



NOTICE OF A PUBLIC MEETING
TOWN OF RANCHO VIEJO
BOARD OF ALDERMEN
REGULAR MEETING
FEBRUARY 8, 2022
6:00 P.M.

NOTICE is hereby given of a REGULAR MEETING of the BOARD OF ALDERMEN of the TOWN OF RANCHO VIEJO, TEXAS, to be held on FEBRUARY 8, 2022, at 6:00 P.M., in the TOWN MUNICIPAL OFFICE, 3301 CARMEN AVENUE, RANCHO VIEJO, TEXAS to consider the following items:

1. Call to Order
2. Roll Call
3. Invocation and Pledge
4. Public Comment
5. Approval of Minutes - Regular Meeting January 11, 2022
6. Discussion/Action on the Extension of the Disaster Declaration filed with the Office of the Governor
7. Consideration/Action to designate the Town of Rancho Viejo Town Hall as an Early Voting site for the Democratic and Republican Primary Elections to be held on March 1, 2022
8. Consideration/Action to Approve the Lexis Nexis Subscription Agreement
9. Consideration/Action to Approve Proposal submitted by MPC Studios for Town Website Price & Terms
10. Consideration/Action on Policy for Referral of Legal Matters to Town Attorney
11. Set Time and Date for American Relief Funds Workshop
12. Street Committee Report
13. Building Committee Report
14. January 2022 Police Report –Police Chief
15. Adjourn

Fred Blanco, Town Administrator



State of Texas
County of Cameron
Town of Rancho Viejo

I, the undersigned authority, do hereby certify that the above NOTICE OF MEETING of the Board of Aldermen of the Town of Rancho Viejo, Texas is a true and correct copy of said NOTICE, which has been posted on the Window of the Town of Rancho Viejo Municipal Office, 3301 Carmen Avenue, Rancho Viejo, Texas, a place convenient and readily accessible to the General Public, on February 4, 2022 at 5:00 P.M. and which will be continuously posted for a period of seventy-two (72) hours prior to the date and time said meeting was convened.

ATTEST:
Fred Blanco, Town Administrator

1. Call to Order

by Mayor Guerrero

2. Roll Call

by Fred Blanco

Alderwoman Kaechele

Alderman Hernandez

Alderman Ricoy

Alderman Tumlinson

Alderman Vera

Legal Counsel, Daniel Rentfro.

Town Administrator, Fred Blanco.

3. Invocation and Pledge

The pledge of allegiance to the United States Flag:

“I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.”

And the pledge of allegiance to the Texas State Flag is,

“Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

4. Public Comment

5. Approval of Minutes - Regular Meeting January 11, 2022

MINUTES OF A REGULAR MEETING
TOWN OF RANCHO VIEJO
January 11, 2022

A REGULAR MEETING of the BOARD OF ALDERMEN of the TOWN OF RANCHO VIEJO, TEXAS, was held on, JANUARY 11, 2022, at 6:00 P.M., in the TOWN MUNICIPAL OFFICE, 3301 CARMEN AVENUE, RANCHO VIEJO, TEXAS to consider the following items:

1. CALL TO ORDER:

The meeting was called to order by Mayor Guerrero at 6:00 p.m.

2. ROLL CALL:

Roll call was made by Fred Blanco, Town Administrator. Members present at the meeting were:

Laura Kaechele
Marcos Ricoy
Javier Vera
Alfredo Hernandez
David Tumlinson

A quorum was present at the meeting.

Legal counsel, David Irwin and Town Administrator, Fred Blanco were also present at the meeting.

Those present in the audience were:

Ulrich Weisse

3. INVOCATION AND PLEDGE:

Alderman Vera led the group in the invocation and in the pledge of allegiance to the American and Texas flag.

4. PUBLIC COMMENT:

Motion to open the public comment was made by Alderman Ricoy, seconded by Alderman Vera and unanimously carried.

Ulrich Weisse, HOA President of Las Jacarandas, provided Fred Blanco, Town Administrator with signed petitions for the board to review. Mr. Weisse also asked about the availability of the board minutes.

Motion to close the public comment was made by Alderman Tumlinson, seconded by Alderman Vera and unanimously carried.

5. APPROVAL OF MINUTES - REGULAR MEETING DECEMBER 14, 2021:

Motion to approve the minutes contingent upon a correction to item #10 to change the Town Administrator's evaluation day to during the budget meeting in September, was made by Alderman Vera, seconded by Alderman Ricoy and unanimously carried.

6. STREET COMMITTEE REPORT:

Alderman Vera updated the Board and audience on the status of the paving and street improvements on several streets of the Town including Avenida Balboa, and Estrellas Avenue. Alderman Vera also stated that the street monthly meeting was postponed to Friday and will have more information available after the meeting.

7. DISCUSSION/ACTION ON THE EXTENSION OF THE DISASTER DECLARATION FILED WITH THE OFFICE OF THE GOVERNOR:

Motion to extend the disaster declaration filed with the office of the Governor from December 20, 2021, to January 19, 2022 was made by Alderman Hernandez , seconded by Alderman Tumlinson and carried unanimously.

8. CONSIDERATION/APPROVAL OF A RESOLUTION ORDERING THE ELECTION FOR RANCHO VIEJO, DESIGNATION OF ELECTION PRECINCTS AND POLLING PLACES, DESIGNATION OF METHOD OF VOTING, SUBMISSION OF APPLICATION BY CANDIDATES, APPOINTMENT OF EARLY VOTING CLERK, AND PROVIDING FOR PUBLICATION NOTICE:

Motion to approve the resolution with the following days and hours of operation for early voting: April 25, 2022, through May 2, 2022, Monday through Friday, 8 a.m. to 5 p.m., and May 3, 2022, Tuesday, 8 a.m. to 7 pm. Motion was made by Alderman Hernandez, seconded by Alderman Ricoy and carried unanimously.

9. CONSIDERATION/ACTION TO APPROVE FEES FOR SPECIAL EVENTS PERMITS:

Motion to approve fees for special events permits was made by Alderwoman Kaechele, seconded by Alderman Hernandez and unanimously carried.

10. CONSIDERATION/POSSIBLE ACTION ON ESTABLISHING A TREE PRESERVATION ORDINANCE:

Motion to table this item was made by Alderman Vera, seconded by Alderman Tumlinson and carried unanimously.

11. BUILDING COMMITTEE REPORT:

Town Administrator Fred Blanco presented the Building Report.

12. NOVEMBER 2021 FINANCIAL REPORT – TOWN ADMINISTRATOR:

Town Administrator Fred Blanco presented the financial report for November 2021.

13. CONSIDERATION/APPROVAL TO DECLARE ONE 2013 CHEVY TAHOE (GRANT VEHICLE) SURPLUS PROPERTY TO BE SOLD AND AUTHORIZE THE POLICE CHIEF/MAYOR TO ACCEPT THE HIGHEST OFFER:

Motion to approve to declare one 2013 Chevy Tahoe surplus property to be sold and authorize the Police Chief and Mayor was made by Alderman Hernandez, seconded by Alderwoman Kaechele and carried unanimously.

14. DECEMBER 2021 POLICE REPORT - POLICE CHIEF:

Police Chief Robert Tyler presented the Police report for December 2021

15. ADJOURN:

Motion to adjourn the meeting at 7:18 p.m. was made by Alderman Hernandez, seconded by Alderwoman Kaechele and carried unanimously.

BY: _____

Fred Blanco, Town Administrator

APPROVED: _____

Maribel B. Guerrero, Mayor

DATE: _____

6. Discussion/Action on the Extension of the Disaster Declaration filed with the Office of the Governor



3301 Carmen Avenue
Rancho Viejo, Texas 78575
Phone (956) 350-4093 Fax (956) 350-4156

DECLARATION OF LOCAL DISASTER FOR PUBLIC HEALTH EMERGENCY

WHEREAS, BEGINNING IN DECEMBER 2019, A NOVEL CORONAVIRUS, NOW DESIGNATED COVID-19, WAS DETECTED IN WUHAN CITY, HUBEI PROVINCE, CHINA, AND HAS SINCE SPREAD THROUGHOUT THE WORLD; AND

WHEREAS, SYMPTOMS OF COVID-19 INCLUDE FEVER, COUGHING, AND SHORTNESS OF BREATH, IN SOME CASES THE VIRUS HAS CAUSED DEATH; AND

WHEREAS, EXTRAORDINARY MEASURES MUST BE TAKEN TO CONTAIN COVID-19 AND PREVENT ITS SPREAD THROUGHOUT THE TOWN OF RANCHO VIEJO, INCLUDING THE QUARANTINE OF INDIVIDUALS, GROUPS OF INDIVIDUALS, AND PROPERTY AND, ADDITIONALLY, INCLUDING COMPELLING INDIVIDUALS, GROUPS OF INDIVIDUALS, OR PROPERTY TO UNDERGO ADDITIONAL HEALTH MEASURES THAT PREVENT OR CONTROL THE SPREAD OF DISEASE; AND

WHEREAS, ON MARCH 20, 2020, THE MAYOR OF THE TOWN OF RANCHO VIEJO DECLARED A LOCAL STATE OF DISASTER, WHICH HAS BEEN RENEWED BY THE BOARD OF ALDERMEN BY RESOLUTION ADOPTED ON APRIL 14, 2020, MAY 12, 2020, JUNE 9, 2020, JULY 14, 2020, AUGUST 11, 2020, SEPTEMBER 8, 2020, OCTOBER 12, 2020, NOVEMBER 17, 2020, DECEMBER 8, 2020, JANUARY 12, 2021, FEBRUARY 9, 2021, MARCH 9, 2021, APRIL 13, 2021, MAY 11, 2021, JUNE 8, 2021, JULY 13, 2021, AUGUST 10, 2021, SEPTEMBER 14, 2021, OCTOBER 12, 2021, NOVEMBER 9, 2021, DECEMBER 14, 2021 AND JANUARY 11, 2022.

NOW, THEREFORE, BE IT PROCLAIMED BY THE MAYOR OF THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO:

1. THAT A LOCAL STATE OF DISASTER FOR PUBLIC HEALTH EMERGENCY IS HEREBY DECLARED FOR THE TOWN OF RANCHO VIEJO, TEXAS PURSUANT TO SECTION §418.108(A) OF THE TEXAS

GOVERNMENT CODE.

2. PURSUANT TO §418.108(B) OF THE GOVERNMENT CODE, THE STATE OF DISASTER FOR PUBLIC HEALTH EMERGENCY SHALL CONTINUE FOR A PERIOD OF NOT MORE THAN THIRTY DAYS STARTING FEBRUARY 20, 2022 TO MARCH 19, 2022, UNLESS CONTINUED OR RENEWED BY THE BOARD OF ALDERMEN OF THE TOWN OF RANCHO VIEJO.
3. PURSUANT TO §418.108(C) OF THE GOVERNMENT CODE, THIS DECLARATION OF A LOCAL STATE OF DISASTER FOR PUBLIC HEALTH EMERGENCY SHALL BE GIVEN PROMPT AND GENERAL PUBLICITY AND SHALL BE FILED PROMPTLY WITH THE TOWN ADMINISTRATOR.
4. PURSUANT TO §418.108(D) OF THE GOVERNMENT CODE, THIS DECLARATION OF A LOCAL STATE OF DISASTER ACTIVATES THE TOWN'S EMERGENCY MANAGEMENT PLAN.
5. THAT THIS PROCLAMATION SHALL TAKE EFFECT STARTING FEBRUARY 20, 2022 TO MARCH 19, 2022, UNLESS TERMINATED EARLIER BY OPERATION OF LAW OR FURTHER ACTION OF THE BOARD OF ALDERMEN.

ORDERED THIS 8TH DAY OF FEBRUARY 2022, PURSUANT TO THE ACTION OF THE BOARD OF ALDERMEN ON SAID DATE.

MARIBEL B. GUERRERO,

TOWN OF RANCHO VIEJO MAYOR
RANCHO VIEJO, TEXAS

7. Consideration/Action to designate the Town of Rancho Viejo Town Hall as an Early Voting site for the Democratic and Republican Primary Elections to be held on March 1, 2022



REMI GARZA, CERA
ELECTIONS ADMINISTRATOR

January 11, 2022

Mr. Alfredo Blanco
Manager
Rancho Viejo City Hall
3301 Carmen Ave.
Olmiteo, Texas 78575

Dear Mr. Blanco

This is our official request to designate the following location as Early Voting site for the Democratic and Republican Primary Elections to be held on March 1, 2022:

Town of Rancho Viejo City Hall, 3301 Carmen Ave., Rancho Viejo, Texas

The dates and times for early voting are as follow:


Monday, Feb. 14 thru Friday, Feb. 18	9:00 a.m. to 7:00 p.m.
Saturday, Feb. 19	9:00 a.m. to 5:00 p.m.
Sunday, Feb. 20	9:00 a.m. to 3:00 p.m.
Tuesday, Feb. 22 thru Friday, Feb. 25	9:00 a.m. to 7:00 p.m.

If you agree, we will be delivering voting equipment a few days before Election Day begins. It will need to be stored in a secure area and be available during the election. We will also need three (3) folding tables, (4-6) chairs and working 120-volt electrical plugs for the equipment.

Upon consideration and agreement, please fax us a confirmation letter at (956) 550-7298 or email it to Maribel.diaz@co.cameron.tx.us. We greatly appreciate your help in making the approaching elections a success.

Thank you in advance for your consideration to this request.

Sincerely,


Remi Garza
Elections Administrator

8. Consideration/Action to Approve the Lexis Nexis Subscription Agreement

“Subscriber” Name: Town of Rancho Viejo
Account Number: 100009V21
“LN”: LexisNexis, a division of RELX Inc.

1. Subscription Agreement

LexisNexis, a division of RELX Inc. (“LN”) grants Subscriber a non-exclusive, non-transferable limited license to access and use Lexis® and the materials available therein (“Materials”) pursuant to terms set forth in the LexisNexis General Terms and Conditions (“General Terms”) and the pricing set forth in the Price Schedule (“Price Schedule”) (the General Terms together with the Price Schedule is collectively referred to as the “Subscription Agreement”), both of which are incorporated herein by reference. Subscriber may view and print the Subscription Agreement at: <https://www.lexisnexis.com/en-us/terms/GovtAcademic/terms.page>.

2. Certification

2.1. Subscriber certifies that the number of government professionals in Subscriber’s organization is as set forth below. A “Government Professional User” is defined as an attorney, judge, librarian, researcher, investigator or analyst who is employed by the Subscriber.

Number of Government Professional Users:	1
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2.2. A “Support Staff User” is defined as a person who supports the Government Professional User, including, but not limited to: paralegals, interns, legal secretaries or other administrative support members. 3 ID’s may be issued to support staff for each Government Professional User accounted for above.

Number of Support Staff Users:	3
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2.3. Each LN ID must be issued for individual use by the Government Professional User or Support Staff User.

2.4. If Subscriber, at the time of signing this Agreement has 11 or more Government Professional Users, then Subscriber is required to notify LN if the number of Government Professional Users falls below 11. Subscriber shall, within 30 days of the staffing change, notify LN in writing.

2.5. Subscriber acknowledges that the pricing and menus provided to Subscriber in this Agreement depend in part on the number of Government Professional Users in Subscriber’s organization. Subscriber certifies that as of the date Subscriber signs this Agreement there are the number of Government Professional Users in Subscriber’s organization (the “Reference Number”) as Subscriber has specified above.

- i. At LN’s request from time to time, Subscriber will certify in writing the then-current Reference Number.
- ii. If there is a change in the Reference Number during the Term, LN may, in its sole discretion on at least 30 days prior written notice to Subscriber, increase or decrease the Monthly Commitment by an amount that does not exceed, on a percentage basis, the change in the Reference Number.

3. Lexis Product and Charges

3.1. This Section 3 amends the Subscription Agreement with respect to the Lexis product offering described below. The Term of Subscriber’s commitment for the Lexis product offering will begin upon the date Subscriber’s billing account (“Account Number”) is activated (“Activation”) and will continue for the last period set forth in Section 3.5 below (the “Initial Term”).

- 3.2. This Agreement commences on the Effective Date and continues for the Initial Term designated in Section 3.5; provided, that, after the Initial Term, this Agreement shall automatically renew for successive one-year renewal terms (each, a "Renewal Term"), unless either Party provides written notice of non-renewal at least thirty (30) days' prior to the expiration of the then-current Initial Term or Renewal Term, as the case may be. "Term" means, collectively, the Initial Term and all Renewal Terms.
- 3.3. Commencing at the Renewal Term (defined in Section 3.2), at each anniversary of the Effective Date, LN shall increase all recurring fees by seven point five per cent (7.5%) per Contract Year.
- 3.4. Subscriber may not terminate this Agreement for convenience under General Terms during the Term. Notwithstanding the foregoing, Subscriber may terminate this Agreement during the Term for a material breach by LN that remains uncured for more than 30 days after LN receives written notice from Subscriber identifying a specific breach.

If Subscriber terminates this Agreement pursuant to this Section, then Subscriber will pay all charges incurred up to the date of termination.

Lexis Content & Features		
Product	SKU Number	Number of Users
TX Practice Library	1010629	1
News	1010610	1
National Primary Enhanced	1011511	1

- 3.5. In exchange for access to the Lexis Content, Feature and/or Service set forth in Section 3.1 above, Subscriber will pay to LN the following amount (the "Monthly Commitment") during the periods set forth below.

Initial Term	Monthly Commitment
2/1/2022 - 1/31/2023	\$84
2/1/2023 - 1/31/2024	\$88
2/1/2024 - 1/31/2025	\$92

- 3.6. During the Term, LN may make content and features available to Subscriber that are not included in the Lexis Content described above which will be offered to Subscriber at an additional charge ("Alternate Materials"). Subscriber will be under no obligation to access and use the Alternate Materials, or to incur additional fees beyond the Monthly Installment. If Subscriber elects to access the Alternate Materials by initialing below, Subscriber will be notified that additional charges will apply before the Alternate Materials is displayed. If Subscriber proceeds to access the Alternate Materials, Subscriber will pay the then current, transactional charge(s) for the Alternate Materials that is displayed at the time of access.

(Initial) **Subscriber elects access to the Alternate Materials**

- 3.7. Use of Lexis under this Agreement is available to Subscriber and its Authorized Users (defined in the General Terms).
- 3.8. LN may temporarily suspend access to Lexis until all unpaid amounts are paid in full. No claims directly or indirectly related to this Agreement with respect to amounts billed or payments made under this Agreement may be initiated by Subscriber more than 6 months after such amounts were first billed to Subscriber.
- 4. Closed Offer**
The prices and other terms are subject to change if Subscriber has not submitted a signed original or copy on or before 1/31/2022.
- 5. Confidential Information**
Subject to any state open records or freedom of information statutes, this Agreement contains confidential pricing information of LN. Subscriber understands that disclosure of the pricing information contained herein could cause competitive harm to LN, and will receive and maintain this Agreement in trust and confidence and take reasonable precautions against such disclosure to any third person. This Section 5 will survive the termination or expiration of this Agreement.
- 6. Support and Training**
During the Term, Subscriber, with the support of LN, agrees to encourage the effective use of Lexis through:
- (a) Meaningful participation in additional ongoing programs presented by LN to update and train Authorized Users;
 - (b) Authorize the periodic distribution of memos or other communications by LN and/or Subscriber to Authorized Users; and
 - (c) The periodic review with LN of Subscriber's Authorized User's use of materials and training under this Agreement.
- 7. Miscellaneous**
- 7.1. This Agreement does not bind either party until it has been accepted by both parties. Subscriber may accept this Agreement by signing below. LN will accept this Agreement by providing Subscriber with access to Lexis or by signing below.
- 7.2. If Subscriber issues a purchase order in connection with the Agreement, Subscriber acknowledges and agrees that the purchase order shall be for Subscriber's internal purposes only and shall not modify or affect any of the other terms or conditions for access to the Online Services.

LEXISNEXIS WILL NOT ACCEPT ANY CHANGES, CORRECTIONS OR ADDITIONS TO THIS AGREEMENT UNLESS SUCH CHANGES ARE EXPRESSLY ACCEPTED BY LN IN WRITING. SUCH CHANGES WILL HAVE NO LEGAL EFFECT.



**LEXIS® SUBSCRIPTION AGREEMENT
FOR STATE/LOCAL GOVERNMENT
(NEW SUBSCRIBER-AAR)**

AGREED TO AND ACCEPTED BY:

Subscriber: Town of Rancho Viejo
[MUST BE COMPLETED BY SUBSCRIBER]
Authorized Subscriber Signature: _____
Printed Name: _____
Job Title: _____
Date: _____
Number of Professional Users: _____

LexisNexis, a division of RELX Inc.

[COMPLETED BY LEXISNEXIS]

Authorized Signature: _____
Name: _____
Job Title: _____
Date: _____

CUSTOMER INFORMATION (Please type or print):	
Organization Name: (Full Legal Name)	Town of Rancho Viejo
Billing Frequency:	<input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Annually
Physical Address Invoice Address	
Street Address:	Same as on file Same as on file
City:	
State:	
Zip:	
County:	
Telephone:	
Fax:	
Parent Company: (if applicable)	

TYPE OF ORGANIZATION	
<input type="checkbox"/> Legislative	<input type="checkbox"/> Judicial <input type="checkbox"/> Executive
Professional User: _____	Practicing Area of Law: _____
Support Staff: _____	Employer Identification Number: _____
Bar No: _____	Issuing State: _____
Date Issued/Expiration Date: _____	Organization Web Address: _____
Tax Exempt: <input type="checkbox"/> Yes (attach Sales Tax Exemption Certificate) <input type="checkbox"/> No	MSA: <input type="checkbox"/> Yes <input type="checkbox"/> No
Tax ID No: _____	State Contract No: _____ (If applicable) PO No: _____ (If applicable)

CONTACTS			
	Name	Telephone	Email
Installation:	_____	_____	_____
Billing:	_____	_____	_____
Policy/Legal Notification:	_____	_____	_____
Scheduling/Training:	_____	_____	_____

	Name	Telephone
Super Admin:	_____	_____
	Email	IP Address
	_____	_____

CUSTOMER ID INFORMATION (Please type or print)



**LEXIS® SUBSCRIPTION AGREEMENT
FOR STATE/LOCAL GOVERNMENT**
(NEW SUBSCRIBER-AAR)

ID Holders' Names (additional sheet attached <input type="checkbox"/>)	ID Holders' Titles/Positions	ID Holders' Email Addresses	Location/Address

9. Consideration/Action to
Approve Proposal
submitted by MPC Studios
for Town Website Price &
Terms



2022 PROPOSAL

FOR

Rancho Viejo
ranchoviejotexas.com

PRICE & TERMS

Revised fees

**Additional hours will be billed at \$160/hr.*

DESCRIPTION	PRICE
Website Hosting Basic Hosting	\$600
Support Retainer Includes required website maintenance and access to our customer support team	\$1200
Email Accounts \$10 per account x 23 accounts	\$2,760
Subtotal	\$4,560
Discounted 10% Discount for Annual Payment	\$4,104

TERMS & CONDITIONS

Payment

Payment is due in full by the first day of each month of services.

Liability

We can't guarantee that the functions contained in any completed web site or app will always be error-free. We can't be liable to you or any third party for damages, including lost profits, lost savings or other incidental, consequential or special damages arising out of the operation of or inability to operate this web site and any other web pages, even if you have advised us of the possibilities of such damages. Your website is developed to host properly on the MPC Studios hosting scenario, therefore we cannot guarantee the site will function as intended on a different hosting scenario. If any provision of this agreement shall be unlawful, void, or for any reason unenforceable, then that provision shall be deemed severable from this agreement and shall not affect the validity and enforceability of any remaining provisions.

Terms

You cannot transfer this contract to anyone else without our permission. If for some reason one part of this contract becomes invalid or unenforceable, the remaining parts of it remain in place.

Copyrights and Ownership

You guarantee to us that any elements of text, graphics, photos, designs, trademarks, or other artwork that you provide for inclusion in the website are owned by you, or you have permission to use them. When we receive your final development payment, copyright is automatically assigned as follows:

- You own the finished website, designs or productions with unlimited rights to use exclusively for your business. You own the text content, photographs and other data you provided, unless someone else owns them. Your business has the rights to use the project design, XHTML markup, CSS and other code we have created in other ways so long as restricted to your business.
- Licensed third party or open source elements within the website remain the copyrighted property of those parties.
- We retain ownership of the source design, XHTML markup, CSS and other code we have created for this project, which allows us to use portions of code or other elements in other MPC projects. Since we love to show off our work and share what we have learned with other people, we also reserve the right to display and link to your completed project as part of our portfolio and to write about the project on web sites, in magazine articles and in books about web design.

Change of Agreement - This agreement may be changed or modified at the request of the client, subject to MPC approval. Terms of the agreement may be changed by MPC Studios with a 30 day written notice to client, and with client's approval.

Cancellation of Agreement - Either party may terminate this agreement with written notice. Any unpaid hours used to date will be paid by client at termination.

SIGNATURE

David Winters-McDonald
MPC Studios Inc

SIGNATURE

DATE

DATE

10. Consideration/Action on Policy for Referral of Legal Matters to Town Attorney

11. Set Time and Date for American Relief Funds Workshop

12. Street Committee Report

13. Building Committee Report

January 2022 PERMITS

<i>January 2022 PERMITS</i>	<i># of Permits</i>	<i>New Homes</i>	<i>Cost of Const.</i>	<i>Fee Total:</i>
<i>Permit Totals:</i>	12	2	\$ 886,280.00	\$ 6,317.46
YTD TOTAL				
	<i># of Permits</i>	<i>New Homes</i>	<i>Cost of Const.</i>	<i>Fee Total:</i>
	47	8	\$ 3,165,423.46	\$ 22,894.84

14. January 2022 Police Report - Police Chief

15. Adjourn