



NOTICE OF A PUBLIC MEETING
TOWN OF RANCHO VIEJO
BOARD OF ALDERMEN
REGULAR MEETING
MAY 17, 2022
6:00 P.M.

NOTICE is hereby given of a REGULAR MEETING of the BOARD OF ALDERMEN of the TOWN OF RANCHO VIEJO, TEXAS, to be held on MAY 17, 2022, at 6:00 P.M., in the TOWN MUNICIPAL OFFICE, 3301 CARMEN AVENUE, RANCHO VIEJO, TEXAS to consider the following items:

1. Call to Order
2. Roll Call
3. Invocation and Pledge
4. Action on Canvass Results of May 7, 2022, Election of Town Officials and Adopt Resolution Declaring Results of Election
5. Action on Issuance of Certificates of Election
6. Administer Oath of Office and Installation of Elected Officials
7. Board of Aldermen Recognition
8. Public Comment
9. Approval of Minutes- Regular Meeting January 11, 2022, Regular Meeting April 12, 2022
10. Presentation and Consideration of Acceptance of Audit Report for Fiscal Year Ending September 30, 2021
11. Street Committee Report
12. Discussion/Action on Street Repairs on Estrellas Ave.
13. Discussion/Action to Recommend Request for Proposals for the Installation of Concrete Shoulders on Estrellas Ave.
14. Consideration/Action on a Resolution of the Town of Rancho Viejo, Texas finding that AEP Texas Inc.'s Application to Amend its Distribution Cost Recovery Factors to Increase Distribution Rates within the City should be Denied; Authorizing Participation with the cities Served by AEP Texas; Authorizing Hiring of Legal Counsel; Finding that the City's Reasonable Rate Case Expenses shall be Reimbursed by the Company; Finding that the Meeting at which this Resolution is Passed is Open to the public as Required by Law; Requiring Notice of this Resolution to the Company and Legal Counsel
15. Consideration/Reappointment of Member to the Strategic Planning Committee
16. Consideration/Reappointment of Members to the Board of Adjustments and Appeals
17. Discussion/Action on the Extension of the Disaster Declaration filed with the Office of the Governor.
18. Review/Approval of Investment Policy

19. Consideration/Approval to Designate the Town of Rancho Viejo Town Hall as an Early Voting Site for the Special Election to be held on June 14, 2022
20. Discussion on Date for Orientation Meeting for the Board of Aldermen
21. Town Administrator Report
 - a. Financial Report
 - b. Building Permits Report
22. Rabies Vaccination Announcement
23. April 2022 Police Report- Chief of Police
24. Adjourn



Fred Blanco, Town Administrator



State of Texas
County of Cameron
Town of Rancho Viejo

I, the undersigned authority, do hereby certify that the above NOTICE OF MEETING of the Board of Aldermen of the Town of Rancho Viejo, Texas is a true and correct copy of said NOTICE, which has been posted on the Window of the Town of Rancho Viejo Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas, a place convenient and readily accessible to the General Public, on May 13, 2022 at 5:00 P.M. and which will be continuously posted for a period of seventy-two (72) hours prior to the date and time said meeting was convened.

ATTEST:



Fred Blanco, Town Administrator

1. Call to Order

by Mayor Guerrero

2. Roll Call

by Isabel Perales

Alderwoman Kaechele

Alderman Hernandez

Alderman Ricoy

Alderman Tumlinson

Alderman Vera

Legal Counsel, Daniel Rentfro

Town Administrator, Fred Blanco

3. Invocation and Pledge

The pledge of allegiance to the United States Flag:

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

AND the pledge of allegiance to the Texas State Flag is:

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

4. Action on Canvass Results of May 7, 2022, Election of Town Officials and Adopt Resolution Declaring Results of Election

Resolution No.

RESOLUTION AND ORDER CANVASSING RETURNS AND
DECLARING RESULTS OF THE GENERAL ELECTION HELD IN
THE TOWN OF RANCHO VIEJO, TEXAS ON MAY 7, 2022, FOR
THREE ALDERMEN FOR A TWO YEAR TERM

WHEREAS, there came on to be considered the returns of a general election held on the 7th day of May, 2022 for the purpose of electing the hereinafter named officials; and it appearing from the said returns, duly and legally made, that there were cast at said election 303 valid and legal votes; that each of the candidates in said election received the following number of votes:

NAME OF CANDIDATE	TOTAL NUMBER OF VOTES RECEIVED		
	Early Voting	Election Day	Total
ALDERMAN			
Laura Garcia Kaechele	115	40	155
Angel "Angelo" Oliva	50	15	65
Alfredo "Fred" Hernandez	110	32	142
Mark A. Johnson	125	29	154

As shown in the official election returns heretofore lawfully submitted to the Board of Aldermen of the Town of Rancho Viejo, Texas, and filed with the Town Secretary of said Town by Mrs. Sylvia Leyendecker, Presiding Election Judge and Mr. Esiquio Luna, Early Voting Ballot Board Presiding Judge.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO, TEXAS:

Section 1. That said election was duly called and that notice of the said election was given in accordance with law.

Section 2. That at said election, Laura Garcia Kaechele, Alfredo "Fred" Hernandez and Mark A. Johnson were elected Aldermen, terms of office to be two years and said above named parties

are hereby declared duly elected to said office, subject to the taking of their oaths and complying with all requirements as provided by the laws of the State of Texas.

Section 3. It is further found and determined that in accordance with the order of this government body, the Town Secretary posted written notice of the date, place and subject of this meeting on the window of the Town Municipal Office, 3301 Carmen Avenue, a place convenient to the public, and said notice having been posted for at least 72 hours preceding the date of this meeting.

PASSED, ADOPTED AND APPROVED this the 17th day of May, 2022.

Town of Rancho Viejo

Maribel B. Guerrero, Mayor

ATTEST:

Fred Blanco, Town Administrator

5. Action on Issuance of Certificates of Election

6. Administer Oath of Office and Installation of Elected Officials

7. Board of Aldermen Recognition

8. Public Comment

9. Approval of Minutes-
Regular Meeting January 11,
2022, Regular Meeting April
12, 2022

MINUTES OF A REGULAR MEETING
TOWN OF RANCHO VIEJO
January 11, 2022

A REGULAR MEETING of the BOARD OF ALDERMEN of the TOWN OF RANCHO VIEJO, TEXAS, was held on, JANUARY 11, 2022, at 6:00 P.M., in the TOWN MUNICIPAL OFFICE, 3301 CARMEN AVENUE, RANCHO VIEJO, TEXAS to consider the following items:

1. CALL TO ORDER:

The meeting was called to order by Mayor Guerrero at 6:00 p.m.

2. ROLL CALL:

Roll call was made by Fred Blanco, Town Administrator. Members present at the meeting were:

Laura Kaechele
Marcos Ricoy
Javier Vera
Alfredo Hernandez
David Tumlinson

A quorum was present at the meeting.

Legal counsel, David Irwin and Town Administrator, Fred Blanco were also present at the meeting.

Those present in the audience were:

Ulrich Weisse

3. INVOCATION AND PLEDGE:

Alderman Vera led the group in the invocation and in the pledge of allegiance to the American and Texas flag.

4. PUBLIC COMMENT:

Motion to open the public comment was made by Alderman Ricoy, seconded by Alderman Vera and unanimously carried.

Ulrich Weisse, HOA President of Las Jacarandas, provided Fred Blanco, Town Administrator with signed petitions for the board to review. Mr. Weisse also asked about the availability of the board minutes.

Motion to close the public comment was made by Alderman Tumlinson, seconded by Alderman Vera and unanimously carried.

5. APPROVAL OF MINUTES - REGULAR MEETING DECEMBER 14, 2021:

Motion to approve the minutes contingent upon a correction to item #10 to change the Town Administrator's evaluation day to during the budget meeting in September, was made by Alderman Vera, seconded by Alderman Ricoy and unanimously carried.


14. DECEMBER 2021 POLICE REPORT - POLICE CHIEF:

Police Chief Robert Tyler presented the Police report for December 2021

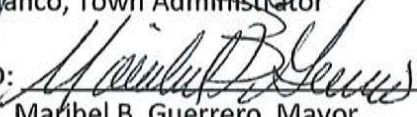
15. ADJOURN:

Motion to adjourn the meeting at 7:18 p.m. was made by Alderman Hernandez, seconded by Alderwoman Kaechele and carried unanimously.

BY: _____


Fred Blanco, Town Administrator

APPROVED: _____


Maribel B. Guerrero, Mayor

DATE: _____

February 8, 2022



Petition

To: Board of Aldermen of Rancho Viejo

Where As: Standing water on Avenida De Estrella (ADE) and missing two-foot-wide concrete shoulder

I/We the undersigned petition the Board of Aldermen of Rancho Viejo as follows:

1. Address the standing water caused by rain along ADE. The standing water causes an accelerated deterioration of the existing substructure of ADE and the paved area between La Jacaranda's HOA's property line and ADE.
2. Install the missing two-foot-wide concrete shoulder at the edge of ADE according to specifications laid out as part of the recent road rehabilitations throughout the town of Rancho Viejo.

Printed name	Signature	Address
May Lize P. Tagle	May Lize P. Tagle	200 Santa Ana #19 Rancho Viejo Tx 78575

Petition

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Printed name	Signature	Address
FABIO J. RAMOS		200 STA. ANA AVG. APT. 2

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Printed name	Signature	Address
DIANNE CROSS	<i>D. Cross</i>	200 Santa Ana #3 Rancho Viejo P.O. 98575

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Printed name	Signature	Address
LYNN RAY	<i>Lynn Ray</i>	<i>200 Santa Ana #5 Rancho Viejo</i>


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Printed name	Signature	Address
GRACE MOSES		200 SANTA ANA #6 RANCHO VIEJO TX 78575-9753

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Printed name	Signature	Address
FABIO J. RAMOS		200 SANTA ANA AVE. ATT. 7

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Printed name	Signature	Address
FABIO J. RAMOS		1000 STA. ANA AVE. APT. 10

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Printed name	Signature	Address
Sarah Graham	Sarah Graham	200 Santa Ana #12 Rancho Viejo, TX 78575

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Printed name	Signature	Address
JULIE A MOODY	<i>Julie A. Moody</i>	200 SANTA ANA AVE #13 RANCHO VIEJO, TX 78575
Julie M. Cox	<i>Julie M. Cox</i>	SAME

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Printed name	Signature	Address
FABIO J. DAVOS		200 SANTA ANA AVE APT. 14


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Printed name	Signature	Address
Susan J. Manchester		Unit #15, 200 Santa Ana Rancho Viejo TX 78575

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Printed name	Signature	Address
FABIO D. VAMOS		400 STA ANA AVE. APT. 17

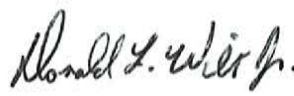
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Printed name	Signature	Address
DONALD LEE WILT JR		200 SANTA ANA AVE. APT 20


Petition

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Printed name	Signature	Address
<i>Erithian A. Witt</i>		<i>200 Santa Ana Ave #20 Rancho Viejo</i>


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Printed name	Signature	Address
Ricardo Gomez		200 Santa Ana Avenue. #21

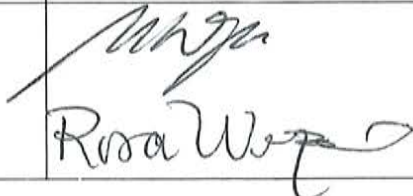
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Printed name	Signature	Address
ROSA & ULRICH WEISSIE	 Rosa Weisse	200 SANTA ANA # 23 RANCHO VIEJO, TX, 78575


Petition

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Printed name	Signature	Address
Darold Meedy		200 Santa Ana #27


Petition

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Printed name	Signature	Address
FABIO J. RAMOS		200 SANTA ALBA AVE APT. 24

Petition

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Printed name	Signature	Address
GRACE MOSES	<i>Grace Moses</i>	200 SANTA ANA #26 RANCHO VIEJO TX 78575

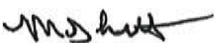
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Printed name	Signature	Address
Marvin G Lovett		200 Santa Ana Ave #25 RV TX 78575

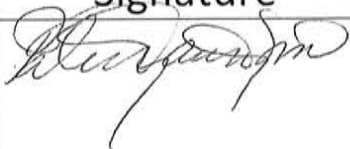
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Printed name	Signature	Address
PABLO RAMOS		200 SANTANA # 29 RANCHO VIEJO, TX 78545

Petition

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Printed name	Signature	Address
MRS. SALLY BLANCO	Sally Blanco	200 Santa Ana
Mr. J. Blanco	Jose G Blanco	#30 Rancho Viejo, TX

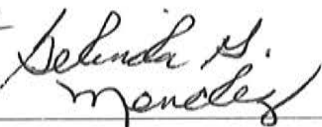
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Printed name	Signature	Address
Belinda G. Mendez		200 Santa Ana Ave #31 Rancho Viejo, TX 78575

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Printed name	Signature	Address
FABIO J. RAMOS		1412 SANTA ANA AVE CORNER OF : N° 2-7-10-14-17-24 LAS JACARANDAS

MINUTES OF A REGULAR MEETING
TOWN OF RANCHO VIEJO
April 12, 2022

A REGULAR MEETING of the BOARD OF ALDERMEN of the TOWN OF RANCHO VIEJO, TEXAS, was held on, April 12, 2022, at 6:00 P.M., in the TOWN MUNICIPAL OFFICE, 3301 CARMEN AVENUE, RANCHO VIEJO, TEXAS to consider the following items:

1. CALL TO ORDER:

The meeting was called to order by Mayor Guerrero at 6:00 p.m.

2. ROLL CALL:

Roll call was made by Isabel Perales, Assistant Town Secretary. Members present at the meeting were:

Laura Kaechele
Marcos Ricoy
Alfredo Hernandez
David Tumlinson
Javier Vera

A quorum was present at the meeting.

Legal counsel, Daniel Rentfro, Jr. and Town Administrator, Fred Blanco were also present at the meeting.

Those present in the audience were:

Maria V. Garza	Aide Escalante	Rossana Bogorad
Bonnie Emerson	Ulrich Weisse	Rosa Weisse
Belinda Mendez	Roberto Medrano	Mark Johnson

3. INVOCATION AND PLEDGE:

Alderman Vera led the group in the invocation and in the pledge of allegiance to the American and Texas flag.

4. PUBLIC COMMENT:

Motion was made by Alderman Vera, seconded by Alderwoman Kaechele, and unanimously carried to open public comment.

Mr. Ulrich Weisse, President for Las Jacarandas Condominiums mentioned that he was present at the regular Board of Aldermen meeting held on February 8, 2022. He said that there should be a correction under item #4 Public Comment that Las Jacarandas Condominiums turned in a petition with signatures and requested that the petition should be part of the record.

Mr. Weisse mentioned they had an association meeting for Las Jacarandas February 21, 2022 and mentioned issues with potholes on Avenida de Estrellas, he requested a status update.

After everyone was given an opportunity to make public comment, motion was made by Alderman Tumlinson, seconded by Alderman Vera, and unanimously carried to close public comment.

5. APPROVAL OF MINUTES – REGULAR MEETING MARCH 8, 2022:

Motion was made by Alderman Tumlinson and seconded by Alderman Ricoy, to approve the minutes for Regular Meeting held March 8, 2022, as written. Motion passed with the following vote:

AYES: Alderman Hernandez, Alderwoman Kaechele, Alderman Ricoy, Alderman Tumlinson

NAYES: None

ABSTAINING: Alderman Vera

Mayor Guerrero noted to add the minutes for the Regular Meeting held on February 8, 2022, to the next meeting agenda to act on revisions.

6. UPDATE FROM BEAUTIFICATION COMMITTEE:

Mrs. Maria V. Garza said that the Great American Cleanup/Don't Mess with Texas 2022 event was a great success. She wanted to thank all the people that helped put this event together Chief Tyler and the Police Department, County Commissioner Joey Lopez, the Beautification Committee volunteers, Police Department, and all the volunteers from South Texas ISD for all their contributions to the Town.

7. DISCUSSION ON ORDINANCE NO. 247 CONCERNING SPECIAL EVENTS:

Alderwoman Kaechele went over some of the requirements for the new ordinance for Special Events and mentioned that there are no sequential events allowed for recurring events there would need to be an agreement or a short-term lease if it were to be on Town property.

8. CONSIDERATION/ACTION ON PETITION FOR ANNEXATION BY RANCHO CORDILLERA, LLC CONCERNING A 66.050 ACRE TRACT, MORE OR LESS, OUT OF TRACT II (39.082 ACRES) AND TRACT III (39.757 ACRES), (VOLUME 20087, PAGE 297, C.C.O.R.) OUT OF A 119.824 ACRE TRACT (DESCRIBED AS 120.00 ACRES), OUT OF A 1,229.83 ACRE TRACT CONVEYED TO VALLEY INN AND COUNTRY CLUB, INC. BY INSTRUMENT DATED DECEMBER 3, 1971 (CAMERON COUNTY DEED RECORDS, VOLUME 922, PAGE 881-883), IN SHARE 1, ESPIRITU SANTO GRANT, CAMERON COUNTY, TEXAS:

Mr. Roberto Medrano gave a quick update on the request for annexation.

Motion was made by Alderman Hernandez, seconded by Alderman Vera, and unanimously carried, to accept the petition for annexation and acknowledge receipt and begin the process but without conditions.

9. CONSIDERATION/DISCUSSION ON OPEN BURNING ORDINANCE:

Mayor Guerrero and the Board discussed the current burn ordinance and the Texas Commission on Environmental Quality regulations. They talked about regulations for new development and to possibly insert new language for as an exception for land clearing only.

Motion was made by Alderman Vera, seconded by Alderman Hernandez, and unanimously carried, to acknowledge and bring up for discussion for possible changes at a future meeting.

10. DISCUSSION/ACTION ON THE EXTENSION OF THE DISASTER DECLARATION FILED WITH THE OFFICE OF THE GOVERNOR:

Motion was made by Alderman Tumlinson, seconded by Alderman Vera, and unanimously carried to approve the Extension of The Disaster Declaration Filed with the Office of the Governor.

11. STREET COMMITTEE REPORT:

There was no report from the Street Committee. Mayor Guerrero mentioned the committee meet within the next week or two to discuss concrete curbing and to relay a resolution for the project.

12. CONSIDERATION/ACTION TO APPROVE AIR CONDITIONING/HEATING SYSTEMS SERVICE AGREEMENT WITH SUNWAVE AIR CONDITIONING, LLC:

Town Administrator Fred Blanco mentioned that this agreement is for a one-year term for monthly service.

Motion was made by Alderman Ricoy, seconded by Alderman Tumlinson, and unanimously carried to approve an Air Conditioning/Heating Systems Service Agreement with Sunwave Air Conditioning, LLC for a one-year term, monthly service at \$153.50 per month.

13. CONSIDERTION/ACTION TO APPROVE APPLICATION FOR SERVICE AND NEW ENERGY USAGE PRICE RATE WITH DIRECT ENERGY:

Motion was made by Alderman Vera, seconded by Alderman Tumlinson, and unanimously carried, to approve the Application or Service and new energy usage price rate for new LED lighting with Direct Energy at the lowest rate for a period of 36 months.

14. CONSIDERATION/ACTION TO APPROVE 2022 CONSUMER PRICE INDEX (CPI) ADJUSTMENT TO MUNICIPAL-TELECOMMUNICATIONS RIGHT-OF-WAY ACCESS LINE RATES:

Motion was made by Alderwoman Kaechele, seconded by Alderman Vera, and unanimously carried to approve the Public Utility Commission of Texas CPI Adjustment to Municipal-Telecommunications right-of-way access line rates as the default rates for 2022: with no change.

15. CONSIDERATION/APPROVAL TO DESIGNATE THE TOWN OF RANCHO VIEJO TOWN HALL AS AN EARLY VOTING SITE FOR THE GENERAL AND SPECIAL ELECTIONS TO BE HELD ON MAY 7, 2022:

Motion was made by Alderman Hernandez, seconded by Alderman Ricoy, and unanimously carried, to designate the Town of Rancho Viejo Town Hall as an Early Voting site for the Cameron County General and Special Elections to be held on May 7, 2022.

16. CONSIDERATION/APPROVAL TO DESIGNATE THE TOWN OF RANCHO VIEJO TOWN HALL AS AN EARLY VOTING SITE FOR THE DEMOCRATIC AND REPUBLICAN PRIMARY RUNOFF TO BE HELD ON MAY 24, 2022:

Motion was made by Alderman Vera, seconded by Alderman Tumlinson, and unanimously carried, to designate the Town of Rancho Viejo Town Hall as an Early Voting site for the Cameron County Democratic and Republican Primary Runoff to be held on May 24, 2022.

17. CONSIDERATION/ACTION ON RESOLUTION OF THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO, TEXAS, FOR THE SUBMISSION OF A GRANT APPLICATION TO THE OFFICE OF THE GOVERNOR, HOMELAND SECURITY GRANTS DIVISION, OPERATION STONE GARDEN GRANT:

Motion was made by Alderman Tumlinson, seconded by Alderman Kaechele, and unanimously carried, to approve Resolution No. 373 – A Resolution OF THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO, TEXAS, FOR THE SUBMISSION OF A GRANT APPLICATION TO THE OFFICE OF THE GOVERNOR, HOMELAND SECURITY GRANTS DIVISION, OPERATION STONE GARDEN GRANT.

18. CONSIDERATION/ACTION ON EMPLOYMENT OF REGULAR POLICE OFFICER AND SETTING OF SALARY:

Motion was made by Alderman Tumlinson, seconded by Alderman Vera, and unanimously carried, to approve Employment of Gonzalo Santamaria as a regular Police Officer and to set salary at entry level.

19. MARCH 2022 POLICE REPORT –POLICE CHIEF:

Police Chief Tyler presented the March 2022 Police Report in detail. The Board asked about golf cart registration and parking ordinance procedures.

20. ADJOURN:

Motion was made by Alderman Tumlinson, seconded by Alderman Vera, and unanimously carried, to adjourn the meeting at 7:33 P.M.

BY: _____
Fred Blanco, Town Administrator

APPROVED: _____
Maribel B. Guerrero, Mayor

DATE: _____

10. Presentation and Consideration of Acceptance of Audit Report for Fiscal Year Ending September 30, 2021

11. Street Committee Report

12. Discussion/Action on Street Repairs on Estrellas Avenue

13. Discussion/Action to
Recommend Request for
Proposals for the Installation of
Concrete Shoulders on
Estrellas Avenue

14. Consideration/Action on a Resolution of the Town of Rancho Viejo, Texas finding that AEP Texas Inc.'s Application to Amend its Distribution Cost Recovery Factors to Increase Distribution Rates within the City should be Denied; Authorizing Participation with the cities Served by AEP Texas; Authorizing Hiring of Legal Counsel; Finding that the City's Reasonable Rate Case Expenses shall be Reimbursed by the Company; Finding that the Meeting at which this Resolution is Passed is Open to the public as Required by Law; Requiring Notice of this Resolution to the Company and Legal Counsel

MODEL STAFF REPORT REGARDING AEP TEXAS'S DISTRIBUTION COST RECOVERY FACTOR FILING

On April 6, 2022, AEP Texas Inc. ("AEP" or "Company") filed an Application to Amend its Distribution Cost Recovery Factor ("DCRF") to increase distribution rates within each of the cities in their service area. In the filing, the Company asserts that it is seeking an increase in distribution revenues of approximately \$27.56 million (an approximately \$1.28 increase to the average residential customer's bill from the rates approved in the Company's most recent DCRF case).

The resolution authorizes the City to join with the Cities Served by AEP ("Cities") to evaluate the filing, determine whether the filing complies with law, and if lawful, to determine what further strategy, including settlement, to pursue.

Purpose of the Resolution:

The purpose of the Resolution is to deny the DCRF application proposed by AEP.

Explanation of "Be It Resolved" Paragraphs:

1. This section authorizes the City to participate with Cities as a party in the Company's DCRF filing, PUC Docket No. 53451.
2. This section authorizes the hiring of Lloyd Gosselink and consultants to review the filing, negotiate with the Company, and make recommendations to the City regarding reasonable rates. Additionally, it authorizes Cities to direct any necessary administrative proceedings or court litigation associated with an appeal of this application filed with the PUC.
3. This paragraph finds that the Company's application is unreasonable and should be denied.
4. This section states that the Company's current rates shall not be changed.
5. The Company will reimburse Cities for their reasonable rate case expenses. Legal counsel and consultants approved by Cities will submit monthly invoices that will be forwarded to AEP for reimbursement.
6. This section recites that the Resolution was passed at a meeting that was open to the public and that the consideration of the Resolution was properly noticed.
7. This section provides that AEP and counsel for Cities will be notified of the City's action by sending a copy of the approved and signed Resolution to counsel.

RESOLUTION NO.

A RESOLUTION OF THE TOWN OF RANCHO VIEJO, TEXAS FINDING THAT AEP TEXAS INC.'S APPLICATION TO AMEND ITS DISTRIBUTION COST RECOVERY FACTORS TO INCREASE DISTRIBUTION RATES WITHIN THE CITY SHOULD BE DENIED; AUTHORIZING PARTICIPATION WITH THE CITIES SERVED BY AEP TEXAS; AUTHORIZING HIRING OF LEGAL COUNSEL; FINDING THAT THE CITY'S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.

WHEREAS, the Town of Rancho Viejo, Texas ("City") is an electric utility customer of AEP Texas Inc. ("AEP" or "Company"), and a regulatory authority with an interest in the rates and charges of AEP; and

WHEREAS, the City is a member of the Cities Served by AEP ("Cities"), a membership of similarly situated cities served by AEP that have joined together to efficiently and cost effectively review and respond to electric issues affecting rates charged in AEP's service area; and

WHEREAS, on or about April 6, 2022 AEP filed with the City an Application to Amend its Distribution Cost Recovery Factor ("DCRF"), PUC Docket No. 53451, seeking to increase electric distribution rates by approximately \$27.56 million (an approximately \$1.28 increase to the average residential customer's bill from the rates just approved in the Company's most recent DCRF case); and

WHEREAS, all electric utility customers residing in the City will be impacted by this ratemaking proceeding if it is granted; and

WHEREAS, Cities are coordinating its review of AEP's DCRF filing with designated attorneys and consultants to resolve issues in the Company's application; and

WHEREAS, Cities members and attorneys recommend that members deny the DCRF.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO, TEXAS:

Section 1. That the City is authorized to participate with Cities in PUC Docket No. 53451.

Section 2. That subject to the right to terminate employment at any time, the City of hereby authorizes the hiring of the law firm of Lloyd Gosselink and consultants to negotiate with the Company, make recommendations to the City regarding reasonable rates, and to direct any necessary administrative proceedings or court litigation associated with an appeal of this application filed with the PUC.

Section 3. That the rates proposed by AEP to be recovered through its DCRF charged to customers located within the City limits, are hereby found to be unreasonable and shall be denied.

Section 4. That the Company shall continue to charge its existing rates to customers within the City.

Section 5. That the City's reasonable rate case expenses shall be reimbursed in full by AEP within 30 days of presentation of an invoice to AEP.

Section 6. That it is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

Section 7. That a copy of this Resolution shall be sent to Leila Melhem, American Electric Power Service Corporation, 400 West 15th Street, Suite 1520, Austin, Texas 78701 and to Thomas Brocato, General Counsel to the Cities, at Lloyd Gosselink Rochelle & Townsend, 816 Congress Ave., Suite 1900, Austin, Texas 78701.

PASSED AND APPROVED this 17th day of May 2022.

Mayor

ATTEST:

Town Administrator

15. Consideration/Reappointment of Member to the Strategic Planning Committee

Mayor recommends
reappointing Rita Conde

16. Consideration/Reappointment of Members to the Board of Adjustments and Appeals

Mayor recommends reappointing
Fred Kennedy and Esiquio Luna

17. Discussion/Action on the Extension of the Disaster Declaration filed with the Office of the Governor



3301 Carmen Avenue
Rancho Viejo, Texas 78575
Phone (956) 350-4093 Fax (956) 350-4156

DECLARATION OF LOCAL DISASTER FOR PUBLIC HEALTH EMERGENCY

WHEREAS, BEGINNING IN DECEMBER 2019, A NOVEL CORONAVIRUS, NOW DESIGNATED COVID-19, WAS DETECTED IN WUHAN CITY, HUBEI PROVINCE, CHINA, AND HAS SINCE SPREAD THROUGHOUT THE WORLD; AND

WHEREAS, SYMPTOMS OF COVID-19 INCLUDE FEVER, COUGHING, AND SHORTNESS OF BREATH, IN SOME CASES THE VIRUS HAS CAUSED DEATH; AND

WHEREAS, EXTRAORDINARY MEASURES MUST BE TAKEN TO CONTAIN COVID-19 AND PREVENT ITS SPREAD THROUGHOUT THE TOWN OF RANCHO VIEJO, INCLUDING THE QUARANTINE OF INDIVIDUALS, GROUPS OF INDIVIDUALS, AND PROPERTY AND, ADDITIONALLY, INCLUDING COMPELLING INDIVIDUALS, GROUPS OF INDIVIDUALS, OR PROPERTY TO UNDERGO ADDITIONAL HEALTH MEASURES THAT PREVENT OR CONTROL THE SPREAD OF DISEASE; AND

WHEREAS, ON MARCH 20, 2020, THE MAYOR OF THE TOWN OF RANCHO VIEJO DECLARED A LOCAL STATE OF DISASTER, WHICH HAS BEEN RENEWED BY THE BOARD OF ALDERMEN BY RESOLUTION ADOPTED ON APRIL 14, 2020, MAY 12, 2020, JUNE 9, 2020, JULY 14, 2020, AUGUST 11, 2020, SEPTEMBER 8, 2020, OCTOBER 12, 2020, NOVEMBER 17, 2020, DECEMBER 8, 2020, JANUARY 12, 2021, FEBRUARY 9, 2021, MARCH 9, 2021, APRIL 13, 2021, MAY 11, 2021, JUNE 8, 2021, JULY 13, 2021, AUGUST 10, 2021, SEPTEMBER 14, 2021, OCTOBER 12, 2021, NOVEMBER 9, 2021, DECEMBER 14, 2021, JANUARY 11, 2022, FEBRUARY 8, 2022, MARCH 8, 2022 AND APRIL 12, 2022.

NOW, THEREFORE, BE IT PROCLAIMED BY THE MAYOR OF THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO:

1. THAT A LOCAL STATE OF DISASTER FOR PUBLIC HEALTH EMERGENCY IS HEREBY DECLARED FOR THE TOWN OF RANCHO

VIEJO, TEXAS PURSUANT TO SECTION §418.108(A) OF THE TEXAS GOVERNMENT CODE.

2. PURSUANT TO §418.108(B) OF THE GOVERNMENT CODE, THE STATE OF DISASTER FOR PUBLIC HEALTH EMERGENCY SHALL CONTINUE FOR A PERIOD OF NOT MORE THAN THIRTY DAYS STARTING MAY 20, 2022 TO JUNE 19, 2022, UNLESS CONTINUED OR RENEWED BY THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO.
3. PURSUANT TO §418.108(C) OF THE GOVERNMENT CODE, THIS DECLARATION OF A LOCAL STATE OF DISASTER FOR PUBLIC HEALTH EMERGENCY SHALL BE GIVEN PROMPT AND GENERAL PUBLICITY AND SHALL BE FILED PROMPTLY WITH THE TOWN ADMINISTRATOR.
4. PURSUANT TO §418.108(D) OF THE GOVERNMENT CODE, THIS DECLARATION OF A LOCAL STATE OF DISASTER ACTIVATES THE TOWN'S EMERGENCY MANAGEMENT PLAN.
5. THAT THIS PROCLAMATION SHALL TAKE EFFECT STARTING MAY 20, 2022 TO JUNE 19, 2022, UNLESS TERMINATED EARLIER BY OPERATION OF LAW OR FURTHER ACTION OF THE BOARD OF ALDERMEN.

ORDERED THIS 17TH DAY OF MAY 2022, PURSUANT TO THE ACTION OF THE BOARD OF ALDERMEN ON SAID DATE.

MARIBEL B. GUERRERO,

TOWN OF RANCHO VIEJO MAYOR
RANCHO VIEJO, TEXAS

18. Review/Approval of Investment Policy

INVESTMENT POLICY

It will be the policy of the Town of Rancho Viejo to invest only in the items listed below. Safety of principal is the main concern in the investment of funds. Liquidity to meet reasonably anticipated operating requirements of the Town will be maintained.

1. Bank checking, savings and certificates of deposit secured by the pledge of U.S Government and/or municipal securities of the kind and value as prescribed in Chapter 105 of the local Government Code, Revised Civil Statutes of Texas. Such pledge of security shall be made and maintained in accordance with and subject to the provisions of said Chapter 105.
2. United States Treasury bills, notes and bonds backed by the full faith and credit of the United States Government. Such securities will be purchased on a delivery - versus - payment basis and will be held in safekeeping by a bank with whom the Town has a depository contract.

The maturity of all investments will be less than one year.

Depository contracts for bank deposits will be approved by the Board of Aldermen.

Individual investments other than bank deposits will be authorized jointly by the Town Mayor and Town Administrator in written form.

PROCEDURES TO COMPLY WITH THE PUBLIC FUNDS INVESTMENT ACT

1. A copy of the investment policy adopted December 12, 1995 will be provided to the institutions authorized to provide investment services. The institutions must provide certification of having read the investment policy. The only institution at this time is Texas Regional Bank.
2. The investment officer is the Town Administrator/Secretary and he/she must attend at least one training session relating to his responsibilities under the Public Funds Investment Act.
3. A current audited financial statement of Texas Regional Bank will be kept on file and will be reviewed by the Mayor.
4. The annual internal control review will be conducted by Cascos & Associates, PC.
5. The monthly financial statements will include a breakdown of the investments of the Town.

19. Consideration/Approval to Designate the Town of Rancho Viejo Town Hall as an Early Voting Site for the Special Election to be held on June 14, 2022



REMI GARZA, CERA
ELECTIONS ADMINISTRATOR

May 10, 2022

Mr. Alfredo Blanco
Town Administrator
Rancho Viejo City Hall
3301 Carmen Ave.
Olmito, Texas 78575

Dear Mr. Blanco

This is our official request to designate the following location as an Early Voting site for the Special Election to be held on June 14, 2022:

Town of Rancho Viejo City Hall, 3301 Carmen Ave., Rancho Viejo, Texas

The dates and times for early voting are as follow:


Tuesday, May 31 thru Friday, June 3	9:00 a.m. to 7:00 p.m.
Saturday, June 4	10:00 a.m. to 5:00 p.m.
Monday, June 6 thru Wednesday, June 8	9:00 a.m. to 7:00 p.m.
Thursday, June 9 thru Friday, June 10	8:00 a.m. to 8:00 p.m.

If you agree, we will be delivering voting equipment a few days before Election Day begins. It will need to be stored in a secure area and be available during the election. We will also need three (3) folding tables, (4-6) chairs and working 120-volt electrical plugs for the equipment.

Upon consideration and agreement, please fax us a confirmation letter at (956) 550-7298 or email it to Maribel.diaz@co.cameron.tx.us. We greatly appreciate your help in making the approaching elections a success.

Thank you in advance for your consideration to this request.

Sincerely,


Remi Garza
Elections Administrator

20. Discussion on Date for Orientation Meeting for the Board of Aldermen

21. Town Administrator Report

a. Financial Report

b. Building Permits Report

22. Rabies Vaccination Announcement



RABIES VACCINATION CLINIC

Vacunación de Rabia

Thursday, June 2nd, 2022

Jueves, 2 de Junio, 2022

5:30 PM - 6:30 PM



**3301 Carmen Ave. (Town Hall)
Rancho Viejo, Texas 78575
(956)350-4093**



Rabies Vaccine \$12.00 per dog or cat
El precio es \$12.00 por cada perro o gato
Additional vaccines will be offered at a discount price
Vacunas adicionales serán ofrecidas a un costo reducido

RABIES CLINIC

COMBOS	VACCINE TYPE	PRICE
COMBO 1	RABIES ONLY (CANINE/FELINE)	\$ 12.00
COMBO 2	DIST./HEP/PARA/PARVO +RABIES+DEWORM	\$ 45.00
COMBO 3	DIST./HEP/PARA/PARVO BOOSTER+DEWORM (PUPPY)	\$ 35.00
COMBO 4	DISTEMPER RHINO/CALICI CHLAM + DEWORM (KITTEN)	\$ 35.00
COMBO 5	FELINE LEUKEMIA DISTEMPER/ RHINO/CALICI RABIES AND DEWORMER	\$ 45.00
COMBO 6	HOME AGAIN (MICROCHIP 1-YEAR REGISTRATION)	\$ 25.00

23. April 2022 Police Report- Chief of Police



RANCHO VIEJO POLICE DEPARTMENT
MONTHLY STATISTICAL REPORT
 MONTH OF: March 2022
 Chief Robert R. Tyler



I	PENAL CODE:	SECTOR	No.	Prior	YTD	ARST	COMMENTS
	SEXUAL ASSAULT		1			0	on going invest.
	STALKING					0	
	ASSAULT FV				5	4	
	HARASSMENT		2	3	9	0	
	BURGLARY HAB		1		1	0	no force enty/laptop
	BURLGARY VEH		3		5	0	
	THEFT (M)					0	
	THEFT (F)					0	
	FRAUD/CREDIT				1	0	
	CRIMINAL MISCHIEF		1	1	1	0	
	POSSESSION (M)		1		4	0	cited POM
	POSSESSION (F)			1	1	0	
	EVADING ARREST (F)					0	
	IMPROPER PHOTO					0	
	BAIL JUMPING FTA		1		1	0	traffic warrant FTA
	DWI		1	1	2	2	
	Public Intox			2	3	0	
	DUTY STRIKING FIXT					0	
	CRIMINAL TRESPASS		2	3	10	0	
	UNLAWFUL RESTRT					0	
	TOTAL		13	11	48	9	

II	INCIDENT REPORTS:	SECTOR	NO.	Prior	YTD	Citation	COMMENTS
	DOMESTIC NV		8	9	27	0	
	Civil Dispute		7	4	19	0	
	WELFARE CHECK		7	5	21	0	
	Traffic Accident		2	2	8	0	
	Neighbor Disturbance		7	6	17	2	
	DIST (Music) (K9)		2	2	10	2	
	PUBLIC INTOX				0	0	
	Suspicious V/P		2	3	11		
	LOST/FOUND PROP		2		2	0	
	LIVESTOCK DIST				0	0	
	VEH IMPOUNDMENTS		1		3	0	abandon vehicle RR
	ALARM RESIDENTIAL		16	9	25	0	
	EMS		11	2	13	0	1 death natural cause
	FIRE			1	3	0	
	Agency ASSIST		10	2	12		
	TOTAL		75	45	171	4	

III	TRAFFIC STOPS:	NO.	Prior	YTD	Collect	Warrants Issued
	Citations	53	58	191	\$4,613	0

IV	TRAFFIC WARRANTS	NO.	CLRD	DIFF

WARRANTS				3	27		
V	SPEED TRAILER						
	AVENUE	POSTED		AVG.		TOP	
	CARMEN	25		26		35	
	CARMEN	35		35		45	
	MORELOS	25		20		30	
	TESORO	25		23		35	
	ESCANDON	25		22		35	
	SANTA ANA	25		22		35	
	SANTA ANA	15		20		28	
	ZAPATA	25		23		30	
	BALBOA	25		17		30	
	PIZARRO	25		24		35	
	CORTEZ	25		25		35	
	BOLIVAR	25		24		35	
	EL DORADO	25		15		30	
	RANCHO NUEVO	25		25		30	
	ALVARADO	25		24		35	
	HIDALGO	25		23		35	
	DELEON	25		22		30	
	AVERAGE SPEED			22.941		45	TOP SPEED
VI	POLICE MILEAGE:	Starting	Ending	Total	Gls	MPG	Miles Per Day
	C-21	3698	3967	269	44.8	13	
	F21	0			0		
	C-20	48587	51549	2,962	238.6	12.41	
	C18	32,137	32988	851	41	20.8	
	F-18	100,806	102556	1,750	140	12.51	
	F17	142,604	142824	221	18	12.38	
	Totals	54638.58	66,777	6,053	366	14	#DIV/0!
VII	CHIEF'S COMMENTS						
	<p>1. Report stats: April 2022: 161 reports April 2021: 93 reports April 2020: 63 reports (Pandemic) April 2019: 63 reports</p> <p>2. Rancho Viejo Clean Up (Reserve Officer /Full-time Officers assisted volunteers).</p> <p>3. Assisted Brownsville ISD Police with Annual Golf Tournament (Officer Presents/ extra patrol).</p> <p>Summary: We continue documenting all citizen contacts as a matter of public record for better monitoring of our commitment to Service, Integrity, & Respect.</p>						

24. Adjourn