

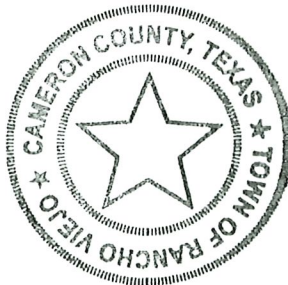


NOTICE OF A PUBLIC MEETING
BOARD OF ALDERMEN
REGULAR MEETING
JANUARY 11, 2022
6:00 P.M.

NOTICE is hereby given of a REGULAR MEETING of the BOARD OF ALDERMEN of the TOWN OF RANCHO VIEJO, TEXAS, to be held on JANUARY 11, 2022, at 6:00 P.M., in the TOWN MUNICIPAL OFFICE, 3301 CARMEN AVENUE, RANCHO VIEJO, TEXAS to consider the following items:

1. Call to Order
2. Roll Call
3. Invocation and Pledge
4. Public Comment
5. Approval of Minutes - Regular Meeting December 14, 2021
6. Street Committee Report
7. Discussion/Action on the Extension of the Disaster Declaration filed with the Office of the Governor
8. Consideration/Approval of a Resolution Ordering the Election for Rancho Viejo, Designation of Election Precincts and Polling Places, Designation of Method of Voting, Submission of Application by Candidates, Appointment of Early Voting Clerk, and Providing for Publication Notice
9. Consideration/Action to Approve Fees for Special Events Permits
10. Consideration/Possible Action on Establishing a Tree Preservation Ordinance
11. Building Committee Report
12. November 2021 Financial Report – Town Administrator
13. Consideration/Approval to Declare One 2013 Chevy Tahoe (Grant Vehicle) Surplus Property to be Sold and Authorize the Police Chief/Mayor to Accept the Highest Offer
14. December 2021 Police Report - Police Chief
15. Adjourn

Fred Blanco, Town Administrator



State of Texas
County of Cameron
Town of Rancho Viejo

I, the undersigned authority, do hereby certify that the above NOTICE OF MEETING of the Board of Aldermen of the Town of Rancho Viejo, Texas is a true and correct copy of said NOTICE, which has been posted on the Window of the Town of Rancho Viejo Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas, a place convenient and readily accessible to the General Public, on January 7, 2022 at 6:00 P.M. and which will be continuously posted for a period of seventy-two (72) hours prior to the date and time said meeting was convened.

ATTEST:

Fred Blanco, Town Administrator

1. Call to Order

by Mayor Guerrero

2. Roll Call

by Isabel Perales

Aldерwoman Kaechele

Alderman Hernandez

Alderman Ricoy

Alderman Tumlinson

Alderman Vera

Legal Counsel, David Irwin.

Town Administrator, Fred Blanco.

3. Invocation and Pledge

The pledge of allegiance to the United States Flag:

“I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.”

And the pledge of allegiance to the Texas State Flag is,

“Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

4. Public Comment

5. Approval of Minutes -
Regular Meeting December
14, 2021

MINUTES OF A REGULAR MEETING
TOWN OF RANCHO VIEJO
December 14, 2021

A REGULAR MEETING of the BOARD OF ALDERMEN of the TOWN OF RANCHO VIEJO, TEXAS, was held on, December 14, 2021 at 6:00 P.M., in the TOWN MUNICIPAL OFFICE, 3301 CARMEN AVENUE, RANCHO VIEJO, TEXAS to consider the following items:

1. CALL TO ORDER

The meeting was called to order by Mayor Guerrero at 6:02 p.m.

2. ROLL CALL

Roll call was made by Fred Blanco, Town Administrator. Members present at the meeting were:
Laura Kaechele
Marcos Ricoy
Javier Vera
Alfredo Hernandez
David Tumlinson

A quorum was present at the meeting.

Legal Counsel, David Irwin and Town Administrator, Fred Blanco were also present at the meeting.

Those present in the audience were:
Ulrich Weisse

3. INVOCATION AND PLEDGE:

Alderman Tumlinson led the group in the invocation and in the pledge of allegiance to the American and Texas flag.

4. PUBLIC COMMENT:

Motion to open public comment was made by Alderman Tumlinson, seconded by Alderman Vera and carried unanimously.

Ulrich Weisse, HOA President of Las Jacarandas, mentioned that he is yet to receive any resolution regarding to the ongoing issue on Avenida Estrellas and that his comments be responded to by the Board in writing.

5. APPROVAL OF MINUTES –REGULAR MEETING NOVEMBER 9, 2021:

A motion to approve the regular meeting minutes was made by Alderman Vera, seconded by Alderwoman Kaechele and carried as follows:
Four ayes and one abstention by Alderman Tumlinson.

6. DISCUSSION/ACTION ON THE EXTENSION OF THE DISASTER DECLARATION FILED WITH THE OFFICE OF THE GOVERNOR:

Motion to extend the disaster declaration filed with the office of the Governor from December 20, 2021 to January 19, 2022 was made by Alderman Hernandez , seconded by Alderwoman Kaechele and carried unanimously.

7. STREET COMMITTEE REPORT:

Alderman Vera updated the Board and audience on the status of the paving and street improvements on several streets of the Town including Avenida Balboa, and Avenida Cortez.

8. NOVEMBER 2021 POLICE REPORT - POLICE CHIEF:

Police Chief Robert Tyler presented the Police report for November 2021.

9. EXECUTIVE SESSION: PURSUANT TO THE FOLLOWING SECTION OF THE TEXAS GOVERNMENT CODE: SECTION 551.074 TO CONSIDER THE REAPPOINTMENT, EMPLOYMENT, EVALUATION, OR DUTIES OF THE TOWN ADMINISTRATOR AND TO CONSIDER A NEW PROPOSED CONTRACT FOR THE TOWN ADMINISTRATOR:

Motion to go into Executive Session was made by Alderman Tumlinson, seconded by Alderman Hernandez and unanimously carried.

10. POSSIBLE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION:

Motion to continue Town Administrator's contract and amend to expire on September 30th, 2022, and do an evaluation in February was made by Alderwoman Kaechele and seconded by Alderman Vera and carried unanimously.

11. ADJOURN

Motion to adjourn the meeting at 7:00 p.m. was made by Alderman Hernandez, seconded by Alderman Vera and carried unanimously.

BY: _____
Fred Blanco, Town Administrator

APPROVED: _____
Maribel B. Guerrero, Mayor

DATE: _____

6. Street Committee Report

7. Discussion/Action on the Extension of the Disaster Declaration filed with the Office of the Governor



3301 Carmen Avenue
Rancho Viejo, Texas 78575
Phone (956) 350-4093 Fax (956) 350-4156

DECLARATION OF LOCAL DISASTER FOR PUBLIC HEALTH EMERGENCY

WHEREAS, BEGINNING IN DECEMBER 2019, A NOVEL CORONAVIRUS, NOW DESIGNATED COVID-19, WAS DETECTED IN WUHAN CITY, HUBEI PROVINCE, CHINA, AND HAS SINCE SPREAD THROUGHOUT THE WORLD; AND

WHEREAS, SYMPTOMS OF COVID-19 INCLUDE FEVER, COUGHING, AND SHORTNESS OF BREATH, IN SOME CASES THE VIRUS HAS CAUSED DEATH; AND

WHEREAS, EXTRAORDINARY MEASURES MUST BE TAKEN TO CONTAIN COVID-19 AND PREVENT ITS SPREAD THROUGHOUT THE TOWN OF RANCHO VIEJO, INCLUDING THE QUARANTINE OF INDIVIDUALS, GROUPS OF INDIVIDUALS, AND PROPERTY AND, ADDITIONALLY, INCLUDING COMPELLING INDIVIDUALS, GROUPS OF INDIVIDUALS, OR PROPERTY TO UNDERGO ADDITIONAL HEALTH MEASURES THAT PREVENT OR CONTROL THE SPREAD OF DISEASE; AND

WHEREAS, ON MARCH 20, 2020, THE MAYOR OF THE TOWN OF RANCHO VIEJO DECLARED A LOCAL STATE OF DISASTER, WHICH HAS BEEN RENEWED BY THE BOARD OF ALDERMEN BY RESOLUTION ADOPTED ON APRIL 14, 2020, MAY 12, 2020, JUNE 9, 2020, JULY 14, 2020, AUGUST 11, 2020, SEPTEMBER 8, 2020, OCTOBER 12, 2020, NOVEMBER 17, 2020, DECEMBER 8, 2020, JANUARY 12, 2021, FEBRUARY 9, 2021, MARCH 9, 2021, APRIL 13, 2021, MAY 11, 2021, JUNE 8, 2021, JULY 13, 2021, AUGUST 10, 2021, SEPTEMBER 14, 2021, OCTOBER 12, 2021, NOVEMBER 9, 2021 AND DECEMBER 14, 2021.

NOW, THEREFORE, BE IT PROCLAIMED BY THE MAYOR OF THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO:

1. THAT A LOCAL STATE OF DISASTER FOR PUBLIC HEALTH EMERGENCY IS HEREBY DECLARED FOR THE TOWN OF RANCHO VIEJO, TEXAS PURSUANT TO SECTION §418.108(A) OF THE TEXAS GOVERNMENT CODE.

2. PURSUANT TO §418.108(B) OF THE GOVERNMENT CODE, THE STATE OF DISASTER FOR PUBLIC HEALTH EMERGENCY SHALL CONTINUE FOR A PERIOD OF NOT MORE THAN THIRTY DAYS STARTING JANUARY 20, 2022 TO FEBRUARY 19, 2022, UNLESS CONTINUED OR RENEWED BY THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO.
3. PURSUANT TO §418.108(C) OF THE GOVERNMENT CODE, THIS DECLARATION OF A LOCAL STATE OF DISASTER FOR PUBLIC HEALTH EMERGENCY SHALL BE GIVEN PROMPT AND GENERAL PUBLICITY AND SHALL BE FILED PROMPTLY WITH THE TOWN ADMINISTRATOR.
4. PURSUANT TO §418.108(D) OF THE GOVERNMENT CODE, THIS DECLARATION OF A LOCAL STATE OF DISASTER ACTIVATES THE TOWN'S EMERGENCY MANAGEMENT PLAN.
5. THAT THIS PROCLAMATION SHALL TAKE EFFECT STARTING JANUARY 20, 2022 TO FEBRUARY 19, 2022, UNLESS TERMINATED EARLIER BY OPERATION OF LAW OR FURTHER ACTION OF THE BOARD OF ALDERMEN.

ORDERED THIS 11TH DAY OF JANUARY 2022, PURSUANT TO THE ACTION OF THE BOARD OF ALDERMEN ON SAID DATE.

MARIBEL B. GUERRERO,

TOWN OF RANCHO VIEJO MAYOR
RANCHO VIEJO, TEXAS

8. Consideration/Approval of a Resolution Ordering the Election for Rancho Viejo, Designation of Election Precincts and Polling Places, Designation of Method of Voting, Submission of Application by Candidates, Appointment of Early Voting Clerk, and Providing for Publication Notice

RESOLUTION NO.

A RESOLUTION ORDERING THE ELECTION FOR RANCHO VIEJO, DESIGNATION OF ELECTION PRECINCTS AND POLLING PLACES, DESIGNATION OF METHOD OF VOTING, SUBMISSION OF APPLICATION BY CANDIDATES, APPOINTMENT OF EARLY VOTING CLERK, AND PROVIDING FOR PUBLICATION NOTICE

WHEREAS, an election is hereby ordered for the purpose of voting for three (3) Aldermen for a two year term for the Town of Rancho Viejo.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO, TEXAS:

SECTION 1. That the Order of Election for the Town of Rancho Viejo, Texas, signed by Mayor Maribel B. Guerrero and members of the Board of Aldermen dated January 11, 2022 for the election to be held on May 7, 2022, is hereby ratified and adopted in all respects.

SECTION 2. Said election is to be held on Saturday, May 7, 2022 between the hours of 7:00 A.M. and 7:00 P.M. for qualified electors residing within the incorporated area of the Town of Rancho Viejo, and notice is further given that the polling place for such election is hereby designated as the Town Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas. Method of Voting shall be by paper ballots, AutoMark Assist Terminal, Version 1.8.6.1 and DS200 Scanner (precinct counter), Version 2.12.2.0.

SECTION 3. Application by candidates for the offices for which the herein described election is called, shall address application for a place on the ballot to the Town Secretary of the Town of Rancho Viejo, Texas and said application shall be accompanied by the statutory oath of candidate for election as provided by the Texas Election Code, and said application shall be filed with the Town Secretary at the Town Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas. The first day for filing said application is Wednesday, January 19, 2022 and the last day for filing said application is Friday, February 18, 2022 at 5:00 P.M.

SECTION 4. The Town Secretary or his deputy is hereby appointed Clerk for Early Voting, which Early Voting shall be held at the Town Municipal Office located at 3301 Carmen Avenue in Rancho Viejo, Texas. The period to vote early in person at the Town Secretary's Office is Monday, April 25, 2022 through Tuesday, May 3, 2022, Monday through Friday, regular working hours (8:00 A.M. to 5:00 P.M.).

Application to vote by mail shall be addressed to the Town Secretary, Town of Rancho Viejo, 3301 Carmen Avenue, Rancho Viejo, Texas 78575. Applications for ballot by mail or electronic submission of a scanned application must be received no later than the close of business on Tuesday, April 26, 2022. Electronic submission of a scanned application with an original signature shall be e-mailed to fblanco@ranchoviejotexas.com.

SECTION 5. Any person who wishes to be a write-in candidate must make a declaration of write-in candidacy pursuant to Chapter 146 of the Texas Election Code and in compliance with said law, no write-in vote will be counted unless the name written in appears on the list of write-in candidates as required by Chapter 146 of the Texas Election Code.

SECTION 6. Notice of the election order by the Mayor and Board of Aldermen of the Town of Rancho Viejo, Texas shall be given by publication in the SAN BENITO NEWS one time.

PASSED, ADOPTED AND APPROVED this the 11th day of January 2022.

Maribel B. Guerrero, Mayor

ATTEST:

Fred Blanco, Town Administrator

Applications for ballot by mail shall be mailed to:
(Las solicitudes para boletas que se votarán adelantada por correo deberán enviarse a:)

Fred Blanco

Name of Early Voting Clerk
(Nombre del Secretario/a de la Votación Adelantada)

3301 Carmen Ave

Address (Dirección)

Rancho Viejo 78575

City (Ciudad) Zip Code (Código Postal)

(956) 350-4093

Telephone Number (Número de teléfono)

fblanco@ranchoviejotexas.com

Email Address (Dirección de Correo Electrónico)

www.ranchoviejotexas.com

Early Voting Clerk's Website (Sitio web del Secretario/a de Votación Adelantada)

Applications for Ballots by Mail (ABBMs) must be received no later than the close of business on:
(Las solicitudes para boletas que se votarán adelantada por correo deberán recibirse no más tardar de las horas de negocio el:)

04 / 26 / 2022

(date)(fecha)

Federal Post Card Applications (FPCAs) must be received no later than the close of business on:
(La Tarjeta Federal Postal de Solicitud deberán recibirse no más tardar de las horas de negocio el:)

04 / 26 / 2022

(date)(fecha)

Issued this 11 day of January, 20 22
(day) (month) (year)

(Emitada este día 11 de Enero, 20 22.)
(día) (mes) (año)

Signature of Mayor (Firma del Alcalde)

Applications for ballot by mail shall be mailed to:
(Las solicitudes para boletas que se votarán adelantada por correo deberán enviarse a:)

Fred Blanco

Name of Early Voting Clerk
(Nombre del Secretario/a de la Votación Adelantada)

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(date)(fecha)

Issued this 11 day of January, 20 22.
(day) (month) (year)

(Emitida este día 11 de Enero, 20 22.)
(día) (mes) (año)

Signature of Mayor (Firma del Alcalde)

Signature of Councilperson
(Firma del Concejal)

Signature of Councilperson
(Firma del Concejal)

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10. Consideration/Possible Action on Establishing a Tree Preservation Ordinance

11. Building Committee Report

12. November 2021

Financial Report – Town
Administrator

13. Consideration/Approval
to Declare One 2013 Chevy
Tahoe (Grant Vehicle)
Surplus Property to be Sold
and Authorize the Police
Chief/Mayor to Accept the
Highest Offer

14. December 2021 Police Report - Police Chief

15. Adjourn