that may result from the Pool Member's election of deductibles, loss experience, or Fund Modifier which reflects the savings to the Pool Member by entering into this Interlocal Agreement.
 - f. Premium and Contribution. Used interchangeably in some parts of this Interlocal Agreement. Any reference at any time in this Interlocal Agreement to an insurance term not ordinarily a part of self-insurance shall be deemed for convenience only and is not construed as being contrary to the self-insurance concept except where the context clearly indicates no other possible interpretation such as but not limited to the reference to "reinsurance."
 - g. Reimbursable Deductible. The amount that was chosen by this Pool Member to be applicable to the first monies paid by the Fund to effect judgment or settlement of any claim or suit. The Pool Member, upon notification of the action taken, shall promptly reimburse the Fund for all or such part of the deductible amount as has been paid by the Fund. Further, however, the Fund's obligation to pay damages shall be subject to the limits of liability stated in the Declarations of Coverage or Endorsements to this Interlocal Agreement less the stated deductible amount.
 - h. Fund Modifier. A percentage figure that is applied to the manual rates by the Fund to reflect the savings to the Pool Member by entering into this Interlocal Agreement.
 - i. Agreement Period. The continuous period since the Pool Member first became a member of this Fund excluding, however, any period or periods of time therein that the member did not participate as a member of the Pool.
 - j. Declarations of Coverage. The specific indication of the coverages, limits, deductibles, contributions, and special provisions elected by each individual Pool Member. The Declarations of Coverages may be modified by Endorsement.
2. The Board, acting through its agents and Fund staff, is responsible for the administration of all Fund business on behalf of the Pool Members.
3. In consideration of the execution of this Interlocal Agreement by and between the Pool Member and the Fund and of the contributions of the Pool Member, the coverage elected by the Pool Member is afforded according to the terms of the Texas Municipal League Cyber Liability and Data Breach Response Self-Insurance Plan. The affirmative declaration of contributions and limits of liability in the Declarations of Coverage and Endorsements determine the applicability of the Self-Insurance Plan.

Each Pool Member agrees to adopt and accept the coverages, provisions, terms, conditions, exclusions, and limitations as further provided for in the Texas Municipal League Cyber Liability and Data Breach Response Self-Insurance Plan or as specifically modified by the Pool Member's Declarations of Coverage. This Interlocal Agreement shall be construed to incorporate the Texas Municipal League Cyber Liability and Data Breach Response Self-Insurance Plan, Declarations of Coverage, and Endorsements and addenda whether or not physically attached hereto.

4. It is understood that by participating in this risk sharing mechanism to cover cyber liability and data breach response exposures, the Pool Member does not intend to waive any of the immunities that its officers or its employees now possess. The Pool Member recognizes the Texas Tort Claims Act and its limitations to certain governmental functions as well as its monetary limitations and that by executing this Interlocal Agreement does not agree to expand those limitations.
5. The term of this Interlocal Agreement and the self-insurance provided to the Pool Member shall be continuous commencing 12:01 a.m. on the date designated in this Interlocal Agreement until terminated as provided below. Although the self-insurance provided for in this Interlocal Agreement shall be continuous until terminated, the limit of liability of the Fund under the coverages that the Pool Member elects shall be limited during any Fund Year to the amount stated in the Declarations of Coverage for that Fund Year.

This Interlocal Agreement may be terminated by either party giving to the other sixty (60) days' prior written notice of intent to terminate except the Pool Member may terminate this Interlocal Agreement and its coverages thereunder without giving the sixty (60) days' notice if the reason is because of a change by the Fund in the Pool Member's contribution, coverage, or other change in the limits of liability, terms, conditions, exclusions, and limitations provided for in the Texas Municipal League Cyber Liability and Data Breach Response Self-Insurance Plan provided that no termination by the Member shall be effective prior to the date that written notice of termination is actually received in the offices of the Fund and provided that the Pool Member agrees to and shall pay the applicable premium and contribution for those coverages it is terminating until the date the notice of termination is actually received by the Fund.

The Fund shall provide the Pool Member with Declarations of Coverage and any Endorsements that determine the applicability of the Texas Municipal League Cyber Liability and Data Breach Response Self-Insurance Plan annually by December 1. Such Declarations of Coverage shall include, but not be limited to, the coverage period which shall be the applicable Fund Year, limits, deductibles, contributions, special provisions, and limitations. Changes made during the Fund Year, whether requested by the Pool Member or required by the Fund, will be handled by Endorsement.

It is the intention of the parties that the Pool Member's coverages under this Interlocal Agreement shall remain in full force and effect from Fund Year to Fund Year, subject to the limits of liability that the Fund can provide each Fund Year and the terms, conditions, and limitations that the Fund may require to protect its solvency and to comply with reinsurance requirements, until notice of termination is given as herein provided. Realizing that the Pool Member needs the earliest possible information concerning the Fund coverages, limits, and exclusions, and the Pool Member's contribution that will be required for any new Fund Year, the Fund will endeavor to provide this information as soon as possible before the beginning of each Fund Year. The parties recognize, however, that conditions in the reinsurance industry are such that the Fund may not be able to provide this information to the Pool Member before the beginning of a Fund Year for various reasons including the failure of the Pool Member to timely submit the appropriate exposure summary or delays on the part of reinsurers in getting information to the Fund, and so, to protect the Pool Member from gaps in its coverage and to protect the solvency of the Fund, the parties agree as follows:

If, for any reason other than the Pool Member's failure to provide the information requested in the exposure summary, the Fund has not been able to provide the Pool Member with information concerning available coverages for a new Fund Year or advise the Pool Member of the amount of its contribution for the new Fund Year by the beginning of the Fund Year, the Fund shall nevertheless continue the Pool Member's coverages at the same limits of liability (if still available and if not, then at the highest limit of liability available for the new Fund Year) so that the Pool Member shall at all times remain covered as herein provided and the Pool Member's initial contributions for the new Fund Year shall be determined by a "tentative contribution" as determined by the Board with the Pool Member's actual annual contribution to be credited by the amount paid in accordance with the tentative contribution and adjusted during the Fund Year. In the event the Pool Member does not wish to have its coverages extended or renewed at the end of any Fund Year, the burden shall be upon the Pool Member to give written notice to the Fund as provided hereinabove and the Pool Member agrees to pay as hereinabove stated all contributions or pro rata contributions until the date such written notice is received in the offices of the Fund or the date of termination of this Interlocal Agreement, whichever is later.

6. Commensurate with the execution of this Interlocal Agreement and annually thereafter, the Pool Member shall complete the appropriate exposure summary and deliver it or cause it to be delivered to the Fund, or, if so instructed, to a designated contractor, no later than September 1 of each year and new annual contributions shall be calculated using manual rates times exposure, less any adjustments. Intentional or reckless misstatements on the exposure summary shall be grounds for cancellation. In the event that the Pool Member fails or refuses to submit the appropriate exposure summary, the Fund reserves the right to terminate such Pool Member by giving thirty (30) days' written notice and to collect any and all contributions that are earned pro rata for the period preceding contract termination.

The Pool Member agrees to pay the annual contribution to the Fund in four (4) equal quarterly installments, in advance, commencing at the beginning of this Interlocal Agreement with subsequent installments due the first quarter thereafter. In the event this Interlocal Agreement is terminated as herein provided, the Fund shall promptly repay to the Pool Member any such unearned annual contribution prorated as of the date of termination and the Pool Member agrees during the term of this Interlocal Agreement to promptly pay all reimbursable deductibles upon receipt of statement.

At the end of each and every Fund Year, the Fund may require the Pool Member to submit the actual data requested on the exposure summary as reflected by the books and records of the Pool Member. The Fund reserves the right to audit the records of any Pool Member and adjust contributions accordingly.

In the event that the Pool Member fails or refuses to make the payments, including accrued interest, as herein provided, the Fund reserves the right to terminate such Pool Member by giving them ten (10) days' written notice and to collect any and all amounts that are earned pro rata for the period preceding contract termination. If the amounts owed, including reimbursable deductibles, must be collected by suit, the Pool Member agrees to pay attorneys' fees and costs incurred in such suit.

7. The Fund shall maintain adequate protection from catastrophic losses to protect its financial integrity. Aggregate protection shall also be maintained. The Member's contributions shall be limited to that amount as calculated under this Interlocal Agreement. Notwithstanding anything to the contrary, the total combined aggregate limit of liability of the Fund for all Pool Members in any Fund Year, regardless of the number of occurrences or claims, shall be limited to the amount of money contained in the Fund. As to the Pool annual aggregate limits or the amount of money in the Fund, the Board of Trustees, in its sole discretion, may determine an allocation methodology among affected Pool Members should the Pool annual aggregate limit be reached, or should the money in the Fund be exhausted.
8. Notwithstanding the provisions of the foregoing paragraph, it is agreed the Board shall have the right to adjust the financial protection outlined above and/or amend coverages as it finds available or deems necessary to maintain the fiscal soundness of the Fund at the beginning of or during any Fund Year.
9. The Fund will make available loss control services to the Pool Members to assist them in following a plan of loss control that may result in reduced losses. The Pool Member agrees that it will cooperate in instituting any and all reasonable loss control recommendations. In the event that the recommendations submitted seem unreasonable, the Pool Member has a right to appeal to the Board. The Board shall hear the objections of the Pool Member at its next regularly scheduled meeting and its decisions will be final and binding on all parties. Any Pool Member who does not agree to follow the decision of the Board shall be withdrawn from the Fund immediately.
10. The Pool Member agrees that it will appoint a contact of department head rank, and the Fund shall not be required to contact any other individual except this one person. Any notice to or any agreements with the contact shall be binding upon the Pool Member. The Pool Member reserves the right to change the contact from time to time by giving written notice to the Fund.
11. The Fund agrees to handle all cyber liability and data breach response claims, and provide a defense for any and all cyber liability and data breach response claims covered under this Interlocal Agreement after prompt notice has been given. The Pool Member hereby appoints the Fund staff and Contractors as its agents to act in all matters pertaining to processing and handling of claims covered under this Interlocal Agreement and shall cooperate fully in supplying any information needed or helpful in settlement or defense of such claims. As respects cyber liability and data breach response claims, the Fund staff and Contractors shall carry on all negotiations with the claimant and his/her attorney, when applicable, and negotiate within authority previously granted by the Fund. If a personal appearance by the Pool Member or an employee is necessary, the expense of this appearance will not be the responsibility of the Fund. With the advice and consent of the Fund, the Fund staff and the Contractors will retain and supervise legal counsel for the prosecution and defense of any litigation. All decisions on individual cases shall be made by the Fund through the Fund staff and the Contractors, which include, but are not limited to, the decision to appeal or not to appeal, settlement negotiations, the decision of whether to settle, and other litigation tactics. However, any Pool Member shall have the right in any case to consult with the Fund on any decision made by the Fund staff or Contractors. The Board shall hear the objections of the Pool Member at its next regularly scheduled meeting and its decision will be final and binding on all parties. Any suit brought or defended by the Fund shall be brought or defended only in the name of the Pool Member and/or its officers or employees. There shall be supplied periodically to each Pool Member a computer printout involving a statement of claims. As respects the Texas Municipal League Cyber Liability and Data Breach Response Self-Insurance Plan, the Fund shall have priority in enforcing its subrogation claims against the claims of Pool Member.
12. The Pool Member acknowledges that it has received a copy of the Bylaws of the Fund and agrees to abide by the Bylaws and any amendments thereto.
13. The Fund agrees that all Fund transactions will be annually audited by a nationally recognized certified public accounting firm.
14. If legally required, the Fund shall cause to be filed the necessary tax forms with the Internal Revenue Service.

15. As the administrators of the Fund, the Board shall primarily and consistently keep foremost in their deliberations and decisions in operating the Fund that each of the participating Pool Members is a "self-insured." At least annually, the Board shall carefully review, study, and consider the actual claims or loss experience (including reserves for future claims payments) of each of the Pool Members, the pro rata savings to the Fund resulting from overall loss experience attributed to each Pool Member, and the pro rata portion of the cost of all catastrophic loss protection and aggregate stop loss protection allocated to each Pool Member as well as the pro rata allocation, as determined by the Board of the other and necessary administrative expenses of the Pool, in order to reasonably determine the actual pro rata cost, expense, and loss experience of each Pool Member in order to maintain as nearly as possible an equitable and reasonable self-insurance administration of the Fund as applied to each Pool Member.

The Fund shall maintain case reserves and supplemental reserves computed in accordance with standard actuarial principles, taking into account historical and other data, designed to measure claims development and claims incurred but not yet reported, so that funds will be available to meet these claims as they become due, subject to paragraph 7 above. The Board has complete authority to determine all matters pertaining to the existence and dissolution of the Fund.

16. Venue of any suit or action arising out of or related to this Interlocal Agreement shall be exclusively in the state and federal courts of Travis County, Texas. The parties agree they shall assume their own expenses for attorney's fees in any suit or action arising out of or related to this Interlocal Agreement.
17. The parties agree this Interlocal Agreement may be executed by original written ink signature on paper documents, an exchange of copies showing the original written ink signature on paper documents, or electronic or digital signature technology in such a manner that the signature is unique and verifiable to the person signing. The use of any one or combination of these methods of execution shall constitute a legally binding and valid signing of this Interlocal Agreement, which may be executed in one or more counterparts, each of which, when duly executed, shall be deemed an original.

EMPLOYER MEMBERS' FUND CONTACT (See Section 10):

Member Name _____

Name of Contact _____ Title _____

Mailing Address _____ Email Address _____

Street Address (if different from above) _____

City _____ Zip _____ Phone _____

SIGNATURE OF AUTHORIZED MEMBER OFFICIAL

Title

Date

Member's Federal Tax I.D. Number _____ - _____

This Information is MANDATORY

TO BE COMPLETED BY FUND: (OFFICE USE ONLY)

Effective Date of This Agreement _____

Member Name _____

Contract Number _____

SIGNATURE OF AUTHORIZED FUND OFFICIAL

Title

Date

14. June 2024 Police Report – Police Chief



RANCHO VIEJO POLICE DEPARTMENT
MONTHLY STATISTICAL REPORT
MONTH OF: June 2024
Chief Robert R. Tyler



I	PENAL CODE:	SECTOR	No.	Prior	YTD	ARST	COMMENTS
	SEXUAL ASSAULT						
	STALKING				1		
	ASSAULT FV		1	1	4	1	800 blk Tesoro
	HARASSMENT				2		
	BURGLARY HAB				1		
	BURLGARY VEH		3		1	1	suspect lded/Warrant
	THEFT (M)			1	2		
	THEFT (F)			3	1	1	Second Supect arrest
	FRAUD/CREDIT				3		
	CRIMINAL MISCHIEF			2	2		
	POSSESSION (M)			1	2		
	POSSESSION (F)				2		
	Endangering Child						
	Indecency W/A Child						
	BAIL JUMPING FTA						
	DWI						
	Public Intox						
	DUTY STRIKING FIXT						
	CRIMINAL TRESPASS				1		
	UNLAWFUL RESTRT						
		TOTAL	4				

II	INCIDENT REPORTS:	SECTOR	NO.	Prior	YTD	Citation	COMMENTS
	DOMESTIC NV		1	2	7		
	Civil Dispute			5	9		
	WELFARE CHECK		2	10	3		
	Traffic Accident		2		4		Golf Carts/Minors
	Neighbor Disturbance				2		
	DIST (Music) (K9)		4	3	16		2-k-9/2-music
	Natural Death Report				1		
	Suspicious V/P		5	6	20		4-persons / 1-vehicles
	LOST/FOUND PROP				6		
	LIVESTOCK DIST						
	VEH IMPOUNDMENTS						
	ALARM RESIDENTIAL		9	11	23		
	EMS		7	4	6		
	FIRE				1		
	Agency ASSIST		2	2	5		BPD & CCSO
		TOTAL	32	43	103	0	

III	TRAFFIC STOPS:	NO.	Prior	YTD	Collect	Warrants Issued
	Citations	28	222	250	\$9,469	0

IV	TRAFFIC WARRANTS	NO.	CLRD	DIFF
----	------------------	-----	------	------

RANCHO VIEJO MUNICIPAL COURT REPORT - FILED CASES
Report For June 1,2024 Thru June 30, 2024, FILEDST

Page: 1

Violations by Filed Date...

TRAFFIC	20	
STATE LAW	8	
CITY ORDINANCE	0	
Total Filed Violations		28

Completed Cases...

Paid Fine...		
TRAFFIC	17	
STATE LAW	0	
CITY ORDINANCE	0	
Total Paid Fines		17

Before Judge...		
TRAFFIC	11	
STATE LAW	1	
CITY ORDINANCE	1	
Total Before Judge		13

Total Completed		30
-----------------	--	----

Other Completed...

DISMISSED DSC SECTION 1		
TRAFFIC	1	
STATE LAW	0	
CITY ORDINANCE	0	
Total		1

DISMISSED AFTER DEFERRED ADJ.		
TRAFFIC	7	
STATE LAW	0	
CITY ORDINANCE	0	
Total		7

DISMISSED/PRESENTED INSURANCE		
TRAFFIC	2	
STATE LAW	0	
CITY ORDINANCE	0	
Total		2

Total Other Completed		10
-----------------------	--	----

Grand Total Completed		40
-----------------------	--	----

Net Difference Filed/Complete		12-
-------------------------------	--	-----

Warrants...

Issued...		
TRAFFIC	12	
STATE LAW	8	
CITY ORDINANCE	0	
Total Violations		20
Total Warrants Issued		20

Cleared...		
TRAFFIC	4	
STATE LAW	1	
CITY ORDINANCE	0	
Total Violations		5
Total Warrants Cleared		5
Change in Total Warrants		15

Other Paid Cases...

Paid Fine...		
Total Other Paid Fines		17

FINE FINE	\$3,768.60
CCC20 CCC 2020	\$2,759.39
TFC TFC	\$87.32
AR ARREST FEE	\$222.52
STF19 STATE TRAFFIC FEE	\$1,455.40
LMCBSF Local Building Security Fund	\$218.08
LTPDF Local Truancy Prevention Fund	\$222.52
LMCTF Local Court Technology Fund	\$178.03
LMJF Local Municipal Jury Fund	\$4.44
ADMIN DEFERRED FEE	\$10.00
TP-L TIME PAYMENT PLAN - LOCAL	\$56.27
TP-L-C TIME PAYMENT - LOCAL EFFICIENT	\$14.06
TP-S TIME PAYMENT PLAN - STATE	\$70.35
TLFTA1 OMNI FEES	\$42.54
TLFTA2 OMNI BASE STATE	\$35.44
TLFTA3 LOCAL OMNI BASE FEE	\$23.64
WRNTE WARRANT FEE	\$300.00
Total Fees/Fines Paid	\$9,468.60

15. Adjourn